

REGULAR COUNCIL MEETING  
VILLAGE OF GREENFIELD – April 7, 2020

Due to the COVID-19/Coronavirus Pandemic, council decided to follow the stay at home order and social distancing guidelines established by our state and federal governments and met by video conferencing software “Go To Meeting” with GCTV recording.

Prior to the start of business, Council member Eric Borsini opened the meeting with prayer. Pledge of Allegiance was led by Roberta Karnes, Clerk.

Council Chairman Phil Clyburn called the April 7, 2020 meeting to order at 7:30 p.m.

ROLL CALL: The following members answered to roll call: Mark Branham, Brenda Losey, Eric Borsini, Phil Clyburn and Kyle Barr. City Manager Todd Wilkin and Finance Director Carolyn Snodgrass also attended remotely.

MINUTES: Mr. Branham made a motion to accept the March 17th regular meeting minutes as presented. Mrs. Losey seconded. Vote – yea 4, nay 0, abstain 1; Mr. Clyburn abstained. Motion carried.

REPORTS OF PUBLIC OFFICIALS: Finance Report – Finance Director Snodgrass reported preliminary figures for March, 2020 as follows: MTD expense for March \$612,276.52; YTD expense for 2020 \$1,125,646.24; MTD revenue for March \$666,074.81; YTD revenue for 2020 \$1,280,292.89; Bank balance as of 3/31/2020 \$3,093,420.81; Law Enforcement Tax Balance 3/31/2020 \$177,102.32 General Fund Balance 3/31/2020 \$215,701.36; Unencumbered General Fund Balance 3/31/2020 \$156,794.37 Mr. Branham moved to approve the March Finance Report. Dr. Borsini seconded the motion. Vote – yea 5, nay 0. Motion carried.

City Manager’s Report – Mr. Wilkin provided the following report: (1) *COVID-19/Coronavirus Pandemic update* – Life goes on! We are entering our fourth week of the stay at home order and our essential services are stacking up. We made the decision two weeks ago to send our non-essential workers home but placed them on call if an emergency would occur. This was more in an effort to protect everyone from the virus and to do our part in flattening the curve. Through this time, we have had at least five (5) water leaks and the grass is growing. We made the decision to bring back many of the employees to help remedy the water leaks and to start mowing grass at our parks and rights-of-way and other miscellaneous tasks that need completed. We are bringing them back with the knowledge of social/physical

distancing, wearing masks and if they are sick, they are to remain at home. As a quick reminder, we are on a call every morning with our local EMA and then every afternoon with Adena Hospital. Both meetings are necessary and filled with good information as they plan for the surge that is forecasted. Currently Highland County has six (6) confirmed cases, two (2) hospitalized, 15 pending tests that the county knows of and 25 quarantined. If you have any concerns about your health, we highly recommend you call your health care provider and explain your situation. If you go to the ER you could be exposing others to your risk and the hospital will not test you without you meeting the COVID-19 criteria. Mr. Wilkin provided a few numbers available for people to contact to ask questions and seek out guidance if they are sick.

(2) *Keeping informed with local business and industry leaders* – Through these past several weeks we have had conversations with several of our manufacturing leaders and how they are handling their staff through the stay at home order. We do have some great news to report from Adient as they were awarded a large contract to start manufacturing hospital beds. These operations will start next Monday, April 13 with a ramp-up period to 600 beds per week. This is fantastic news that one of our industrial leaders is able to change their lines and start making much needed hospital beds through and for this crisis. Plant manager Bryan Thompson's leadership at Adient is tremendous and has provided an opportunity for employees to come back to work and provide an essential component for this crisis. We want to do a bigger story on this news and will work with Angela and other entities to get this done this week.

(3) *Police Department update* – Mr. Wilkin wished to thank and commend our police department and Chief Oyer during this pandemic crisis. This is a tough time for them right now as they are dealing with a spike in crime all while trying to ensure their safety. Over the weekend we had an issue with an individual who was under quarantine and in a physical altercation. The police officers did their job and made sure they were protected from the individual under quarantine. We often hear about the doctors and nurses who are working on the surge and crisis planning but we never hear about the police officers who are helping to maintain the peace through these odd times. If a surge occurs in Greenfield, I guarantee our police force will be on the front lines helping through the crisis.

(4) *Discussion* – Dr. Borsini inquired about the Mill Street project. Mr. Wilkin reported doing a walk through on the Mill Street project. The curbs are poured, and work is being done on the street base making ready for topcoat. Asphalt plant will not be open until sometime this month. Discussion was held about an ODOT TEC Safety grant for a traffic light, if needed. Mr. Wilkin reported that OVRDC is moving forward with the CRISI railroad grant, agreements are to be signed by OVRDC and the County Commissioners. Discussion was held. Mr. Branham thanked City Manager Wilkin for his leadership during this time of COVID-19 pandemic and commended him for doing a very good job.

COMMUNICATION: Dr. Borsini stated that the finances at this time are doing very well in regard to expense verses revenue. Mr. Wilkin stated that we are switching the police salaries and pensions over to the Law Enforcement Income Tax fund which always helps the general fund for a while. Mr. Wilkin was questioned about the economic impact due to the virus and he stated that there are a few areas that are having to lay off their police and fire personnel but at this time we are good and he is keeping an eye on things as he works on our expect to spend.

LEGISLATION: Mrs. Losey provided second reading of Ordinance No. 09-2020 – An Ordinance Vacating the Unimproved Right-of-Way/Alley located between Parcel Numbers 27-12-001-210.00 and 27-12-001-214.00, located at 428 N. Fifth Street, Greenfield, Ohio.

Mrs. Losey provided first reading of Resolution No. 09-2020 – A Resolution authorizing and directing the City Manager to execute a Mutual Aid Agreement with the Village of Leesburg for Police Protection Services and declaring an emergency. Dr. Borsini moved to receive Resolution No. 09-2020. Mr. Branham seconded the motion. Vote – yea 5, Borsini, Clyburn, Barr, Branham, Losey; nay 0. Motion carried. Dr. Borsini moved to suspend the rule requiring three readings. Mr. Branham seconded. Vote – yea 5, Clyburn, Barr, Branham, Losey, Borsini; nay 0. Motion carried. Dr. Borsini moved to adopt Resolution 09-2020. Mr. Branham seconded. Vote – yea 5, Barr, Branham, Losey, Borsini, Clyburn; nay 0. Motion carried. Resolution No. 09-2020 was duly adopted.

OLD BUSINESS: Council inquired as to the status of the roof contract. Mr. Wilkin stated that it is on schedule for May but not sure which week they are to start. Council also inquired if the Village is still accepting applications for the summer league baseball program. Mr. Wilkin stated that we are with applications and payments to be left in one of the water and sewer department drop boxes. We are moving forward in finding a director for the program and the interview process is taking place. Also Mr. Wilkin stated that we are staying in line with the Governor's order "no parks can be open"; Mr. Lewis placed barricades at the entrance to Mitchell Park. People can and are making use of Felson Park recreational bike path for walking and biking as long as social distancing is used helping to keep everyone protected.

ADJOURNMENT: Dr. Borsini moved to adjourn. Mr. Branham seconded. Vote – yea 5, nay 0. Motion carried. Meeting adjourned at 8:14 p.m.