

REGULAR COUNCIL MEETING
VILLAGE OF GREENFIELD – October 6, 2020

Prior to the start of business, council member Eric Borsini opened the meeting with prayer. Pledge of Allegiance was led by council clerk Roberta Karnes.

Council Chairman Phil Clyburn called the October 6, 2020 meeting to order at 7:30 p.m.

ROLL CALL: The following members answered to roll call: Kyle Barr, Eric Borsini, Phil Clyburn, Mark Branham, and Brenda Losey. Also, in attendance were: City Manager Todd Wilkin, Finance Director Carolyn Snodgrass and Asst. Clerk Sherry Parker.

MINUTES: Mrs. Losey made a motion to accept the September 15th regular meeting minutes as presented. Mr. Barr seconded. Vote – yea 5, nay 0. Motion carried.

Mr. Barr made a motion to accept the September 24th special meeting minutes as presented. Mr. Borsini seconded. Vote – yea 4, nay 0, abstain 1; Mrs. Losey abstained. Motion carried.

PUBLIC PARTICIPATION: Mr. Keith Hart, owner of Robbin's Village Florist, was invited to attend tonight's council meeting by Chairman Clyburn to present a proclamation from Greenfield Village Council, proclaiming October 7, 2020 as "Robbin's Village Florist Day" in commemoration of forty years of valuable service to the people of Greenfield.

REPORTS OF PUBLIC OFFICIALS: Finance Report – Finance Director Snodgrass reported preliminary figures for September, 2020 as follows: MTD expense for September \$326,715.16; YTD expense for 2020 \$3,270,348.17; MTD revenue for September \$504,693.33; YTD revenue for 2020 \$3,696,402.41; Bank balance as of 9/30/2020 \$3,364,828.40; Law Enforcement Tax Balance 9/30/2020 \$42,462.70 General Fund Balance 9/30/2020 \$432,144.87; Unencumbered General Fund Balance 9/30/2020 \$373,688.71 Preliminary figures for September, 2019 were also included on her report for comparison. Discussion was held. Mrs. Losey moved to approve the September Finance Report. Dr. Borsini seconded the motion. Vote – yea 5, nay 0. Motion carried.

City Manager's Report: City Manager Wilkin made the following report: (1) *Community Clean-up Day* – This is scheduled for this Saturday, October 10 from 9-12 o'clock. He asked that the approved items for disposal be brought to the gravel parking area on S. Washington St., across from Waddell Company. Instructions are on Facebook. (2) *Food Truck/Car Show event* – The village wished to thank Sandra Kelley for bringing the food truck even to town and the fabulous car show. We received tremendous feedback and support for the event. We are happy that many individuals came to Greenfield to enjoy the beautiful day. (3) *Leaf Pickup* – This will start in November and we are looking to release the schedule in the next several weeks to disseminate the information and allow citizens to get ready. (4) *Street Paving* – We were able to pave three areas of town this year and we are very thankful for the work done. The streets look good and we will continue to build upon the paving completed this year into next year's budget. We are looking to do approximately \$130,000 in paving next year 2021 and we realize this will need to be approved by the finance committee and council. (5) *Fall Home & Garden Award* – The deadline for submission of this contest is October 20, 2020 and we have received many nominations. (6)

Halloween – The Halloween contest will be announced the week of Halloween, citizens are asked to get their decorations out and up to win the best-decorated home award. (7) *Busy Economic Development* – The South Central Ohio Industrial Park has been busy. We have responded to numerous RFI's, questions related to zoning for new buildings and investment opportunities. The past two weeks have been an exciting time associated with this type of work for Greenfield. (8) *Personnel* – Mr. Wilkin recognized Patrol Officer Jay Beatty for his exceptional work within the Greenfield Police Department. Ptl. Beatty was recently recognized by the Highland County Prosecutor Anneka Collins as the Highland County Police Officer of the quarter. (9) *Greenfield Welcome Packets* – Mr. Wilkin thanked Ms. Kim Wheelock for helping assemble our new citizen Welcome Packets. The packets are approximately 75% complete and we hope to have a package on display for the council at our October 20 meeting. I am thankful for Ms. Wheelock for her efforts and thankful to the businesses that contributed materials to go into the packages. (10) *City Hall Clock* – The Verdin Bell Company will start installing the new components of our clock tower on Thursday, October 8, and the work should be completed by Friday, October 9th. We are thankful for the partnership with the Greenfield Foundation and the McNeil family for their generosity and care to help pay for the clock tower's work. (11) *Nuisance Properties* – We have been working hard over the past month to remove nuisance properties from our community. You may have noticed properties on Short Dickey and Spring Street have been razed. The cleanup has not been completed but is underway and this is due to efforts we have implemented based upon our codes and ordinances. We are also working on tearing down another property on Waddell Street. Each one of these properties became blights and nuisances in our community through unfortunate fires. The property owner abandoned the structure and left it to decay and potentially harm the neighborhood's value and hinder the neighbors' peace and comfort around the blighted structure. This type of behavior is no longer acceptable and we are working on other properties throughout the town. These structures include old burned-out homes and homes that have a reputation of harboring felonious activity and buildings that are a blight on our beautiful town. (12) *Appalachian Leadership Institute* – Council was informed that Mr. Wilkin has been selected as one of forty individuals to represent our region in the Appalachian Leadership Institute. This award was a competitive process within the entire Appalachian region from New York to Alabama. Mr. Wilkin stated that he is a little overwhelmed by this honor, but he is proud to represent Greenfield, Ohio. The program will be a nine-month adventure ending in July of next year. He hopes to apply his new skills to attract more opportunities for Greenfield.

COMMUNICATION: Council received from Kellis Smith a letter requesting a Hearing for an Appeal on the notice of condemnation of his properties as follows: Parcels #27-15-001-088.00, #27-15-001-087.00, #27-15-001-83.00 and #27-15-001-084.00. City Manager Wilkin informed council that Mr. Smith received a Letter of Condemnation from the village regarding the above-mentioned parcels. He is exercising his right for an appeal by Council. Council set a hearing of appeal for October 20, 2020 at 6:00 p.m. in the third-floor council/conference room.

LEGISLATION: Mrs. Losey provided third reading of Resolution No. 19-2020 – Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Dr. Borsini made a motion to adopt Resolution No. 19-2020. Mr. Barr seconded. Vote – yea 5, Borsini, Clyburn, Branham, Losey, and Barr; nay 0. Motion carried. Ordinance No. 20-2020 was duly adopted.

Mrs. Losey provided second reading of Ordinance No. 18-2020 – An Ordinance establishing blanket and super blanket purchase order amount limits as required by Ohio Revised Code 5705.41 (D)(3). City Manager Wilkin explained a little more about blanks versus super blankets as they pertain to purchase orders.

Mrs. Losey provided second reading of Ordinance No. 19-2020 – An Ordinance hiring Sherry Parker as Clerk of Council, beginning January 5, 2021.

OLD BUSINESS: Mr. Barr stated that a citizen had inquired about the discussion of sidewalks from Community Market to Steven’s Hardware. This is still being looked into.

Council inquired as to where the recycle bins have been placed; citizens would like to see them in an area that is paved and lighted. City Manager will look into what can be done at the area where they have been placed. The bins are now in the parking area located across from Waddell Company and can be accessed from S. Washington Street and S. Second St.

NEW BUSINESS: Dr. Borsini stated that the village is having a problem of stray cats. He is asking citizens to contact council members or the village administration of ideas or possible programs they may have heard about to spay or neuter.

Regarding the Halloween Parade, the Greenfield Fire Department sponsors this annual event and they have determined not to have the parade this year. As for Safe Trick or Treat the Village has decided to allow businesses and individuals to have this event. The village will be shutting down S. Washington Street allowing businesses to participate at their own location or on city hall lawn and area of S. Washington Street. Individuals wishing to participate may do so in the same locations around city hall and S. Washington Street.

It was mentioned that G3 is holding a pumpkin carving contest on October 24th on the city hall lawn area. There will be cash prizes and voting will be taking place; in person and on G3 Facebook.

ADJOURNMENT: Mrs. Losey moved to adjourn. Mr. Barr seconded. Vote – yea 5, nay 0. Motion carried. Meeting adjourned at 8:07 p.m.

Respectfully submitted,

Approved by Council this 20th day of October,
2020.

Roberta Karnes, Clerk of Council

Phil Clyburn, Chairman of Council