

REGULAR COUNCIL MEETING
VILLAGE OF GREENFIELD – September 1, 2020

Prior to the start of business, council member Brenda Losey opened the meeting with prayer. Pledge of Allegiance was led by council clerk Roberta Karnes.

Council Chairman Phil Clyburn called the September 1, 2020 meeting to order at 7:30 p.m.

ROLL CALL: The following members answered to roll call: Kyle Barr, Eric Borsini, Phil Clyburn, Mark Branham, and Brenda Losey. Also, in attendance were: Finance Director Carolyn Snodgrass and City Manager Todd Wilkin.

MINUTES: Mrs. Losey made a motion to accept the August 18th regular meeting minutes as presented. Mr. Barr seconded. Vote – yea 5, nay 0. Motion carried.

REPORTS OF PUBLIC OFFICIALS: Finance Report – Finance Director Snodgrass reported preliminary figures for August, 2020 as follows: MTD expense for August \$452,851.19; YTD expense for 2020 \$2,943,633.01; MTD revenue for August \$594,600.63; YTD revenue for 2020 \$3,191,709.08; Bank balance as of 8/31/2020 \$3,186,850.23; Law Enforcement Tax Balance 8/31/2020 \$64,394.78 General Fund Balance 8/31/2020 \$439,188.91; Unencumbered General Fund Balance 8/31/2020 \$375,983.65 Preliminary figures for August, 2019 were also included on her report for comparison. Discussion was held. Dr. Borsini moved to approve the August Finance Report. Mrs. Losey seconded the motion. Vote – yea 5, nay 0. Motion carried.

City Manager's Report: City Manager Wilkin made the following report: (1) Greenfield Food Truck Festival – City Manager Wilkin announced the first Greenfield Food Truck Festival, to be held October 2 & 3 on South Washington. Currently, there are 11 food trucks lined-up for the event with over 100 cars to be displayed in a car show. There will be a doughnut-eating contest and ax-throwing competition. COVID has harmed most of our lives, and we would like to see people make a personal choice to come to Greenfield and enjoy a beautiful fall weekend playing in the streets of Greenfield. Ms. Sandra Kelly was given a thank you for arranging and coordinating this effort. (2) Greenfield Welcome Packets – Efforts are continuing on creating new Greenfield Welcome packets for new citizens locating in the Greenfield community. Ms. Kim Wheelock is compiling and finishing most of this work, and we wish to thank her for all of her efforts. If you are a business and would like your information in the packet, please let us know. (3) Street Paving Quotes – Public Service Director Gary Lewis and Street Superintendent Rachael Crabtree, have been receiving quotes on Spring Street, Lyndon Avenue and 6th Street. Hopefully, some pavement will be installed over the next several weeks. (4) CaresAct Funding – A meeting will be held with Highland County Community Action to create an agreement so we can best assist our citizens. The idea would be to help citizens who have been impacted by COVID by loss of wages, help pay off their water bills and

may even qualify them for water system repairs. This program will not utilize all \$100K and we are looking into a small business loan/grant program to help our local businesses who have lost revenue due to COVID. We, as a municipality, could spend the money on PPE, computers, other office equipment and village lost wages. However, we believe giving back to the citizens would be the best application for these dollars. (5) Greenfield Facebook – We are now running the council member bio's on Facebook. I want to thank council for participating in this and we hope citizens enjoy reading about their councilmen and women. (6) Seasonal Events: We will start the process of working with G3 and the events surrounding Christmas and the Holiday season. We want to continue to grow the parade, tree lighting ceremony and place Mr. and Mrs. Clause on the City Hall lawn, with festive music and food for all to enjoy. One idea to help grow this event is to have a Christmas tree decoration contest here on the lawn. Last year we visited a neighboring community in December and fell in love with this idea. There were hundreds of Christmas trees on display, and each tree was decorated in their own "flavor." One tree looked like the national Lampoons Christmas Vacation tree, while others were magnificently decorated. The trees will be judged, and the winner will be announced. (7) Fall Harvest and Halloween – We would also like to announce two more competitions for the upcoming months. We will be awarding the best Halloween decorated home in October, the Home and Garden award for the fall of 2020 in November, and we will be awarding the best Christmas decorated home in December. (8) Nominations & Suggestions – Please continue to submit ideas or suggestions through the suggestion box or email. We also need nominations for the September employee and citizen of the month. (9) Police Department and personnel – I wish to extend my appreciation to our Police Department. As we read and watch the events unfolding throughout our nation, we must realize that this has the potential to impact our community as well and tends to create unneeded stress upon municipal police departments. Our police department, led by Chief Oyer, works hard to ensure our community remains safe. (10) Bicycle Give-Away – I also want to announce that we will be giving away bicycles this Friday from 3:00 – 6:00 on the city lawn. The police have accumulated approximately 30 – 40 bikes, and we want to give them away to kids in the community that may need a bicycle. We will have all the bikes set up on the lawn and we will give one bike to each kid with an adult. Some of the bikes are in good shape, and some will need a little bit of TLC. All the bikes that will be given away must be signed for by an adult. (11) Discussion – inquiries were made about the sponsors for the Food Truck Festival & Car Show. Sandra Kelley, a former employee of the village and currently employed by the county probation department, is heading up the event and more local business sponsors may join the event. Mr. Branham wished to comment on the hard work of our Police Chief and officers. Chief Oyer and officers are doing a great job and we appreciate all that they do. Inquiries were made if the village was still accepting yard waste and brush material. City Manager Wilkin stated that these materials are being accepted at the wastewater treatment plant facility the last Friday & Saturday of the month and provided time and directions plus reminded all that the material is to be only compostable not combustible.

COMMUNICATION: Mrs. Losey was contacted by a local property owner/neighbor of the property at 663 Short Dickey which has had a recent fire. The house is not secured and she is wanted to know why it has not been boarded up. City Manager Wilkin stated that the property/house is in control of the Fire Marshall. The village may not touch it until they are done with the investigation. We must follow procedures and they are getting close to finishing up.

LEGISLATION: Mrs. Losey provided first reading of Ordinance No. 16-2020 – An Ordinance approving the recodification, editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Greenfield, Ohio, and declaring an emergency. Dr. Borsini moved to receive Ordinance No. 16-2020. Mrs. Losey seconded. Vote – yea 5, Clyburn, Branham, Losey, Barr, Borsini; nay 0. Motion carried. Dr. Borsini moved to suspend the rule requiring three readings. Mr. Branham seconded. Vote – yea 5, Branham, Losey, Barr, Borsini, Clyburn; nay 0. Motion carried. Mr. Clyburn made a motion to adopt Ordinance No. 16-2020. Mrs. Losey seconded. Vote – yea 5, Losey, Barr, Borsini, Clyburn, Branham; nay 0. Motion carried. Ordinance No. 16-2020 was duly adopted.

Mrs. Losey provided first reading of Ordinance No. 17-2020 – An Ordinance amending the 2020 Permanent Appropriations Ordinance No. 17-19, by increase and distribution of (101) General Fund; namely Police Department and declaring an emergency. Dr. Borsini moved to receive Ordinance No. 17-2020. Mr. Barr seconded. Vote – yea 5, Barr, Borsini, Clyburn, Branham, Losey; nay 0. Motion carried. Dr. Borsini moved to suspend the rule requiring three readings. Mr. Branham seconded. Vote – yea 5, Borsini, Clyburn, Branham, Losey, Barr; nay 0. Motion carried. Dr. Borsini made a motion to adopt Ordinance No. 17-2020. Mrs. Losey seconded. Vote – yea 5, Clyburn, Branham, Losey, Barr, Borsini; nay 0. Motion carried. Ordinance No. 17-2020 was duly adopted.

Mrs. Losey provided first reading of Resolution No. 19-2020 – Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Dr. Borsini moved to receive Resolution No. 19-2020. Mrs. Losey seconded. Vote – yea 5, Branham, Losey, Barr, Borsini, Clyburn; nay 0. Motion carried.

Resolution No. 20-2020 – A Resolution authorizing the City Manager to apply for, accept, and execute all documents necessary to secure an Ohio EPA Water Pollution Control Loan for sanitary sewer improvements and declaring an emergency. Dr. Borsini moved to receive Resolution No. 20-2020. Mr. Barr seconded. Vote – yea 5, Losey, Barr, Borsini, Clyburn, Branham; nay 0. Motion carried. Dr. Borsini moved to suspend the rule requiring three readings. Mr. Branham seconded the motion. Vote – yea 5, Barr, Borsini, Clyburn, Branham, Losey; nay 0. Motion carried. Dr. Borsini moved to adopt Resolution 20-2020. Mrs. Losey seconded. Vote – yea 5,

Borsini, Clyburn, Branham, Losey, Barr; nay 0. Motion carried. Resolution No. 20-2020 was duly adopted.

ADJOURNMENT: Mrs. Losey moved to adjourn. Mr. Barr seconded. Vote – yea 5, nay 0. Motion carried. Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Approved by Council this 15th day of
September, 2020.

Roberta Karnes, Clerk of Council

Phil Clyburn, Chairman of Council