



## **NOTICE TO BIDDERS** **INVITATION TO BID**

The City of Grandville will receive bids for Structural Steel Repairs for the bridge over Buck Creek on Chicago Drive. Copies of Specifications are available at the City of Grandville Public Works Department, 4095 White Street, Grandville, MI. and on the City website [www.cityofgrandville.com](http://www.cityofgrandville.com)

All bids must be submitted on the bid forms provided by the City of Grandville, enclosed in a 9 x 12 manila envelope and plainly marked with "Bridge Repairs" and addressed to the City Clerk, City of Grandville.

Bids will be accepted until 11:00 a.m. Tuesday, April 16, 2024 by the City Clerk, Grandville City Hall, 3195 Wilson, Grandville, MI 49418, at which time there will be a bid opening. Bids received after the above date and time shall be void.

The vendor(s) selected shall agree not to discriminate against any employee or applicant for employment because of sex, race, age, religion, color, national origin, or disability status, and comply fully with the City of Grandville's Title VI Policy (for more information please visit the City of Grandville web site @ <http://www.cityofgrandville.com/Services/CityManager/TitleVI.htm>

The City Council of the City of Grandville reserves the right to reject any and all bids, to waive any formalities and to award the purchase in any manner deemed to be in the best interest of the City.

Requests for further information should be directed to the Grandville Department of Public Works at (616) 538-1990.

Sincerely,

Charlie Sundblad  
Director of Public Works  
City of Grandville  
4095 White St.  
Grandville, MI 49418

# **CITY OF GRANDVILLE**

## **INSTRUCTIONS TO BIDDERS**

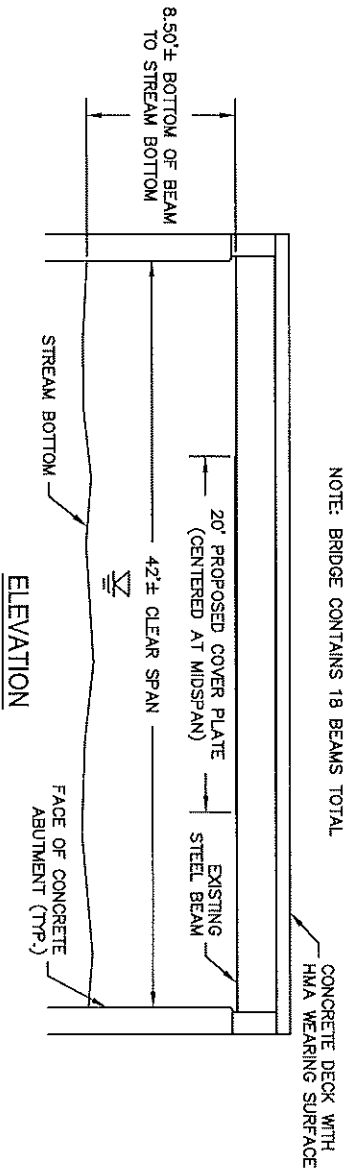
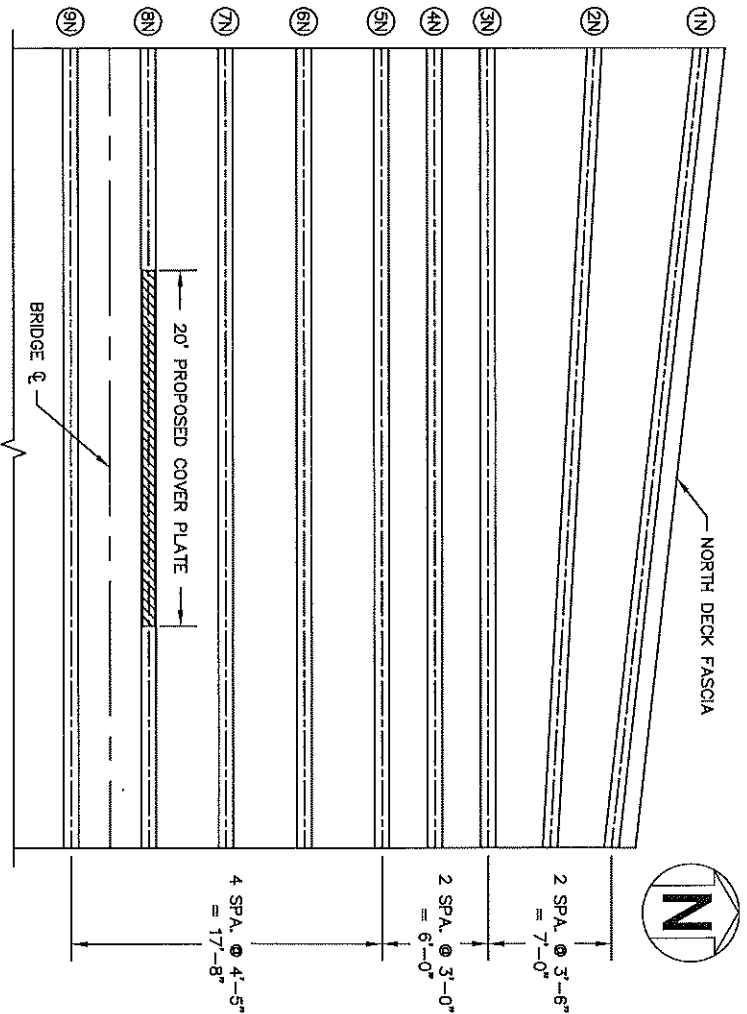
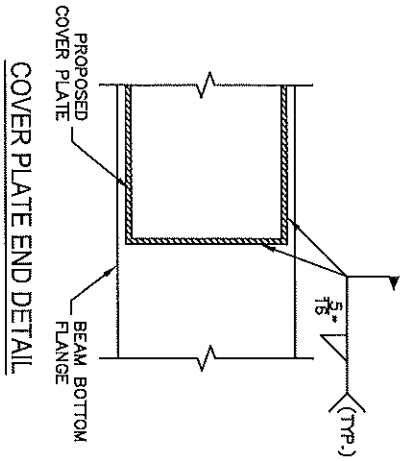
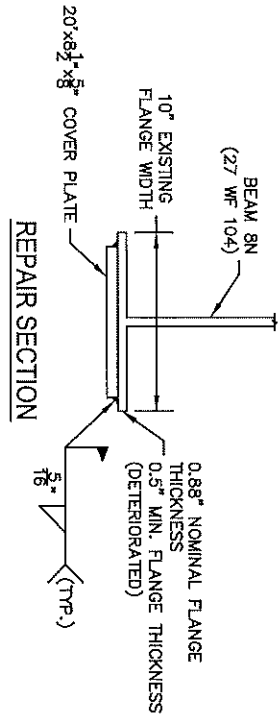
Sealed bids will be opened at Grandville City Hall located at 3195 Wilson, Grandville, MI 49418.

Refer to the **INVITATION TO BID** for the exact timing of the bid opening and for the identification of the bids as related to furnishing materials, services, equipment, work and/or supplies with the terms, conditions, specifications, drawings, plans, and any special provisions as stated herein and hereto attached.

On the date specified, the bids will be read aloud and tabulated. Copies of the bid tabulations are available upon request by mail.

1. All bids must be submitted on the City's bid form when provided. The bid shall be legibly prepared in ink or typewriter. Erasures or alterations must be initialed by the bidder.
2. **Specifications and plans should not** be returned with the bid unless otherwise stated herein.
3. Bids shall be mailed or delivered in a sealed envelope and identified on the outside as to the bid concerned.
4. Bids will not be accepted after the time designated for the opening of the bids. The bidder shall assume full responsibility for delivery of bids prior to the appointed hour for opening same and shall assume the risk of late delivery or non-delivery regardless of the manner he/she employs for the transmission of their bid. The City of Grandville participates in a joint purchasing agreement with several other local units of government. Bidders bid information may be provided to other members of the Grand Valley Metro Council.
5. It is understood that the City of Grandville is exempt from the payment of all State and Federal taxes.
6. The bidder, by execution of the bid proposal, thereby declares that the bid is made without collusion with any other person, firm, or corporation, and agrees to furnish all bid items in strict adherence with all Federal regulatory measures.
7. The City Council of the City of Grandville reserves the right to reject any and all bids, to waive any irregularities therein, and to accept any bid which, in the opinion of the Council, may be most advantageous and in the best interest of the City. In case of error in the extension of prices in the bid or other arithmetical error, the unit prices will govern.
8. Comply fully with the City of Grandville's Title VI Policy (for more information please visit the City of Grandville web site @ <http://www.cityofgrandville.com/Services/CityManager/TitleVI.htm>)
9. The City reserves the right to terminate any awarded bid for any reason by giving written notice of such termination.
10. Contractor shall obtain and file with owner, certificates of all insurance required by owner, with a hold harmless of owner.

**NOTES:**  
 CONDUCT REPAIRS IN ACCORDANCE WITH SECTIONS 707, 713, AND 715 OF THE 2020 MDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION.  
 DESIGN OF STEEL REPAIRS BASED ON GR 36 STEEL FOR COVER PLATE.  
 ESTIMATED WEIGHT OF COVER PLATE IS 365 LB.  
 CLEAN BOTTOM FLANGE OF BEAM 8N TO REMOVE PAINT AND RUST PRIOR TO INSTALLATION OF COVER PLATE. AFTER INSTALLATION OF COVER PLATE, CLEAN AND COAT COVER PLATE AND EXPOSED PORTIONS OF BOTTOM FLANGE, BOTH TOP AND BOTTOM.  
 IMPLEMENT MEASURES TO PREVENT DEBRIS FROM FALLING FROM THE STRUCTURE. IF DEBRIS FALLS INTO THE STREAM, REMOVE IT WITHIN 24 HOURS.



**BEAM REPAIR DETAILS**  
 SN 5220  
 CHICAGO DRIVE OVER BUCK CREEK

**SCECO**  
 SCOTT CIVIL  
 ENGINEERING COMPANY  
 GRAND RAPIDS, MICHIGAN

**DATE**  
 3/26/24  
**PAGE**  
 1 OF 1

**PROPOSAL AND SPECIFICATIONS**

**FOR**

**Structural Steel Repairs**

**Chicago Drive over Buck Creek**

**CITY OF GRANDVILLE**

*April 2, 2024*

## PROPOSAL AND BID

Date: \_\_\_\_\_

City of Grandville  
3195 Wilson Ave SW, Grandville, MI 49418

To Whom it May Concern:

The undersigned has examined the plans, specifications, and location of the work described herein and is fully informed as to the nature of the work and the conditions relating to its performance and understands that the quantities shown in the estimate are approximate only and are subject to either increase or decrease; and hereby proposes to furnish all necessary machinery, tools, apparatus and other means of doing the work, do all the work, furnish all the materials except as otherwise specified herein, and, for the unit prices named in the accompanying unit price schedule, to complete work in strict accordance with the plans and specifications therefore.

The undersigned further proposes to do such extra work as may be ordered by you, prices for that are not included in the itemized bid, compensation therefore to be made on the basis agreed upon before such extra work is begun.

The undersigned agrees to complete all items of work on or before June 28, 2024.

The contractor shall submit a progress schedule subject to approval of the Engineer prior to the award of the contract.

### THE CONTRACT

The Contract Documents consist of the bid documents, this Agreement, Conditions of the Contract (General Supplementary, Special and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement; these form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiation, representations or agreements, either written or oral. If anything in the other Contract Documents is inconsistent with this Agreement, this Agreement will govern.

PROJECT: Structural steel repairs on Chicago Drive over Buck Creek, City of Grandville.

### ITEMIZED UNIT PRICE SCHEDULE

ITEM OF WORK	QUANTITY	UNIT	UNIT PRICE	TOTAL
Structural Steel Repairs	1	LSUM		
Structural Steel Cleaning and Coating	1	LSUM		

The item "Structural Steel Repairs" includes all materials, equipment, and labor required to install the steel cover plate as shown on the plan detail, including surface preparation and cleaning.

The item "Structural Steel Cleaning and Coating" includes all materials, equipment, and labor required to clean and coat the cover plate and exposed portions of the bottom flange after installing the cover plate.

TOTAL: \$ \_\_\_\_\_

The undersigned bidder agrees that the following is a complete and accurate list of all sub-contractors to be utilized if awarded this contract and any change from this list will be permitted only with the consent of the City of Grandville.

*List name of each sub-contractor and brief description of work to be done.*

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I hereby state that all of the information I have provided is true, accurate and complete. I hereby state that I have the authority to submit this bid, which will become a binding contract if accepted by the City of Grandville. I hereby state that I have not communicated with nor otherwise colluded with any other bidder, nor have I made any agreement with nor offered or accepted anything of value from an official or employee of the City of Grandville that would tend to destroy or hinder free competition.

In case the bidder is a co-partnership, each member must sign this proposal.

In case the bidder is a Corporation, this proposal must be executed by its duly authorized officials in accordance with its articles of incorporation and a certified copy of such articles must be attached hereto.

I hereby state that I have read, understand and agree to be bound by all the terms of this bid document.

SIGNATURE: \_\_\_\_\_ NAME: \_\_\_\_\_  
(Type or Print)

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
(Street Address) (City) (State) (Zip)

**FOR CITY USE ONLY – DO NOT WRITE BELOW**

ACCEPTED BY: CITY OF GRANDVILLE, MICHIGAN

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\_\_\_\_\_  
Date



## STANDARD SPECIFICATIONS

The work covered by the plans and specifications will be done in accordance with the 2020 Michigan Department of Transportation Standard Specifications for Construction, except as qualified in supplemental specifications and special conditions of the City of Grandville or as agreed to in writing at the time of the award of the contract. Nothing herein will be construed to create any obligation or duty on the part of the City of Grandville, including obligations or duties which may be expressed or implied in the Standard Specifications for Construction of the Michigan Department of Transportation, unless specifically set forth in the contract documents.

## RESPONSIBILITIES OF CONTRACTOR

- A. Responsibility for and Supervision of Construction: Unless otherwise stated herein, Contractor will be solely responsible for all construction under this Contract, including the methods, techniques, sequences, procedures, and means, and for coordination of all work. Contractor will supervise and direct the work to the best of Contractor's ability, and give it all attention necessary for such proper supervision and direction. Contractor will notify the City of any extras as soon as possible to allow for approval or design changes.
- B. Discipline and Employment: Contractor will maintain at all times strict discipline among Contractor's employees, and Contractor agrees not to employ for work on the project any person unfit for work or without sufficient skill to perform the job for which he or she was employed. Neither the Contractor nor his/her Subcontractors shall discriminate against any employee or applicant for employment, to be employed in the performance of this Contract, with respect his/her hire, tenure, terms, conditions or privileges of employment, of any matter directly or indirectly related to employment because of his/her race, color, religion, national origin, or ancestry. Breach of this covenant may be regarded as a material breach of this Contract.
- C. Furnishing of Labor, Materials, etc: Unless otherwise stated herein, Contractor will provide and pay for all labor, materials, and equipment, including tools, construction equipment, and machinery, utilities, including water, transportation, and all other facilities and services necessary for the proper completion of work on the project in accordance with the Contract Documents.
- D. Payment of Taxes: Contractor will pay all taxes required by law in connection with work on the project in accordance with this agreement including sales, use, and similar taxes.
- E. Licenses and Permits: Contractor will abide by all previously acquired permits included in this agreement and will secure all licenses and additional permits necessary for proper completion of the work, paying the fees for such licenses and permits.
- F. Compliance with Laws and Regulations: Contractor will comply with all laws and ordinances, and the rules, regulations or orders of all public authorities relating to the performance of the work under and pursuant to this Agreement including, but not limited

to, the Occupational Safety and Health Act of 1970, the Michigan Occupational Safety and Health Act, and the rules and regulations of the Michigan Construction Safety Commission.

- G. Responsibility for Negligence of Employees and Subcontractors: Contractor assumes full responsibility for acts, negligence or omissions of all of Contractor's employees on the project, for those of Contractor's subcontractors and their employees, and for those of all other persons doing work under a contract with Contractor.
  
- H. Responsibility for Safety: Unless otherwise stated herein, at Contractor's expense, Contractor will take all necessary precautions (including, without limitation, the furnishing of traffic control, barricades, traffic control devices, flaggers, warning lights, signs, warning signs, safety channels, channelization devices, guards, fences, walks, flags, cables and lights) for the safety of, and the prevention of injury, loss and damage to, persons and property (including, without limitation, in the term persons, members of the public, employees, Contractor's subcontractors and their respective employees, other contractors, their subcontractors and respective employees) on, about or adjacent to the location where the work is being performed, and will comply with all applicable provisions of safety rules, ordinances, codes, regulations, and orders of duly-constituted public authorities including, but not limited to, the Michigan Manual on Uniform Traffic Control Devices.
  
- I. Responsibility of Subcontractors: The Contractor will require any subcontractor hired by the Contractor for the purpose of performing any of the work described by the Contract documents to be bound by all of the terms and conditions of the Contract documents and to perform the work in accordance with the Contract documents. Each and every condition of the Contract documents, including without limitation, the RESPONSIBILITIES OF THE CONTRACTOR, will be made a condition of each subcontract entered into by the Contractor in conjunction with the performance of the work.

#### INDEMNIFICATION

To the fullest extent permitted by law, the Contractor will indemnify, defend, and hold harmless the City of Grandville, its officers, employees, representatives and agents from and against any and all claims, damages, demands, payments, suits, actions, recoveries, judgments, losses and expenses, including attorney fees, interest, and court costs, which are made, brought or recovered against the City of Grandville, arising out of or resulting from performance of the Contractor's work under this Contract, provided that such claims, damages, losses, demands, payments, suits, actions, recoveries, judgments and/or expenses are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including loss of use resulting therefrom, but only if caused in whole or in part, by the act, omissions, fault, negligence or breach of the conditions of this Contract by negligent acts or omissions of the Contractor, the Contractor's sub-subcontractors, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. The Contractor will not,

however, be obligated to indemnify the City of Grandville, for any damage or injuries caused by or resulting from the sole negligence of the City of Grandville. Such obligation will not be construed to negate, abridge or otherwise reduce other rights or obligations of indemnity which would otherwise exist as a party or person described in this paragraph.

In claims against any person or entity indemnified under this Agreement by an employee of the Contractor, the Contractor's sub-subcontractors, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this paragraph will not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or the Contractor's subcontractors under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

### INSURANCE

- A. Contractor's Insurance: Prior to start of the Contractor's work, the Contractor will procure for the Contractor's work and maintain in force until the completion of the work, workers' compensation insurance, employer's liability insurance, comprehensive general liability insurance and all insurance required of the contract under the contract documents.

The City of Grandville will be named as an additional insured on each of these policies except for worker's compensation.

The insurance will include contractual liability insurance covering the Contractor's obligations under its agreement of indemnification as set forth herein.

- B. Minimum Limits of Liability: The Contractor's comprehensive general and automobile liability insurance as required herein, will be written with limits of liability not less than the following:
- a. Comprehensive general liability including completed operations
    - (1) \$500,000 each occurrence
  - b. Property damage
    - (1) \$500,000 each occurrence
- C. Number of Policies: Comprehensive general liability insurance and other liability insurance may be arranged under a single policy for the full limit required or by combination of underlying policies with the balance provided by an excess or umbrella liability policy.
- D. Cancellation, Renewal or Modification: The Contractor will maintain in effect all insurance coverage required under this Agreement at the Contractor's sole expense and with insurance companies acceptable to the City of Grandville.

All insurance policies will contain a provision that the coverage afforded thereunder will not be cancelled or not renewed nor restrictive modifications added at any time after a certificate of insurance required under agreement has been issued and before the work; as defined herein, has been completed, until at least thirty (30) days prior thereto written notice has been given to the City of Grandville unless otherwise specifically required in the Contract Documents.

Certificates of insurance or certified copies of policies acceptable to the City of Grandville will be filed with the City prior to the commencement of the Contractor's work.

In the event that the Contractor fails to obtain or maintain any insurance coverage required under this Agreement, the City of Grandville may:

1. Purchase such coverage and charge the expense thereof to the Contractor, and
2. Withhold from any payment due or to become due to the Contractor an amount sufficient to protect the City of Grandville from such claims, damages, demands, payments, suits, actions, recoveries, judgments, losses and expenses, including attorney fees, interest and court costs, and
3. Terminate this agreement.

Nothing contained in this Agreement, nor the City of Grandville's compliance therewith, will relieve the Contractor from its obligations under the Contract to purchase and maintain required insurance or to indemnify the City of Grandville.

#### PROGRESS CLAUSE

The City of Grandville anticipates that construction can begin upon contract award, or on the date agreed upon with the Engineer. The successful bidder will be required to submit a Progress Schedule, giving an outline of his proposed order of work and to indicate the dates for completion of the work. This outline, when approved by the City, will become a part of the contract.

The Contractor will prosecute the work in the order given in the Progress Schedule, with force and equipment adequate to complete the sections within the time limit therein fixed for completion. In case of failure to proceed with the work as rapidly as is provided in the Progress Schedule, or if it appears at any time that such work is not being prosecuted in such a manner as to insure its completion within the time specified, the City will have the right to require the contractor to furnish and place in operation such additional force and equipment as the City will deem necessary to bring the work up to the Progress Schedule; and in case of the Contractor's neglect to do so, the City may place such working force and equipment on the work and charge the Contractor the cost of the labor and such rental and depreciation rates for the plan and

equipment as in its judgment is reasonable, and for such time as the plant and equipment are in service.

#### STAGING OF WORK AND MAINTAINING TRAFFIC

The contractor may place materials and equipment within the road right-of-way and at least 5 feet outside of any traffic lane. Permission to place materials and equipment outside the right-of-way or to access the project site from property not owned by the City of Grandville must be obtained in writing from the property owner and must be approved by the City.

The City of Grandville will close the left westbound lane over the bridge during installation of the steel repair in order to keep live load off the repair area. Additional traffic control may be required for staging of Contractor's operations. The Contractor shall submit a staging and site access plan to the City for approval prior to beginning work. The City will determine whether additional traffic control will be required based on the staging plan and may either provide such traffic control or request the Contractor to submit a fee for providing traffic control as an Extra, subject to negotiation. This does not relieve the Contractor of the responsibility to conduct their work in a safe manner and to provide the necessary protections from hazards including traffic throughout the duration of the project, as stated above.

#### COORDINATION CLAUSE

The Contractor is reminded of the requirements in subsection 104.08 of the 2020 Standard Specifications for Construction to cooperate with other contractors, utility companies, and public agencies.

#### FINAL PAYMENT

Final payment will not be made until the contractor will have filed with the City of Grandville the consent of the Surety of the payment of the final estimate and satisfactory evidence by affidavit or otherwise that all his indebtedness by reason of the contract has been fully paid or satisfactorily secured. In case such evidence is not furnished, the City may retain out of any amount due said contractor sums sufficient to cover all lienable claims unpaid.

#### MDOT PREQUALIFICATION

Contractors bidding on this work must be pre-qualified by the Michigan Department of Transportation to do similar work on State or Federal-aid Secondary projects.