



1000 WEST CEDAR AVENUE
GLADWIN, MICHIGAN 48624
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CITY OF GLADWIN
REQUIREMENTS FOR SITE PLAN REVIEW
(Commercial & Industrial)

In order to insure that sufficient information is available to the Gladwin City Planning Commission and staff for Site Plan Review, the following checklist is provided.

PROPERTY IS ZONED _____ COMPATIBLE ZONING? _____

_____ 1. Legal Description of Property.
(This may be the lots or lots by Block and Lot number or a metes and bounds description.)

_____ 2. A fully dimensioned Site plan of the development including:

_____ A. Property lines including:

1. Setbacks of all buildings from front, rear and side lot lines.
2. Setbacks of all buildings from road right-of-way.
3. Zoning designations of adjoining parcels.
4. Existing and proposed building

_____ B. Existing and proposed buildings and uses including building heights; sidewall and peak heights for and new or reconstructed structures.

_____ C. Parking Areas*** Parking areas MUST be hard surfaced (concrete or asphalt).

1. Number of spaces required _____
Number provided _____
2. Number of Handicap spaces required _____
Number Provided _____

_____ D. Drives, Curb Cuts, and Walkways/ Sidewalks *** Residential drives must be paved as well; if the sidewalks not currently existing, must be installed at time of development. (Commercial properties & New Subdivisions.)

1. Locations
2. Materials

_____ E. Fences/ Walls & Landscaping

1. Fences/ Walls: Describe type, height, locations, and materials.
2. Berms and Plantings: Describe all vegetation, trees & other plantings by type and size, locate all on plans.

_____ F. Describe method of trash disposal; if dumpster utilized, locate and describe screening (required). Concrete pad is also required.

_____ G. Note any open space required.

_____ H. Note, locate and describe any recreational facilities if required.

_____ I. Exterior Lighting:

1. Location (on building and/ pole)
2. Type, lumens, direction

_____ J. Signs

1. Location
2. Size including area and height
3. Copy/ Materials

_____ K. Show location and size of existing and proposed public & private utilities, including fire hydrants.

_____ L. Show surface water drainage.

_____ 3. When required, provide a statement of the areas set aside for different elements of the development not indicated elsewhere; include any square footages.

_____ 4. Any modifications required to the ordinance which are being requested and the reason for request.

_____ 5. Downtown Development Authority façade review.

Any other items, as determined by the City staff or Planning Commission, to be necessary for comprehensive review