



CITY OF GLADWIN  
**VARIANCE REQUEST APPLICATION**

1000 WEST CEDAR AVENUE  
GLADWIN, MICHIGAN 48624  
TELEPHONE: (989) 426-9231  
FAX: (989) 426-6942

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(If applicant is not the property owner, the applicant must have signed permission from the property owner in order to obtain a variance)*

Property Owner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Tax Parcel ID Number(s): \_\_\_\_\_

Zoning District: \_\_\_\_\_

Section of Ordinance Requesting Variance From: \_\_\_\_\_

Variance Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please attach the following with your application:**

**1. Attach a written affidavit stating how this variance request complies with the standards in the City of Gladwin Zoning Ordinance Section 1105.2:**

- a. That strict compliance with area, setbacks, frontage, height, bulk or density would unreasonably prevent the owner from using the property for a permitted purpose, or would render the conformity unnecessarily burdensome; or,
- b. That a variance would do substantial justice to the applicant, as well as to other property owners in the district; and,
- c. That the plight of the owner is due to the unique circumstances of the property; and,
- d. That the problem is in no way self-created.

**2. Attach a Site Plan drawn to scale containing the following information:**

- a. Dimensions for which the variance is requested.
- b. Dimensions for all proposed structures on the lot including size and height, setbacks to lot lines and existing structures and their dimensions (including height) and setbacks.
- c. Distance/dimensions in relation to sidewalks, driveways, and right-of-ways (as occupied and as platted).
- d. Distance of the subject parcel's property lines from the structure on all adjacent parcels.

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**For Office Use Only:**

Application Fee: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Date Notice Was: Posted: \_\_\_\_\_ Published: \_\_\_\_\_ Mailed: \_\_\_\_\_

Date of ZBA Hearing: \_\_\_\_\_ Variance Approved  Variance Denied

(Attach: Minutes of ZBA Meeting)