

Fremont County Library System

Posted January 7, 2021

Library Facilities Supervisor Opportunity

Facilities Supervisor – the Fremont County Library System is looking for a full-time Facilities Supervisor to oversee the daily operations of buildings and grounds for all three libraries. We are looking for someone who is flexible and detail oriented with strong organizational skills. Must coordinate with library support organizations. This person will supervise one-part time and two full-time employees. Must have mechanical and equipment knowledge; experience with boilers, HVAC, and building controls systems; and alarm systems. This position requires excellent communication skills, MS Office suite skills, and collaboration with library director and managers. This salaried position includes some weekend and evening hours. Pay range is \$18.00-\$19.00 per hour and includes the Fremont County benefit package. High School diploma is required; three years of experience necessary. Application and complete job description may be found at www.fclsonline.org. Resumes, cover letters, and applications may be sent to Anita Marple at amarple@fclsonline.org or Shari Haskins at shaskins@fclsonline.org or dropped off at any FCLS library. Position open until filled, EOE.