

## REQUEST FOR STATEMENTS OF INTEREST AND QUALIFICATIONS

### PROJECTS ENGINEERING

Fremont County is requesting Statements of Interest and Qualifications (SOQ) from **qualified** consulting civil engineering firms for providing engineering services for a striping and delineator Road Construction funded project. A complete project description may be obtained from the Fremont County Transportation Department office.

Fremont County will evaluate firm SOQ's based on the following selection criteria:

1. Project understanding,
2. Experience with similar projects,
3. Ability to meet schedules,
4. Previous Performance on Fremont County Projects,
5. Firm location,
6. Current and future workload of staff assigned to the project,
7. Qualifications of the firm and its staff assigned to the project, and
8. Other factors the County deems appropriate.

Upon review of the SOQ's the committee will rank the firms to be interviewed (if interviews are held) and recommend the most qualified Consultant to the Fremont County Commission. In addition to the qualification, submittals should include a scope of services for the engineering phase and also include a fee estimate. The fee estimate shall be in a separate enclosed envelope.

Only the fee estimate of the highest ranked and most qualified consultant will be opened and reviewed. Fremont County will proceed with negotiations regarding the final scope of services and fee estimate with the most qualified consultation upon concurrence from the Fremont County Commission. If the selected consultant and Fremont County cannot reach a satisfactory agreement, Fremont County will cease negotiations and notify that Consultant. That Consultant's SOQ's, scope of services, and fee estimate will be completely eliminated from any further consideration. Fremont County will then open the fee estimate of the next highest ranked consultant and initiate negotiations. Fremont County reserves the right to reject any or all proposals or waive any formality or technicality in its interest.

Firms interested in being considered for providing professional engineering services shall submit three (3) copies of the SOQ to the Transportation Department by November 4, 2020 at 3pm. Late submittals will not be considered and will be returned to Consultant. Proposal with project understanding, project approach, and scope of work should to be limited to 10 pages. Supporting documentation such as resumes, qualifications, and schedule should be limited to 10 Pages. A front and back cover and fee estimate will not count towards the total page count. further information, please contact:

Billy Meeks, Superintendent  
450 North Second Street, Suite 310  
Lander, WY 82520  
(307) 332-1040

A qualified firm is defined as a consulting civil engineering firm that routinely designs roadway improvement projects.

Fremont County Government is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or handicapped status in employment or the provision of services.

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