

FREMONT COUNTY WYOMING
COMMERCIAL SCALE SOLAR ENERGY FACILITY APPLICATION

Name of Project: _____

Location: Section: _____ Township: _____ Range: _____

Total Acres: _____ Total MW: _____ # of Panels: _____

Name: _____
Owner of Record – If more than one, fill out additional page

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email address: _____

Surveyor: _____ Phone: _____

Email address: _____

Who will be the responsible person to receive all correspondence related to this Project?

This person will be responsible for ensuring all listed steps are complete

ACKNOWLEDGMENT

I have read and fully understand that the attached checklist must be fully completed, returned and all items must be on file in the Fremont County Planning Department before securing a place on the Fremont County Planning Commission agenda.

Printed Name: _____, Date: _____

Signature: _____

Permit Fee Paid: _____

Please make checks payable to: FREMONT COUNTY PLANNING DEPARTMENT

FREMONT COUNTY WYOMING
COMMERCIAL SCALE SOLAR ENERGY FACILITY APPLICATION
CHECKLIST

STEP 1 - PRE-APPLICATION CONFERENCE

Date Submitted

- _____ Meet with the Planning Director to outline procedure, ask questions, and determine potential meeting schedule.
- _____ Complete and submit “Commercial Scale Solar Energy Facility Application”.
- _____ Pay the appropriate fee as described in the current Fremont County Planning and Rural Addressing Fee Schedule.
- _____ Present preliminary Site Plan to allow Planning to adequately address necessary notifications and specific conditions.
- _____ Discuss the long term plans and review the needs for adjacent landowner contact.
- _____ Review all necessary pre-submittal information requirements for Planning Commission review.

STEP 2 - REQUIREMENTS FOR PLANNING COMMISSION REVIEW

PLEASE NOTE: ALL ITEMS LISTED IN STEP 1 AND ALL ITEMS LISTED IN THIS SECTION OF THIS CHECKLIST MUST BE COMPLETED, SUBMITTED TO THE PLANNING DEPARTMENT, AND BE DEEMED CORRECT AND COMPLETE TWENTY ONE (21) DAYS PRIOR TO THE NEXT SCHEDULED PLANNING COMMISSION MEETING.

- _____ Provide Fremont County Planning Department fifteen (15) copies of the Preliminary Site Plan as well as a PDF and shapefile file of the Preliminary Site Plan.

_____ Provide certification that reasonable efforts have been made to contact all landowners within one (1) mile of proposed facility.

_____ Provide certification that WYDOT, Fremont County Transportation and all Cities and Towns within twenty (20) miles of the proposed facility have been notified.

_____ Provide certification that the proposed facility meets all the design standards listed in Chapter III Section 5 (Design Standards) of the Fremont County Wind and Solar Energy Siting Regulations.

_____ Provide Fremont County Planning Department five (5) copies of the Emergency Management Plan as well as a PDF of the Plan.

_____ Provide Fremont County Planning Department two (2) copies of the Waste Management Plan as well as a PDF of the Plan.

_____ Provide a copy of the completed FAA Form 7460 and any correspondence related to any other airport authority that may be impacted by the project.

_____ Open Title Commitment: An Open Title Commitment Report from a title company is required.

The Open Title Commitment must include:

- How title is held (Fee Simple, Contractual Interest, etc.);
- Vesting of the owners in the property;
- Legal Description of the property;
- Tax status;
- All easement, rights-of-way, covenants, mortgages, etc;
- A copy of all easements.

_____ If the property within the project has any mortgage(s) or lien(s) all mortgage holders must submit a signed copy of the Consent of Mortgager to Allow Subdivision. A copy of the Consent is attached.

_____ Provide Fremont County Planning Department a copy of the detailed road study of the internal and external roads impacted by the proposed facility including the Traffic Impact Study related to any impacts to County Roads as a PDF of the Study(s).

_____ Provide a copy of the Environmental Report (or Draft EIS) taking into account both Wildlife Habitat and Historical, Cultural and Archaeological Resources.

_____ Provide a copy of the Weed Control Plan as submitted to the Fremont County Weed and Pest.

_____ Provide Fremont County Planning Department two (2) copies of the Site Facility Reclamation and Decommissioning Plan as well as a PDF of the Plan.

_____ Provide Fremont County Planning Department a detailed report describing any significant adverse environmental, social or economic effects from the proposed project, or, a copy of those studies included in the Industrial Siting Act Application.

PLANNING DEPARTMENT RESPONSIBILITIES

_____ Fremont County Planning will contact all known public utility companies and Fremont County Fire and EMS for review of the project.

_____ Fremont County Planning will notify the adjacent and nearby landowners within one (1) mile of the proposed facility, via First Class Mail to seek their input into the proposed project.

_____ Fremont County Planning will arrange to have the Project reviewed by the Fremont County Planning Commission. The Planning Commission meets the fourth Thursday of each month at 7:00 p.m. in the Courthouse in Lander, however times and dates can vary due to workload and sometimes Holidays.

_____ The developer/owner of the property (or knowledgeable representative) and their Engineering Firm **MUST** be present at the Planning Commission meeting when the proposal is reviewed.

Planning Commission agendas are very full and are filled on a “first come, first served basis”.