

STATE OF WYOMING) LANDER, WYOMING) ss.

OFFICE OF THE FREMONT COUNTY COMMISSIONERS

COUNTY OF FREMONT)

MAY 21, 2019

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on May 14, 2019. Chairman Becker abstained due to his absence at said meeting. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to accept the bills for payment. Chairman Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to accept a voucher from Natrona County Legal Department in the amount of \$13,055.00 and Wyoming Behavioral Institute in the amount of \$3,016.00 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Abatement Summary cover sheet; and 2) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to engage DeCoria, Maichel & Teague PS to perform the County's audit for fiscal year 2019. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners as Governing Body for the Juvenile Treatment Court of Fremont County from July 1, 2019 through June 30, 2020. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Barbara and Bob Townsend's letter relinquishing their Retail Liquor License for Miner's Delight Inn Bed & Breakfast and request for refund of prorated portion of license fee. Larry Allen moved, Jennifer McCarty seconded, to relinquish the retail liquor license for Miner's Delight Inn B & B and, per State Statute 12-4-105, deny a refund of their fee. Motion carried unanimously.

The Public Comment period was held.

Acting BLM Lander Field Manager Jason West introduced himself to those who did not know him and stated he is halfway through his four month stint. He gave updates on ongoing projects taking place.

Fremont County Library Director Janette McMahan requested authorization to rehire a 40-hour Custodian/Maintenance person for the Lander facility. She stated there will be no budget impacts. Jennifer McCarty moved, Clarence Thomas seconded, to authorize rehire of the Custodian/Maintenance position for the Lander Library Branch. Motion carried unanimously

Vehicle Maintenance Supervisor Brad Meredith was joined by Financial Assistant Joe Felix to review the ambulance fleet.

Chairman Becker adjourned the Board of Fremont County Commissioners and convened as the Fremont County Board of Equalization. Deputy Chief Civil Attorney Jodi Darrough and Assessor Tara Berg reviewed the procedures for property tax protest hearings and distributed copies of the Wyoming Administrative Rules, Chapter 7, Uniform County Board of Equalization Practice and Procedure Rules. The statutory timeline was reviewed. The Commissioners stated they would like Darrough to have the Bar Chairman send out an Expression of Interest to Fremont County Bar members with a rate of \$150/hour for the legal services necessary to preside over the individual hearings and write the final order. The Commissioners will review the Expressions of Interest at their June 4th meeting and set hearing dates at that time. Chairman Becker adjourned the Fremont County Board of Equalization and reconvened as the Board of Fremont County Commissioners.

Eagles Hope Transitions: Director Michelle Widmayer was present. They have not applied to Fremont County Government before and are requesting \$10,000.

Building Maintenance Supervisor J.R. Oakley updated the Commission on his selection of a successful applicant for a Custodian. He had previously been authorized to refill a vacant position at the starting salary of \$30,000.

In other business, J.R. Oakley presented Bret Cozzens with a 25 year service award plaque, and stated Bret is retiring from Fremont County effective May 24, 2019.

Wind River Visitor's Council: Present was Board members Brian Fabel, Ryan Preston, Mike Anderson, Cy Lee, and McCormick Marketing owner, Paula McCormick and assistant Jennie Hutchinson. Their proposed budget for FY19-20 is \$710,090. This is a proposed increase of \$10,015 more than last year.

Washakie District Ranger Steve Schacht and Wind River District Ranger Jeff VonKienast provided an update on activities occurring on their various districts

A written update from Deputy Treasurer Jim Anderson was reviewed, regarding his analysis and projections for the Capital Revolving Fund. The Capital Fund Committee was earlier presented a prioritized list of potential purchases and projects for FY 2020 that totaled approximately \$2,494,000.

Discussion was held on the Detention Door & Control Retrofit project would span two fiscal years and Anderson's recommendation was to fund it at \$200,000 this FY 2020 and encumber \$200,000 next FY 2021. Larry Allen moved, Jennifer McCarty seconded, to approve all requests with the exception of \$400,000 for the Detention Door project and fund \$200,000 FY 2020 and \$200,000 FY 2021. Motion carried unanimously. In another matter, a prior fiscal year authorization of \$13,000 for an Online Timekeeping System was reviewed. Larry Allen moved, Jennifer McCarty seconded, to de-authorize \$13,000 from the Capital Revolving Fund for an Online Timekeeping System. Motion carried unanimously. County Clerk Julie Freese stated that in order for any of the purchases or projects to proceed, the Department must follow the process set up and work with Financial Assistant Joe Felix which will include any trade in values.

Commissioner meeting reports were given:

Commissioner Clarence Thomas encouraged fellow Commissioners to take a unified stand regarding the Wyoming Democratic Party's request to the Fremont County Attorney into possible violations of Wyoming Election Code. Clarence Thomas moved, Jennifer McCarty seconded, to write a statement in support of the Fremont County Clerk and staff who abide by state statutes and further state the County Commissioners will not stand by mistruths, heresay and slander against county officials and workers. Motion carried unanimously. It was determined to wait until after the Fremont County's Attorney has issued his findings into the alleged violations submitted by the Wyoming Democratic Party.

The eleven applications for the County Commissioners' Scholarships were reviewed and a weighted poll was taken. Larry Allen moved, Jennifer McCarty seconded, to select the three applicants as Lydia Hinkle (Dubois High School); Kami Bolte (Riverton High School) and Tiera Price (Wind River High School); and to select the first, second and third recipients as JayLea Large (Wind River High School), Perlene Keller (Riverton High School) and Rheannon Hawk (Dubois High School), respectively. Motion carried unanimously.

A Fremont County Government Accident Report for a 2019 Ford Van was reviewed. Three bids were reviewed as follows: Fremont Auto Collision Center – \$3,084.34; Rodney's Collision and Custom Center – \$4,517.30 and Northside Body Shop – \$7,094.93. Larry Allen moved, Jennifer McCarty seconded, to accept the low bid from Fremont Auto Collision Center in the amount of \$3,084.34 with funding from the Sheriff's Department. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to adjourn into Executive Session with Chief Civil Deputy Jodi Darrough regarding potential litigation. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 12:50 p.m. and reconvene for a Regular Meeting on June 4, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD