

STATE OF WYOMING) LANDER, WYOMING)ss.

OFFICE OF THE FREMONT COUNTY COMMISSIONERS

COUNTY OF FREMONT)

JUNE 4, 2019

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held May 21, 2019. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Chairman Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

A. D. Martin Lumber Co-Transportation-Materials/Supplies-\$132.06; Ace Hardware Riverton-Transportation-Materials/Supplies-\$7.59; American Family & Life Ins.-Segregated-Insurance-\$9,068.30; American Heritage Life Ins-Segregated-Insurance-\$20.70; AmeriGas-County Buildings-Propane-\$404.41; B & B Enterprises LLC-Transportation-Signs/Supplies-\$58.40; Bailey Enterprises, Inc.-Inventory-Fuel-\$19,803.65; Bank of the West Acct Analysis-Investment Pool-Bank Charges-\$776.71; Bebout, Eli D.-Forest Reserve-Fire Prevention-\$1,000.00; Best Western Ramkota-County Sheriff-Lodging-\$498.00; Black Hills Energy-Segregated-Utility

Service-\$4,496.42; Blue Cross Blue Shield of WY-Co Admin-Health Ins Claims-\$332,937.18; Central Wyoming College-County Sheriff-Training-\$159.00; CenturyLink-Agriculture Department-Telephone-\$353.52; Child Support Services/ORS-Payroll-Child Support-\$564.00; Circuit Court of the Ninth Dist-Payroll-Garnishment-\$548.65; CNA Surety-Segregated-Bonds-\$150.00; Colonial Life & Accident Ins-Segregated-Insurance-\$165.22; Communication Technologies Inc.-Dispatch Center-Maintenance/Repairs-\$412.00; Dubois Telephone Exchange-Segregated-Telephone-\$600.40; Eaton Sales & Service, LLC-Fuel Facility-Parts/Supplies-\$30.52; Food Services of America-Detention Center-Prisoner Board-\$8,236.61; Freese, Julie-County Clerk-Reimburse Expenses-\$107.50; Fremont County Treasurer-Co Admin-Health Insurance-\$330,621.00; Fremont County Treasurer-Co Admin-Withholding/FICA-\$191,214.53; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$42,830.43; Fremont Motor Riverton Inc.-Vehicle Maintenance-Parts/Supplies-\$292.50; Gee, Brian-Segregated-County Health Officer-\$1,400.00; Globalstar USA-Search & Rescue-Satellite Phone-\$183.42; Grainger-Segregated-Materials/Supplies-\$329.78; Great West Trust-Segregated-Wyoming Benefits-\$8,005.00; Inberg Miller Engineers-Dry Creek Road Improvement-Engineering Services-\$39,078.63; Intoximeters Inc.-Detention Center-Supplies-\$1,005.50; James Gores & Associates, P.C.-Moneta Lysite Road Shoulder-Engineering Services-\$8,190.47; Kisling, Lisa-Public Defender-Office Rent-\$450.00; Lazzari, Bailey-Public Defender-Office Rent-\$450.00; Media Works, Inc-Computer Services-Equipment/Supplies-\$24.99; Medical Air Services Assoc., Inc-Health Benefit Plan-Air Ambulance Memberships-\$27,918.00; Mr D's Food Center Inc-County Sheriff-Supplies-\$11.75; Natrona County Attorney-Health & Welfare-Title 25 Services-\$13,055.00; NCPERS Group Life Insurance-Segregated-Insurance-\$896.00; New York Life Insurance-Segregated-Insurance-\$233.54; Northern Arapaho Child Support-Payroll-Child Support-\$598.78; Northside Body Shop-County Sheriff-Vehicle Repair-\$2,214.62; Office Shop Inc, The-Segregated-Service Agreements-\$3,631.15; Oftedal Construction, Inc.-Dry Creek Road Improvement-Construction-\$618,172.46; Osage Industries, Inc-Vehicle Maintenance-Parts And Freight-\$27.49; Paws For Life-County Sheriff-Animal Boarding-\$105.00; Phillips, Adam E.-District Court-Court Representation-\$431.25; Print Shop, The-County Assessor-Supplies-\$426.00; Quill Corporation-Segregated-Office Supplies-\$233.11; R T Communications-Segregated-Telephone Services-\$537.43; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4,500.00; Reed's Moghaun Office Supply-Segregated-Office Supplies-\$328.32; Remote Satellite Systems-Search & Rescue-Equipment-\$112.00; Riverton Circuit Court-Segregated-Garnishments-\$761.33; Riverton Physician Practices LLC-Segregated-Drug Testing-\$530.00; Riverton, City of-County Buildings-Water/Sewer-\$787.74; Sagewest Health Care-Detention Center-Inmate Medical-\$419.94; Segregated-Diabetes Program-Reimbursement-\$300.00; Sirchie Finger Print Lab-Detention Center-Supplies-\$55.71; State Disbursement Unit-Payroll-Child Support-\$1,119.00; State of Wyoming, Public Defenders Offc-Public Defender-Office Rent-\$1,650.00; Stevens, Cynthia B. MD-CAST-Clinical Supervision-\$150.00; Stroupe Pest Control Inc-County Buildings-Pest Control-\$125.00; Sweetwater Aire LLC-County Buildings Detention-Maintenance-\$468.02; Sysco Montana Inc-Detention Center-Inmate Supplies-\$5,652.36; Terrance R. Martin PC-Public Defender-Office Rent-\$450.00; Thompson, Kristen N.-CAST-Reimburse Expenses-\$26.20; Total Net Salaries-Segregated-Salaries-\$620,935.86; Transmetron Inc-Detention Center-Drug Test Kits-\$403.90; Traveling Computers-Computer Services-Supplies/Services-\$534.00; TW Vending, Inc-Detention Center-Inmate Supplies-\$48.95; Tweed's Wholesale Co-Segregated-Supplies/Inmate Board-\$3,083.89; Tyler Technologies Inc-County Clerk-Service Agreements-\$70.00; University of Wyoming-Agriculture Department-Contract Salary-\$7,543.07; Valley Lumber & Supply Co Inc-County Buildings Detention-Materials/Supplies-\$10.89; Verizon Wireless-Segregated-Cellphone Service-\$608.83; Whiting Law, P.C.-District Court-Professional Services-\$1,717.50; Wind River Transportation Authority-CAST-Bus Passes-\$29.00; Wind River Vet Service-County Sheriff-Dog Boarding-\$99.50; WY Public Health Laboratory-Segregated-Inmate Lab

Fees/Supplies-\$132.00; WY SDU-Payroll-Child Support-\$1,034.00; Wyo Child Support Enforcement-Segregated-Child Support-\$750.00; Wyo Dept of Workforce Serv-Co Admin-Workers Comp-\$18,562.26; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$3,016.00; Wyoming Community Foundation-Youth Services-Training Event-\$400.00; Wyoming Div of Victim Services-Sheriff Victim Services-Registration-\$125.00; Wyoming Reporting Service Inc-County Coroner-Court Reporting Service-\$1,290.93; Wyoming Retirement System-Co Admin-Contributions-\$142,877.30; Wyoming.Com-Segregated-Internet Services-\$1,074.12

The following items in the Signature File were reviewed: 1) thank you letter to Carol Steidley for serving on Fremont County Library Board for two terms; and 2) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners as Governing Body for the Court Assisted Supervised Treatment of Fremont County. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway for Goran Berndtsson/The Longhorn Ranch LLC on Kingfisher Road and for Royal Enos for North Fork Road, Fort Washakie. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a letter to the Wyoming Business Council requesting an extension on the term of the funding for the Dry Creek Road Construction Project. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve an Annual Compensation Agreement with the University of Wyoming for an Extension Professional for the 4-H Youth Development Program. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Wyoming Water Association Summer Tour of Crook County invitation; and 2) Bureau of Land Management News Release regarding public meetings for Moneta Divide Oil and Gas Project.

The Public Comment period was held with nobody present.

Commissioner meeting reports were given:

Vehicle Maintenance Supervisor Brad Meredith and Financial Assistant Joe Felix reviewed the status of four ambulances as related to a unit suitable for a Dodge chassis remount. Meredith reviewed his earlier recommendation that MS-71 be transported to the Osage Industries in Lynn, Missouri when the other two remounted ambulances will be complete in August and ready to be returned. However, something may happen before August and he may change his recommendation on which ambulance to take. The Board asked him to make a final determination by July 23rd. MS-220 is currently at the Osage facility; however, this unit was slated for the remount but it was determined that would not be possible. Meredith stated that instead of returning the unit to Fremont County, and noting its major mechanical issues, it would

not be usable in the fleet. He stated Osage has made an offer of \$5,000. Larry Allen moved, Mike Jones seconded, to approve the sale of MS-220 to Osage Industries for \$5,000. Motion carried unanimously. The Board asked for a final decision on July 23rd as to which ambulance will be sent to Osage Industries for a remount in August.

Fremont County Planning Supervisor Steve Baumann presented a plat for RBG Subdivision, a three lot simple subdivision located approximately three miles west of the Riverton Country Club on Grandview Lane #1. Developer Kathy Hooper was present in the audience. The parcel is part of the vacated portion of the original Grandview Estates Subdivision and that process only vacated the lots, roads and easements associated with the Plat and Protective Covenants placed on the original Grandview Estates were not vacated and remain in effect for the RBG Subdivision plat. Adjoining landowner Joyce Hazelwood requested clarification on the property lines as surveyed on the plat. Also present in the audience was adjoining landowner Kathleen Laidlaw. The proposed Subdivision is irrigated farmland with irrigation water supplied by LeClair Irrigation District and an irrigation plan is attached to the Plat in conformance with the Subdivision Regulations. Larry Allen moved, Jennifer McCarty seconded, to accept the recommendation of the Fremont County Planning Commission and approve the RBG Subdivision. Motion carried unanimously.

Interviews were held with Fremont County Recreation Commission incumbents Margaret Wells (At Large Seat) and Bobby Hague (Riverton Seat). Larry Allen moved, Jennifer McCarty seconded, to reappoint Margaret Wells and Bobby Hague to three-year terms. Motion carried unanimously.

Fremont County Recreation Commission Chairman Bobby Hague presented Sandy Martinez, Commission Executive Secretary, with a plaque in recognition of 46 years of service. Numerous family and Recreation Commission board members were present. Chairman Becker spoke on behalf of the Fremont County Commissioners by expressing appreciation to Sandy for her dedication over the years and wished her well in her retirement from the Recreation Commission. Discussion was held on archiving old files and Fremont County Clerk Julie Freese will work with Sandy.

Air Med Care Network Business Development representative Matt Carroll gave an overview of the Network which includes Guardian Flight. He proposed a discounted rate for County employees. Further discussion included payroll deductions and census plan opportunities. No action was taken.

Transportation Superintendent Billy Meeks and Administrative Secretary Jill Johnson were present for a Department update.

Transportation budget re-review. Billy Meeks, Superintendent and Jill Johnson Administrative Assistant were present.

One Percent budget:

Road Construction Fund.

Rick Rau, Susan Gose and Rick Metzger interviewed for two vacancies on the Fremont County Library Board. Tiffanie Zimmer had applied; however, due to job duties was unable to attend her interview. Later in the meeting, Mike Jones moved, Clarence Thomas seconded, to re-appoint Rick Metzger and new applicant Susan Gose to three year terms on the Fremont County Library Board. Voting against the motion: Jennifer McCarty, who wanted to wait until Zimmer could interview. Motion carried.

Sheriff Ryan Lee, Communications Supervisor Carl Freeman, Undersheriff Mike Hutchison, Sheriff IT Supervisor Jesse Lyles and Motorola Solutions representative Kevin Parker were present to review two Lease Agreements for the Sheriff's Department radios and Spillman Equipment. Present in the audience were Treasurer Tom Majdic, Deputy Jim Anderson and Sheriff's Department Administrative Secretary Karla Davis. Larry Allen moved, Jennifer McCarty seconded, to approve Certified Lessee Resolution 2019-07 (Lease #24556). Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve Certified Lessee Resolution 2019-08 (Lease #24584). Motion carried unanimously. Discussion was held on the Agreements and a change was made to both for a loan date of July 1, 2019. Larry Allen moved, Jennifer McCarty seconded, to approve a Municipal Lease document (Equipment Lease Purchase Agreement #24584) from Motorola Solutions, Inc. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Municipal Lease document (Equipment Lease Purchase Agreement #24556). Motion carried unanimously. Exhibit A, Motorola Software License Agreement, was also signed.

Larry Allen moved, Mike Jones seconded, to adjourn into Executive Session with Chief Civil Deputy for legal advice. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to authorize \$145 per patient psychological evaluations conducted by Fremont Counseling Service on an emergency basis. Motion carried unanimously

Compensation for Guardian ad litem were discussed. Based on research by the District Court Staff Attorney, an amount of \$150/month is agreeable to the two current GAL's. It was determined that the annual amount of \$3,600 would be added to the District Court budget for administration of the funds.

County Clerk Julie Freese presented Payroll Supervisor Jeanine (J.P.) Parrill with a service award plaque for 30 years of service to the Fremont County Clerk's Office where she has worked in various capacities (Titling and Recordings, Accounts Receivable and Payroll). Numerous family and co-workers were present for the presentation. The Commission thanked Parrill as well for her dedication and service.

A budget work session was held.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 5:15 p.m. and reconvene for a Regular Meeting on June 11, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN

FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD

