

STATE OF WYOMING)

LANDER, WYOMING) ss.

OFFICE OF THE FREMONT COUNTY COMMISSIONERS

COUNTY OF FREMONT)

JUNE 25, 2019

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as amended. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty moved, to approve the minutes of the Regular Meeting held June 18, 2019. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

307 Shredding LLC-Segregated-Misc Shredding Services-\$393.75; 71 Construction-Red Canyon Road-Construction-\$64,570.51; Allen, Larry-County Commission-Reimburse Expenses-\$2,464.00; B & B Enterprises LLC-Transportation-Signs/Supplies-\$132.50; Black Hills Energy-Segregated-Utility Service-\$3,630.75; Breadboard, The-County Coroner-Meals-\$48.51; Carroll Septic Service-Transportation-Services-\$150.00; Center For Education-County Sheriff-Publications-\$124.95; Central Wyoming College-Dispatch Center-Tower Lease-\$478.80; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$6,531.00; Coronado, Sherri Sue-Segregated-Training Fees/Expenses-\$3,223.30; Fairfield Tree And Lawn-County Buildings-Tree

Services-\$688.00; Fleetpride Inc-Vehicle Maintenance-Parts-\$229.84; Food Services of America-Detention Center-Prisoner Board-\$1,837.79; Freese, Julie-County Clerk-Reimburse Expenses-\$102.25; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$386.00; Glassburn, Jennifer M.-Segregated-Court Transcripts-\$297.50; Harloff Company Inc-Detention Center-Equipment-\$1,612.12; I State Truck Center-Vehicle Maintenance-Parts-\$69.46; Jones, Michael-County Commission-Reimburse Expenses-\$290.40; Laird, Kyle-County Sheriff-Contract Services-\$100.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$158.95; Lawson Products, Inc-Vehicle Maintenance-Parts/Supplies-\$514.55; Leseberg, Kaylee-County Sheriff-Contract Services-\$140.00; Matthew Bender & Co., Inc-Segregated-WY Court Rules-\$1,395.02; Nacota, Veronica-County Sheriff-Contract Services-\$100.00; National Business Systems Inc-County Treasurer-Postcards-\$628.23; NMS Laboratories-County Coroner-Toxicology Services-\$1,297.00; Noble Medical, Inc-County Sheriff-Drug Testing Supplies-\$401.19; Norco Inc-Transportation-Supplies-\$193.00; Office Shop Inc, The-Dispatch Center-Service Agreement-\$44.78; Overhead Door Inc-County Buildings-Services/Supplies-\$378.54; Parkins, Becky-Diabetes Program-Reimburse Expenses-\$180.00; Phillips, Adam E.-District Court-Court Representation-\$187.50; Quick Set Auto Glass-Vehicle Maintenance-Windshields/Repairs-\$250.00; Quill Corporation-Fremont County WIC-Office Supplies-\$132.44; R C Lock & Key-County Buildings-Keys/Supplies/Services-\$443.00; Ratliff Stanley, Shanell-County Elections-Election Judge-\$140.00; Reed's Moghaun Office Supply-Segregated-Office Supplies-\$382.71; Riverton Ranger, Inc-Segregated-Advertising-\$1,766.99; Romero, Alexiss-Clerk of District Court-Reimburse Expenses-\$134.40; RS Bennett Construction Co., Inc.-Moneta Lysite Road Shoulder-Construction-\$25,500.00; Sagewest Health Care-Detention Center-Inmate Medical-\$13,653.30; Sammons Oil Co, Inc-Vehicle Maintenance-Supplies-\$272.00; Shirts & More Inc-Vehicle Maintenance-Vehicle Decals-\$67.00; Six Robblees' Inc-Vehicle Maintenance-Parts-\$284.26; Spoonhunter, Leslie-Fremont County WIC-Reimburse Expenses-\$87.00; Superior Ind. Supply & Equip.-Segregated-Supplies/Services-\$2,289.96; Swann, Kiana-County Sheriff-Contract Services-\$140.00; Sylvestri Customization-Prevention Program-Website/Graphic Design-\$5,000.00; Sysco Montana Inc-Detention Center-Inmate Supplies-\$5,451.20; Traveling Computers-Computer Services-Dubois Library-\$2,530.50; Truenorth Steel Inc-Road Material Inventory-Materials-\$9,685.92; Tweed's Wholesale Co-Detention Center-Inmate Board-\$4,353.74; T Y Excavation Inc-Transportation-Road Maintenance-\$7,276.30; West Payment Center-District Court-Library Plan-\$68.43; Wilkerson, James A, IV, MD PC-County Coroner-Autopsy-\$1,175.00; Wind River Radiology PC-Detention Center-Inmate Medical-\$294.00; WY County Assessors Assoc.-County Assessor-Association Dues/Conference-\$250.00; WY Dept of Transportation-Vehicle Maintenance-Replace County Plates-\$15.00; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$4,524.00; Wyoming Counseling Serv PC-Detention Center-Contract Service-\$250.00; Wyoming Machinery Co-Vehicle Maintenance-Parts-\$42.41; Wyoming Supreme Court-District Court-Salary Reimbursement-\$6,742.00.

Mike Jones moved, Jennifer McCarty seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$4,524.00 for two Title 25 patients. Motion carried unanimously. Discussion was held on six claims from SageWest Health Care for April, May and October 2018. These were taken under advisement in order to give Chief Civil Deputy Jodi Darrough an opportunity to research the County's responsibility for payment of bills occurring in the prior fiscal year.

The following items in the Signature File were reviewed: 1) Record of Proceedings.

The following items in the Priority Mail were reviewed: 1) Wyoming County Commissioners Association request for County Commissioner presence at the July 30, 2019 Joint Opioid Addiction Legislative Committee meeting in Riverton (Chairman Becker plans to attend); and 2) Secretary of the Interior notice of PILT payments for Fremont County. Jennifer McCarty moved, Mike Jones seconded, to accept the low bid submitted by Fremont Auto Collision Center in the amount of \$3,044.24 for repairs to a Transportation Department pickup, with funding from that Department. Motion carried unanimously.

There was nobody present for the Public Comment period.

Vehicle Maintenance Supervisor Brad Meredith provided an update on MG-119, a motor grader that needs repairs. The unit is stationed in the Atlantic City area, is still under warranty and Meredith stated a loaner may be a possibility.

In another matter, Brad Meredith reviewed the current structure of the Vehicle Maintenance Department. He has conducted interviews and recommended Lander Shop Mechanic Kenny Haslam be promoted to the vacant Riverton Shop Foreman position. Larry Allen moved, Mike Jones seconded, to approve the recommendation to promote Kenny Haslam to the Riverton Shop Foreman position at a salary of \$53,500, effective July 1, 2019. Motion carried unanimously. In an effort to bring the Lander Lead Mechanic salary more in line with additional duties that position will be responsible for, he recommended a salary increase from \$49,207 to \$52,207. Lengthy discussion ensued regarding the tier structure and applicable salary structure for each position. The Commissioners earlier denied moving the Lead Mechanic to the Foreman position in the Lander shop, as they envision Meredith to continue work as Shop Foreman in the Lander shop when time permits and they had discussion regarding applicable salaries for each job title. Larry Allen moved, Jennifer McCarty seconded, to increase the Lander Lead Mechanic salary to \$52,207, effective July 1, 2019. Voting against the motion: Travis Becker. Motion carried. Meredith stated the vacant Mechanic position is currently being advertised, and for budgeting purposes the salary of \$47,000 will be used for that position (currently being advertised between \$43,000 and \$49,000, depending upon experience). He further plans to have one of the two Apprentice Mechanics in the Riverton Shop report to the Lander Shop for training and hands on experience, as well as to ensure that there are always two mechanics in the shop at one time, for safety reasons. It was noted that Phase II of the Standard Occupational Classification discussion will continue when the Elected Officials meet on July 30th regarding salary compensation for each SOC.

Executive Health Insurance Committee member Jim Anderson presented several plan documents for approval. Larry Allen moved, Jennifer McCarty seconded, to approve BlueCross

BlueShield ASO Group Plan Change to add Cologuard Benefits, retroactive to January 1, 2019. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve the Administrative Agreement with BlueCross Blue Shield and SpringBuk. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Application and Schedule for Excess Loss Insurance with Gerber Life Insurance Company with all costs to remain the same. Motion carried unanimously.

A Public Hearing was held at 10:00 a.m., as advertised, regarding Unanticipated Revenues and Budget Transfers within the FY 2019-2020 budget. Present was County Clerk Julie Freese and Financial Assistant Joe Felix. The Commissioners were updated on several changes from the previously presented information and advertisement, based on last minute changes required by the end of the fiscal year, ending June 30, 2019. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2019-10 "FY 2019-2020 Budget Amendment No. 8." Motion carried unanimously.

The FY 2019-2020 proposed budget was discussed. Present in the audience was Sheriff Ryan Lee, Communications Supervisor Carl Freeman, Administrative Assistant Karla Davis, Treasurer Tom Majdic, Deputy Treasurer Jim Anderson and Building Maintenance Supervisor J.R. Oakley. County Clerk Julie Freese provided an update on the public hearing held the previous evening as related to the E-911 Dispatch fund and the recommendation to continue at \$0.75 per access line surcharge, which includes both traditional wire-line and cellular lines. Jennifer McCarty moved, Larry Allen seconded, to keep the E-911 \$0.75 per access line surcharge for the new fiscal year. Motion carried unanimously.

County Clerk Julie Freese and Financial Assistant Joe Felix discussed changes made to the budget since it was advertised two weeks ago.

From the public hearing the previous evening, Freese stated representatives and supporters for the Eagles Hope Transitions had asked the Commission to reconsider funding the program for the upcoming fiscal year. The budget request was \$10,000 for the first time program request and the Commissioners had voted not to fund the request. Clarence Thomas moved, Larry Allen seconded, to fund the Eagles Hope Transitions program \$4,000. Voting against the motion: Jennifer McCarty, Mike Jones and Travis Becker. Motion failed.

There being no further changes to the proposed budget, Larry Allen moved, Jennifer McCarty seconded, to approve the FY 2019-2020 budget. Motion carried unanimously.

Commissioner Clarence Thomas presented an achievement award plaque to Treatment Courts Director Melinda Cox in recognition of 30 years of service. Numerous family, co-workers and peers were present in the audience.

The Wind River Visitor's Council proposed budget and operating plan, effective July 1, 2019, was reviewed following additional information presented by members of the Council at several preceding meetings. Clarence Thomas moved, Mike Jones seconded, to approve the FY 2019-2020 budget as presented. Motion carried unanimously.

Public Health Nurse Supervisor Kathleen Laidlaw and Public Health Emergency Preparedness Coordinator Traci Foutz indicated the need to purchase a PortaCount Respirator Fit Tester for Fremont County. Clarence Thomas moved, Jennifer McCarty seconded, to authorize the expenditure of \$17,830 from the Emergency Preparedness Coordinator grant for the purchase. Motion carried unanimously.

Commissioner meeting reports were given:

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 11:00 a.m. and reconvene for a Regular Meeting on July 2, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN

FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD

