

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
DECEMBER 3, 2019

### **FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held November 19, 2019. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$1,868.89
American Family & Life Insurance	Segregated	Insurance	\$8,363.70
Amerigas	County Buildings	Supplies	\$809.79
Amerigas Propane LP	County Buildings	Supplies	\$2,026.27
Applied Concepts, Inc	Segregated	Radar Equipment	\$6,646.00
Bailey Enterprises, Inc	Search & Rescue	Fuel	\$59.98
Becker, Travis	County Commission	Reimburse Expenses	\$160.00
Best Western Ramkota	Dispatch Center	Lodging	\$510.00
Biddle Consulting Group	Dispatch Center	Maintenance Agreement	\$699.00
Black Hills Energy	Segregated	Utility Service	\$8,354.21
Blue Cross Blue Shield of WY	Co Admin	Health Ins Claims	\$230,827.75
Bregar, Allison	County Treasurer	Reimburse Expenses	\$19.76
Burden, Dan	County Buildings	Exit Devices	\$1,184.00
Charm Tex, Inc	Detention Center	Inmate Supplies	\$996.60
Child Support Services/ORS	Payroll	Child Support	\$564.00
Circuit Court	Segregated	Garnishments	\$340.65
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$3,610.00
Cloud Peak Counseling Center	Health & Welfare	Title 25	\$5,050.00
CNA Surety	Clerk of District Court	Bonds	\$200.00
Coast to Coast Computer Products, Inc	Segregated	Computer Supplies	\$2,596.81
Colonial Life & Accident Insurance	Segregated	Insurance	\$165.22
Comes, Patrick	Detention Center	Reimburse Expenses	\$27.10
Dealers Electrical Supply	Transportation	Materials/Supplies	\$16.06
Desert Mountain Corporation	Transportation	Ice Slicer	\$3,030.74
Dubois Telephone Exchange	Segregated	Telephone	\$601.92
Edwards Communications	Prevention Program	Advertising	\$2,544.00
Freese, Julie	Segregated	Reimburse Expenses	\$133.05
Fremont Broadcasting	Prevention Program	Advertising	\$875.00
Fremont Chevrolet GMC	Segregated	Pickup Truck/Repairs	\$38,721.43
Fremont County School District #25	Youth Services	Program Meals	\$120.05
Fremont County Treasurer	Co Admin	Health Insurance	\$327,390.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$196,337.49
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$41,357.00
Gee, Brian	Segregated	County Health Officer	\$1,400.00
Globalstar USA	Search & Rescue	Satellite Phone	\$187.36
Grainger	County Buildings Detention	Materials/Supplies	\$38.48
Great West Trust	Segregated	Wyoming Benefits	\$7,845.00
Griffin, Bette J.	County Sheriff	Uniform Supplies	\$160.00
Groomsmith, Tauna	Prevention Program	Reimburse Expenses	\$354.38
Healthsmart Benefit Solutions	Segregated	Insurance	\$912.00
Hemocue America	Fremont County WIC	Medical Supplies	\$207.90
Holder, Philip	County Sheriff	Reimburse Expenses	\$88.00
Holiday Inn Hotel & Suites	County Assessor	Lodging	\$470.00
I State Truck Center	Vehicle Maintenance	Parts	\$24.74
Inberg Miller Engineers	Dry Creek Road Improvement	Engineering Services	\$2,442.58

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Injury Prevention Resources	Segregated	Monitoring/Contractual Services	\$5,272.50
Inland Truck Parts Co.	Vehicle Maintenance	Repairs/Parts	\$536.83
James Gores & Associates, P.C.	Moneta Lysite Road Shoulder	Engineering Services	\$43,630.45
Kisling, Lisa	Public Defender	Office Rent	\$450.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$488.75
Lawson Products, Inc	Vehicle Maintenance	Parts/Supplies	\$330.87
Lazzari, Bailey	Public Defender	Office Rent	\$450.00
Leafgreen Construction, Inc	Computer Services	Contractual Services	\$600.00
Leonard, Anthony G.	Detention Center	Inmate Medical Services	\$875.00
Lopez, Darlene	Attorney Victim Services	Reimburse Expenses	\$25.60
Lopez, Marcel	Planning	Reimburse Expenses	\$23.16
Mark's Auto Sales & Towing	Abandoned Vehicles	Vehicle Towing	\$331.00
Matthew Bender & Co., Inc	Clerk of District Court	WY Court Rules	\$60.08
Midwest Connect	County Sheriff	Postage Supplies	\$275.00
Miller, Margaret	District Court	Court Appointments	\$150.00
Moore, Christy L.	Detention Center	Uniform Repairs	\$113.00
Mountain Dental PC	Detention Center	Inmate Medical	\$330.00
Mountain West Towing LLC	Abandoned Vehicles	Vehicle Towing	\$190.00
Murdoch's Ranch & Home Supply	Detention Center	Supplies/Equipment	\$73.98
National Business Systems, Inc	County Treasurer	Prepaid Postage	\$2,000.00
Natrona County Circuit Court	Segregated	Garnishments	\$124.80
Neopost USA, Inc	County Sheriff	Postage Machine Meter Rental	\$59.44
New York Life Insurance	Segregated	Insurance	\$133.11
NMS Laboratories	County Coroner	Toxicology Services	\$2,157.20
Northern Arapaho Child Support	Payroll	Child Support	\$598.78
One Stop Market	Search & Rescue	Supplies	\$22.13
Overhead Door, Inc	County Buildings	Service/Supplies	\$180.00
Palace Pharmacy	Detention Center	Inmate Rx's	\$6,808.99
Paws for Life	County Sheriff	Animal Boarding	\$840.00
Plainsman Printing & Supply	Clerk of District Court	Printed Supplies	\$300.92
Post and Associates	Detention Center	Psychological Exams	\$2,400.00
Post, Raymond	County Sheriff	Car Wash	\$35.49
Quick Set Auto Glass	Vehicle Maintenance	Windshields/Repairs	\$1,919.00
Quill Corporation	Segregated	Office Supplies	\$1,105.04
R T Communications	Segregated	Telephone Services	\$538.95
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,675.00
Riverton Physician Practices LLC	Segregated	Drug Testing/Inmate Medical	\$1,095.00
Riverton, City of	County Buildings	Water/Sewer	\$758.84
Rock Creek Sewer & Drain	County Buildings Detention	Contractual Services	\$190.00
Rocky Mountain Automatic Doors	County Buildings	Install Door	\$5,470.00
Rocky Mountain Boilers, Inc	County Buildings	Services/Materials	\$7,100.00
Sagewest Health Care	Detention Center	Inmate Medical	\$10,146.30
Secretary of State	County Attorney	Notary Fee	\$30.00
Shirts & More, Inc	Segregated	Decals/Uniform Supplies	\$282.00
Six Robbles', Inc	Vehicle Maintenance	Parts	\$90.09
Skaggs Companies, Inc	Detention Center	Uniforms/Supplies	\$2,250.00
Sodexo, Inc & Affiliates	Prevention Program	Work Order	\$184.68
Soule, Sierra	District Court	GAL Office Rent	\$150.00
Spriggs, Brenda	Youth Services	Program Development	\$41.26
State Disbursement Unit	Payroll	Child Support	\$586.00
State of Wyoming, Public Defenders Office	Public Defender	Office Rent	\$1,650.00
Stock Doc, PC, The	County Sheriff	Contract Services	\$244.20
Sweetwater Aire LLC	County Buildings Detention	Thermostat Repair	\$170.00
Terrance R. Martin PC	Public Defender	Office Rent	\$450.00
Total Net Salaries	Segregated	Salaries	\$631,105.63
Tractor Guys, Inc	Vehicle Maintenance	Parts	\$144.74
Truenorth Steel, Inc	Road Material Inventory	Materials	\$1,543.76
Tyler Technologies, Inc	Capital Asset Acquisitions	Executime	\$487.50
US Department of Education	Segregated	Garnishments	\$406.72
Valley Lumber & Supply Co., Inc	Segregated	Materials/Supplies	\$496.05
Verizon Wireless	Segregated	Cellphone	\$270.89
West Payment Center	District Court	Library Plan	\$68.43
Whiting Law, P.C.	District Court	Professional Services	\$975.00
Wind River Radiology PC	Detention Center	Inmate Medical	\$800.00
Wind River Towing	Abandoned Vehicles	Vehicle Towing	\$100.00
Wind River Transportation Authority	CAST	Bus Passes	\$31.00

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Winsupply of Riverton	County Buildings	Materials/Supplies	\$442.53
WY Department of Transportation	Inventory	Titles	\$4,808.00
WY Public Health Laboratory	Detention Center	Inmate Medical	\$42.00
WY SDU	Payroll	Child Support	\$984.00
Wyo Child Support Enforcement	Segregated	Child Support	\$806.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$16,152.05
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$7,540.00
Wyoming G A L Program	District Court	Guardians Ad Litem Fees	\$9,642.38
Wyoming Machinery, Co	Transportation	Parts	\$2,219.02
Wyoming Retirement System	Co Admin	Contributions	\$148,252.82
Wyoming.com	Segregated	Internet Services	\$1,074.12

Mike Jones moved, Jennifer McCarty seconded, to accept a voucher from SageWest Health Care in the amount of \$11,900 for four Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) thank you card; 2) letter of appreciation to Michael Gallagher for service on the Fremont County Fair Board; and 3) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to ratify approval of R.S. Bennett Construction Company Change Order No. 5 for addition of six weather days for the Moneta-Lysite Road Shoulder Widening Project. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to ratify approval of a Mountain Construction Supply Group Joint Check Agreement with R.S. Bennett Construction, Inc. and Fremont County Government for subcontractor Mountainland Supply in the amount of \$13,090.00 for Moneta-Lysite Road Shoulder Widening Project materials. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Dubois Friends of the Library letter regarding concerns with elimination of Branch Manager position. Commissioner Jones will draft a response letter as he serves as liaison to the Library system; 2) Offer from the Council of the Assemblies of God, Inc. Church to sell the county a 5-acre parcel of land in Jeffrey City. The Commissioner will respectfully decline the offer as they cannot foresee any governmental need for the parcel, as well as the fact they prefer to keep as much land as possible in the private sector; and 3) Scoping Statement Multi-Year Gather Plan for the Adobe Town, Great Divide Basin, Salt Wells Creek, Little Colorado and White Mountain Herd Management Areas. Chairman Becker will draft a response by the December 20<sup>th</sup> comment deadline.

The Public Comment period was held.

Doug Thompson discussed the Wyoming County Commissioners Association information regarding a County Natural Resource Plan listing criteria, template and consultant list. He felt the 2004 Fremont County Land Use Plan, that defines the County's custom and culture, be melded with the Fremont County Socio Economic Template, which is complete and available for updates as needed. He stated that if a consultant was hired, the Board should be careful to clearly define what you want them to do. The template suggested by WCCA requires goals, which will be a huge undertaking as related to water rights, sensitive species, etc. He felt the Commission needs to determine what they need, where they want to go and then determine how they will use the information. Chairman Becker noted the Board has no intent of throwing out the 2004 Land Use Plan and Commissioner Jones stated he has additional questions for WCCA before the Board moves forward with a decision.

Congresswoman Liz Cheney's Field Representative Lindy Linn was present in the audience.

Transportation Superintendent Billy Meeks was joined by James Gores and Associates engineers Jim Gores and Terry Oekekoven to continue discussion on the status of the Moneta-Lysite Road Shoulder Widening Project. Mr. Gores distributed a status report as of December 2, 2019 by listing items left to be completed next spring: 1) installation of new cattle guards (old one still in place); 2) seeding and mulching; 3) slopes acceptable with fine grading accomplished; 4) culvert No. 11 fixed; and 5) asphalt cuts. They stated the fence is functional; however, the height of the wires have not been corrected to the appropriate height per BLM requirements. Mr. Gores stated the contractor had not returned to correct the issue. They did confirm that BLM stated the stipulations were in perpetuity and that their Environmental Services Consultant will only have to comply with the bird stipulations next spring. He further felt any associated cost should be at the Contractor's expense, and the Commissioners reiterated they would not pay for any additional costs since the project was not completed this year. Commissioner Jones asked for a complete list of completed work and work to be completed in the spring for easier reference. Mr. Gores asked for direction from the Commission on when to suspend winter work. Vice-Chairman Allen stated the two pressing factors at this

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time is the correction of the fence height and cold mix (since hot mix is now out of the question). Mr. Gores will work with Meeks and forward their recommendation to the Deputy Civil Attorney for review regarding the winter shut down and spring work requirements.

Billy Meeks gave a Department report. Everything went well during the recent snow storm, other than in the Jeffrey City area and several bus turn arounds were not plowed sufficiently and were later corrected. Sweetwater County informed him they have shut down their side of the Crook's Gap Road and Meeks will do the same on the Fremont County side for the winter months. All equipment is in working condition other than the blade that is getting a new engine. Several ranchers are waiting on outlying roads to be plowed so they can order trucks to move their cattle.

Transportation Department Administrative Assistant Jill Johnson joined Billy Meeks to discuss their recommendation to change their department name back to Fremont County Road and Bridge. People commonly mistake their number for the Wyoming Department of Transportation, along with other entities, and they felt Fremont County Road and Bridge would delineate the department better. The Commission took the request under advisement and asked for more information supporting their request.

R.S. Bennett Construction representative Corey Bennett joined the meeting and asked the Commission for direction regarding the Moneta-Lysite Road Shoulder Widening Project. Chairman Becker stated he needed to discuss his concerns with Mr. Gores who had just left the meeting, as the firm was hired to represent the County in the project.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with Billy Meeks regarding personnel. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

County Clerk Julie Freese presented a 20-year recognition plaque to Election Deputy Sara McWain. Numerous co-workers and family were present in the audience.

Executive Health Insurance Committee members Jim Anderson and Margy Irvine were present to review several items. The 2019 Blue Cross Blue Shield Plan Document was presented for signature prior to posting on the County website. Larry Allen moved, Jennifer McCarty seconded, to approve the Plan Document as presented. Motion carried unanimously. A SBC Approval Form was also presented that provides an explanation and summary of benefits for Plan A and Plan B, effective January 1, 2020. Larry Allen moved, Jennifer McCarty seconded, to approve the SBC Approval Form as presented. Motion carried unanimously. In another matter, they discussed whether the Commission wanted to renew another year with the MASA ambulance benefit. The County provides Emergent coverage for all full time employees and then they can personally determine whether they want to upgrade to the Platinum coverage and pay the difference. The MASA contract with the County expires in February 2020 and the Commissioners stated they would be agreeable to exploring other vendors. The Executive Health Committee was given direction to explore other vendors and report back and to inform employees that MASA may not be renewed but replaced with another vendor.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with County Treasurer Tom Majdic and Deputy Jim Anderson regarding potential litigation. Motion carried unanimously. Due to time constraints, the topic would be discussed further later in the meeting. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

Washakie District Ranger Steve Schacht and Wind River District Ranger Jeff Von Kienast provided Forest Service updates. Discussed was timber sales, range, recreation, fire, wildlife, regional issues, watersheds, personnel and planning. A new NEPA coordinator for the Forest Travel Management Plan is in place and meetings are being scheduled to discuss it once more. Looking at an Environmental Analysis as opposed to an Environmental Impact Statement process. There is a new Law Enforcement Officer and he will finish training in Lander in January.

Interviews were held for one five-year term on the Fremont County Fair Board with the following: Scott Walters, Christy Gabel and John Payne. Fair Board Office Manager Pat Hart was present via speaker phone, and Fair Board members Alan Sinner and Cassie Holdren were present in the audience. Following the three interviews, a weighted vote was taken. Larry Allen moved, Jennifer McCarty seconded, to appoint Scott Walters to the vacancy on the Fremont County Fair Board. Motion carried unanimously.

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Commissioner meeting reports were given:

Commissioner Clarence Thomas discussed continuing concern with placement of Title 25 patients. He suggested a meeting be scheduled with Fremont Counseling, Wind River Health Care, Life Point and Wyoming Behavioral Institute to discuss options. Chairman Becker reported that he had spoken with Volunteers of America who the Commission thought could possibly offer some assistance; however, was told that State funding revenues would not allow such a program to run alongside the Circle of Hope facility. Commissioner Jones relayed a conversation with Representative Larsen and Fremont Counseling regarding issues of getting called for non-emergent (Title 25) situations, at which time Fremont Counseling does not respond. He also spoke with the Sage West CEO who relayed a conversation with Wyoming Behavioral Institute who reported the funding does not pencil out due to current reimbursement amounts. The Board will continue to explore other alternatives to the ongoing issue of suitable placement for Title 25 patients.

Vice-Chairman Allen attended the Fremont County Fair Board meeting and Deputy Civil Attorney Jodi Darrough was also in attendance. Fair Board Manager Barney Cosner submitted his resignation effective February 10, 2020. The Board discussed keeping current staff and re-write job descriptions in which Office Manager Pat Hart will take over Managerial duties.

Clarence Thomas moved, Jennifer McCarty seconded, to adjourn into Executive Session with Treasurer Tom Majdic and Deputy Jim Anderson to continue discussion regarding potential litigation. Motion carried unanimously. Following that session, the Board remained in Executive Session regarding personnel. Larry Allen moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

Discussion was held on the scheduled Commissioner meeting set for December 24, 2019. Mike Jones moved, Clarence Thomas seconded, to change that meeting to December 17, 2019. Motion carried unanimously. This will leave two weeks of no Commissioner meeting, which the Board does not like to do as a general rule, but in this case, felt it would work due to the holiday season.

There being no further business, Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 1:30 p.m. and reconvene for a Regular Meeting on December 10, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD