

STATE OF WYOMING )  
 ) ss. OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
COUNTY OF FREMONT )  
NOVEMBER 19, 2019

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Michael Jones. Commissioner Clarence Thomas was absent. Fremont County Clerk Julie A. Freese and Deputy Margy Irvine were each present for portions of the meeting.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to approve the minutes of the Regular Meeting held November 12, 2019. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment, with the exception of the voucher to James Gores & Associates which will be acted upon at the following meeting. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$312.39; Ace Hardware Lander-Segregated-Materials/Supplies-\$430.97; Ace Hardware Riverton-Segregated-Materials/Supplies-\$518.61; Airgas USA LLC-Vehicle Maintenance-Supplies-\$217.98; AlSCO Inc-Segregated-Laundry-\$264.04; B & B Enterprises LLC-Transportation-Signs/Supplies-\$155.00; Bailey Enterprises, Inc-Inventory-Fuel-\$23,150.85; Becker, Travis-County Commission-Reimburse Expenses-\$124.00; Bill Jones Plumbing & Heating-Segregated-Supplies-\$2,574.01; Bloedorn Lumber Lander-Segregated-Materials/Supplies-\$229.46; Bobcat of the Big Horn Basin, Inc-Vehicle Maintenance-Supplies/Services-\$1,143.97; Carroll Septic Service-Transportation-Services-\$150.00; CenturyLink-Segregated-Telephone-\$4,213.72; Charter Communications-Detention Center-Internet-\$213.87; CMITeco-Vehicle Maintenance-Parts/Supplies-\$7.68; CNA Surety-Segregated-Bonds-\$625.00; Cox, Melinda K-Segregated-Reimburse Expenses-\$56.90; Desert Mountain Corporation-Transportation-Ice Slicer-\$5,800.64; Eagle Uniform & Supply Co-Vehicle Maintenance-Laundry Services-\$74.89; Floyd's Truck Center WY/Jack's Truck-Vehicle Maintenance-Parts-\$831.56; Freese, Julie-Segregated-Reimburse Expenses-\$128.50; Gabriel Glide USA LLC-County Buildings-Supplies-\$23.75; Grainger-County Buildings Detention-Materials/Supplies-\$696.19; High Plains Power, Inc-Segregated-Utilities-\$1,338.21; HRdirect-County Clerk-Printed Supplies-\$503.94; Inland Truck Parts Co.-Vehicle Maintenance-Repairs/Parts-\$868.53; John Deere Financial-Transportation-Materials/Supplies-\$194.98; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies-\$23.27; Lawson Products, Inc-Vehicle Maintenance-Parts/Supplies-\$470.94; MRC Global Inc-Vehicle Maintenance-Repairs/Parts-\$78.32; Napa Auto Parts Riverton-Segregated-Parts/Supplies-\$3,120.69; Norco Inc-Segregated-Supplies-\$5,139.29; Office Shop Inc, The-Computer Services-Copier Lease-\$1,376.00; Osage Industries, Inc-Vehicle Maintenance-Repairs/Parts-\$245.68; Patrick Construction Inc-Transportation-Ruby Pit Reclamation Seeding-\$4,647.50; Pavillion, Town of-County Buildings-Water Utilities-\$112.50; Post, Raymond-County Commission-Car Wash-\$10.00; Quality Tire Company-Vehicle Maintenance-Fleet Tires-\$2,313.60; R C Lock & Key-County Buildings-Materials/Supplies-\$7.86; Rapid Fire Protection, Inc-Segregated-Fire Sprinklers Inspection-\$1,100.00; Riggs, Ella-County Clerk-Reimburse Expenses-\$20.00; Riverton Ranger, Inc-Support Services-Advertising-\$1,450.96; Shirts & More Inc-Vehicle Maintenance-Printed Vehicle Decals-\$72.00; Skaggs Companies, Inc-Segregated-Uniforms/Supplies-\$2,966.00; Stroupe Pest Control Inc-County Buildings-Pest Control-\$200.00; Sweetwater Aire LLC-County Buildings Detention-RTU Repairs-\$170.00; Traveling Computers-Computer Services-Supplies/Services-\$244.59; T Y Excavation Inc-Transportation-Road Maintenance-\$9,834.74; Union Telephone Company-Segregated-Cellphones-\$611.74; University of Wyoming-Agriculture Department-Contract Salary-\$8,152.50; Western Printing, Inc-County Assessor-Printed Supplies-\$335.12; Winsupply of Riverton-County Buildings-Materials/Supplies-\$69.35; WY Dept of Health-Health Nurse-Quarterly Payroll-\$40,335.38; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$462.00; Wyoming Dept of Transportation-Segregated-Fuel-\$1,899.45; Wyoming Machinery Co-Vehicle Maintenance-Parts-\$4,037.22; Wyoming Office Attorney General-24/7 Program-Program Fees-\$5,192.00

Mike Jones moved, Jennifer McCarty seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$7,540.00 for three Title 25 patients. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$5,050 for three Title 25 patients. Motion carried unanimously.

The following items in the Signature File were addressed: 1) Elected Officials invitation to employees regarding Christmas events; 2) retirement cards; 3) letter to Governor's Office regarding Federal Natural Resource Policy Account (taken under advisement); and 4) Record of Proceedings. Larry Allen moved, Mike Jones seconded, to cast the ballot for Local Government Liability Pool board member Brad Basse (At-Large) and Richard C. Grant, Jr. (County Commissioner) for three-year terms. Motion carried unanimously.

The 2020 Legal Holiday list was reviewed, following discussion on a change the previous meeting to have Christmas Eve Day instead of Good Friday. Jennifer McCarty moved, Mike Jones seconded, to approve

County Commissioners Meeting  
November 19, 2019

Resolution No. 2019-18 adopting Holiday Closures and Other Closures for 2020. Motion carried unanimously. 2020 Holidays are: New Year's Day (January 1); President's Day (February 17); Memorial Day (May 25); Independence Day (July 3); Labor Day (September 7); Veteran's Day (November 11); Thanksgiving Day (November 24); Friday following Thanksgiving (November 25); Christmas Eve Day (December 24) and Christmas Day (December 25). Further, the Courthouse will be closed to the public on Primary Election Day (August 18); Columbus Day for safety training and cleaning day (October 12) and General Election Day (November 3). These are work days for County employees and all other offices outside the Courthouse are open for business as usual.

There were no action items in the Priority Mail.

The Public Comment period was held.

Assessor Tara Berg presented information from the Wyoming Department of Revenue regarding the State's acquisition of Oblique and Orthogonal Imagery.

Transportation Superintendent Billy Meeks presented Engineer Jim Gores, James Gores and Associates, recommendation for the Moneta-Lysite Road Shoulder Improvement Project regarding the final two culverts (No. 10 and 11) and seasonal suspension of work.

In other business, Billy Meeks stated an Operator in the Lander area has submitted his resignation. Jennifer McCarty moved, Mike Jones seconded, to authorize advertising of the position at a salary not to exceed \$38,000. Motion carried unanimously. Chief Civil Deputy Jodi Darrough stated various attempts to deliver a letter to a landowner on Antler Court requesting removal of items from the County right-of-way have been unsuccessful. She suggested a more formal action be taken as the infringement into the County's Right-of-Way, while illegal, also causes safety issues. Mike Jones moved, Jennifer McCarty seconded, to serve an injunction on the landowner. Motion carried unanimously

Fremont County Library Director Janette McMahan was present to request to request authorization to hold a public hearing for Library Unanticipated Revenues. Mike Jones moved, Larry Allen seconded, to authorize the Library Board's request to amend their FY 2019-20 budget. Motion carried unanimously.

Janette McMahan also presented the Fremont County Library System Year End Report for 2018/2019. The report summarized the library system's accomplishments throughout the year and provided statistics about operations and usage.

Public Health Nurse Supervisor Becky Parkins provided a monthly update of her department. She informed the Board of a vacancy in her department for a Nurse Supervisor, which is a State position they are currently seeking to fill.

Weed & Pest Supervisor Aaron Foster presented an update on the District

Deputy Treasurer Jim Anderson presented an amendment to the County's stop-loss policy with Gerber Life. Anderson stated that the amendment will align the grace period of the policy with the County's health plan. Larry Allen moved, Mike Jones seconded, to approve the Stop Loss Policy and the amendment. Motion carried unanimously.

Larry Allen moved, Mike Jones seconded, to adjourn into Executive Session regarding personnel with Planning Supervisor Steve Baumann. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded to return to Regular Session. Motion carried unanimously.

Building Maintenance Supervisor J. R. Oakley provided an incident report and documentation with regards to a mildew situation in a room that they were painting. Mitigation is complete and the issue is resolved.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with J.R. Oakley for personnel. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

Jim Allen, member of the Natural Resource Planning Committee that developed the 2004 Fremont County Land Use, provided information on the cross section of members involved in drafting the document and their thought process.

County Commissioners Meeting  
November 19, 2019

County Clerk Julie Freese was joined by Chief Deputy Margy Irvine and Election Deputy Sara McWain to review 2020 polling places and precincts

Meeting reports and concerns were given:

There being no further business, Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 2:45 p.m. and reconvene for a Regular Meeting on December 3, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD