

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
NOVEMBER 12, 2019

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Michael Jones. Commissioner Clarence Thomas arrived later in the meeting. Fremont County Clerk Julie A. Freese was present for the meeting.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held November 5, 2019. Vice-Chairman Larry Allen abstained due to his absence at said meeting. Motion carried.

Jennifer McCarty moved, Larry Allen seconded, to accept the bills for payment. Motion carried unanimously. Chief Civil Deputy Jodi Darrough was asked to research how long vendors have to submit bills, as a large voucher from previous fiscal year was paid this date.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
Alexander Excavation	1% Infrastructure Projects	Gravel Hauling	\$38,307.50
American Board of Medicolegal	County Coroner	Dues	\$50.00
Bank of the West	Segregated	Credit Card Charges	\$43,869.61
Calvert, Hattie	Youth Services	Reimburse Expenses	\$25.00
Charter Communications	Segregated	Internet	\$263.46
Communication Technologies Inc	Support Services	Maintenance/Repairs	\$3,479.58
Dealers Electrical Supply	Transportation	Materials/Supplies	\$32.76
DOWL LLC	Willow Creek	Engineering	\$2,310.00
Dubois Frontier, The	Segregated	Advertising	\$87.00
Fremont County Group Homes Inc	Youth Services	Non Service Detention	\$705.00
Fremont County School Dist #25	Youth Services	Program Meals	\$334.20
Fremont Electric, Inc	County Buildings	Light Installation	\$302.95
Lander, City of	Segregated	Water/Sewer	\$2,392.46
McKay, Katherine G.	District Court	Court Appointment	\$1,717.35
Office Shop Inc, The	Agriculture Department	Service Agreement	\$60.34
Phifer Law Office	District Court	Court Representation	\$282.30
Rapid Fire Protection, Inc	Segregated	Fire Sprinklers Inspection	\$6,600.00
RELX, Inc.	County Attorney	Research Subscription	\$595.00
Riverton Physician Practices LLC	Transportation	Testing	\$92.00
Rocky Mountain Power	Segregated	Utilities	\$12,297.65
Shoshoni, Town of	County Buildings	Water/Sewer	\$54.00
Snider, Yvonne	Sheriff Victim Services	Reimburse Expenses	\$172.80
Specialized Pathology Consult	County Coroner	Autopsy Fee	\$2,800.00
Team Laboratory Chemical LLC	Transportation	Road Patch	\$1,740.00
Verizon Wireless	Segregated	Cellphones	\$197.25
WCS Telecom	Segregated	Telephone	\$334.17
Winsupply of Riverton	County Buildings	Materials/Supplies	\$23.20
WY Dept of Health	Health Nurse	Background Check	\$49.00
Wyoming Waste Systems	Segregated	Trash Removal	\$2,745.59

The following items in the Signature File were reviewed: 1) Record of Proceedings. Jennifer McCarty moved Mike Jones seconded, to approve a Memorandum of Understanding between the Board of Fremont County Commissioners and Bureau of Land Management regarding the Environmental Impact Statement for the Proposed Wyoming Pipeline Corridor Initiative Project Land Use Plans Amendments. Motion carried unanimously. Jennifer McCarty moved, Larry Allen seconded, to ratify approval of a Catering Permit from The Spur Steakhouse and Saloon for the Wild West Beer Fest on November 8, 2019. Motion carried unanimously. Receipt of the \$25 fee was acknowledged. Later in the meeting following further discussion, Mike Jones moved, Jennifer McCarty seconded, to refund the fee as a permit was not required since the beer was not being sold, but offered free to customers. Motion carried unanimously.

There were no action items in the Priority Mail.

County Commissioners Meeting
November 12, 2019

The Public Comment period was held.

Mortimore Lane landowner Carol Sanders had called in earlier to express concern that she cannot close her gate and stated the County should have the contractor come out and fix the issue. Chairman Becker stated he would return her call.

Fremont County Coroner Mark Stratmoen presented a monthly report. Number of cases remain ahead of last year at this time (133 compared to 122 in 2018). To date, Suicide is 13 (compared to 4 in 2018); Homicide is 7 (compared to 2 in 2018) and Accidents 33 (compared to 25 in 2018). 2018 for these three categories total 31 and 53 in 2019 to date (22 more non-natural cases plus two pending non-natural cases). For the first fiscal quarter the Coroner's budget is 2% over budget. This is due mostly to the types of cases and when they occur, per the increase in non-natural deaths as stated earlier. This has reduced somewhat and should continue to level off, as there are currently no outstanding autopsies to be billed in December.

Commissioner Clarence Thomas joined the meeting at this time.

The Commissioners reviewed House Bill 54 that provides funding for counties to develop and revise county natural resource management plans. Each participating county can request up to \$50,000 between July 1, 2019 and July 1, 2020. After that, whatever funds remain are available to counties for plans at the Governor's discretion. Fremont County adopted their Land Use Plan in 2004 and the Board felt it could be reviewed and updated to include socio economic data and migration corridor requirements. The Commissioners will each review the 2004 Land Use Plan document and make suggestions for changes/additions and Commissioner Jones was asked to develop an RFP for firms to assist in the process. In the meantime, Fremont County will submit a request to the Governor's Office for funding.

Commissioner meeting reports were given:

Commissioner Clarence Thomas stated that mold has been found on the east to west walls of the Treatment Court offices in the basement. There is an apparent water leak that cannot be repaired until spring and total areas with mold are not known at this time. He will keep the Board posted on the development once the Building Maintenance Supervisor has had a chance to make a recommendation.

Commissioner Jennifer McCarty expressed concern regarding the vandalism in the Riverton Library caused by a rock breaking a window.

Commissioner Mike Jones stated the Library Board is working on SOC's and levels regarding salary ranges and he stated the Coroner's recent report of how he is using ranges will be a good template for them to follow. IT is waiting on the provider to update the Library Website. Some discussion was held regarding development of MOU's for three Friends' Groups and one Foundation group. The heat exchanger at the Sheriff's Office rooftop unit needed to be replaced so the part has been ordered at a cost of \$5,000. Chairman Becker stated this should qualify for funding through the Detention Trust Fund. Representative Larsen has requested a meeting with the Fremont County Solid Waste Disposal District to continue discussion on various topics.

The tentative 2020 Legal Holiday and Courthouse Closure calendar was reviewed. The Commissioners discussed making a Policy change to the Legal Holiday list by deleting Good Friday (April 10) and adding December 24, 2020 in its place. They also stated Columbus Day (October 12) would be approved as having the Courthouse closed to the public for safety and cleaning day, only on the condition a safety program is scheduled for part of the day. All other County offices are open for business as usual this date. Also for 2020, the Courthouse will be closed to the public August 20 and November 3 for Primary and General Election days, respectively. The amended Holiday Resolution will be approved the following meeting. The draft 2020 Commission Meeting schedule was amended and final approval will be given the following meeting.

County Clerk Julie Freese stated she has a conflict between On Line Time Card training and the State Worker's Compensation Webinar, both scheduled at the same time. Commissioner Jones will find out if the Worker's Compensation training will be recorded and if that's not an option, Freese would like to see if Deputy Civil Attorney Jodi Darrough and Financial Planner Joe Felix could attend. She further reported that in the near future voting precincts may be downsized to vote center locations. She has sent a letter to both the Eastern Shoshone and Northern Arapaho Tribal Council's regarding this scenario and would also like to discuss this with the Commission and eventually the legislators before moving forward. She will be holding Town Hall

County Commissioners Meeting
November 12, 2019

meetings to inform the public of the change for the 2020 election sites, as well as provide updated information on the new title changes taking effect January 1, 2020. The Commission annually host a dinner meeting with local legislators and she will get tentative dates for the event. She will provide an update on these topics during the Commissioners' next meeting.

Transportation Superintendent Billy Meeks was joined by Jim Gores and Terri Oedekoven, James Gores and Associates, who provided an overview of the past week's work on the Moneta-Lysite Road Shoulder Widening Project. Delineators and traffic signing, the fence on the west side of road and the east side bottom wire are expected to be completed by November 22nd. The Contractor's Schedule was distributed, along with project budget status, weather days summary and November 11, 2019 compaction test results. The contractor's written request for adjustment of contract time was reviewed. R.S. Bennett Construction Co., Inc. is requesting a seasonal shut down which would likely start within 30 days of the request (November 8) and continue until early to mid-spring. Chief Civil Deputy stated that according to the Standard General Conditions of the Construction Contract, the next step pursuant to section 12.02 is to have the Engineer's recommendation to the Board regarding the request. Expected remaining work in the spring of 2002 include cattle guards, final shaping from shoulder edge to ditch, culverts No. 10 and 11, final top soil placement, seeding, and other punch list items. If the requested seasonal shut down is granted, Meeks stated his demand that all equipment and material must be moved off the right-of-way prior to suspension of fall 2019 work. Discussion continued on to bird stipulation impacts for spring 2020, which Gores replied their consultant stated a survey would be required but they are still waiting on a reply from BLM on other requirements. The Commission was adamant that the County is not be liable for any additional cost for further BLM stipulation requirements necessary in the spring, as they have to date already paid \$112,000 to meet those requirements in 2019, when the project was scheduled for completion. It was further noted that hot mix availability may not happen until possibly May of 2020. Impacts to bonding and claims against the contractor, if necessary, was discussed. The Commissioners again expressed frustration this project was not completed this fall and stated their expectation of a recommendation for the seasonal shut down from the Engineer by their next meeting of November 19th to also include the Engineer's recommendation of the No. 10 and 11 culvert type.

Jennifer McCarty moved, Larry Allen seconded, to adjourn into Executive Session with Transportation Superintendent Billy Meeks and Administrative Assistant Jill Johnson regarding personnel and potential litigation. Motion carried unanimously. Following that session, the Commissioners remained in Executive Session for several other like matters. Larry Allen moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to approve the Transportation Department Superintendent's recommendation of the selected candidate for the Lander Truck Driver vacancy, at the salary of \$33,472.00, contingent upon appropriate background and drug testing requirements. Motion carried unanimously.

Commissioner Clarence Thomas was absent from the remainder of the meeting.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session for personnel with Library Board members Molly Herber, Jane Lynn, Susan Gose, Terry Hafner and Rick Metzger (who was present via speakerphone). Motion carried unanimously. Following the session with the Library Board, the Board remained in Executive Session with IT Supervisor Kevin Shultz for personnel. Mike Jones moved, Larry Allen seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 3:15 p.m. and reconvene for a Regular Meeting on November 19, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD