

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
NOVEMBER 5, 2019

### **FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Michael Jones. Vice-Chairman Larry Allen was absent. Fremont County Deputy Clerk Joe Felix was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held October 22, 2019. Chairman Travis Becker abstained due to his absence at said meeting. Motion carried.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
307 Shredding LLC	County Sheriff	Shredding Services	\$75.00
71 Construction	1% Infrastructure Projects	Materials	\$85,561.31
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$1,254.53
Airgas USA LLC	Vehicle Maintenance	Safety Glasses	\$155.10
Alliance Commercial Equipment Co	Detention Facility Trust Fund	Equipment/Supplies	\$1,656.44
American Family & Life Insurance	Segregated	Insurance	\$8,510.47
Auto Truck Group, LLC	Capital Asset Acquisitions	Henderson Plows	\$22,812.00
B & B Enterprises LLC	Transportation	Signs/Supplies	\$1,020.00
B & T Fire Extinguishers, Inc	Segregated	Extinguisher Services	\$621.50
Bailey Enterprises, Inc	Inventory	Fuel	\$28,794.47
Bank of the West	County Treasurer	Deposit Slips	\$57.65
Bank of the West Acct Analysis	Investment Pool	Bank Charges	\$198.10
Bar D Signs Inc.	Simpson Lake Lodge Restoration	Sign Creation	\$375.00
Beddoes, Heather	County Sheriff	Reimburse Expenses	\$119.73
Black Hills Energy	Segregated	Utility Service	\$2,524.52
Blue Cross Blue Shield of WY	Co Admin	Health Insurance Claims	\$431,743.21
Bregar, Allison	County Treasurer	Reimburse Expenses	\$19.68
Center of Hope	CAST	Program Development	\$121.89
CenturyLink	Agriculture Department	Telephone Services	\$361.48
Child Support Services/ORS	Payroll	Child Support	\$564.00
Circuit Court	Segregated	Garnishments	\$586.87
Clair, Kelli	Detention Center	Contract Services	\$2,307.50
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$4,398.00
Clinical Colleagues, Inc	Detention Center	Inmate Medical	\$1,875.00
Colonial Life & Accident Insurance	Segregated	Insurance	\$165.22
Communication Technologies, Inc	Capital Asset Acquisitions	Installed Radio	\$482.18
DeCoria Maichel & Teague, PS	Support Services	Audit Fees	\$18,000.00
Dell Marketing, L.P.	County Sheriff	Computer/Equipment	\$1,892.40
Dubois Telephone Exchange	Segregated	Telephone Services	\$601.92
Electrical Dynamics, Inc	County Buildings	Services/Repairs	\$157.59
Filman, Richard D	County Sheriff	Reimburse Expenses	\$160.20
Food Services of America	Detention Center	Prisoner Board	\$11,567.47
Freese, Julie	Segregated	Reimburse Expenses	\$280.39
Fremont Chevrolet GMC	Vehicle Maintenance	Parts/Repairs	\$57.64
Fremont County Solid Waste	County Buildings	Dump Fees	\$34.60
Fremont County Treasurer	Co Admin	Health Insurance	\$328,585.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$195,194.49
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$41,053.55
Fremont Motor Riverton, Inc	Vehicle Maintenance	Parts/Supplies	\$2,303.55
Fremont Motors Lander	Vehicle Maintenance	Parts/Supplies	\$2,423.76
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$694.00
Gee, Brian	Segregated	County Health Officer	\$1,400.00
Globalstar USA	Search & Rescue	Satellite Phone	\$187.36
Grainger	County Buildings	Materials/Supplies	\$27.12
Great West Trust	Segregated	Wyoming Benefits	\$7,745.00

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Healthsmart Benefit Solutions	Segregated	Insurance	\$912.00
Holiday Inn Hotel & Suites	County Assessor	Lodging	\$752.00
John Deere Financial	Vehicle Maintenance	Materials/Supplies	\$15.98
Jones, Michael	County Commission	Reimburse Expenses	\$504.00
Kisling, Lisa	Public Defender	Office Rent	\$450.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$715.45
Lawson Products, Inc	Vehicle Maintenance	Parts/Supplies	\$93.17
Lazzari, Bailey	Public Defender	Office Rent	\$450.00
Lopez, Marcel	Planning	Reimburse Expenses	\$34.40
McKee Medical Center	County Coroner	Autopsy Fees	\$235.00
MHL Systems	Transportation	Parts/Supplies	\$25,416.00
Miller, Margaret	District Court	Office Rent	\$150.00
National Business Systems, Inc	County Treasurer	Postcards	\$2,425.90
Natrona County Sheriff	Detention Center	Inmate Housing	\$11,505.00
Neopost USA, Inc	County Sheriff	Postage Machine Meter	\$178.32
New York Life Insurance	Segregated	Insurance	\$133.11
Noble Medical, Inc	County Sheriff	Drug Testing Supplies	\$401.63
Norco, Inc	Transportation	Supplies	\$212.58
Northern Arapaho Child Support	Payroll	Child Support	\$598.78
Osage Industries, Inc	Vehicle Maintenance	Vehicle Repairs	\$30.43
Patrick Construction, Inc	Transportation	Ruby Pit Reclamation	\$79,016.50
Peep, Mindy	Simpson Lake Lodge Restoration	Website Design/Build	\$488.00
Peterbilt of Wyoming	Vehicle Maintenance	Parts	\$445.26
Quill Corporation	Sheriff Victim Services	Office Supplies	\$124.34
R C Lock & Key	County Buildings	Materials/Supplies	\$8.25
R T Communications	Segregated	Telephone Services	\$538.95
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,950.00
Reed's Moghaun Office Supply	Segregated	Office Supplies	\$34.48
Relias Learning LLC	Segregated	Subscriptions/Services	\$1,751.45
Riverton, City of	County Buildings	Water/Sewer	\$933.76
RS Bennett Construction Co., Inc.	Moneta Lysite Road Shoulder	Construction	\$64,794.00
Sagewest Health Care	Detention Center	Inmate Medical	\$2,413.16
Shimek, Ken	Transportation	Reimburse Expenses	\$162.74
Shirts & More, Inc	Planning	Reflective Signs	\$96.00
Shortgrass Hospitality LLC	County Assessor	Lodging	\$576.00
Soule, Sierra	District Court	GAL Office Rent	\$150.00
Specialized Pathology Consult	County Coroner	Autopsy Fee	\$1,125.00
Stanbury & Strike P.C.	District Court	Contract Services	\$56.25
State Disbursement Unit	Payroll	Child Support	\$1,019.00
State of Wyoming, Public Defenders	Public Defender	Office Rent	\$1,650.00
Stroupe Pest Control, Inc	Segregated	Pest Control	\$415.00
Sweetwater Aire LLC	Segregated	Maintenance/Thermostat	\$700.84
Sysco Montana, Inc	Detention Center	Inmate Supplies	\$12,538.64
Terrance R. Martin PC	Public Defender	Office Rent	\$450.00
Thompson, Codi S., RD	Detention Center	Contract Services	\$115.80
Total Net Salaries	Segregated	Salaries	\$630,819.02
Traveling Computers	Computer Services	Supplies/Services	\$12,871.43
Tweed's Wholesale, Co	County Buildings Detention	Supplies	\$54.73
Valley Lumber & Supply Co., Inc	Segregated	Materials/Supplies	\$81.98
Verizon Wireless	Segregated	Cellphone Services	\$606.75
Western Printing, Inc	Segregated	Printed Supplies	\$439.05
Whiting Law, P.C.	District Court	Professional Services	\$1,170.00
Wind River Power Sports	Search & Rescue	Equipment/Supplies	\$269.98
Wind River Radiology PC	Detention Center	Inmate Medical	\$187.00
WY Clerks of District Court Assn	Clerk of District Court	Association Dues	\$150.00
WY Public Health Laboratory	Detention Center	Inmate Medical Lab Fees	\$28.00
WY SDU	Payroll	Child Support	\$984.00
Wyo Child Support Enforcement	Segregated	Child Support	\$806.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$15,923.40
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$3,016.00
Wyoming Health Medical Group	Detention Center	Inmate Medical	\$3,335.20
Wyoming Machinery, Co	Segregated	Motor Grader	\$234,499.40
Wyoming Medical Center, Inc	Detention Center	Inmate Medical	\$50,791.00
Wyoming Retirement System	Co Admin	Contributions	\$148,136.91
Wyoming State 4 H Foundation	Agriculture Department	Membership Dues	\$100.00
Wyoming.com	Segregated	Internet Services	\$3,274.07

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The following items in the Signature File were acknowledged: 1) Abatement Summary cover page; 2) Sympathy card; 3) MOU between the Powder River Conservation District and Bureau of Land Management regarding Environmental Impact Statement for the proposed Wyoming Pipeline Corridor Initiative Project (forwarded to the November 12, 2019 meeting); and 3) Record of Proceedings.

There were no action items in the Priority Mail.

The Public Comment period was held.

County Attorney Patrick LeBrun informed the Board of a vacancy in his Office for a Legal Secretary for Juveniles. Jennifer McCarty moved, Clarence Thomas seconded, to authorize replacement of the position at the salary of \$31,500. Motion carried unanimously.

Planning Supervisor Steve Baumann distributed a map of the portion of Cooper Road that follows the Mountain View Cemetery boundary line State Highway 26. The Cemetery District is working on a Master Plan and if the County ever wants to work on straightening the sharp 90 degree corner in that area, it may be the time to discuss options with District Board members. The District uses the existing fence line on that side as the Cemetery boundary. In the past, a survey was done by the Fremont County Transportation Superintendent that indicated there is no right-of-way for the ½ mile portion of road under discussion; however, the County maintains it with an implied ROW. Chairman Becker stated he would discuss the situation with District members and begin discussion on the Road alignment for future discussion.

Executive Health Insurance Committee member Jim Anderson updated the Board on a meeting held the previous day with BCBS and NOVO representatives, to discuss proposed changes to the Vision Plan. Chairman Becker represented Commissioner Allen, liaison to the Executive Health Insurance Committee, on the conference call. Currently the County Vision Plan is an allowance plan, a certain amount is allowed for each service (check up and equipment). A Preferred Provider Plan is being proposed for in-network Optometrists, with out-of-network providers still qualifying for the allowance plan. The change will not incur any additional administrative costs to the plan and will be implemented January 1, 2020. A sample member out of pocket cost and plan cost was distributed for information. Mike Jones moved, Jennifer McCarty seconded, to approve a BCBS ASO Group Plan Change to replace the current vision plan with in-network, out of network plan, effective January 1, 2020. Motion carried unanimously.

A Public Hearing was held at 9:25 a.m., as advertised, regarding Unanticipated Revenues within Fremont County's FY 2019-2020 budget. Financial Assistant Joe Felix was present. Jennifer McCarty moved, Clarence Thomas seconded, to approve Resolution No. 2019-16, Budget Amendment No. 2, for funding of \$32,793 for DUI/HVE Enforcement 2020. Motion carried unanimously.

Center of Hope Program Director Ron Woodward presented a First Quarter Report (July – September 2019). Volunteers of America administers the program with 41 years of experience in substance abuse treatment. The quarter highlights include creation of new security lighting, addition of kitchen assistant, clinical assistant at Pingora and Tech Supervisor, and addition of new cabinets, more recreational activities and acquisition of new security measures. The Center of Hope collaborates with the City of Riverton and Fremont County to offer three days of close observation, 14 days of social detoxification and up to three months of transitional living. The Center works closely with the judicial system to help facilitate treatment services to those who qualify and with residents who have returned from treatment to assist them in reintegration back into the community. First Quarter statistics were reviewed totaling 284 intakes, 35 first time admissions, 313 close observation days, 365 social detoxification days and 707 transitional days. Successes include individuals referred to and engaged in additional treatment services of 16 for residential treatment, 6 for outpatient treatment and 17 referrals to community programs. At this time, there is a three way split between alcohol, drugs and drugs & alcohol combined. The Center has received winter clothing from other agencies; however, they are already out of coats. Chairman Becker will continue discussion with the VOA Program Director regarding an additional unit to house Title 25 patients.

Museum Director Scott Goetz presented a 1<sup>st</sup> quarter spreadsheet comparing the previous and current year as related to attendance (including meet/group, speakers, treks, exploration, special event) for a subtotal of 1857 (Dubois); 2914 (Lander) and 422 (Riverton). Revenue was \$12,062.22 (Dubois); \$19,711.59 (Lander) and \$2,670.30 (Riverton), all up from the previous year 1<sup>st</sup> quarter statistics and revenues. He referenced a highlight of online admission and online donation opportunities. Two staff meetings are held annually, with the one last month highlighting the 2020 program schedule, customer service, expanding social media,

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Podcast "Rediscover the Winds", Wyoming Travel and Tourism portal, publishing of the fall Wind River Mountaineer and staffing issues. Goetz requested authorization to refill one 8-hour/week position for the Riverton Museum, even though in all actuality they could use another full time employee at each of the three Museums. They are developing an internship program as well. Jennifer McCarty moved, Clarence Thomas seconded, to authorize refilling the 8-hour/week position at the Riverton Museum at \$10/hour. Motion carried unanimously. A Three Year Strategic Plan was reviewed. Plans are to expand social media (Instagram and Pinterest).

Commissioner meeting reports were given:

Commissioner Clarence Thomas will voice a concern he has later in the meeting regarding the Moneta-Lysite Road regarding professional services.

Commissioner Jennifer McCarty stated the Weed and Pest Supervisor will attend a meeting later in the month to provide an update on the weeds added or deleted to the invasive species list and corresponding discussion regarding the decisions.

Commissioner Mike Jones attended the Health Rivers Initiative for the Popo Agie River where a Level 1 Study has been completed. A Sinks Canyon State Park Master Plan public meeting will be held this evening where public comment is welcome. Wyoming Pathways is sponsoring meetings regarding the Lander Community Trails Charrette, relating to numerous trail systems on lands managed by various agencies, which he has attended. Participated in a conference call with the Wyoming County Commissioners Association Revenue Committee. He continues to seek out grant opportunities to assist with the Detention Security Upgrade and stated the Office of Homeland Security and State Lands and Investments Board Mineral Royalty Grant may be options for partial funding.

Chairman Becker participated in the conference call the previous day with Executive Health Insurance Committee and BCBS and NOVO representatives. He is involved in the Migration Corridor discussions to ensure the County has a say in the matter. Midvale Irrigation District is concerned with people using the canal roads as their access road and Casper Star Tribune reporter contacted him regarding nuclear storage in Fremont County, to which he declined to comment as there has been no discussion at the table to date on the subject.

Jennifer McCarty moved, Clarence Thomas seconded, to adjourn into Executive Session regarding personnel with Emergency Management Coordinator Kathi Metzler. Motion carried unanimously. Vice-Chairman Larry Allen was present via speakerphone. Jennifer McCarty moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously.

Transportation Superintendent Billy Meeks, James Gores and Associates representatives Jim Gores and Terri Oedekoven were present to continue discussion on the Moneta-Lysite Road Shoulder Widening Project. Vice-Chairman Larry Allen was present via speakerphone and Transportation Department Administrative Secretary Jill Johnson was present in the audience. A draft schedule for the project was distributed for review, indicating R.S. Bennett is working 1 ½ mile per day to create shoulder with a crew of five for the entire week. The week of November 11-15 they will be working on punch list items, and the week of November 18-22 they will be cleaning up the area and finishing the dressing up of the area for winter shutdown. More culvert pieces coming that week as well, and fence, delineators and signs are scheduled for November 12-22. A substantial completion date was set at November 13. R.S. Bennett is proposing the following be done in spring of 2020: installation of two cattle guards and culverts and seeding. At this time, two options are available: not grant the substantial completion as there are several large punch list items yet to be completed or suspend the contract for winter shut down and allow to finish in the spring. Discussion was held on the culverts, and the Commissioners recommendation for interior smooth vs. corrugated pipe. Meeks stated R.S. Bennett has gotten a lot of work done following the last snow and recommended a winter shutdown be allowed; however, with the stipulation that all equipment must be removed from the right-of-way. Allen stated there is a possibility of water pooling along the road of the two culverts that will not be replaced this year as related to keeping the road's integrity during the winter months. Other question arose relating to what BLM stipulations would be required next spring. Gores stated he would get answers to that question and a final compilation of retainage and get back to the Board. Allen suggested the Board wait another week at least to see what progress has been made on the road before making a determination on whether to allow an extension and in the meantime get answers to several questions (any adverse effect with WYDOT for the IRP project; delineators next spring would not be the

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county's responsibility, erosion during winter, blade the road now in preparation of winter and compaction concerns and no change order should be forthcoming with any associated costs of the extension). Commissioners Thomas and Jones expressed frustration that the Engineers were not firm on a recommendation of what type of pipe was best (smooth vs. corrugated) and stated the engineering firm was hired to represent the county's best interests and they were unsure this has taken place for this project. Further action will take place at a future meeting pending answers to outstanding questions.

Billy Meeks stated the County was successful in two WYDOT grants and presented Awards Letters for the FY 2020 Congestion Mitigation Air Quality Project (Mag Chloride) totaling \$337,130, with a County match of \$67,426.00 and FY2020 High Risk Rural Roads Project (rumble strips at 8 Mile Road intersection with Highway 26) for a project total of \$40,000 with a County match of \$3,804.00. The match money has been budgeted out of the Road Construction Fund. The Board thanked his department for seeking out the grant opportunities to benefit Fremont County.

In other business, Billy Meeks stated the Ruby Pit Reclamation Project is complete and seeding taking place this week. Both DEQ and the landowner have expressed appreciation for a job well done. Crews are busy stockpiling and Meeks updated the Board of the status and location of the various blades.

Commissioner Mike Jones had received information during the recent Wyoming County Commissioners Association meeting regarding the implementation of a County Employer Group to collectively coordinate and manage workers compensation coverage to eligible counties and their employees. Both the Wyoming County Commissioners Association and Wyoming Department of Workforce Services Workers Compensation Division created the Fund, through a Joint Powers Agreement. Each county is being asked to join as a contracting party. Fremont County had approved a Resolution in 2019 adopting preliminary approval of a collective workers compensation work plan developed by the Wyoming County Commissioners Association in consultation with county and state representatives. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2019-17 approving Fremont County's intent to become a contracting party to the County Employer Group for Workers compensation services. Motion carried unanimously.

Discussion on the County Natural Resource Plan and funding opportunities from the State of Wyoming was postponed until there was a full quorum.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 11:30 a.m. and reconvene for a Regular Meeting on November 12, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD