

STATE OF WYOMING)
) ss. OFFICE OF THE FREMONT COUNTY COMMISSIONERS
COUNTY OF FREMONT)

LANDER, WYOMING
OCTOBER 22, 2019

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Chairman Travis Becker was absent. Fremont County Deputy Clerk Margy Irvine was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held October 8, 2019. Vice-Chairman Larry Allen abstained due to his absence at said meeting. Motion carried.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$273.50; Ace Hardware Lander-Segregated-Materials/Supplies-\$70.33; Airgas USA LLC-Vehicle Maintenance-Supplies-\$570.31; American Academy of-County Coroner-Certification Dues-\$165.00; Amerigas-County Buildings-Supplies-\$179.26; B & B Enterprises LLC-Transportation-Signs/Supplies-\$748.40; Bailey Enterprises, Inc-Segregated-Fuel-\$16,939.71; Becker, Josiah-Fremont County WIC-Reimburse Expenses-\$145.00; Bernard Plumbing, LLC-County Buildings Detention-Plumbing Services-\$150.00; Big Brothers Big Sisters of NW WY-TANF Grant-Contractual Services-\$3,897.25; Bill Jones Plumbing & Heating-County Buildings Detention-Services/Repairs-\$73.65; Bloedorn Lumber Lander-County Sheriff-Materials-\$9.87; C. Starks Refrigeration Inc-Public Health-Repairs-\$80.00; CARF International-Cast-Certification-\$7,040.00; Carquest Auto Parts-Vehicle Maintenance-Parts/Supplies-\$2,230.47; Carroll Septic Service-Transportation-Services-\$150.00; Central Wyoming Skin Clinic-Detention Center-Inmate Medical-\$67.00; CenturyLink-Segregated-Telephone Services-\$4,211.68; Charm TexInc-Detention Center-Inmate Supplies-\$1,020.20; Charter Communications-Segregated-Internet Services-\$367.35; Clair, Kelli-Detention Center-Contract Services-\$1,825.00; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$6,274.00; CNA Surety-County Attorney-Notary Renewals-\$100.00; Communication Technologies Inc-Dispatch Center-Maintenance/Repairs-\$660.00; Cullers, Candi-County Treasurer-Reimburse Expenses-\$20.80; Desert Mountain Corporation-Road Construction-Mag Chloride-\$2,143.68; Edwards Communications-Prevention Program-Advertising-\$2,664.00; Electrical Dynamics, Inc-Capital Asset Acquisitions-Services/Repairs-\$5,795.00; Emblem Enterprises, Inc-Segregated-Uniform Patches-\$422.07; Food Services of America-Detention Center-Prisoner Board-\$17,061.89; Freese, Julie-County Clerk-Reimburse Expenses-\$276.60; Fremont Broadcasting-Prevention Program-Advertising-\$1,000.00; Fremont Electric Inc-County Buildings-Services-\$274.00; Fyler, John-Search & Rescue-Reimburse Expenses-\$40.84; Globalstar USA-Search & Rescue-Satellite Phone-\$187.00; Good Place, The-Search & Rescue-Maps-\$96.00; Grainger-Segregated-Materials/Supplies-\$3,519.68; Groomsmith, Tauna-Prevention Program-Reimburse Expenses-\$356.18; High Plains Power, Inc-Segregated-Utility Services-\$1,067.08; Inberg Miller Engineers-Dry Creek Road Improvement-Engineering Services-\$9,433.14; John Deere Financial-Transportation-Materials/Supplies-\$27.77; Kairos Communications /County 10-Prevention Program-Advertising-\$2,500.00; Laboratory Corporation of America-Detention Center-Inmate Medical-\$2,687.50; Lander Journal-District Court-Subscription-\$39.95; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$1,189.41; Lawson Products, Inc-Vehicle Maintenance-Parts/Supplies-\$253.00; Leonard, Anthony G.-Detention Center-Inmate Medical Services-\$1,687.50; Mark's Auto Sales & Towing-Segregated-Vehicle Towing-\$870.00; Mckee Medical Center-County Coroner-Autopsy Fees-\$1,747.00; Media Works, Inc-County Sheriff-Supplies-\$35.98; Mid Amer Research Chemical-Vehicle Maintenance-Supplies-\$8,931.59; Midwest Connect-County Attorney-Postage Machine Supplies-\$52.50; Moore, Christy L.-Detention Center-Inmate Uniform Repairs-\$247.00; Mountain Dental PC-Detention Center-Inmate Medical-\$486.00; Mountain West Towing LLC-Segregated-Vehicle Towing-\$927.50; Mr D's Food Center Inc-Segregated-Supplies-\$1,246.20; Murdoch's Ranch & Home Supply-Segregated-Supplies/Equipment-\$1,170.00; Natrona County Sheriff-Detention Center-Inmate Housing-\$2,100.00; NMS Laboratories-County Coroner-Toxicology Services-\$1,956.00; Noble Medical, Inc-County Sheriff-Drug Testing Supplies-\$401.57; Norco Inc-Vehicle Maintenance-Supplies-\$40.97; Novo Benefits-Health Benefit Plan-Insurance Services-\$4,817.00; Office Shop Inc, The-Computer Services-Copier Services-\$2,772.10; Oftedal Construction, Inc.-Dry Creek Road Improvement-Construction-\$206,424.50; One Stop Market-Search & Rescue-Supplies-\$95.37; Palace Pharmacy-Detention Center-Inmate Rx's-\$8,689.41; Pavillion, Town of-County Buildings-Water Utilities-\$112.50; Paws For Life-County Sheriff-Animal Boarding-\$1,050.00; Phifer Law Office-District Court-Court Representation-\$570.55; Post, Raymond-Segregated-Car Wash-\$57.78; Print Shop, The-County Sheriff-Printed Office-\$213.00; Quill Corporation-Segregated-Office Supplies-\$735.09; Reed, Debra L.-County Clerk-Reimburse Expenses-\$40.00; Reed's Moghaun Office Supply-Segregated-Office Supplies-\$114.67; Relx, Inc.-County Attorney-Research Subscription-\$595.00; Remote Satellite Systems-Search & Rescue-Equipment-\$112.00; Revize LLC-Computer Services-Website Services-\$4,000.00; Riverton Physician Practices LLC-Segregated-Medical Services-\$597.00; Riverton Ranger, Inc-Support Services-Advertising-\$984.10; Rocky Mountain Power-County Buildings-Utilities-\$1,645.27; Sagewest Health Care-Detention Center-Inmate Medical-\$11,322.59; Secretary of State-Detention Center-Notary Fees-\$90.00; Skaggs Companies, Inc-Segregated-Uniforms/Supplies-\$20,570.00; Snider, Yvonne-Sheriff Victim Services-Reimburse Expenses-\$130.48; Soule, Sierra-District Court-GAL Office Rent-\$150.00; Spoonhunter, Leslie-Fremont County WIC-Reimburse Expenses-\$116.00; Stitches Embroidery

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Inc-Segregated-Embroidering/Uniforms-\$1,259.28; Stroupe Pest Control Inc-County Buildings-Pest Control-\$200.00; Sweetwater County Sheriff-Detention Center-Inmate Housing-\$29,834.15; SylvestriCustomization-Prevention Program-Graphic Design/Social Media-\$60,105.50; Sysco Montana Inc-Detention Center-Inmate Supplies-\$11,254.82; Taylor Creek Exxon-County Sheriff-Car Wash-\$16.00; TransmetronInc-Detention Center-Drug Test Kits-\$594.60; Tw Vending, Inc-Detention Center-Inmate Supplies-\$48.95; Tweed's Wholesale Co-Segregated-Inmate Supplies/Board-\$9,673.18; Tyler Technologies Inc-Capital Asset Acquisitions-Executime-\$1,430.00; Union Telephone Company-Segregated-Cellphone Service-\$498.17; USPSHasler-County Sheriff-Postage-\$1,000.00; Valley Lumber & Supply Co Inc-Search & Rescue-Materials/Supplies-\$100.61; W A C O-County Attorney-WACO Registration-\$225.00; West Payment Center-District Court-Library Plan-\$68.43; Wilkerson, James A, IV, MD PC-County Coroner-Autopsy-\$5,000.00; Wind River Radiology PC-Detention Center-Inmate Medical-\$2,003.00; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$492.00; Wyoming 4 X 4 Inc-Segregated-Tool Boxes-\$1,478.27; Wyoming APCO Chapter-Dispatch Center-Registration-\$450.00; Wyoming Dept of Transportation-County Sheriff-Fuel-\$2,121.25; Wyoming Financial Insurance-Segregated-Notary Bonds-\$250.00; Wyoming Neurologic Associates LLC-Detention Center-Inmate Medical-\$1,653.75; Wyoming Office Attorney General-24/7 Program-Program Fees Collected-\$5,038.00; Wyoming State Bar-County Attorney-Annual Licenses-\$2,372.50; Wyoming.com-County Sheriff-Internet Services-\$999.95

Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$3,016.00 for a Title 25 patient. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings.

There were no Priority Mail action items.

The public comment period was held.

Mortimore Lane resident Carol Sanders requested the speed limit on the Road be lowered to 25 m.p.h. She stated speeders make it difficult for her to safely cross the Road to get to her mailbox, and that one of her goats was hit recently and subsequently died. She said motorists are aware of when there are deputies patrolling the area and drive the speed limit. Vice-Chairman Allen stated he would address the situation with Transportation Superintendent Billy Meeks and Sheriff Ryan Lee.

Wyoming County Commissioners Association Natural Resources Counsel Bailey Brennan introduced herself to the Board and briefly reviewed House Bill 54 that provides for an account known as the "federal natural resource policy account", for Wyoming counties to develop or revise county natural resource management plans to help serve as a basis for communicating and coordinating with federal government agencies on land and natural resource management issues.

Lander Chamber of Commerce Director Owen Sweeney and Wyoming Business Council South Central Regional Director MarcioPaes-Barreto introduced themselves to the Commissioners.

A preliminary budget hearing was presented by Financial Assistant Joe Felix. The Unanticipated Revenue will be advertised and the final hearing will be held on November 5, 2019.

Commissioner meeting reports were given:

County Treasurer Tom Majdic stated he has added several new investment firms to the list of qualifying financial institutions used by Fremont County. Jennifer McCarty moved, Clarence Thomas seconded, to approve Amended Certified Resolution No. 2019-01. Motion carried unanimously. He further reviewed an amended County of Fremont Statement of Investment Policy. He is beginning the process to seek RFP's for the annual audit beginning FY 2019-2020 and researching various banking institutions that are capable of handling the County's business. He stated reorganization has occurred within his Office and a full-time staff member will be traveling to work in the Riverton office on Tuesday's and Thursday's. The part-time employee originally hired for the Riverton Office position has resigned, and he requested permission to refill the position, with that employee to be stationed in the Treasurer's Office at the Courthouse. Jennifer McCarty moved, Mike Jones seconded, to authorize refilling the part-time position at the previous salary. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session for personnel with WIC Supervisor Josiah Becker. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to increase the WIC Technician salary to \$18.50 per hour as approved by the State of Wyoming. Voting against the motion: Clarence Thomas. Motion carried.

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Public Health Nurse Supervisor Becky Parkins cited September statistics for the Lander Office (Monday and Wednesday) at 50 clients, Riverton (Monday, Tuesday and Friday) at 91 clients.

Transportation Superintendent Billy Meeks was joined by Inberg Miller Engineer Dawn Willhelm who presented Oftedal Construction, Inc. Change Order No. 1 for the Dry Creek Road. The Change Order incorporates a decrease of \$55,873.75 which adjusts bid quantities to quantities actually used, for a final Contract Price of \$3,287,575.25. Jennifer McCarty moved, Clarence Thomas seconded, to approve Change Order No. 1 as presented. Motion carried unanimously. In a related matter, Meeks stated that per the terms of the Memorandum of Understanding for the project, AML is working on stockpiling the amount agreed upon. The Notice of Final Payment to Contractor is ready to be published, indicating December 7, 2019 as the date of final payment to Oftedal Construction, barring any protest. Mike Jones moved, Clarence Thomas seconded, to approve advertisement for Final Payment. Motion carried unanimously.

James Gores and Associates engineers Jim Gores, Brian Craig and Terri Oedekoven joined Billy Meeks to provide an overview of the Moneta-Lysite Road Shoulder Widening Project.

Billy Meeks stated the County Selection Committee reviewed RFP's for the Harris Bridge Road: Structure Replacement Project, at the Five Mile Creek Crossing. Jennifer McCarty moved, Clarence Thomas seconded, to approve Task Order No. 2019-01 to the Multiple Project Agreement, dated March 3, 2014, with a cost not to exceed, \$195,000. Motion carried unanimously.

Vehicle Maintenance Supervisor Brad Meredith presented options for the Board's consideration for repairs to a motor grader (MG119). Meredith recommended the rebuild option vs. re-man, which will provide an extra 24 month warranty for \$5,000, labor \$5,548.75 for a total cost of a rebuild engine of approximately \$40,000 with a 36 month/8,000 hour warranty. Mike Jones moved, Jennifer McCarty seconded, to approve a rebuild engine for MG119, not to exceed \$40,000, with funding through the Capital Revolving Fund Emergency Repair line item.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Transportation Superintendent Billy Meeks and Administrative Assistant Jill Johnson regarding potential litigation and personnel. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

In other business, Billy Meeks and Jill Johnson presented Wyoming Office of Homeland Security Public Assistance Request for Reimbursement for three FEMA projects (South Fork Bridge, Red Canyon and Bunker Roads). The County's actual project cost was \$200,039.64 for eligible work obligated per the Grant Award Agreement. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Reimbursement submission for the three FEMA projects. Motion carried unanimously. A One-Percent Hot Mix 2019 list was distributed to the Board for their information, totaling \$614,771.75 for repairs to 21 County roads.

Commissioner Clarence Thomas was absent from the remainder of the meeting.

A conference call was held with Wyoming Supreme Court representatives Julie Goyen, Alyssa Butler and Nate Goddard, to discuss a Fremont County MOU with the Supreme Court.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Planning Supervisor Steve Baumann for legal advice. Motion carried unanimously. Transportation Superintendent Billy Meeks was present in the audience. Jennifer McCarty moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

Secretary of State Ed Buchanan was in the County attending various meetings and took the opportunity to meet with the Commissioners to discuss various topics. Communications and Policy Director Will Dinneen was present in the audience.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Treatment Court Director Melinda Cox regarding personnel. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously. In other business, Cox stated there is a vacancy for a Juvenile Probation Officer resulting from the resignation of Matt Jacobson, who has taken a position with the School District. Jennifer McCarty moved, Mike Jones seconded, to authorize re-filling the position at a salary not to exceed \$40,000. Motion carried unanimously. Cox stated Deputy Civil

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Attorney Jodi Darrough is reviewing a Corporate Compliance document for her and she thanked JR Oakley for working on office space issues for her department.

Jennifer McCarty moved, Mike Jones seconded, to approve the Road Maintenance Agreement for Dubois Area with TY Excavation for FY 2019-2020. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a DOWL Amendment No. 1 to the Original Scope of Services to include Professional Services for the Willow Creek Shoulder Repair, not to exceed \$257,085. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session regarding personnel. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

Discussion regarding natural resource management plan State funding was postponed until there could be a full quorum.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 4:30 p.m. and reconvene for a Regular Meeting on November 5, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ LARRY ALLEN, VICE-CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD