

STATE OF WYOMING        )  
                                  ) ss.  
COUNTY OF FREMONT     )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
OCTOBER 22, 2019

**FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Chairman Travis Becker was absent. Fremont County Deputy Clerk Margy Irvine was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held October 8, 2019. Vice-Chairman Larry Allen abstained due to his absence at said meeting. Motion carried.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$273.50
Ace Hardware Lander	Segregated	Materials/Supplies	\$70.33
Airgas USA LLC	Vehicle Maintenance	Supplies	\$570.31
American Academy of Amerigas	County Coroner	Certification Dues	\$165.00
B & B Enterprises LLC	County Buildings	Supplies	\$179.26
Bailey Enterprises, Inc	Transportation	Signs/Supplies	\$748.40
Becker, Josiah	Segregated	Fuel	\$16,939.71
Bernard Plumbing, LLC	Fremont County WIC	Reimburse Expenses	\$145.00
Big Brothers Big Sisters of NW WY	County Buildings Detention	Plumbing Services	\$150.00
Bill Jones Plumbing & Heating	TANF Grant	Contractual Services	\$3,897.25
Bloedorn Lumber Lander	County Buildings Detention	Services/Repairs	\$73.65
C. Starks Refrigeration Inc	County Sheriff	Materials	\$9.87
CARF International	Public Health	Repairs	\$80.00
Carquest Auto Parts	CAST	Certification	\$7,040.00
Carroll Septic Service	Vehicle Maintenance	Parts/Supplies	\$2,230.47
Central Wyoming Skin Clinic	Transportation	Services	\$150.00
CenturyLink	Detention Center	Inmate Medical	\$67.00
Charm Tex Inc	Segregated	Telephone Services	\$4,211.68
Charter Communications	Detention Center	Inmate Supplies	\$1,020.20
Clair, Kelli	Segregated	Internet Services	\$367.35
Clifford, Gregory P. MD PC	Detention Center	Contract Services	\$1,825.00
CNA Surety	Detention Center	Inmate Medical	\$6,274.00
Communication Technologies Inc	County Attorney	Notary Renewals	\$100.00
Cullers, Candi	Dispatch Center	Maintenance/Repairs	\$660.00
Desert Mountain Corporation	County Treasurer	Reimburse Expenses	\$20.80
Edwards Communications	Road Construction	Mag Chloride	\$2,143.68
Electrical Dynamics, Inc	Prevention Program	Advertising	\$2,664.00
Emblem Enterprises, Inc	Capital Asset Acquisitions	Services/Repairs	\$5,795.00
Food Services of America	Segregated	Uniform Patches	\$422.07
Freese, Julie	Detention Center	Prisoner Board	\$17,061.89
Fremont Broadcasting	County Clerk	Reimburse Expenses	\$276.60
Fremont Electric Inc	Prevention Program	Advertising	\$1,000.00
Fyler, John	County Buildings	Services	\$274.00
Globalstar USA	Search & Rescue	Reimburse Expenses	\$40.84
Good Place, The	Search & Rescue	Satellite Phone	\$187.00
Grainger	Search & Rescue	Maps	\$96.00
Groomsmith, Tauna	Segregated	Materials/Supplies	\$3,519.68
High Plains Power, Inc	Prevention Program	Reimburse Expenses	\$356.18
Inberg Miller Engineers	Segregated	Utility Services	\$1,067.08
John Deere Financial	Dry Creek Road Improvement	Engineering Services	\$9,433.14
Kairos Communications /County 10	Transportation	Materials/Supplies	\$27.77
Laboratory Corporation of America	Prevention Program	Advertising	\$2,500.00
	Detention Center	Inmate Medical	\$2,687.50

County Commissioners Meeting  
October 22, 2019

Lander Journal	District Court	Subscription	\$39.95
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$1,189.41
Lawson Products, Inc	Vehicle Maintenance	Parts/Supplies	\$253.00
Leonard, Anthony G.	Detention Center	Inmate Medical Services	\$1,687.50
Mark's Auto Sales & Towing	Segregated	Vehicle Towing	\$870.00
McKee Medical Center	County Coroner	Autopsy Fees	\$1,747.00
Media Works, Inc	County Sheriff	Supplies	\$35.98
Mid Amer Research Chemical	Vehicle Maintenance	Supplies	\$8,931.59
Midwest Connect	County Attorney	Postage Machine Supplies	\$52.50
Moore, Christy L.	Detention Center	Inmate Uniform Repairs	\$247.00
Mountain Dental PC	Detention Center	Inmate Medical	\$486.00
Mountain West Towing LLC	Segregated	Vehicle Towing	\$927.50
Mr D's Food Center Inc	Segregated	Supplies	\$1,246.20
Murdoch's Ranch & Home Supply	Segregated	Supplies/Equipment	\$1,170.00
Natrona County Sheriff	Detention Center	Inmate Housing	\$2,100.00
NMS Laboratories	County Coroner	Toxicology Services	\$1,956.00
Noble Medical, Inc	County Sheriff	Drug Testing Supplies	\$401.57
Norco Inc	Vehicle Maintenance	Supplies	\$40.97
Novo Benefits	Health Benefit Plan	Insurance Services	\$4,817.00
Office Shop Inc, The	Computer Services	Copier Services	\$2,772.10
Oftedal Construction, Inc.	Dry Creek Road Improvement	Construction	\$206,424.50
One Stop Market	Search & Rescue	Supplies	\$95.37
Palace Pharmacy	Detention Center	Inmate Rx's	\$8,689.41
Pavillion, Town of	County Buildings	Water Utilities	\$112.50
Paws for Life	County Sheriff	Animal Boarding	\$1,050.00
Phifer Law Office	District Court	Court Representation	\$570.55
Post, Raymond	Segregated	Car Wash	\$57.78
Print Shop, The	County Sheriff	Printed Office	\$213.00
Quill Corporation	Segregated	Office Supplies	\$735.09
Reed, Debra L.	County Clerk	Reimburse Expenses	\$40.00
Reed's Moghaun Office Supply	Segregated	Office Supplies	\$114.67
RELX, Inc.	County Attorney	Research Subscription	\$595.00
Remote Satellite Systems	Search & Rescue	Equipment	\$112.00
Revize LLC	Computer Services	Website Services	\$4,000.00
Riverton Physician Practices LLC	Segregated	Medical Services	\$597.00
Riverton Ranger, Inc	Support Services	Advertising	\$984.10
Rocky Mountain Power	County Buildings	Utilities	\$1,645.27
Sagewest Health Care	Detention Center	Inmate Medical	\$11,322.59
Secretary of State	Detention Center	Notary Fees	\$90.00
Skaggs Companies, Inc	Segregated	Uniforms/Supplies	\$20,570.00
Snider, Yvonne	Sheriff Victim Services	Reimburse Expenses	\$130.48
Soule, Sierra	District Court	GAL Office Rent	\$150.00
Spoonhunter, Leslie	Fremont County WIC	Reimburse Expenses	\$116.00
Stitches Embroidery, Inc	Segregated	Embroidering/Uniforms	\$1,259.28
Stroupe Pest Control, Inc	County Buildings	Pest Control	\$200.00
Sweetwater County Sheriff	Detention Center	Inmate Housing	\$29,834.15
Sylvestri Customization	Prevention Program	Graphic Design/Social Media	\$60,105.50
Sysco Montana, Inc	Detention Center	Inmate Supplies	\$11,254.82
Taylor Creek Exxon	County Sheriff	Car Wash	\$16.00
Transmetron, Inc	Detention Center	Drug Test Kits	\$594.60
TW Vending, Inc	Detention Center	Inmate Supplies	\$48.95
Tweed's Wholesale Co	Segregated	Inmate Supplies/Board	\$9,673.18
Tyler Technologies, Inc	Capital Asset Acquisitions	Executime	\$1,430.00
Union Telephone Company	Segregated	Cellphone Service	\$498.17
USPS Hasler	County Sheriff	Postage	\$1,000.00
Valley Lumber & Supply Co., Inc	Search & Rescue	Materials/Supplies	\$100.61
W A C O	County Attorney	WACO Registration	\$225.00
West Payment Center	District Court	Library Plan	\$68.43
Wilkerson, James A, IV, MD PC	County Coroner	Autopsy	\$5,000.00
Wind River Radiology PC	Detention Center	Inmate Medical	\$2,003.00
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$492.00
Wyoming 4 X 4, Inc	Segregated	Tool Boxes	\$1,478.27
Wyoming APCO Chapter	Dispatch Center	Registration	\$450.00
Wyoming Dept of Transportation	County Sheriff	Fuel	\$2,121.25
Wyoming Financial Insurance	Segregated	Notary Bonds	\$250.00
Wyoming Neurologic Associates LLC	Detention Center	Inmate Medical	\$1,653.75

County Commissioners Meeting  
October 22, 2019

Wyoming Office Attorney General	24/7 Program	Program Fees Collected	\$5,038.00
Wyoming State Bar	County Attorney	Annual Licenses	\$2,372.50
Wyoming.com	County Sheriff	Internet Services	\$999.95

Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$3,016.00 for a Title 25 patient. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings.

There were no Priority Mail action items.

The public comment period was held.

Mortimore Lane resident Carol Sanders requested the speed limit on the road be lowered to 25 m.p.h. She stated speeders make it difficult for her to safely cross the road to get to her mailbox, and that one of her goats was hit recently and subsequently died. She said motorists are aware of when there are deputies patrolling the area and drive the speed limit. Vice-Chairman Allen stated he would address the situation with Transportation Superintendent Billy Meeks and Sheriff Ryan Lee.

Wyoming County Commissioners Association Natural Resources Counsel Bailey Brennan introduced herself to the Board and briefly reviewed House Bill 54 that provides for an account known as the "federal natural resource policy account", for Wyoming counties to develop or revise county natural resource management plans to help serve as a basis for communicating and coordinating with federal government agencies on land and natural resource management issues. The State has allocated \$1.15 million in this account, \$50,000 per interested county, and she recommended Fremont County submit an application for funding by the end of the fiscal year if interested. Currently, 12 counties have submitted applications, most of them are using consultants to assist them in their plans and she further stated socio economic data is important. Criteria established by the Governor's Office must be met. The Commissioners thanked her for her input and stated they plan to discuss the opportunity later in their meeting.

Lander Chamber of Commerce Director Owen Sweeney and Wyoming Business Council South Central Regional Director Marcio Paes-Barreto, introduced themselves to the Commissioners.

A preliminary budget hearing was presented by Financial Assistant Joe Felix. The Unanticipated Revenue will be advertised and the final hearing will be held on November 5, 2019.

Commissioner meeting reports were given:

Commissioner Jennifer McCarty attended the Fremont County Historical Preservation Committee meeting and stated the Simpson Lake signage has been approved. During the monthly Weed and Pest Control District meeting, they declared that Tall Buttercup would be added to the Invasive Species List and Oyster Shell would be removed.

Commissioner Mike Jones assisted in locating funding to help restore the Veteran's Memorial in the Courthouse Courtyard. The Hughes Foundation awarded \$7,500 to the American Legion who will work on getting match money. Plans include refurbishing canon wheels and new plaques. He applauded Building Maintenance Supervisor JR Oakley for his work assisting with this project. He attended the Select Committee on Tribal Relations where the Committee intends to study and facilitate discussion regarding solid waste issues on the Reservation. The Committee's intent is to study status reports and projects regarding control of transfer stations, prohibiting illegal dumping of waste generated off the Reservation, formation of a Tribal solid waste disposal district, and working with the United States Environmental Protection Agency and the Fremont County Solid Waste District. Fremont County's grant application for Detention Facility Security Upgrades to the Wyoming Department of Environmental Quality - Abandoned Mine Lands Division was unsuccessful and he is looking at other possible sources (Office of Homeland Security, etc.) for the \$1.5 million project. He continues to attend, along with Commissioner Allen and Chief Civil Deputy Jodi Darrough, meetings regarding Title 25 issues.

County Treasurer Tom Majdic stated he has added several new investment firms to the list of qualifying financial institutions used by Fremont County. Jennifer McCarty moved, Clarence Thomas seconded, to approve Amended Certified Resolution No. 2019-01. Motion carried unanimously. He further reviewed an

amended County of Fremont Statement of Investment Policy. He is beginning the process to seek RFP's for the annual audit beginning FY 2019-2020 and researching various banking institutions that are capable of handling the County's business. He stated reorganization has occurred within his Office and a full-time staff member will be traveling to work in the Riverton office on Tuesday's and Thursday's. The part-time employee originally hired for the Riverton Office position has resigned, and he requested permission to refill the position, with that employee to be stationed in the Treasurer's Office at the Courthouse. Jennifer McCarty moved, Mike Jones seconded, to authorize refilling the part-time position at the previous salary. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session for personnel with WIC Supervisor Josiah Becker. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to increase the WIC Technician salary to \$18.50 per hour as approved by the State of Wyoming. Voting against the motion: Clarence Thomas. Motion carried.

Public Health Nurse Supervisor Becky Parkins cited September statistics for the Lander Office (Monday and Wednesday) at 50 clients, Riverton (Monday, Tuesday and Friday) at 91 clients. Visits county-wide for Long Term Health Assessments (Medicaid waivers) are 78 clients and Maternal Child Health visits totaled 87 clients. Outreach flu clinics have been, or will be held, in Lander at Community Entry Services, Dubois, Shoshoni and the Lander Public Health Office. General flu vaccines are plenty at this time; however, the dose for 65 and older clients may see a shortage later in the year. One Nurse Supervisor position is vacant and she expects the State to begin recruiting in November. The Prevention Program continues to be very busy with a suicide walk in Lander and healing rides in Pavillion and on the Wind River Indian Reservation. The program is very active on the website and information continues to be provided to firearm retailers regarding suicide prevention and safety. An informational page was distributed relating to the Program education and outreach, topics covered, social and digital efforts and radio spots used. The Public Health Response Coordinator was able to fund an additional four AED units with three going to the Courthouse and one in the Riverton office.

Transportation Superintendent Billy Meeks was joined by Inberg Miller Engineer Dawn Willhelm who presented Oftedal Construction, Inc. Change Order No. 1 for the Dry Creek Road. The Change Order incorporates a decrease of \$55,873.75 which adjusts bid quantities to quantities actually used, for a final Contract Price of \$3,287,575.25. Jennifer McCarty moved, Clarence Thomas seconded, to approve Change Order No. 1 as presented. Motion carried unanimously. In a related matter, Meeks stated that per the terms of the Memorandum of Understanding for the project, AML is working on stockpiling the amount agreed upon. The Notice of Final Payment to Contractor is ready to be published, indicating December 7, 2019 as the date of final payment to Oftedal Construction, barring any protest. Mike Jones moved, Clarence Thomas seconded, to approve advertisement for Final Payment. Motion carried unanimously.

James Gores and Associates engineers Jim Gores, Brian Craig and Terri Oedekoven joined Billy Meeks to provide an overview of the Moneta-Lysite Road Shoulder Widening Project. Mr. Gores stated the project construction is proceeding slowly and was inhibited by the recent snowstorm, which presented traffic and safety issues in the construction site. The Commissioners approved extension of Substantial Completion to November 24, 2019, and stated they will have the Deputy Civil Attorney reaffirm the County's decision, that should the Substantial Completion be delayed through the fault of the contractor, the County will assess liquidated damages of \$1,000 per day for each day completion is delayed. It was reported that the culvert project is not completed, bids are being received and there is a decision to be made on trenching vs. boring, with costs expected soon. The other weather related issue is laying hot mix. A delay would also cause BLM stipulations to be met again in the spring. Previously verbally approved, due to time constraints, were the following change orders with R.S. Bennett Construction Company, Inc: No. 3 is the time extension for contract completion to November 24, 2019 and No. 3 is an increase of \$55,100.00 to provide open cut installation of Culverts 10 and 11. Mr. Goes distributed a chronology of fence related issues regarding the project.

Billy Meeks stated the County Selection Committee reviewed RFP's for the Harris Bridge Road: Structure Replacement Project, at the Five Mile Creek Crossing. This project was moved up on the 1% Infrastructure Fund Capital Project priority list and the selected firm was HDR Engineering, Inc. Engineer Kyle Lehto was present in the audience to answer questions regarding Scope of Services relating to right-of-way, structural inspection as the bridge was used in another location, etc. as pointed out by the Deputy County Attorney's review. Jennifer McCarty moved, Clarence Thomas seconded, to approve Task Order No. 2019-01 to the

County Commissioners Meeting  
October 22, 2019

Multiple Project Agreement, dated March 3, 2014, with a cost not to exceed, \$195,000. Motion carried unanimously.

Vehicle Maintenance Supervisor Brad Meredith presented options for the Board's consideration for repairs to a motor grader (MG119). Meredith recommended the rebuild option vs. re-man, which will provide an extra 24 month warranty for \$5,000, labor \$5,548.75 for a total cost of a rebuild engine of approximately \$40,000 with a 36 month/8,000 hour warranty. Mike Jones moved, Jennifer McCarty seconded, to approve a rebuild engine for MG119, not to exceed \$40,000, with funding through the Capital Revolving Fund Emergency Repair line item. An update was provided on a Peterbilt truck that lost an engine and is under warranty for full replacement. In closing, Meredith provided the final County logo for the Board's approval.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Transportation Superintendent Billy Meeks and Administrative Assistant Jill Johnson regarding potential litigation and personnel. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

In other business, Billy Meeks and Jill Johnson presented Wyoming Office of Homeland Security Public Assistance Request for Reimbursement for three FEMA projects (South Fork Bridge, Red Canyon and Bunker Roads). The County's actual project cost was \$200,039.64 for eligible work obligated per the Grant Award Agreement. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Reimbursement submission for the three FEMA projects. Motion carried unanimously. A One-Percent Hot Mix 2019 list was distributed to the Board for their information, totaling \$614,771.75 for repairs to 21 County roads.

Commissioner Clarence Thomas was absent from the remainder of the meeting.

A conference call was held with Wyoming Supreme Court representatives Julie Goyen, Alyssa Butler and Nate Goddard, to discuss a Fremont County MOU with the Supreme Court. Present at the table were Chief Civil Deputy Jodi Darrough, IT Supervisor Kevin Shultz and Building Maintenance Supervisor JR Oakley. District Court Attorney Rachelle Fontaine was present in the audience. The Commissioners had earlier reviewed the MOU and wished to negotiate several terms, which were discussed in detail (no secure dedicated space strictly for Supreme Court equipment, procedure for equipment failure, proper notice before any new equipment is installed or before maintenance, the presence of five different courtrooms in three separate facilities, subcontractors not working well with County buildings and IT staff, and dedicated phone line for telephone appearances in the Courts). Discussion was held that it is the County's position that they are responsible for the technology to the courtroom walls, anything within the courtroom walls would be the responsibility of the Supreme Court. Goyen stated the MOU is a template and can be negotiated per county.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Planning Supervisor Steve Baumann for legal advice. Motion carried unanimously. Transportation Superintendent Billy Meeks was present in the audience. Jennifer McCarty moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

Secretary of State Ed Buchanan was in the County attending various meetings and took the opportunity to meet with the Commissioners to discuss various topics. Communications and Policy Director Will Dinneen was present in the audience. Secretary Buchanan stated his interest in visiting with entities who had received, or were submitting, grants from the State Lands and Investments Board. As a representative on that Board, he felt it very beneficial to put boots on the ground and see why the projects are necessary and how funding is being used. The Commissioners stated their recent application for AML Water Quality grant funding for the Detention Facility Safety Upgrade was unsuccessful, and Secretary Buchanan noted a Mineral Royalty Grant may be a possibility. Commissioner Jones referenced the letter from Secretary Buchanan thanking the Commissioners for attending the presentation on election security during the recent WACO conference. Commissioner Jones applauded the presentation and also thanked Secretary Buchanan for his assistance on the Tribal ID discussion. In closing, Secretary Buchanan gave an update on the new statewide election equipment and current review of RFP's.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Treatment Court Director Melinda Cox regarding personnel. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously. In other business, Cox stated there is a vacancy for a Juvenile Probation Officer resulting from the resignation of Matt Jacobson, who has taken a position with the School District. Jennifer McCarty moved, Mike Jones seconded, to authorize re-

County Commissioners Meeting  
October 22, 2019

filling the position at a salary not to exceed \$40,000. Motion carried unanimously. Cox stated Deputy Civil Attorney Jodi Darrough is reviewing a Corporate Compliance document for her and she thanked JR Oakley for working on office space issues for her department.

Jennifer McCarty moved, Mike Jones seconded, to approve the Road Maintenance Agreement for Dubois Area with TY Excavation for FY 2019-2020. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a DOWL Amendment No. 1 to the Original Scope of Services to include Professional Services for the Willow Creek Shoulder Repair, not to exceed \$257,085. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session regarding personnel. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

Discussion regarding natural resource management plan State funding was postponed until there could be a full quorum.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 4:30 p.m. and reconvene for a Regular Meeting on November 5, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ LARRY ALLEN, VICE-CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD