

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
OCTOBER 8, 2019

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Michael Jones. Vice-Chairman Larry Allen was absent. Fremont County Clerk Julie Freese was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held October 8, 2019. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
71 Construction	1% Infrastructure Projects	Materials	\$146,629.73
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$1,744.97
Ace Hardware Lander	Segregated	Materials/Supplies	\$1,389.17
Alcopro, Inc	Prevention Program	Breathalyzers	\$5,332.89
AlSCO, Inc	Segregated	Laundry	\$207.04
Anda, Inc	Public Health	Vaccine	\$7,006.90
Bailey Enterprises, Inc	Inventory	Fuel	\$23,312.14
Bank of the West	Segregated	Credit Card Charges	\$46,883.69
Bloedorn Lumber Lander	County Buildings	Materials/Supplies	\$312.32
BLR	County Clerk	HR Subscription	\$1,595.00
CenturyLink	Agriculture Department	Telephone Charges	\$360.45
Charter Communications	Computer Services	Internet	\$109.98
City Plumbing & Heating, Inc	Vehicle Maintenance	Supplies/Materials	\$12.80
Communication Technologies, Inc	Support Services	Maintenance Agreement/Repairs	\$3,479.58
Decoria Maichel & Teague, PS	Support Services	Audit Fees	\$18,000.00
DOWL LLC	Willow Creek	Engineering Services	\$34,582.50
Eagle Uniform & Supply, Co	Vehicle Maintenance	Laundry	\$253.29
Edmo, Ricky	Attorney Victim Services	Reimburse Expenses	\$233.60
Floyd's Truck Center WY/Jack's Truck	Vehicle Maintenance	Parts	\$732.08
Fremont Chevrolet GMC	Vehicle Maintenance	Parts/Service	\$156.91
Fremont Motor Riverton, Inc	Segregated	Parts/Supplies	\$2,527.25
Fremont Motors Lander	Segregated	Parts/Supplies	\$1,356.08
Grainger	County Buildings Detention	Materials/Supplies	\$31.68
Groomsmith, Tauna	Prevention Program	Reimburse Expenses	\$490.68
I State Truck Center	Vehicle Maintenance	Parts	\$77.28
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$618.38
Lander Valley Auto Parts	Vehicle Maintenance	Parts/Supplies	\$28.27
Lander, City of	Segregated	Water/Sewer	\$3,326.29
Lozier, Brad	Transportation	Reimburse Expenses	\$167.23
Master's Touch LLC	County Treasurer	Postage Property Tax Billing	\$3,749.55
McCarty, Jennifer	County Commission	Reimburse Expenses	\$135.20
McKay, Katherine G.	District Court	Court Appointment	\$990.00
Midwest Motor Supply Co./Kimball	Vehicle Maintenance	Supplies/Repairs	\$58.16
Miller, Margaret	District Court	Court Appointment	\$915.00
Murdoch's Ranch & Home Supply	Transportation	Supplies/Equipment	\$139.76
Napa Auto Parts Riverton	Vehicle Maintenance	Parts/Supplies	\$3,677.14
National Business Systems, Inc	County Treasurer	Postcards	\$555.96
Natrona County Attorney	Health & Welfare	Title 25 Services	\$9,060.00
Nelson Engineering	Horse Creek Road	Surveying Services	\$1,300.00
Norco, Inc	Segregated	Supplies	\$4,803.45
Office Shop Inc, The	Agriculture Department	Service Agreement	\$2,668.98
Quill Corporation	County Assessor	Office Supplies	\$110.97
R C Lock & Key	Fremont County Ambulance	Keys/Supplies/Services	\$22.00
Rock Creek Sewer & Drain	County Buildings Detention	Maintenance	\$200.00
Rocky Mountain Power	Segregated	Utilities	\$11,801.60

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Shortgrass Hospitality LLC	County Assessor	Lodging	\$940.00
Shoshoni, Town of	County Buildings	Water/Sewer	\$54.00
Six Robbles' Inc	Vehicle Maintenance	Parts	\$144.00
Stroupe Pest Control, Inc	County Buildings	Pest Control	\$115.00
Sysco Montana, Inc	Detention Center	Inmate Supplies	\$11,857.97
Valley Lumber & Supply Co., Inc	Segregated	Materials/Supplies	\$612.21
Verizon Wireless	Segregated	Cellphone Service	\$1,049.01
W A C O	County Assessor	W A C O Registration	\$350.00
WCS Telecom	Segregated	Telephone Service	\$446.58
Western Printing, Inc	County Assessor	Printed Supplies	\$255.05
Whiting Law, P.C.	District Court	Professional Services	\$1,972.50
William H. Smith & Associates, Inc	Transportation	Surveying Services	\$1,440.00
WY State Lands & Investments	Transportation	Lease	\$17.00
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$12,064.00
Wyoming Machinery, Co	Segregated	Parts/Service/Repairs	\$29,775.83
Wyoming Waste Systems	Segregated	Trash Removal	\$2,735.14

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; and 2) Record of Proceedings. Jennifer McCarty moved, Clarence Thomas seconded, to approve a letter to City of Riverton approving the de-annexation of a portion of the City north of Country Acres Road that includes the Vasco Addition to Riverton and land owned by the Brada Living Trust. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to acknowledge receipt of the preceding 12 months of receipts and expenditures from the County Treasurer and County Clerk for Fremont County Government. Motion carried unanimously. The reports will be advertised by posting on the County's designated official website and published at least once in the County's designated official newspaper, pursuant to W.S. 18-3-516(f). Jennifer McCarty moved, Clarence Thomas seconded, to approve a Subrecipient Agreement between the Fremont County Commissioners and Big Brothers Big Sisters of Northwest Wyoming as related to the Temporary Assistance for Needy Families Community Partnership Initiative sponsored by Fremont County Government. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve Fremont County Bank of the West Credit Card Applications for Chelsea Adams and Rebecca Prestrud with credit limits of \$2,500. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve a letter to City of Riverton expressing concurrence with the 2019 Riverton Master Plan. Motion carried unanimously.

The following items in the Priority Mail were addressed: 1) Wyoming Rural Broadband Summit in Casper on October 10th. Commissioner Jones plans to attend the afternoon session. 2) Memo to County employees regarding Columbus Day Courthouse closure (October 14) for in house safety and cleaning day.

The public comment period was held.

Brenda Haggerty, Pavillion resident, expressed concerns about property and land values going down and property taxes going up in their area. County Assessor Tara Berg joined the meeting and stated she would be happy to research the values and taxes that Haggerty was questioning.

Commissioner meeting reports were given.

Commissioner Clarence Thomas continues to work on setting up a task force to discuss a holding facility in Riverton.

Commissioner Mike Jones attended a meeting with Wyoming Department of Health officials and Representative Larsen regarding Title 25 issues. Chief Civil Deputy Jodi Darrough informed the Board that she would be attending, on their behalf, the listening session later in the morning sponsored by Wyoming Department of Health on this topic.

Chairman Travis Becker spent the previous day in Dubois to meet with two landowners affected by the Wiggins Fork bridge replacement project, which is a cooperative effort between the U.S. Forest Service and County.

Commissioner Jennifer McCarty discussed a new photo on display in the Commissioners' Chambers that she received from the State Historic Preservation Office in Cheyenne. The photo depicts a Shoshone Encampment at South Pass City. McCarty stated each year SHPO picks a historic event from each County

(this year three from Fremont County were selected) and she plans to get the other two for display in the Courthouse.

A Public Hearing was held at 9:25 a.m., as advertised, regarding budget transfers and unanticipated revenues within Fremont County's FY 2019-2020 budget. Present was County Clerk Julie Freese and Financial Assistant Joe Felix. Jennifer McCarty moved, Clarence Thomas seconded, to approve Resolution No. 2019-15 "FY 2019-2020 Budget Amendment No. 1". Motion carried unanimously.

Sheriff Ryan Lee was present for a monthly update. Detention had 200 September bookings and an agency breakdown was given from the various agencies (RPD 85; FCSO 69; LPD 34; SPD 3; WHP 10). Current inmate population is 199 in custody with 189 in house. Two juveniles are currently housed in Natrona County and six adult inmates are currently housed in Sweetwater County. Of the current population, 68 are sentenced, 121 are pre-sentenced, of which approximately ½ of these inmates are awaiting disposition in District Court on felony charges. Currently hiring four Deputy Sheriff's, one cook and one controller. Communications: Currently hiring two Dispatchers. Patrol/Enforcement: Currently hiring one Deputy Sheriff. There have been 6,100 calls for service this year. Search and Rescue: 27 operations this calendar year have occurred compared to 22 last year. They participated in one extensive search this last month. Other topics: The Home Detention Program is in operation, currently one inmate participating. Have received a majority of the portable radio upgrades, programming is in the works with installation to occur as soon as possible. New uniforms and personal protective devices are arriving.

County Coroner Mark Stratmoen presented a 3rd quarter summary (as of 10/1/19). There have been 248 recorded deaths; 48% were Coroner Cases (118). So far compared to 2018, the numbers of cases have increased by eight. The total of cases "non-natural" in manner is 39% of the total Coroner cases (25% in 2018) as follows: Accidental deaths is 29 (8 more than 2018); Suicide is 10 (6 more than 2018); homicide is 7 (5 more than 2018). Motor-vehicle/Traffic deaths totals 11 (4 more than 2018). Nine of these deaths were drug and/or alcohol related, two pedestrian deaths, one ATV death and five of six in vehicles were not wearing safety restraints. Non-natural case deaths have spiked, with 19 more than 2018. Of the Accidental deaths, 9 were motor-vehicle related, 6 were falls, 6 were direct drug/alcohol toxicity, 2 drowning, 2 asphyxia, 1 each carbon monoxide, hypothermia and fire deaths. Will hold an inquest for a second officer-involved shooting within six to eight weeks. Drugs and alcohol related deaths account for 29% of all Coroner cases and 65% of the non-natural deaths, were involved in six of the seven homicides (86%), seven of the 10 suicides (70%) and 17 of the 29 accidental deaths (59%). Total cases (natural and non-natural) most common drug related: Alcohol (35); Cannabis (12); Methamphetamine (9); Prescription Drugs (3). There have been no opiate related deaths this year. The budget for the 1st fiscal quarter is 2% over budget, due to contractual services and autopsies (31.2%) and deputy overtime (49.9%). This is mostly due to the types of cases and when they occur, per the increase in non-natural deaths noted above.

In other business, Coroner Mark Stratmoen presented a Report and Analysis on Standard Occupational Classifications (SOC) for the Department Proposal for Policy. When he became County Coroner in 2015, the Coroner's Office was restructured to move from one full time employee and over 25 "occasional" deputies, to just himself and two full time staff. This change has proven to be less expensive for wages and training/certifications overall. The Chief Deputy, per statute, is 80% of the Coroner's salary. This leaves one Deputy Coroner, titled as "Operations Deputy" within the SOC category which is the best fit. Stratmoen then reviewed Levels he has developed for this position based on experience and training. He then reviewed Reference Policies containing his process for annual performance reviews. Job Descriptions from the Coroner Policy and Procedures Manual were reviewed. The Commissioners expressed appreciation to Stratmoen for the information presented and he in turn thanked them for their support though the years to get the Department restructured to where it is today.

Building Maintenance Supervisor J.R. Oakley provided an update on the County's grant application for Detention Facility Security Upgrades to the Wyoming Department of Environmental Quality - Abandoned Mine Lands Division. AML received 47 applications totaling over \$84 million in funding request, of which the total funding award was \$20,617,022.00. Thirty-seven projects, totaling \$56,232,929.21 were not recommended for any funding, including the County's application. Discussion was held regarding moving forward with the project, which has \$200,000 allocated through the Capital Revolving Fund this year and another like amount the following year. Other funding ideas were discussed for the County's project, including the Detention Trust Fund. Oakley stated the corridor doors and controls are the most urgent and the individual cell doors could be done as funding permits in the future. Commissioner Jones asked Oakley to update the quote on the doors as related to economy of scale. Commissioner Jones also volunteered to

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visit with the Wyoming Office of Homeland Security to see if they are aware of any grant funding options. Commissioner Thomas stated Evanston has received federal funding for a Federal Detention Center, which would come with strings attached. Brief discussion was held regarding adding an upper story to the current Detention Center.

Solid Waste Disposal District Superintendent Andy Frey and Board Chairman Mark Moxley reviewed a June document titled "Operational Layout and Future Considerations." The document was developed to create a deeper understanding of the various sites operated by the District and offers site specific descriptions of the services offered, site life details, pending and probable changes that need to be considered, and future construction needs. The complete document is available at the District's website (trashmatters.org). Recycling was discussed and Frey stated they are working on establishing an associated cost, which is a difficult calculation to make due to various reasons (different products, savings to landfill space when items recycled, etc.). They did state that recycling costs the District money, it is not a break even endeavor. Currently Lysite, Atlantic City and Jeffrey City are operating their own transfer station sites with set days and hours specific to their community. Currently, the Wind River Indian Reservation Inter-Tribal Council is operating three Transfer Station sites at Crowheart, Fort Washakie and Ethete, and under the current agreement, all of the waste is disposed within a District operated facility. Frey stated there is a tour scheduled on October 15th to visit the three sites and he feels the Inter-Tribal Council is making some headway; however, equipment issues are a major problem. Senator Cale Case is sponsoring a bill to give the Tribes more freedom to run their own program by forming a Solid Waste District. Moxley stated his belief that the Environmental Protection Agency has regulatory authority on the Reservation but they are not providing site administration, and not having a regulatory agency in place leaves a vacuum. Currently, the issues seem to be the tribal sites are left open, there are no attendants and a disposal fee is not collected. Illegal dumping is an issue County wide and he felt enforcing littering laws would help. Frey stated that the Fremont County Solid Waste Disposal District and the Wyoming Game and Fish Department have teamed up again this year to prevent the spread of diseases in animals. The Solid Waste District is offering free disposal of deer species carcasses (mule deer, whitetail deer, elk, and moose only).

Inberg-Miller Engineer Dawn Wilhelm reviewed the Planning Report conducted in conjunction with HDR for the Cooper Road Corridor Study in Riverton. Fremont County Planning Director Steve Baumann and Cooper Road resident Craig Cooper were in the audience. Fremont County, City of Riverton and Wyoming Department of Transportation initiated the planning study to evaluate the corridor with regards to future transportation needs and land use concerns. Three alternatives were initially developed, with Alternate C the selected option that is an extension of Cooper Road on the east end from Major Avenue to North 8th Street West, which joins the west end of Webbwood Road. Cooper opposed the alternative, stating the North Federal Boulevard construction presently taking place has created a change in the traffic patterns as well as the alternative would create a bypass situation. Wilhelm noted a ten year average was used for traffic data in this area (2008-2017) in response to the traffic pattern concern. Mike Jones moved, Jennifer McCarty seconded, to accept the Planning Report for the Cooper Road Corridor Study. Motion carried unanimously.

In other business, Dawn Wilhelm stated the Dry Creek Road Improvement Project is complete, seeding has been done and a Notice of Final Payment to Contractor will be advertised. One change order is expected to adjust quantities from estimated to actual, which will amount in a contract decrease. She noted the final road project is great.

County Clerk Julie Freese stated she is on the committee to look at the RFP's for voting machines in Wyoming. She will also attend a three day training in Cheyenne regarding e-poll books. The Secretary of State has issued a letter regarding cyber security issues and she is aware of them.

The Secretary of State will be in Riverton on October 22nd and then head to Lander that afternoon for meetings October 23rd. He had offered to meet with the Commissioners' and they were happy to invite him to attend their meeting on October 22nd to discuss issues important to Fremont County.

Due to some scheduling conflicts for the afternoon session, those three agenda items were moved to October 22, 2019.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 12:15 p.m. and reconvene for a Regular Meeting on October 22, 2019. Motion carried unanimously.

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A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD