

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
SEPTEMBER 17, 2019

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held September 10, 2019. Commissioner Jennifer McCarty abstained due to her absence. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

71 Construction-1% Infrastructure Projects-Materials-\$153,093.39; Airgas USA LLC-Vehicle Maintenance-Cylinder Rental-\$50.35; Alldata-Vehicle Maintenance-Subscription-\$1,500.00; Bailey Enterprises, Inc-Segregated-Fuel-\$16,264.26; Breadboard, The-Segregated-S&R Meals-\$167.78; C C & G, Inc-Transportation-Yard Rent For Bridge-\$3,000.00; Carroll Septic Service-Transportation-Services-\$150.00; CenturyLink-Segregated-Telephone Services-\$5,766.04; Charter Communications-Segregated-Internet Services-\$153.48; Classic Helicopter Group LLC-Detention Center-Inmate Life Flight-\$54,718.75; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$5,766.00; Cloud Peak Counseling Center-Health & Welfare-Title 25 Patients-\$975.00; Communication Technologies Inc-Dispatch Center-Repair/Maintenance-\$3,579.58; Crooked Creek Guest Ranch-Search & Rescue-S&R Expenses-\$288.85; Daigle Berg, Colette-Search & Rescue-Search Dog Team-\$184.44; Eagle Uniform & Supply Co-Vehicle Maintenance-Laundry-\$517.98; Fahey, Penny-Health Promotion-Walking Poles-\$493.50; Fremont County Solid Waste-County Buildings-Dump Fees-\$5.80; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$456.00; Glasgow, Darwin-Detention Center-Reimburse Expenses-\$326.36; Haslam's Crowheart Store-Search & Rescue-Fuel-\$177.73; Headsets.com, Inc-Clerk of District Court-Headset-\$284.95; High Plains Power, Inc-Segregated-Utility Services-\$1,173.04; Holley, Janice-Search & Rescue-Search Dog Team-\$498.22; IBM Corporation-Segregated-Maintenance Agreements-\$1,442.57; James Gores & Associates, P.C.-Moneta Lysite Road Shoulder-Engineering Services-\$34,150.99; John Deere Financial-Segregated-Materials/Supplies-\$358.26; Kairos Communications /County 10-Transportation-Advertising-\$275.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$144.93; Mckesson Medical Surgical Inc-Fremont County WIC-Medical Supplies-\$53.44; Neopost USA Inc-Support Services-Postage Machine-\$288.04; Norco Inc-Segregated-Supplies-\$214.26; Novo Benefits-Health Benefit Plan-Insurance Services-\$4,817.00; Office Shop Inc, The-Segregated-Service Agreement-\$2,794.45; One Stop Market-Search & Rescue-Supplies-\$274.26; Osage Industries, Inc-Vehicle Maintenance-Vehicle Repairs-\$58.82; Pavillion, Town of-County Buildings-Water Utilities-\$112.50; Phifer Law Office-District Court-Court Representation-\$2,885.95; Post, Raymond-Segregated-Car Wash-\$68.10; Priority Dispatch Inc-Dispatch Center-Training-\$365.00; Reed's Moghaun Office Supply-Clerk of District Court-Office Supplies-\$55.46; Riverton Physician Practices LLC-Transportation-Drug Testing-\$92.00; Riverton Ranger, Inc-Segregated-Advertising-\$4,266.80; Rock Creek Sewer & Drain-County Buildings Detention-Maintenance-\$200.00; Rocky Mountain Power-County Buildings-Justice Center-\$1,644.73; Sagewest Health Care-Detention Center-Inmate Medical-\$14,980.30; Shirts & More Inc-Youth Services-Signs-\$189.00; Shoshoni Pioneer-Support Services-Advertising-\$210.00; Six Robbles' Inc-Vehicle Maintenance-Parts-\$209.38; Stroupe Pest Control Inc-County Buildings-Pest Control-\$200.00; T Y Excavation Inc-Transportation-Road Maintenance-\$4,227.30; Union Telephone Company-Segregated-Cellphones-\$1,019.16; Verizon Wireless-Youth Services-Cellphones-\$335.66; Western Printing, Inc-Clerk of District Court-Printed Supplies-\$757.81; Wind River Power Sports-Vehicle Maintenance-Tires-\$274.98; Wind River Radiology PC-Detention Center-Inmate Medical-\$1,462.00; Wind River Transportation Authority-Cast-Bus Passes-\$14.00; Winsupply of Riverton-County Buildings-Materials/Supplies-\$441.00; WY Dept of Transportation-Vehicle Maintenance-Transfer County Plate-\$2.00; Wyoming Behavioral Institute-Health & Welfare-Title 25 Patients-\$2,262.00; Wyoming Dept of Transportation-Segregated-Fuel-\$1,976.08; Wyoming Financial Insurance-County Clerk-Notary Bond-\$50.00

The following items in the Signature File were reviewed: 1) Record of Proceedings.

The following items in the Priority Mail were addressed: 1) Public Health Nurse Manager Kathleen Laidlaw retirement party to be held September 20<sup>th</sup>.

There was nobody present for the public comment period.

Treatment Courts Supervisor Melinda Cox informed the Board that Juvenile Probation Officer Matt Jacobson is resigning October 4<sup>th</sup>. She presented salary ranges associated with both the Northwest and State Standard Occupational Classification (SOC) and recently developed Levels, based on education and

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experience. Following discussion, Clarence Thomas moved, Larry Allen seconded, to authorize refilling the Juvenile Probation Officer position at a salary range of \$37,668 to \$43,612. Motion carried unanimously. This range is based on the Northwest SOC for the position.

Building Maintenance Supervisor JR Oakley asked the Board members to lobby government officials while they are attending the upcoming Wyoming Association of County Officers annual meeting in Casper in regards to the County's application to the State for the Fremont County Detention Facility Security Upgrade project.

Commissioner Clarence Thomas presented Public Health Nurse Manager Kathleen Laidlaw with a retirement plaque for her service to Fremont County Government from April 30, 2012 through September 20, 2019. Laidlaw proceeded with her monthly update by stating Senior Nurse Becky Parkins will be promoted to her Manager position, leaving a Senior Nurse position vacant. Larry Allen moved, Mike Jones seconded, to approve seeking State approval for Recruitment/Vacancy Exception Request for the Senior Nurse position. Motion carried unanimously. She distributed copies of the Wyoming Department of Health's Health Alert Notice regarding Animal Plague Activity in Fremont County. Larry Allen moved, Clarence Thomas seconded, to adjourn into Executive Session with Kathleen Laidlaw for an exit interview. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously. The Commissioners expressed appreciation to Kathleen for her years of service to Fremont County and wished her the best of luck in her retirement.

John Bass was present to interview for a County appointed position on the Wind River Visitor's Council. Following the interview, Larry Allen moved, Jennifer McCarty seconded, to appoint Mr. Bass to a three year term. Motion carried unanimously.

Debbie Reed was presented a 20 year recognition plaque from County Clerk Julie Freese. Family and co-workers were present in the audience.

Fremont County Wellness Program Coordinator Penny Fahey presented a 2019 Wellness Program Annual Report

Chairman Becker adjourned the Board of Fremont County Commissioners and convened as the Fremont County Board of Equalization. Hearing Office John Schumacher presented a final County Board of Equalization Decision and Order for the two hearings held on August 5, 2019. Larry Allen moved, Clarence Thomas seconded, to approve the Order for Docket No. 2019-02 in the matter of the appeal of Rodger Hitshew. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve the Order for Docket No. 2019-03 in the matter of the appeal of Scott MacNaughton. Motion carried unanimously. The County Board affirmed the decision of the Fremont County Assessor's 2019 valuation as both petitioners did not present evidence sufficient to overcome the presumption in favor of Assessor's valuation. The Commissioners thanked Mr. Schumacher for his services. Chairman Becker adjourned as the Fremont County Board of Equalization and reconvened as the Fremont County Board of Commissioners.

Continuing discussion was held on new County vehicle logos.

Commissioner meeting reports were given.

Vice-Chairman Larry Allen met yesterday with Chairman Travis Becker, Transportation Superintendent Billy Meeks and the Moneta-Lysite Road Shoulder Widening Project General Contractor R.S. Bennett Construction Company and Engineer James Gores and Associates representatives to discuss delays encountered with culvert size and installation, etc. Larry Allen moved, Mike Jones seconded, to approve a four week extension on the Moneta-Lysite Road Shoulder Widening Project until October 25, 2019. Motion carried (Commissioner Thomas was unavailable for the vote).

Commissioner Mike Jones reported that Clerk of District Court Kristi Green was able to fill the two positions within her office.

Interviews were held for a 1 ½ year vacancy on the Fremont County Fair Board with Bobby Lane, Christy Gabel and Alan Sinner in person and Gary Crichton and Ryan Hedges interviewed via speaker phone.

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Following a weighted vote, Larry Allen moved, Jennifer McCarty seconded, to appoint Alan Sinner to fill the vacancy on the Fremont County Fair Board. Motion carried unanimously.

There being no further business, Larry Allen moved, Clarence Thomas seconded, to adjourn the meeting at 12:40 p.m. and reconvene for a Regular Meeting on October 1, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD