

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
SEPTEMBER 17, 2019

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held September 10, 2019. Commissioner Jennifer McCarty abstained due to her absence. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
71 Construction	1% Infrastructure Projects	Materials	\$153,093.39
Airgas USA LLC	Vehicle Maintenance	Cylinder Rental	\$50.35
Alldata	Vehicle Maintenance	Subscription	\$1,500.00
Bailey Enterprises, Inc	Segregated	Fuel	\$16,264.26
Breadboard, The	Segregated	S & R Meals	\$167.78
C C & G, Inc	Transportation	Yard Rent for Bridge	\$3,000.00
Carroll Septic Service	Transportation	Services	\$150.00
CenturyLink	Segregated	Telephone Services	\$5,766.04
Charter Communications	Segregated	Internet Services	\$153.48
Classic Helicopter Group LLC	Detention Center	Inmate Life Flight	\$54,718.75
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$5,766.00
Cloud Peak Counseling Center	Health & Welfare	Title 25 Patients	\$975.00
Communication Technologies, Inc	Dispatch Center	Repair/Maintenance	\$3,579.58
Crooked Creek Guest Ranch	Search & Rescue	S & R Expenses	\$288.85
Daigle Berg, Colette	Search & Rescue	Search Dog Team	\$184.44
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$517.98
Fahey, Penny	Health Promotion	Walking Poles	\$493.50
Fremont County Solid Waste	County Buildings	Dump Fees	\$5.80
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$456.00
Glasgow, Darwin	Detention Center	Reimburse Expenses	\$326.36
Haslam's Crowheart Store	Search & Rescue	Fuel	\$177.73
Headsets.com, Inc	Clerk of District Court	Headset	\$284.95
High Plains Power, Inc	Segregated	Utility Services	\$1,173.04
Holley, Janice	Search & Rescue	Search Dog Team	\$498.22
IBM Corporation	Segregated	Maintenance Agreements	\$1,442.57
James Gores & Associates, P.C.	Moneta Lysite Road Shoulder	Engineering Services	\$34,150.99
John Deere Financial	Segregated	Materials/Supplies	\$358.26
Kairos Communications /County 10	Transportation	Advertising	\$275.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$144.93
McKesson Medical Surgical, Inc	Fremont County WIC	Medical Supplies	\$53.44
Neopost USA, Inc	Support Services	Postage Machine	\$288.04
Norco, Inc	Segregated	Supplies	\$214.26
Novo Benefits	Health Benefit Plan	Insurance Services	\$4,817.00
Office Shop Inc, The	Segregated	Service Agreement	\$2,794.45
One Stop Market	Search & Rescue	Supplies	\$274.26
Osage Industries, Inc	Vehicle Maintenance	Vehicle Repairs	\$58.82
Pavillion, Town of	County Buildings	Water Utilities	\$112.50
Phifer Law Office	District Court	Court Representation	\$2,885.95
Post, Raymond	Segregated	Car Wash	\$68.10
Priority Dispatch, Inc	Dispatch Center	Training	\$365.00
Reed's Moghaun Office Supply	Clerk of District Court	Office Supplies	\$55.46
Riverton Physician Practices LLC	Transportation	Drug Testing	\$92.00
Riverton Ranger, Inc	Segregated	Advertising	\$4,266.80

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Rock Creek Sewer & Drain	County Buildings Detention	Maintenance	\$200.00
Rocky Mountain Power	County Buildings	Justice Center	\$1,644.73
Sagewest Health Care	Detention Center	Inmate Medical	\$14,980.30
Shirts & More, Inc	Youth Services	Signs	\$189.00
Shoshoni Pioneer	Support Services	Advertising	\$210.00
Six Robbles' Inc	Vehicle Maintenance	Parts	\$209.38
Stroupe Pest Control, Inc	County Buildings	Pest Control	\$200.00
T Y Excavation, Inc	Transportation	Road Maintenance	\$4,227.30
Union Telephone Company	Segregated	Cellphones	\$1,019.16
Verizon Wireless	Youth Services	Cellphones	\$335.66
Western Printing, Inc	Clerk of District Court	Printed Supplies	\$757.81
Wind River Power Sports	Vehicle Maintenance	Tires	\$274.98
Wind River Radiology PC	Detention Center	Inmate Medical	\$1,462.00
Wind River Transportation Authority	CAST	Bus Passes	\$14.00
Winsupply of Riverton	County Buildings	Materials/Supplies	\$441.00
WY Dept of Transportation	Vehicle Maintenance	Transfer County Plate	\$2.00
Wyoming Behavioral Institute	Health & Welfare	Title 25 Patients	\$2,262.00
Wyoming Dept of Transportation	Segregated	Fuel	\$1,976.08
Wyoming Financial Insurance	County Clerk	Notary Bond	\$50.00

The following items in the Signature File were reviewed: 1) Record of Proceedings.

The following items in the Priority Mail were addressed: 1) Public Health Nurse Manager Kathleen Laidlaw retirement party to be held September 20th.

There was nobody present for the public comment period.

Treatment Courts Supervisor Melinda Cox informed the Board that Juvenile Probation Officer Matt Jacobson is resigning October 4th. She presented salary ranges associated with both the Northwest and State Standard Occupational Classification (SOC) and recently developed Levels, based on education and experience. Following discussion, Clarence Thomas moved, Larry Allen seconded, to authorize refilling the Juvenile Probation Officer position at a salary range of \$37,668 to \$43,612. Motion carried unanimously. This range is based on the Northwest SOC for the position.

Building Maintenance Supervisor JR Oakley asked the Board members to lobby government officials while they are attending the upcoming Wyoming Association of County Officers annual meeting in Casper in regards to the County's application to the State for the Fremont County Detention Facility Security Upgrade project.

Commissioner Clarence Thomas presented Public Health Nurse Manager Kathleen Laidlaw with a retirement plaque for her service to Fremont County Government from April 30, 2012 through September 20, 2019. Laidlaw proceeded with her monthly update by stating Senior Nurse Becky Parkins will be promoted to her Manager position, leaving a Senior Nurse position vacant. Laidlaw stated Parkins is nearing completion of her Master's Degree and brings over 26 years of experience to her new position, beginning September 23rd. She will let Parkins determine office hours in Lander and Riverton to review with the Commissioners. Larry Allen moved, Mike Jones seconded, to approve seeking State approval for Recruitment/Vacancy Exception Request for the Senior Nurse position. Motion carried unanimously. She distributed copies of the Wyoming Department of Health's Health Alert Notice regarding Animal Plague Activity in Fremont County. DOH had received reports of three infected dogs, all treated by local veterinarians, in which two of the dogs recovered and one died. The Notice states "Plague occurs naturally across Wyoming where there are sporadic cases of outbreaks of plague in infected wildlife, especially rodents. Domestic pets can be infected with plague through flea bites or direct contact with infected animals or carcasses. Human plague is an uncommon, serious illness requiring prompt and appropriate antibiotic treatment. To date, no suspected human cases have been reported in Fremont County." The Prevention Specialist remains very busy with the following: Suicide helpline and advertising targeting high school students; participated in the Northern Arapaho Suicide Prevention Awareness and Healing Ride; distributing brochures to firearm dealers titled "Firearms and Suicide Prevention" and stated the Hunter Safety Programs will also incorporate within their training. Influenza immunizations will begin October 1st and four outreach clinics will be held. The adult health program remains very busy and the long term health care assessments conducted allows people to age at home. Maternal Child Health nurses had 155 August visits. The Emergency Preparedness nurse is participating in table top exercises, training and outreach programs. Larry Allen moved, Clarence Thomas

seconded, to adjourn into Executive Session with Kathleen Laidlaw for an exit interview. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously. The Commissioners expressed appreciation to Kathleen for her years of service to Fremont County and wished her the best of luck in her retirement.

John Bass was present to interview for a County appointed position on the Wind River Visitor's Council. Following the interview, Larry Allen moved, Jennifer McCarty seconded, to appoint Mr. Bass to a three year term. Motion carried unanimously.

Debbie Reed was presented a 20 year recognition plaque from County Clerk Julie Freese. Family and co-workers were present in the audience.

Fremont County Wellness Program Coordinator Penny Fahey presented a 2019 Wellness Program Annual Report. Penny began her presentation by thanking the Executive Health Insurance Committee, member Margy Irvine present, and the Board of Fremont County Commissioners for their help and support in planning, promoting and implementing activities for the Wellness Program. She has partnered with Extension on various programs and Irvine stated this program is a pioneer within the State of Wyoming. Commissioner Thomas stated that both the Northern Arapaho Tribe and Wind River Health Care would like to meet with Fahey to educate them on Fremont County's process in order to enhance their programs for employees. Fahey then proceeded with the Report: Total participation in the Premium Reduction Program is 295 (82%). A majority of participants have met all standards (\$100 total for the four categories - BMI, Cholesterol, Blood Pressure and Glucose). BMI is the category most missed, followed by Cholesterol. Disease Management/Prescription Coverage Program (Asthma, Cholesterol, Diabetes, Hypertension) is currently 91 participants, an increase from year one of 83. Many participants (employees, spouses and dependents) receive more than one type of medication and the program has been essential in helping participants afford their prescriptions, and maintaining or improving their condition. Plans for the upcoming year include: Continuation of Tai Chi; Healthy Steppers Nordic Walking Group; Scavenger Hunt for Charity; Blood Pressure Awareness Challenge; Posture and Balance Program; Down with Sugar Challenge and Physical Activity Challenge. Programs will consist of Fremont County Employee Health Fair with new sponsor Wyoming Health Fairs and measurements for the 2020-2021 Premium Reduction program. Focus is to continue growth in participation for the Disease Management/Prescription Coverage Program, along with ensuring regular visits with physicians regarding chronic disease, will be the main focus for the upcoming year. Fahey summarized by stating there is room for improvement in the statistics, and the overall improvements in most categories show that Fremont County employees and families are making an impact on their health and wellness. Their individual efforts to lose weight, see physicians for chronic conditions, regularly take medications and log their blood pressure and physical activity, have made a difference. In closing, she stated that she is happy the Wellness Program could be a part of their hard work.

Chairman Becker adjourned the Board of Fremont County Commissioners and convened as the Fremont County Board of Equalization. Hearing Office John Schumacher presented a final County Board of Equalization Decision and Order for the two hearings held on August 5, 2019. Larry Allen moved, Clarence Thomas seconded, to approve the Order for Docket No. 2019-02 in the matter of the appeal of Rodger Hitshe. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve the Order for Docket No. 2019-03 in the matter of the appeal of Scott MacNaughton. Motion carried unanimously. The County Board affirmed the decision of the Fremont County Assessor's 2019 valuation as both petitioners did not present evidence sufficient to overcome the presumption in favor of Assessor's valuation. The Commissioners thanked Mr. Schumacher for his services. Chairman Becker adjourned as the Fremont County Board of Equalization and reconvened as the Fremont County Board of Commissioners.

Continuing discussion was held on new County vehicle logos. The selected one will be an outline of Fremont County with large wording "Fremont County Government". Vehicle Maintenance Supervisor Brad Meredith will be asked to provide three colors samples for review and final selection.

Commissioner meeting reports were given.

Commissioner Clarence Thomas spoke at the County Extension Secretarial Conference last week. He met with Treatment Courts Director Melinda Cox in preparation of her discussion with the Commissioners earlier in the meeting.

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Vice-Chairman Larry Allen attended the Threat and Hazard Identification Risk Assessment meeting and monthly Fair Board meeting. Yesterday, Chairman Travis Becker, Transportation Superintendent Billy Meeks and himself, met with the Moneta-Lysite Road Shoulder Widening Project General Contractor R.S. Bennett Construction Company and Engineer James Gores and Associates representatives to discuss delays encountered with culvert size and installation, etc. As a result, the Contractor is requesting a four week extension and Commissioner Allen felt the request was justified following discussion with all parties involved. Two out of five culverts have issues with extending out of the ROW and a decision was made to set these culverts higher, which will involve cutting asphalt. A cost estimate of the additional work will be coming before the Commissioners for approval prior to proceeding. Larry Allen moved, Mike Jones seconded, to approve a four week extension on the Moneta-Lysite Road Shoulder Widening Project until October 25, 2019. Motion carried (Commissioner Thomas was unavailable for the vote). He expressed appreciation to the Lysite area blade operator who found a wallet on the roadway and was able to locate the owner, and even returned to the area the following day to find two other missing items

Commissioner Jennifer McCarty stated the Planning Department has completed updating the Roads map for Fremont County; however, further discussion needs to be held on some road relinquishments. This will be scheduled at a later date with Planning Department Supervisor Steve Baumann in attendance.

Commissioner Mike Jones has discussed the Veteran's Memorial with a Communications firm in Jackson who informed him of a possible grant opportunity. He shared the information with the American Legion. Clerk of District Court Kristi Green was able to fill the two positions within her office. Attended the monthly Solid Waste Disposal District meeting and stated meetings will be held in October to discuss possible formation of a Solid Waste District on the Wind River Indian Reservation.

Chairman Travis Becker stated the gate closure and No Trespassing signs have been removed from Little Warm Springs Road and no obstructions remain.

Interviews were held for a 1 ½ year vacancy on the Fremont County Fair Board with Bobby Lane, Christy Gabel and Alan Sinner in person and Gary Crichton and Ryan Hedges interviewed via speaker phone. Following a weighted vote, Larry Allen moved, Jennifer McCarty seconded, to appoint Alan Sinner to fill the vacancy on the Fremont County Fair Board. Motion carried unanimously.

Chief Civil Deputy Jodi Darrough informed the Board that the Findings of Fact and Conclusions of Law presented earlier in the meeting from Hearing Examiner Schumacher were very well written and appreciated by the County Attorney's Office.

County Clerk Julie Freese stated she is requesting each Department update her regarding their process regarding overtime vs. comp time as related to the new time card system being implemented. She has also asked for a hierarchy within each department regarding time card approval.

There being no further business, Larry Allen moved, Clarence Thomas seconded, to adjourn the meeting at 12:40 p.m. and reconvene for a Regular Meeting on October 1, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD