

STATE OF WYOMING) LANDER,
WYOMING)
) ss. OFFICE OF THE FREMONT COUNTY
COMMISSIONERS)
COUNTY OF FREMONT) SEPTEMBER 10, 2019

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas and Michael Jones. Commissioner Jennifer McCarty was absent for personal reasons. Fremont County Clerk Julie A. Freese was present for the meeting.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held September 3, 2019, as amended. Motion carried unanimously.

Clarence Thomas moved, Larry Allen seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount

307 Shredding LLC-Health Nurse-Shredding Services-\$75.00; 71 Construction-Red Canyon Road-Construction-\$9,617.10; A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$3,015.03; Ace Hardware Lander-County Buildings-Materials/Supplies-\$924.72; Ace Hardware Riverton-County Buildings-Materials/Supplies-\$160.26; Albright, Harold-Planning-Reimburse Expenses-\$67.20; AlSCO Inc-Segregated-Laundry-\$258.80; Aranow, Elizabeth-Search & Rescue-Reimburse Expenses-\$17.78; Bailey Enterprises, Inc-Inventory-Fuel-\$24,512.40; Bank of the West-Segregated-Credit Card Charges-\$41,314.44; Bill Jones Plumbing & Heating-County Buildings-Materials/Services-\$854.19; Bloedorn Lumber Lander-County Buildings-Materials/Supplies-\$185.38; Blue Knight Security LLC-Detention Center-Inmate Transport-\$2,425.00; CenturyLink-Agriculture Department-Telephone Services-\$360.27; Charm TexInc-Detention Center-Inmate Supplies-\$584.50; Charter Communications-Computer Services-Internet Services-\$109.98; Clair, Kelli-Detention Center-Contract Services-\$1,593.75; Communication Technologies Inc-Capital Asset Acquisitions-Installed Radio-\$260.00; County Clerks Assoc. of WY-County Clerk-Annual Dues-\$300.00; Cruickshank, Robert-Transportation-DOT Physical Reimbursement-\$150.00; Desert Mountain Corporation-Road Construction-Mag Chloride-\$6,972.59; Div of Criminal Investigation-Segregated-Background Checks-\$195.00; DOWL LLC-Willow Creek-Engineering-\$3,248.83; Dubois Frontier, The-Support Services-Advertising-\$34.80; Fremont Auto Center Inc-Segregated-Repairs-\$5,848.34; Fremont County Assoc. of Govt.-County Commission-Membership Dues-\$5,000.00; Fremont Motors Lander-Capital Asset Acquisitions-Parts/Supplies-\$1,413.52; Headsets.com, Inc-County Clerk-Replacement Headset-\$379.95; Johnson Tool Company LLC-Vehicle Maintenance-Equipment/Supplies-\$587.75; KoneInc-Segregated-Elevator Maintenance-\$1,255.08; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies-\$206.72; Lander, City of-Segregated-Water/Sewer-\$3,615.66; Leonard, Anthony G.-Detention Center-Inmate Medical Services-\$1,200.00; McKay, Katherine G.-District Court-Court Appointment-\$1,275.00; Mountain Dental PC-Detention Center-Inmate Medical-\$846.00; Napa Auto Parts Riverton-Vehicle Maintenance-Parts/Supplies-\$2,461.76; National Business Systems Inc-County Treasurer-Postcards-\$536.41; Nelson Engineering-Horse Creek Road Reconstruction-Surveying Services-\$1,300.00; Norco Inc-Segregated-Supplies-\$6,349.21; Oakley, Gerald R.-County Buildings-Reimburse Expenses-\$27.28; Office Shop Inc, The-Segregated-Service Agreements-\$1,758.29; Print Shop, The-County Treasurer-Informational Posters-\$60.00; Quill Corporation-County Treasurer-Office Supplies-\$155.09; Reed's Moghaun Office Supply-Agriculture Department-Office Supplies-\$96.16; Relx, Inc.-County Attorney-Subscription-\$595.00; Riverton Ranger, Inc-County Attorney-Subscription-\$60.00; Rocky Mountain Power-Segregated-Utilities-\$12,451.10; Sage, Elk-Prevention Program-Speakers/Supplies-\$1,500.00; Sagewest Health Care-Health & Welfare-Title 25 Patient-\$11,900.00; Shoshoni, Town of-County Buildings-Utilities-\$54.00; Specialized Pathology Consult-County Coroner-Autopsy Fee-\$3,025.00; Thompson, Codi S., RD-Detention Center-Contract Services-\$153.30; Traveling Computers-Computer Services-Service-\$1,410.42; Verizon Wireless-Segregated-Telephone Services-\$372.50; WCS Telecom-Segregated-Telephone Services-\$646.73; William H. Smith & Associates Inc-Transportation-Surveying Services-\$2,314.80; WY Dept of Health-Health Nurse-Background Check -\$49.00; Wyoming Machinery Co-Segregated-Parts-\$2,317.67; Wyoming Waste Systems-Segregated-Trash-\$2,735.14

Clarence Thomas moved, Larry Allen seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$975.00 and from Wyoming Behavioral Institute in the amount of \$2,262.00 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Abatement Summary cover sheet; and 2) Record of Proceedings. Larry Allen moved, Clarence Thomas seconded, to approve an Application/Permit to Construct Access Driveway from Michael & Mindy Clancy off the intersection of Hillcrest and Mortimore Lane. Motion carried unanimously. Larry Allen moved, Clarence Thomas

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seconded, to approve an Application/Permit to Construct Access Driveway from Cody Brunty for a residence on Cazier Lane. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve a Grant Award for U.S. Department of Homeland Security Federal Emergency Management Agency, Grant Programs Directorate, Emergency Management Performance Grant in the amount of \$77,350.00. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Wyoming County Commissioners Association request regarding county costs related to the Joint Judiciary Committee's evaluation of the establishment of an Office of Parents' Counsel, similar to the Guardian Ad Litem Program. County Clerk Julie Freese relayed the District Court's reply that this program is already part of their budget and qualified parents are represented by parent counsel attorneys at a rate of \$75 per hour. She will relay the information to WCCA for their report to the Joint Judiciary Committee. 2) Michael Jones moved, Clarence Thomas seconded, to accept the Vehicle Maintenance Supervisor's recommendation to repair in-house damages to County Pool Vehicle (CO 2517) with repair costs, not to exceed \$500, charged to the Public Health Department. Motion carried unanimously. 3) Local Government Liability Pool Memorandum regarding nominations for board vacancies for one at-large member and one county commissioner position, with a due date of October 31st.

The public comment period was held:

Sage West Healthcare CEO John Ferrelli introduced himself to the Board and provided an update on programmatic projects:

Pepper Ottman addressed the Board to express concern of the recent movie shown at the Riverton branch.

Lander Chamber of Commerce Executive Director Owen Sweeney introduced himself to the Board.

Mortimore Lane resident Carol Sanders asked that the speed limit on Mortimore Lane be reduced from 35 to 25 miles per hour.

Sheriff Ryan Lee was present for a monthly report. He introduced Sgt. Rick Fillman who was present in the audience. There are four Deputy Sheriff Vacancies that have previously been authorized to refill and they are in the process; and he requested permission to re-hire another Deputy Sheriff (not to exceed \$36,750); Cook (not to exceed \$28,500) and Civilian Controller (not to exceed \$28,500). Clarence Thomas moved, Michael Jones seconded, to authorize re-filling the positions as requested at the indicated salary limit. Motion carried unanimously.

County Coroner Mark Stratmoen gave a monthly update.

Commissioner meeting reports were given:

Transportation Superintendent Billy Meeks and Administrative Assistant Jill Johnson presented Resolution No. 2019-14 authorizing the submission of an application for federal funding through the High Risk Rural Road Program Administered by the Wyoming Department of Transportation for the purpose of the 8 Mile Road Rumble Strip Project. Total project cost is \$40,000 and the County's match (9.51%) will be \$3,804. If approved, this match will be budgeted in next year's fiscal year from the Road Construction Fund. Larry Allen moved, Mike Jones seconded, to approve Resolution No. 2019-14. Motion carried unanimously.

In other business, Billy Meeks stated the hot mix projects are on schedule, weather permitting. The Lander Cut off Road has been bladed and he has received good comments. He and Commissioner Allen met with the Moneta-Lysite Road Shoulder Widening Project contractor last week and stated BLM has been contacted by the Engineer regarding additional right of way for drainage ditches. The Engineer further expressed concern that the job completion date of October 25th may be in jeopardy as he is unsure if the current manpower or work schedule will facilitate completion.

AMR Ambulance Operations Manager Diane Lane was joined by Supervisors Larry Frint and Julia Miller.

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City of Riverton Community Development Director Eric Carr reviewed the Riverton Master Plan, 2019. He distributed a power point handout for the Board's information.

Eric Carr then made a presentation regarding the City of Riverton's receipt of petitions to de-annex a portion of the City north of Country Acres Road that includes the Vasco Addition to Riverton and land owned by the Brada Living Trust.

County and Prosecuting Attorney Patrick LeBrun joined the meeting to request permission to refill the Administrative Assistant position. He further stated he would like to hire the replacement at least two to three weeks prior to the resignation of the current Administrative Assistant so training can occur. He stated any budget overage as a result would be taken out of another line item if necessary. Larry Allen moved, Mike Jones seconded, to authorize re-filling the Administrative Assistant position prior to the resignation of the current person with a salary not to exceed \$39,000. Motion carried unanimously.

A work session was held at 1:30 p.m. with Department Heads and Elected Officials to continue discussion on Standard Occupational Classifications (SOC) and level implementation. Present were Julie Freese, Patrick LeBrun, Steve Baumann, Tara Berg, Melinda Cox, Mike Hutchison, Ryan Lee, Mark Stratmoen, JR Oakley, Janette McMahon, Alex Malcolm, Jill Johnson, Billy Meeks, Margy Irvine, Becky Parkins, Kathleen Laidlaw, Joe Felix, Tom Majdic and Jim Anderson.

There being no further business, Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 2:40 p.m. and reconvene for a Regular Meeting on September 17, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD