

STATE OF WYOMING) LANDER,
WYOMING)
) ss. OFFICE OF THE FREMONT COUNTY
COMMISSIONERS)
COUNTY OF FREMONT) SEPTEMBER 3, 2019

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held August 20, 2019. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

71 Construction-1% Infrastructure Projects-Materials-\$72,361.35; Airgas USA LLC-Vehicle Maintenance-Welding Supplies-\$30.92; American Family & Life Ins.-Segregated-Insurance-\$8,819.35; American Heritage Life Ins-Segregated-Insurance-\$20.70; Becker, Josiah-Fremont County WIC-Reimburse Expenses-\$450.49; Black Hills Energy-Segregated-Utility Service-\$2,104.00; Blue 360 Media, LLC-County Sheriff-Law Books-\$299.46; Blue Cross Blue Shield of WY-Co Admin-Health Ins Claims-\$281,280.77; Blue Knight Security LLC-Detention Center-Inmate Transport-\$2,375.00; Casper Police Department-Detention Center-Prisoner Security-\$2,820.00; CenturyLink-Segregated-Telephone Service-\$2,665.96; Charter Communications-Detention Center-Internet Service-\$213.87; Child Support Services/ORS-Payroll-Child Support-\$564.00; Circuit Court of the Ninth Dist-Payroll-Garnishment-\$798.92; Classic Helicopter Group LLC-Search & Rescue-Helicopter-\$3,885.00; Clinical Colleagues Inc-Detention Center-Inmate Medical-\$1,375.00; CNA Surety-Segregated-Surety-\$150.00; Colonial Life & Accident Ins-Segregated-Insurance-\$165.22; Communication Technologies Inc-Segregated-Maintenance/Repairs-\$153.25; Desert Mountain Corporation-Road Construction-Road Material-\$55,171.73; Dubois Telephone Exchange-Segregated-Telephone Service-\$601.78; Eaton Sales & Service, LLC-Fuel Facility-Parts/Supplies-\$923.30; Electrical Dynamics, Inc-County Buildings-Services/Repairs-\$166.41; Fremont County Treasurer-Co Admin-Health Insurance-\$327,860.00; Fremont County Treasurer-Co Admin-Withholding/FICA-\$210,091.77; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$41,240.66; Fremont Motor Riverton Inc-Vehicle Maintenance-Parts/Supplies-\$53.53; Globalstar USA-Search & Rescue-Satellite Phone-\$186.92; Grainger-County Buildings-Materials/Supplies-\$777.14; Great West Trust-Segregated-Wyoming Benefits-\$8,490.00; Greenwood Mapping Inc-County Assessor-Support-\$5,200.00; Groomsmith, Tauna-Prevention Program-Reimburse Expenses-\$158.92; Haslam's Crowheart Store-Search & Rescue-Fuel-\$73.50; Inberg Miller Engineers-Dry Creek Road Improvement-Engineering Services-\$19,186.87; Intoximeters Inc-Detention Center-Supplies-\$486.50; Kisling, Lisa-Public Defender-Office Rent-\$450.00; Lawson Products, Inc-Vehicle Maintenance-Parts/Supplies-\$146.30; Lazzari, Bailey-Public Defender-Office Rent-\$450.00; Marshall & Swift-County Assessor-Manuals-\$1,014.15; Martin, Brice L.-Search & Rescue-Reimburse Expenses-\$103.50; Martinez, Ryan-Segregated-Maintenance-\$400.00; Mckesson Medical Surgical Inc-Fremont County WIC-Medical Supplies-\$175.17; Miller, Margaret-District Court-GAL Office Rent-\$150.00; National Business Systems Inc-County Treasurer-Prepaid Postage-\$500.00; NCPERS Group Life Insurance-Segregated-Insurance-\$912.00; Neopost USA Inc-County Sheriff-Postage Machine Rental-\$89.16; New York Life Insurance-Segregated-Insurance-\$233.54; NMS Laboratories-County Coroner-Toxicology Services-\$1,850.00; Noble Medical, Inc-County Sheriff-Drug Testing Supplies-\$401.63; Northern Arapaho Child Support-Payroll-Child Support-\$598.78; Paws for Life-County Sheriff-Animal Boarding-\$315.00; Phillips, Adam E.-District Court-Court Representation-\$131.25; Post and Associates-Detention Center-Employee Exams-\$400.00; Premier Vehicle Install, Inc.-Capital Asset Acquisitions-Light Bar-\$6,388.39; Quill Corporation-Segregated-Office Supplies-\$425.94; R T Communications-Segregated-Telephone Services-\$538.81; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4,950.00; Reed's Moghaun Office Supply-County Sheriff-Office Supplies-\$331.20; Riverton, City of-County Buildings-Water/Sewer-\$1,459.62; RS Bennett Construction Co., Inc.-Moneta Lysite Road Shoulder-Construction-\$189,738.99; Sagewest Health Care-Segregated-Inmate Medical/Title 25-\$9,893.27; Schoneberger, Valerie-District Court-GAL Office Rent-\$150.00; Secretary of State-Segregated-Notary Fee-\$90.00; Specialized Pathology Consult-County Coroner-Autopsy Fee-\$1,175.00; Spoonhunter, Leslie-Fremont County WIC-Reimburse Expenses-\$87.00; State Disbursement Unit-Payroll-Child Support-\$1,119.00; State of Wyoming, Public Defenders Offc-Public Defender-Office Rent-\$1,650.00; Stotz Equipment-Vehicle Maintenance-Parts/Equipment/Supplies-\$53.41; Stroupe Pest Control Inc-County Buildings-Pest Control-\$115.00; Summitt Forests, Inc.-Forest Reserve-Fuels Removal/Piling Block-\$18,017.35; Symbol Arts LLC-Segregated-Uniforms/Badges-\$215.00; Sysco Montana Inc-Detention Center-Inmate Supplies-\$16,767.38; Terrance R. Martin PC-Public Defender-Office Rent-\$450.00; Thomas Crawford Auto, Inc-Vehicle Maintenance-Services/Training-\$473.50; Thos. Y. Pickett & Co Inc-County Assessor-Valuation Contract-\$25,150.00; Total Net Salaries-Segregated-Salaries-\$669,454.12; Traveling Computers-Computer Services-Services-\$222.50; Tweed's Wholesale Co-Segregated-Supplies-\$8,228.39; Tyler Technologies Inc-County Clerk-Maintenance-\$20,809.69; Valley Lumber & Supply Co Inc-County Buildings Detention-Materials/Supplies-\$115.34; W A C O-Segregated-Waco Registration-\$350.00; West Payment Center-District Court-Library Plan-\$68.43; Whiting Law, P.C.-District Court-Professional Services-\$1,762.50; Wilkerson, James A, IV, MD PC-County

County Commissioners Meeting
September 3, 2019

Coroner-Autopsy-\$1,175.00; WY Dept of Transportation-Vehicle Maintenance-Transfer County Plate-\$2.00; WY Law Enforcement Academy-Segregated-Ammunition-\$4,763.00; WY Public Health Laboratory-Detention Center-Inmate Medical Lab-\$278.00; WY SDU-Payroll-Child Support-\$1,034.00; Wyo Child Support Enforcement-Segregated-Child Support-\$1,256.00; WyoDept of Workforce Serv-Co Admin-Workers Comp-\$16,966.19; Wyoming Behavioral Institute-Health & Welfare-Title 25 Patients-\$5,278.00; Wyoming Financial Insurance-County Clerk-Notary Bond-\$50.00; Wyoming Lock & Safe-County Treasurer-Repair/Maintenance-\$500.00; Wyoming Retirement System-Co Admin-Contributions-\$155,293.11; Wyoming.com-Segregated-Internet Services-\$2,074.07

Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Sage West Health Care in the amount of \$11,900 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Larry Allen moved, Clarence Thomas seconded, to ratify approval of the Wyoming Department of Health, Behavioral Health Division, Wyoming Court Supervised Treatment Program State Fiscal Year 2020 Surcharge Funding Applications for the Court Assisted Supervised Treatment Program and Juvenile Treatment Court of Fremont County. Motion carried unanimously. A Blue Cross Blue Shield of Wyoming ASO Group Plan Change document was reviewed for the following chnges: definitions make plan document compliant with Department of Labor regulations; definition for Retiree's will be in addition to "Eligibility Requirements"; FIT-DNA (Cologuard), a preventative colon test, must have prescription written by physician. Larry Allen moved, Clarence Thomas seconded, to approve the ASO Plan Changes as submitted. Motion carried unanimously. A bid for two boilers for the Lander Library was reviewed. This is an approved purchase through the Capital Revolving Fund that budgeted \$37,000 for the project. Larry Allen moved, Jennifer McCarty seconded, to accept the bid from Rocky Mountain Boiler, Inc. in the amount of \$32,000, with the project not to exceed the allotted allowance of \$37,000. Voting against the motion: Travis Becker. Motion carried. Larry Allen moved, Jennifer McCarty seconded, to ratify approval of the 24 Hour Malt Beverage Permit submitted by Isebel Hiatt d/b/a Split Rock Bar and Café, for the 17th Annual Shoshoni Labor Day Weekend Rodeo on August 31 and September 1, 2019. Motion carried unanimously. Fremont County Bank of the West Credit Card Application forms for Sheriff's Office staff were reviewed for Tierney King (limit \$5,000); Anthony Armstrong (limit \$2,500) and Eileen Davis (limit \$2,500). Larry Allen moved, Jennifer McCarty seconded, to approve the credit card applications and credit limits as presented. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) WCCA request for County information regarding costs related to parent counsel attorneys (sent to District Court and County Attorney for more information). Michael Jones moved, Larry Allen seconded, to ratify submission of a Cooperating Agency Return Form in response to the Bureau of Land Management's invitation to become a cooperator in preparation of the Wyoming Pipeline Corridor Initiative Resource Management Plan amendments and associated NEPA. Motion carried unanimously.

The public comment period was held. Dave Rahn expressed concern on a public right-of-way near his residence in Riverton on which neighbors have placed a chain link fence across.

Vehicle Maintenance Supervisor Brad Meredith updated the Board on tire machines at both shops. Two years ago the Lander one failed and a new one was purchased because parts could not be found for repairs. Now the Riverton tire machine needs replaced. He sought quotes from several vendors with the low one from Lander NAPA for \$8,225 for the same machine as the Lander shop. Larry Allen moved, Jennifer McCarty seconded, to approve purchase of a tire machine from Lander NAPA in the amount of \$8,225, with funding from the Vehicle Maintenance budget. Motion carried unanimously.

The WIC Supervisor was scheduled for an update; however, was not available and will be rescheduled.

Commissioner meeting reports were given:

Transportation Superintendent Billy Meeks discussed concerns expressed by a Mortimore Road resident as a result of the road improvement project.

County Planning Supervisor Steve Baumann joined Billy Meeks to discuss the status of the switchback area of Burma Road that was replaced by the new road in 2012.

Transportation Department Administrative Assistant Jill Johnson joined Billy Meeks to present an amended WYDOT Congestion Mitigation/Air Quality funding grant application seeking funding for

County Commissioners Meeting
September 3, 2019

gallons vs. miles. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2019-13 "Authorizing the submission of an application for federal funding through the Congestion Mitigation Air Quality Program administered by the Wyoming Department of Transportation for Fremont County for the purposes of the County Road Dust Suppression Project. Motion carried unanimously.

Billy Meeks updated the Board on a recent vacancy in the Lander shop. He is doing an in-house transfer of a Truck Driver to Operator on a conditional basis and will make a final determination this fall on the move. In the meantime, he would like to advertise to replace a Lander Truck Driver position. Jennifer McCarty moved, Clarence Thomas seconded, to authorize advertising for the Lander Truck Driver vacancy at a salary of \$33,472. Motion carried unanimously. Meeks distributed a schedule of County roads that will receive hot mix this fall, funded by 1% monies.

Fremont County Wellness Coordinator Penny Fahey was joined by Executive Health Insurance Committee member Margy Irvine to discuss the 2019 Health Fair. Larry Allen moved, Clarence Thomas seconded, to approve the 2019 Wellness Contract for Fremont County Employees and the Subcontractor Business Associate Agreement. Motion carried unanimously.

Chairman Becker recessed the Board of Fremont County Commissioners and convened as the Fremont County Board of Equalization. Larry Allen moved, Jennifer McCarty seconded, to approve the Dismissal Order in the matter of the protest of Brian Kahin (Docket No. 2019-04). Motion carried unanimously. Chairman Becker adjourned the Fremont County Board of Equalization and reconvened as the Board of Fremont County Commissioners.

Commissioners Mike Jones and Clarence Thomas discussed their review of the procedures for the upcoming Department Head evaluation process. The same form will be used and the evaluation process will begin in October.

County Clerk Julie Freese stated the Secretary of State is having the Office of Homeland Security visit all the County election offices.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 10:30 a.m. and reconvene for a Regular Meeting on September 10, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD