

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
SEPTEMBER 3, 2019

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held August 20, 2019. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
71 Construction	1% Infrastructure Projects	Materials	\$72,361.35
Airgas USA LLC	Vehicle Maintenance	Welding Supplies	\$30.92
American Family & Life Insurance	Segregated	Insurance	\$8,819.35
American Heritage Life Insurance	Segregated	Insurance	\$20.70
Becker, Josiah	Fremont County WIC	Reimburse Expenses	\$450.49
Black Hills Energy	Segregated	Utility Service	\$2,104.00
Blue 360 Media, LLC	County Sheriff	Law Books	\$299.46
Blue Cross Blue Shield of WY	Co Admin	Health Insurance Claims	\$281,280.77
Blue Knight Security LLC	Detention Center	Inmate Transport	\$2,375.00
Casper Police Department	Detention Center	Prisoner Security	\$2,820.00
CenturyLink	Segregated	Telephone Service	\$2,665.96
Charter Communications	Detention Center	Internet Service	\$213.87
Child Support Services/ORS	Payroll	Child Support	\$564.00
Circuit Court of the Ninth District	Payroll	Garnishment	798.92
Classic Helicopter Group LLC	Search & Rescue	Helicopter	\$3,885.00
Clinical Colleagues Inc	Detention Center	Inmate Medical	\$1,375.00
CNA Surety	Segregated	Surety	\$150.00
Colonial Life & Accident Ins	Segregated	Insurance	\$165.22
Communication Technologies Inc	Segregated	Maintenance/Repairs	\$153.25
Desert Mountain Corporation	Road Construction	Road Material	\$55,171.73
Dubois Telephone Exchange	Segregated	Telephone Service	\$601.78
Eaton Sales & Service, LLC	Fuel Facility	Parts/Supplies	\$923.30
Electrical Dynamics, Inc	County Buildings	Services/Repairs	\$166.41
Fremont County Treasurer	Co Admin	Health Insurance	\$327,860.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$210,091.77
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$41,240.66
Fremont Motor Riverton Inc	Vehicle Maintenance	Parts/Supplies	\$53.53
Globalstar USA	Search & Rescue	Satellite Phone	\$186.92
Grainger	County Buildings	Materials/Supplies	\$777.14
Great West Trust	Segregated	Wyoming Benefits	\$8,490.00
Greenwood Mapping Inc	County Assessor	Support	\$5,200.00
Groomsmith, Tauna	Prevention Program	Reimburse Expenses	\$158.92
Haslam's Crowheart Store	Search & Rescue	Fuel	\$73.50
Inberg Miller Engineers	Dry Creek Road Improvement	Engineering Services	\$19,186.87
Intoximeters Inc	Detention Center	Supplies	\$486.50
Kisling, Lisa	Public Defender	Office Rent	\$450.00
Lawson Products, Inc	Vehicle Maintenance	Parts/Supplies	\$146.30
Lazzari, Bailey	Public Defender	Office Rent	\$450.00
Marshall & Swift	County Assessor	Manuals	\$1,014.15
Martin, Brice L.	Search & Rescue	Reimburse Expenses	\$103.50
Martinez, Ryan	Segregated	Maintenance	\$400.00
McKesson Medical Surgical Inc	Fremont County WIC	Medical Supplies	\$175.17
Miller, Margaret	District Court	GAL Office Rent	\$150.00
National Business Systems Inc	County Treasurer	Prepaid Postage	\$500.00

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NCPERS Group Life Insurance	Segregated	Insurance	\$912.00
Neopost USA Inc	County Sheriff	Postage Machine Rental	\$89.16
New York Life Insurance	Segregated	Insurance	\$233.54
NMS Laboratories	County Coroner	Toxicology Services	\$1,850.00
Noble Medical, Inc	County Sheriff	Drug Testing Supplies	\$401.63
Northern Arapaho Child Support	Payroll	Child Support	\$598.78
Paws for Life	County Sheriff	Animal Boarding	\$315.00
Phillips, Adam E.	District Court	Court Representation	\$131.25
Post and Associates	Detention Center	Employee Exams	\$400.00
Premier Vehicle Installation, Inc.	Capital Asset Acquisitions	Light Bar	\$6,388.39
Quill Corporation	Segregated	Office Supplies	\$425.94
R T Communications	Segregated	Telephone Services	\$538.81
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,950.00
Reed's Moghaun Office Supply	County Sheriff	Office Supplies	\$331.20
Riverton, City of	County Buildings	Water/Sewer	\$1,459.62
RS Bennett Construction Co., Inc.	Moneta-Lysite Road Shoulder	Construction	\$189,738.99
Sage West Healthcare	Segregated	Inmate Medical/Title 25	\$9,893.27
Schoneberger, Valerie	District Court	GAL Office Rent	\$150.00
Secretary of State	Segregated	Notary Fee	\$90.00
Specialized Pathology Consultants	County Coroner	Autopsy Fee	\$1,175.00
Spoonhunter, Leslie	Fremont County WIC	Reimburse Expenses	\$87.00
State Disbursement Unit	Payroll	Child Support	\$1,119.00
State of Wyoming,Public Defenders Office	Public Defender	Office Rent	\$1,650.00
Stotz Equipment	Vehicle Maintenance	Parts/Equipment/Supplies	\$53.41
Stroupe Pest Control Inc	County Buildings	Pest Control	\$115.00
Summitt Forests, Inc.	Forest Reserve	Fuels Removal/Piling Block	\$18,017.35
Symbol Arts LLC	Segregated	Uniforms/Badges	\$215.00
Sysco Montana, Inc	Detention Center	Inmate Supplies	\$16,767.38
Terrance R. Martin PC	Public Defender	Office Rent	\$450.00
Thomas Crawford Auto, Inc	Vehicle Maintenance	Services/Training	\$473.50
Thos. Y. Pickett & Co., Inc	County Assessor	Valuation Contract	\$25,150.00
Total Net Salaries	Segregated	Salaries	\$669,454.12
Traveling Computers	Computer Services	Services	\$222.50
Tweed's Wholesale, Co	Segregated	Supplies	\$8,228.39
Tyler Technologies, Inc	County Clerk	Maintenance	\$20,809.69
Valley Lumber & Supply Co., Inc	County Buildings Detention	Materials/Supplies	\$115.34
W A C O	Segregated	Registration	\$350.00
West Payment Center	District Court	Library Plan	\$68.43
Whiting Law, P.C.	District Court	Professional Services	\$1,762.50
Wilkerson, James A, IV, MD PC	County Coroner	Autopsy	\$1,175.00
WY Dept of Transportation	Vehicle Maintenance	Transfer County Plate	\$2.00
WY Law Enforcement Academy	Segregated	Ammunition	\$4,763.00
WY Public Health Laboratory	Detention Center	Inmate Medical Lab	\$278.00
WY SDU	Payroll	Child Support	\$1,034.00
Wyo Child Support Enforcement	Segregated	Child Support	\$1,256.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$16,966.19
Wyoming Behavioral Institute	Health & Welfare	Title 25 Patients	\$5,278.00
Wyoming Financial Insurance	County Clerk	Notary Bond	\$50.00
Wyoming Lock & Safe	County Treasurer	Repair/Maintenance	\$500.00
Wyoming Retirement System	Co Admin	Contributions	\$155,293.11
Wyoming.com	Segregated	Internet Services	\$2,074.07

Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Sage West Health Care in the amount of \$11,900 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Larry Allen moved, Clarence Thomas seconded, to ratify approval of the Wyoming Department of Health, Behavioral Health Division, Wyoming Court Supervised Treatment Program State Fiscal Year 2020 Surcharge Funding Applications for the Court Assisted Supervised Treatment Program and Juvenile Treatment Court of Fremont County. Motion carried unanimously. A Blue Cross Blue Shield of Wyoming ASO Group Plan Change document was reviewed for the following changes: definitions make plan document compliant with Department of Labor regulations; definition for Retiree's will be in addition to "Eligibility Requirements"; FIT-DNA (Cologuard), a preventative colon test, must have prescription written by physician. Larry Allen moved, Clarence Thomas seconded, to approve the ASO Plan Changes as submitted. Motion carried

unanimously. A bid for two boilers for the Lander Library was reviewed. This is an approved purchase through the Capital Revolving Fund that budgeted \$37,000 for the project. Larry Allen moved, Jennifer McCarty seconded, to accept the bid from Rocky Mountain Boiler, Inc. in the amount of \$32,000, with the project not to exceed the allotted allowance of \$37,000. Voting against the motion: Travis Becker. Motion carried. Larry Allen moved, Jennifer McCarty seconded, to ratify approval of the 24 Hour Malt Beverage Permit submitted by Isebel Hiatt d/b/a Split Rock Bar and Café, for the 17th Annual Shoshoni Labor Day Weekend Rodeo on August 31 and September 1, 2019. Motion carried unanimously. Fremont County Bank of the West Credit Card Application forms for Sheriff's Office staff were reviewed for Tierney King (limit \$5,000); Anthony Armstrong (limit \$2,500) and Eileen Davis (limit \$2,500). Larry Allen moved, Jennifer McCarty seconded, to approve the credit card applications and credit limits as presented. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) WCCA request for County information regarding costs related to parent counsel attorneys (sent to District Court and County Attorney for more information). Michael Jones moved, Larry Allen seconded, to ratify submission of a Cooperating Agency Return Form in response to the Bureau of Land Management's invitation to become a cooperator in preparation of the Wyoming Pipeline Corridor Initiative Resource Management Plan amendments and associated NEPA. Motion carried unanimously.

The public comment period was held. Dave Rahn expressed concern on a public right-of-way near his residence in Riverton on which neighbors have placed a chain link fence across. He further stated concern the same neighbors have placed security cameras on their property with all of them aiming at his residence. He stated they had a cat problem in his area and when cats are on their personal property they have disposed of them. Chief Civil Deputy Jodi Darrough recommended Mr. Rahn research if there are any covenants for the subdivision and further contact a private attorney as the County cannot do anything. Chairman Becker, who had met with Mr. Rahn in person, reiterated there is no zoning in Fremont County and people can do as they wish on their private property.

Vehicle Maintenance Supervisor Brad Meredith updated the Board on tire machines at both shops. Two years ago the Lander one failed and a new one was purchased because parts could not be found for repairs. Now the Riverton tire machine needs replaced. He sought quotes from several vendors with the low one from Lander NAPA for \$8,225 for the same machine as the Lander shop. Larry Allen moved, Jennifer McCarty seconded, to approve purchase of a tire machine from Lander NAPA in the amount of \$8,225, with funding from the Vehicle Maintenance budget. Motion carried unanimously.

In other business, Brad Meredith is still working with Chief Civil Deputy Jodi Darrough on the legality of using the buffalo insignia for the County's logo.

The WIC Supervisor was scheduled for an update; however, was not available and will be rescheduled.

Commissioner meeting reports were given:

Vice-Chairman Larry Allen discussed the Wyoming Medicaid Coordinated Air Ambulance Network issue and stated he had been working with Emergency Management Agency staff to draft a reply as taxpayers, not in an official capacity. Fair Board applications are due September 11th. He filled in for Commissioner Thomas by participating in interviewing two applicants for the upcoming Public Health Nurse Manager position.

Commissioner Jennifer McCarty attended the Fremont County Association of Governments regular meeting where discussion centered around WRTA funding concerns and ¼ cent tax. She attended the Fremont County Planning Commission monthly meeting.

Commissioner Mike Jones updated the Board on several projects the Building Maintenance Department is working on and thanked Transportation Superintendent Billy Meeks for assisting. He stated the Library Foundation has funded a mural to the Riverton Library. He has had further discussion with John Falls regarding his earlier offer for upgrades to Shoshone Lake Road. He is waiting to hear back from Mr. Falls. Later in the meeting, Planning Supervisor Steve Baumann joined the meeting and stated he has received phone calls from a potential landowner and surveyor for Mr. Falls' acreage.

Chairman Travis Becker has had conversations with Washakie District Ranger Steve Schacht who informed him bidding on road improvements (widening and turn outs) near Blue Ridge are way over budget and were not let at this time. Wind River District Ranger Jeff VonKienast informed him the Bomber Lake fire has expanded. Commissioner Becker presented three photos of Little Warm Springs Road where it enters the subdivision, one showing a "Private Property" sign on BLM property, and the other two showing a gate that has been placed across the road along with a rope. BLM staff had authorized the County to remove the gate.

Transportation Superintendent Billy Meeks discussed concerns expressed by a Mortimore Road resident as a result of the road improvement project. Bornhoft Construction will remove asphalt and rocks from the area in question as the project is still under warranty. He informed the Board that the Materials Line Item will be able to fund the \$3,000 overage for the Ruby Pit Site Reclamation project.

County Planning Supervisor Steve Baumann joined Billy Meeks to discuss the status of the switchback area of Burma Road that was replaced by the new road in 2012. The switchback portion (from curve to plateau) is still named Burma Road and discussion in 2012 was to either maintain the switchback road or relinquish the right-of-way back to landowners. At that time a new plat was also to have been prepared, which has not been done to date. Baumann suggested the Board consider hiring a surveyor and begin the process to vacate the old switchback area. The consensus of the Board was to proceed with the goal of having it done by the end of the year.

Transportation Department Administrative Assistant Jill Johnson joined Billy Meeks to present an amended WYDOT Congestion Mitigation/Air Quality funding grant application seeking funding for gallons vs. miles. The application is to provide County Road Dust Suppression (Magnesium Chloride) in the Moneta-Lysite, Dubois, Atlantic City and South Pass City areas, totaling 52 miles. The amended amount is 20% local match (\$70,603.12); 80% grant (\$282,412.48) for a total project cost of \$353,015.00. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2019-13 "Authorizing the submission of an application for federal funding through the Congestion Mitigation Air Quality Program administered by the Wyoming Department of Transportation for Fremont County for the purposes of the County Road Dust Suppression Project. Motion carried unanimously.

Billy Meeks updated the Board on a recent vacancy in the Lander shop. He is doing an in-house transfer of a Truck Driver to Operator on a conditional basis and will make a final determination this fall on the move. In the meantime, he would like to advertise to replace a Lander Truck Driver position. Jennifer McCarty moved, Clarence Thomas seconded, to authorize advertising for the Lander Truck Driver vacancy at a salary of \$33,472. Motion carried unanimously. Meeks distributed a schedule of County roads that will receive hot mix this fall, funded by 1% monies.

Fremont County Wellness Coordinator Penny Fahey was joined by Executive Health Insurance Committee member Margy Irvine to discuss the 2019 Health Fair. A new partner, Wyoming Health Fairs, will be used and Deputy Civil Attorney Darrough requested significant changes on the Wellness Contract, including notice to employees that their data will be shared with our third party consultant (NOVO). Larry Allen moved, Clarence Thomas seconded, to approve the 2019 Wellness Contract for Fremont County Employees and the Subcontractor Business Associate Agreement. Motion carried unanimously.

Chairman Becker recessed the Board of Fremont County Commissioners and convened as the Fremont County Board of Equalization. Larry Allen moved, Jennifer McCarty seconded, to approve the Dismissal Order in the matter of the protest of Brian Kahin (Docket No. 2019-04). Motion carried unanimously. Chairman Becker adjourned the Fremont County Board of Equalization and reconvened as the Board of Fremont County Commissioners.

Commissioners Mike Jones and Clarence Thomas discussed their review of the procedures for the upcoming Department Head evaluation process. The same form will be used and the evaluation process will begin in October.

County Clerk Julie Freese stated the Secretary of State is having the Office of Homeland Security visit all the County election offices. She will also have the Building Maintenance Supervisor join them as she does expect some deficiencies. She stated there will be a meeting with Elected Officials and Department Heads following the Commissioners Regular meeting September 10th to further discuss updated information and levels pertaining to SOC's.

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There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 10:30 a.m. and reconvene for a Regular Meeting on September 10 , 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County’s website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD