

STATE OF WYOMING ) LANDER,  
WYOMING )  
 ) ss. OFFICE OF THE FREMONT COUNTY  
COMMISSIONERS )  
COUNTY OF FREMONT ) AUGUST 20, 2019

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Jennifer McCarty moved, Michael Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to approve the minutes of the Regular Meeting held August 13, 2019. Later in the meeting, Jennifer McCarty moved, Michael Jones seconded, to amend the minutes to exclude actual bid amounts of the Fremont County Oil bids. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to accept the bills for payment. Chairman Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

Ace Hardware Lander-County Buildings-Materials/Supplies-\$598.72; Adams, Chelsea-Health Nurse-Reimburse Expenses-\$227.20; Airgas USA LLC-Vehicle Maintenance-Cylinder Rental-\$216.25; AlSCO Inc-Segregated-Laundry-\$207.04; Anda Inc-Public Health-Vaccine-\$8,154.37; Bailey Enterprises, Inc-Segregated-Fuel-\$20,115.24; Bell Milby, Susan A.-Detention Center-Inmate Medical-\$225.00; Blue 360 Media, LLC-County Attorney-Law Books-\$598.92; Carquest Auto Parts-Vehicle Maintenance-Parts/Supplies-\$863.87; Casper Fire Extinguisher Service-County Buildings Detention-Testing-\$250.50; Charm Tex Inc-Detention Center-Inmate Supplies-\$1,506.20; Charter Communications-Segregated-Internet Service-\$143.58; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$463.00; Communication Technologies Inc-Capital Asset Acquisitions-Installed Radio-\$117.73; Danyne Cooper Counseling, LLC-CAST-Contractual Services-\$150.00; Dealers Electrical Supply-County Buildings-Materials/Supplies-\$63.26; Desert Mountain Corporation-Transportation-Road Material-\$39,999.56; Eagle Uniform & Supply Co-Vehicle Maintenance-Laundry-\$111.49; Electrical Dynamics, Inc-County Buildings Detention-Services/Repairs-\$120.62; Floyd's Truck Center WY/Jack's Truck-Vehicle Maintenance-Parts-\$88.86; Food Services of America-Detention Center-Prisoner Board-\$1,003.72; Fremont Broadcasting-Prevention Program-Advertising-\$500.00; Fremont County Solid Waste-County Buildings-Dump Fees-\$14.60; Fremont Motor Riverton Inc-Capital Asset Acquisitions-Parts/Supplies-\$176.75; Fremont Motors Lander-Capital Asset Acquisitions-Sheriff Vehicles-\$136,824.64; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$8,516.00; Fyler, John-Search & Rescue-Reimburse Expense-\$111.92; Grainger-County Buildings-Materials/Supplies-\$461.36; Groomsmith, Tauna-Prevention Program-Reimburse Expenses-\$492.30; Hemmert, Russ-Search & Rescue-Reimburse Expenses-\$224.67; Hemocue America-Fremont County WIC-Medical Supplies-\$207.90; High Plains Power, Inc-Segregated-Utility Services-\$1,194.66; Injury Prevention Resources-Segregated-Contractual Services-\$2,385.00; Jack's Saw Shop Inc-County Buildings-Supplies/Equipment-\$49.95; Johnson, Jill-Transportation-Reimburse Expenses-\$165.00; Kairos Communications /County 10-Segregated-Advertising-\$1,525.00; Laboratory Corporation of America-Detention Center-Inmate Medical-\$44.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$34.00; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies-\$215.42; Master's Touch LLC-County Treasurer-Property Tax Billing-\$8,750.00; Media Works, Inc-County Buildings-Supplies-\$6.49; Minor Decliner LLC-Prevention Program-Scanner-\$3,625.00; Mountain Dental PC-Detention Center-Inmate Medical-\$470.00; Mountain States Lithographing LLC-County Elections-Election Code Books-\$103.45; Mr D's Food Center Inc-Search & Rescue-Supplies-\$89.30; Napa Auto Parts Riverton-Vehicle Maintenance-Parts/Supplies-\$1,728.42; Norco Inc-Vehicle Maintenance-Supplies-\$134.35; One Stop Market-Search & Rescue-Supplies-\$521.07; Palace Pharmacy-Detention Center-Inmate Rx's-\$14,834.22; Pavillion, Town of County Buildings-Water Utilities-\$112.50; Post, Raymond-Segregated-Car Wash-\$95.55; Postmaster-Agriculture Department-Post Box-\$76.00; Print Shop, The-Segregated-Printed Office Supplies-\$98.25; Quill Corporation-Segregated-Office Supplies-\$719.63; R C Lock & Key-County Buildings-Keys/Supplies-\$13.95; Remote Satellite Systems-Search & Rescue-Equipment-\$62.28; Riverton Physician Practices LLC-Segregated-Drug Testing-\$956.00; Riverton Ranger, Inc-Segregated-Advertising-\$7,836.14; Rocky Mountain Power-County Buildings-Utility Services-\$1,679.44; Sagewest Health Care-Detention Center-Inmate Medical-\$37,566.59; Secretary of State-Detention Center-Notary Fee-\$30.00; Shirts & More Inc-Vehicle Maintenance-Vehicle Decals-\$20.00; Snider, Yvonne-Sheriff Victim Services-Reimburse Expenses-\$151.20; Stroupe Pest Control Inc-County Buildings-Pest Control-\$200.00; Superior Ind. Supply & Equip. -Segregated-Shop Hoist-\$39,563.86; Sweetwater County Sheriff-Detention Center-Inmate Housing/Medical-\$34,896.99; Sysco Montana Inc-Detention Center-Supplies-\$1,761.45; Taylor Creek Exxon-Segregated-Car Wash-\$31.61; Transmetron Inc-County Sheriff-Drug Test Kits-\$403.90; Traveling Computers-Computer Services-Supplies/Services-\$6,761.50; Tri Star Detention, Inc.-Detention Doors Upgrade-Service/Installation-\$33,654.00; Tweed's Wholesale Co-Segregated-Supplies-\$362.88; Union Telephone Company-Segregated-Cellphones-\$714.53; Verizon Wireless-Segregated-Cellphones-\$272.03; W A C O-County Commission-Dues-\$325.00; Western Printing, Inc-Detention Center-Printed Supplies-\$80.55; Winchester, Clyde-Transportation-Reimburse Expenses-\$153.01; Wind River Radiology PC-Detention Center-Inmate Medical-\$43.00; WY Public Health Laboratory-Segregated-Lab Fees/Supplies-\$248.00; Wyoming Behavioral Institute-Health & Welfare-Title 25 Patients-\$5,278.00; Wyoming Dept. of Agriculture-Detention Center-Food License-\$50.00

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Michael Jones moved, Jennifer McCarty seconded, to accept a voucher from SageWest Health Care in the amount of \$9,568.63 and Wyoming Behavioral Institute in the amount of \$5,278.00 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Thank you letter to Darin Coyle upon his resignation from the Fremont County Fair Board; 2) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a Youth Services Agreement between City of Lander and Fremont County Youth Services. Motion carried unanimously.

There were no action items in the Priority Mail.

The Public Comment period was held.

Vehicle Maintenance Supervisor Brad Meredith was present in the audience.

Lander NAPA owner Rick Bestul expressed concern on the oil bid award accepted during the previous meeting. He agreed that keeping business local is important but only two businesses were made aware of the bid and it should have been open to all interested suppliers. He further stated by accepting the local bid, 22% over the competitor, will result in a budget increase of \$12,016 to that budget line item.

A & I Distributor bidder Ryan Grosulak, stated their company has had the Fremont County oil distributorship since 2005 and was asked to bid this year, to which a lot of time was put into the bid which was the apparent low bidder. They further provide economic impact to Fremont County in terms of lodging, fuel, dining, etc. He also addressed the concern that the Citgo product is manufactured in Venezuela and stated those are the crude oil products and that finish lubes are actually manufactured in Houston, Texas. In closing, he distributed a sample bid document for the Board's information.

Later in the meeting, Commissioner Jones asked that the action taken on August 13, 2019 on the oil bid award be revisited. Clarence Thomas moved, Jennifer McCarty seconded, to rescind the motion of August 13, 2019 to award the oil bid to Bailey Enterprises, Inc. Motion carried unanimously. Clarence Thomas moved, Larry Allen seconded, to re-bid the 2019 oil bid to all interested parties, giving 10% preference to Wyoming companies. Motion carried unanimously.

Building Maintenance Supervisor J.R. Oakley briefed the Board on the pilot program at the Fremont County Detention Center to upgrade three doors.

Public Health Nurse Director Kathleen Laidlaw distributed a Fremont County Prevention Program bulletin which has seen tremendous growth and momentum since prevention activities moved under the Fremont County Public Health. Transportation Superintendent Billy Meeks was joined by HDR Engineer Kyle Lehto who recapped the status of the FEMA Funded Repair Project – Road Shoulder Repairs on Red Canyon Road. Larry Allen moved, Jennifer McCarty seconded, to approve the Certificate of Substantial Completion with 71 Construction effective June 5, 2019. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Certificate of Final Completion. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve the Warranty Certificate for one year. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve Change Order No. 1 for a decrease of \$14,015.00 that adjust the estimated bid quantities for final installed quantities for a total contract price of \$85,904.00. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve Contractor's Final Application for Payment of \$9,617.10. Motion carried unanimously.

Transportation Department Administrative Assistant Jill Johnson reviewed a WYDOT Congestion Mitigation/Air Quality funding grant application, which was due August 15, 2019. The project is for County Road Dust Suppression (Magnesium Chloride) in the Moneta-Lysite, Dubois, Atlantic City and South Pass City areas and would fund 80% of the cost if awarded, with 20% County match (approximately \$10,300). Larry Allen moved, Jennifer McCarty seconded, to ratify the application for magnesium chloride on approximately 52 miles of County roads. Motion carried unanimously.

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Billy Meeks presented a Fremont County Bank of the West Credit Card Application for Riverton Foreman Darrell Petersen was presented for approval. Larry Allen moved, Jennifer McCarty seconded, to approve the application with a \$1,000 credit limit. Motion carried unanimously.

Billy Meeks presented a Substantial Completion Inspection Report with Oftedal Construction, Inc. for the Dry Creek Road project. Larry Allen moved, Clarence Thomas seconded, to approve the Certificate of Substantial Completion, effective August 16, 2019. Motion carried unanimously. Meeks presented Change Order No. 2 with R.S. Bennett Construction Company, Inc. for the Moneta-Lysite Road Shoulder Widening Project. It results in a deduct of \$49,500 to delete linear pipe in several areas. Larry Allen move, Jennifer McCarty seconded, to approve Change Order No. 2. Motion carried unanimously. Bids were received for the Ruby Pit Site Reclamation project, with Patrick Construction, Inc. the low bidder. The low bid is still over the projected budget and Commissioner Thomas asked Superintendent Meeks where the shortfall will be made up. Meeks didn't have an answer at the time but will follow up with the commissioners on that question. Larry Allen moved, Jennifer McCarty seconded, to accept the Transportation Superintendent's recommendation to accept the bid from Patrick Construction, Inc. in the amount of \$83,664.00. Voting against the motion: Clarence Thomas. Motion carried.

FAST representatives Missy White, Kevin Kershisnik and Kyle Butterfield gave a progress update.

Fremont County Association of Governments members Hudson Mayor Mike Anderson, Riverton Mayor Richard Gard, Lander Mayor Monte Richardson and Mayor John Meyer, and WRTA Administrator Gary Michaud discussed a possible ¼ cent sales tax specific to economic development.

Commissioner meeting reports were given.

Chairman Becker adjourned as the Board of Fremont County Commissioners and reconvened as the Fremont County Board of Equalization. Hearing Examiner John Schumacher presided over the hearing with Brian Kahin (Docket No. 2019-04). The hearing was originally set for August 6<sup>th</sup>; however, continued to this date. Present were Petitioner Brian Kahin, County Assessor Tara Berg and Chief Civil Deputy Jodi Darrough. Exhibits were entered into the record. Petitioner Kahin proceeded to give testimony and then informed the Board that since he felt there were issues with agricultural classifications, specifically that they need to be addressed at the state level, he cannot win on a productivity level at the local level. At this time, he withdrew his petition. The Board of Equalization unanimously accepted his withdrawal and the hearing concluded.

Chairman Becker adjourned as the Fremont County Board of Equalization and reconvened as the Board of Fremont County Commissioners.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 2:15 p.m. and reconvene for a Regular Meeting on September 3, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD