

STATE OF WYOMING ) LANDER,  
WYOMING )  
 ) ss. OFFICE OF THE FREMONT COUNTY  
COMMISSIONERS )  
COUNTY OF FREMONT ) AUGUST 13, 2019

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas and Jennifer McCarty. Michael Jones was absent for personal reasons. Fremont County Clerk Julie A. Freese was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Larry Allenseconded, to approve the minutes of the Special Meetings held on August 5, 2019 for the Mill Levy Setting and Board of Equalization Tax Protest Hearings and the Regular Meeting held August 6, 2019. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomasseconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

A & I Distributors-Vehicle Maintenance-Parts/Supplies-\$1,045.20; Airgas USA LLC-Vehicle Maintenance-Welding Supplies-\$50.92; Bailey Enterprises, Inc-Inventory-Fuel-\$25,930.99; Balcer Ambulance Sales, Corp.-Capital Asset Acquisitions-Ambulance Remounts-\$115,300.00; Bank of the West-Segregated-Credit Card Charges-\$46,049.05; Bowdel Steven P.-Detention Center-Medical Services-\$1,875.00; Carroll Septic Service-Transportation-Services-\$150.00; CenturyLink-Agriculture Department-Telephone Charges-\$360.27; Charter Communications-Segregated-Internet Charges-\$155.16; Clair, Kelli-Detention Center-Contract Services-\$1,343.75; Communication Technologies Inc-Support Services-Maintenance Agreement/Repairs-\$3,479.58; Desert Mountain Corporation-Transportation-Road Material-\$35,810.60; Dubois Frontier, The-County Commission-Subscription-\$26.00; Dubois Hardware Co-Vehicle Maintenance-Supplies-\$4.00; Inberg Miller Engineers-Dry Creek Road Improvement-Engineering Services-\$29,786.12; James Gores & Associates, P.C.-Moneta Lysite Road Shoulder-Engineering Services-\$75,905.76; Leonard, Anthony G.-Detention Center-Inmate Medical Services-\$1,140.00; Mckay, Katherine G.-District Court-Court Appointment-\$575.15; Novo Benefits-Health Benefit Plan-Insurance Services-\$4,817.00; Office Shop Inc, The-Computer Services-Lease/Maintenance-\$2,539.37; Oftedal Construction, Inc.-Dry Creek Road Improvement-Construction-\$548,856.22; Post, Raymond-Agriculture Department-Car Wash-\$20.00; Premier Vehicle Install, Inc.-Vehicle Maintenance-Parts-\$73.97; Quill Corporation-Segregated-Office Supplies-\$1,035.37; Relx, Inc.-County Attorney-Subscription-\$595.00; Riverton Ranger, Inc-Segregated-Advertising-\$136.50; Rocky Mountain Power-Segregated-Utilities-\$12,290.46; RS Bennett Construction Co., Inc.-Moneta Lysite Road Shoulder-Construction-\$244,234.50; Secretary of State-County Clerk-Notary Fee-\$30.00; Sylvestri Customization-Prevention Program-Graphic Design/Social Media-\$1,200.00; Traveling Computers-Computer Services-Supplies/Services-\$1,344.99; Verizon Wireless-Segregated-Cellphone Service-\$646.84; WCS Telecom-Agriculture Department-Phone Service-\$576.16; Wind River Transportation Authority-CAST-Bus Passes-\$12.00; Wyoming Dept of Transportation-Segregated-Fuel-\$2,284.72; Wyoming Office Attorney General-24/7 Program-Sobriety Program Fees-\$3,706.00; Wyoming Waste Systems-Segregated-Trash Removal-\$2,748.20

Jennifer McCarty moved, Clarence Thomas seconded, to accept the voucher from Wyoming Behavioral Institute in the amount of \$5,278.00 for two Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to approve Fiscal Year 2020 Contract for Services to Victims of Crimes between the State of Wyoming, Office of the Attorney General, Division of Victim Services and Fremont County Attorney Victim Witness Program. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Family Services and Fremont County Commissioners for administration of the Temporary Assistance for Needy Families Community Partnership Initiative on behalf of the Big Brothers Big Sisters of Northwest Wyoming. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to ratify approval of the Volunteers of America Northern Rockies application for 2019-2020 Sub grant funding from the 2018 OJJDP Nonparticipating State Award. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a License for New Construction of Utility Crossing or Encroachment from High Plains Power, Inc. for Country Garden Lane. Motion carried unanimously.

There were no action items in the Priority Mail.

County Commissioners Meeting  
August 13, 2019

There was nobody present for the Public Comment period.

Vehicle Maintenance Supervisor Brad Meredith presented a summary of the two oil bids he had opened at the previous meeting from Bailey Enterprises, Inc. /Bailey Oil Co. and A & I Distributors. Mike Bailey was present in the audience. The bids were reviewed. Meredith stated his recommendation was to accept the bid from A & I Distributors, the current supplier, for the Citgo products. He stated his concern of whether Shell hydraulic fluid meets John DeereHyguard specifications. Larry Allen moved, Jennifer McCarty seconded, to approve the recommendation of the Vehicle Maintenance Supervisor to accept the low bid from A & I Distributors for the Citgo oil products. Voting against the motion: Travis Becker, Clarence Thomas and Jennifer McCarty. Motion failed. Clarence Thomas moved, Jennifer McCarty seconded, to accept the bid from Bailey Enterprises for Shell oil products for FY 2019-2020. Voting against the motion: Larry Allen. Motion carried.

Larry Allen moved, Jennifer McCarty seconded, to approve a Bank of the West Credit Card Application for Lead Mechanics Jared Hall and Kenny Haslam with a \$5,000 credit limit. Motion carried unanimously.

Sheriff Ryan Lee presented a monthly report. He stated there is a Kitchen Manager position vacant and requested permission to rehire. Jennifer McCarty moved, Clarence Thomas seconded, to authorize rehiring a Kitchen Manager position not to exceed \$35,400. Motion carried unanimously. He stated there will be a vacancy for a Criminal Investigator that will most likely be filled internally. Jennifer McCarty moved, Clarence Thomas seconded, to authorize refilling a Criminal Investigator position not to exceed \$50,000. Motion carried unanimously.

Commissioner Clarence Thomas was absent for the remainder of the meeting for personal reasons.

County Coroner Mark Stratmoen provided a monthly update.

Discussion on the Department Head evaluation process was postponed until the following meeting.

Commissioner meeting reports were given.

Vice-Chairman Larry Allen read a letter of resignation from Fair Board Chairman Darin Coyle, effective August 9, 2019. Larry Allen moved, Jennifer McCarty seconded, to accept the resignation with sincere regret. Motion carried unanimously.

Building Maintenance Supervisor J.R. Oakley briefly joined the meeting to inform the Board that he just received notice from the Department of Environmental Quality that the County's application for a Public Facilities Grant for the Detention Facility Security Upgrade is complete. With the conclusion of the required Public Comment advertising period, the application is complete and eligible for review at the State Loan and Investment Board meeting on October 3<sup>rd</sup>.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session regarding personnel. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Jennifer McCarty moved, Larry Allen seconded, to adjourn the meeting at 10:35 a.m. and reconvene for a Regular Meeting on August 20, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD