

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
AUGUST 6, 2019

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held July 23, 2019, as amended. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to accept the bills for payment. Chairman Becker abstained from voting on The Print Shop voucher. A travel voucher for the Fremont County Prevention Program, withheld from approval from the previous meeting pending contract review on mileage reimbursement rates, was discussed. It was determined that the voucher to resubmitted to claim the County rate (\$.40/mile) vs the State rate (\$.58/mile). Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
A & I Distributors	Vehicle Maintenance	Parts/Supplies	\$105.70
Ace Hardware Riverton	Segregated	Materials/Supplies	\$140.07
Albright, Harold	Planning	Reimburse Mileage	\$67.20
Ameda Inc	Public Health	Supplies	\$1,896.00
American Family & Life Insurance	Segregated	Insurance	\$8,819.35
American Heritage Life Insurance	Segregated	Insurance	\$20.70
Bell Milby, Susan A.	Detention Center	Inmate Medical	\$175.00
Black Hills Energy	Segregated	Utility Service	\$2,097.91
Bloedorn Lumber Lander	County Buildings	Materials/Supplies	\$141.56
Bloedorn Lumber Riverton	County Buildings	Materials/Supplies	\$4.49
Blue Cross Blue Shield of WY	Co Admin	Health Insurance Claims	\$839,101.83
Bobcat of the Big Horn Basin, Inc	Capital Asset Acquisitions	Compact Excavator	\$79,282.03
Bomgaars Supply Inc	Transportation	Materials/Supplies	\$33.98
Breadboard, Riverton	Search & Rescue	Meals	\$104.89
Burden, Dan	County Buildings	Alarm Services	\$1,083.50
C C & G, Inc	Peterson Bridge	Construction	\$9,264.56
Central Wyoming College	Dispatch Center	Tower Lease	\$973.00
Charter Communications	Computer Services	Internet	\$109.98
Child Support Services/ORS	Payroll	Child Support	\$564.00
Children's Advocacy Project Inc	Health & Welfare	Allocation	\$5,000.00
Circuit Court of the Ninth District	Payroll	Garnishment	\$314.35
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$2,060.00
CNA Surety	Detention Center	Notary Bond	\$50.00
Coast to Coast Computer Products Inc	Segregated	Computer Supplies	\$2,053.26
Colonial Life & Accident Insurance	Segregated	Insurance	\$165.22
Desert Mountain Corporation	Transportation	Road Material	\$55,696.62
Dierks, Richard	Transportation	Reimbursement	\$150.00
Dubois Telephone Exchange	Segregated	Telephone	\$601.78
Fleetpride Inc	Vehicle Maintenance	Parts	\$244.72
Fremont Counseling Lander	Health & Welfare	Title 25	\$290.00
Fremont County Fire	Forest Reserve	Title III	\$5,935.50
Fremont County Treasurer	Co Admin	Health Insurance	\$325,646.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$197,942.12
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$41,508.34
Fremont County Treasurer	Health Benefit Plan	Research Fee	\$1,422.05
Fremont Motor Riverton Inc	Vehicle Maintenance	Parts/Supplies	\$107.43
Fremont Motors Lander	Vehicle Maintenance	Parts/Supplies	\$606.30
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$2,836.11
Glassow, Jan	Search & Rescue	Reimburse Expenses	\$53.12
Globalstar USA	Search & Rescue	Satellite Phone	\$370.34
Great West Trust	Segregated	Wyoming Benefits	\$8,050.00

County Commissioners Meeting
August 6, 2019

Huff Sanitation LLC	Prevention Program	Services	\$200.00
I State Truck Center	Vehicle Maintenance	Parts	\$91.10
Kairos Communications /County 10	Prevention Program	Advertising	\$1,100.00
Kisling, Lisa	Public Defender	Office Rent	\$450.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$1,220.60
Lander, City of	County Buildings	Water/Sewer	\$3,547.86
Larry H Miller Super Ford Corp.	Capital Asset Acquisitions	2019 Ford F150	\$26,933.00
Lazzari, Bailey	Public Defender	Office Rent	\$450.00
Matthew Bender & Co., Inc	District Court	Statutes/Rules	\$1,978.68
McKee Medical Center	County Coroner	Autopsy Fees	\$784.00
Midwest Connect	Support Services	Postage Machine Supplies	\$283.50
Miller, Margaret	District Court	GAL Office Rent	\$150.00
Moore, Christy L.	Detention Center	Inmate Uniform Repairs	\$241.00
Murdoch's Ranch & Home Supply	County Sheriff	Supplies/Equipment	\$84.99
National Business Systems Inc	County Treasurer	Prepaid Postage	\$1,000.00
NCPERS Group Life Insurance	Segregated	Insurance	\$880.00
Nelson Engineering	Horse Creek Road Recon	Surveying Services	\$1,963.60
New York Life Insurance	Segregated	Insurance	\$233.54
Noble Medical, Inc	County Sheriff	Drug Testing Supplies	\$402.11
Norco Inc	Segregated	Supplies	\$4,777.24
Northern Arapaho Child Support	Payroll	Child Support	\$598.78
Office Shop Inc., The	Segregated	Service Agreements	\$6,622.31
Osage Industries, Inc	Vehicle Maintenance	Siren	\$271.35
Overhead Door Inc	Segregated	Services/Supplies	\$293.52
Peterbilt of Wyoming	Segregated	2020 Peterbilt Truck	\$144,367.00
Post and Associates	Detention Center	Medical Exam	\$400.00
Print Shop, The	County Treasurer	Printed Office Posters	\$30.00
R T Communications	Segregated	Telephone Services	\$538.81
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$6,950.00
Reed's Moghaun Office Supply	Detention Center	Office Supplies	\$24.95
Remote Satellite Systems	Search & Rescue	Equipment	\$122.68
Riverton Circuit Court	Segregated	Garnishments	\$702.55
Riverton Ready Mix	County Buildings	Ready Mix Delivery	\$346.00
Riverton, City of	County Buildings	Water/Sewer	\$1,317.64
Rocky Mountain Information	County Sheriff	Membership Dues	\$200.00
Sagewest Health Care	Segregated	Inmate Medical	\$22,312.41
Schoneberger, Valerie	District Court	GAL Office Rent	\$150.00
School Specialty, Inc.	Planning	Office Supplies	\$72.01
Secretary of State	County Clerk	Notary Fee	\$30.00
Segregated	Health Promotion	Wellness Reimbursement	\$100.00
Semi Service, Inc	Capital Asset Acquisitions	Equipment/Truck Setup	\$135,499.06
Shoshoni, Town of	County Buildings	Water/Sewer	\$54.00
Six Robblees' Inc	Vehicle Maintenance	Parts	\$165.90
Skaggs Companies, Inc	County Sheriff	Uniforms/Supplies	\$70.97
Spoonhunter, Leslie	Fremont County WIC	Reimburse Expenses	\$174.00
State Disbursement Unit	Payroll	Child Support	\$1,119.00
State of Wyoming, Public Defenders Office	Public Defender	Office Rent	\$1,650.00
Stroupe Pest Control Inc	Segregated	Pest Control	\$415.00
Taylor Creek Exxon	County Sheriff	Car Wash	\$11.00
Terrance R. Martin PC	Segregated	Contractual Svcs/Office Rent	\$2,887.50
Total Net Salaries	Segregated	Salaries	\$656,497.08
Transmetron Inc	Detention Center	Drug Test Kits	\$594.60
Traveling Computers	Computer Services	Supplies/Services	\$819.50
Valley Lumber & Supply Co Inc	Segregated	Materials/Supplies	\$206.85
Verizon Wireless	Segregated	Cellphones	\$270.68
Western Printing, Inc	County Clerk	Printed Supplies	\$405.67
Whiting Law, P.C.	District Court	Professional Services	\$3,142.50
Wilkerson, James A, IV, MD PC	County Coroner	Autopsy	\$1,175.00
Wind River Towing	County Sheriff	Vehicle Towing	\$275.00
WY Dept of Transportation	Vehicle Maintenance	Transfer County Plates	\$4.00
WY DEQ	Transportation	Permit	\$400.00
WY Law Enforcement Chaplains Assoc.	County Sheriff	Registration Fees	\$200.00
WY SDU	Payroll	Child Support	\$1,034.00
Wyo Child Support Enforcement	Segregated	Child Support	\$750.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$16,267.96
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$7,540.00

County Commissioners Meeting
August 6, 2019

Wyoming Financial Insurance	County Clerk	Notary Bond	\$50.00
Wyoming Retirement System	Co Admin	Contributions	\$149,713.10
Wyoming.com	Segregated	Internet	\$3,074.02

Chief Civil Deputy Jodi Darrough reviews all contracts before the Commissioners' signature and will continue to inform the Commissioners of items of concern she sees on any contract. Specifically, she will flag any reference to State reimbursement rates overriding County reimbursement rates.

The following items in the Signature File were reviewed: 1) Standard Agreement for Professional Services with DOWL for Willow Creek Road Shoulder Repairs (approved the previous meeting); and 2) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to approve the following Fremont County Bank of the West Credit Card Applications for Rachel Fisk, Terry Morstad and William Dillon with credit limits of \$2,500. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to amend the motion of July 23, 2019 to approve the edited version of the Fuel Supply Contract between Fremont County Government, Fremont County Solid Waste Disposal District and Bailey Enterprises, Inc./Bailey Oil Company. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Memorandum of Understanding between the City of Riverton, City of Lander and Fremont County to contribute funds for the fiscal year 2019-2020 to meet the minimum revenue guarantee assuring commercial air service to Fremont County. Motion carried unanimously.

Items in the Priority Mail were reviewed. Commissioner Larry Allen acknowledged receipt of the Midvale Irrigation District and LeClair Irrigation District Assessment Rolls for the year of 2019. A Bureau of Reclamation request for comments for a Laterals Rehabilitation Project Conversion for Midvale Irrigation District was acknowledged and forwarded to the Transportation Superintendent and Fremont County Historic Preservation Commission. Comment deadline is August 23rd. It was noted that the Rocking the Winds application for a 24 Hour Malt Beverage permit was not issued as the applicant could not provide approval from the Intertribal Council in time for the event scheduled August 26-28, 2019.

Capital Revolving Fund information was submitted for FY 2019-2020 asset acquisitions. Larry Allen moved, Jennifer McCarty seconded, to accept the four bids from Fremont Motors Company for Sheriff Patrol Trucks in the amount of \$48,321.92 each. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to accept the bid from Fremont Chevrolet Buick GMC for a Chevrolet 2500 Pickup in the amount of \$40,215.00 for the Vehicle Maintenance Department. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to accept the bid from Auto Truck Group for two Henderson 12" plows for a total of \$22,812.00 for the Transportation Department. Motion carried unanimously. A bid for a FY 2018-2019 approved purchase for a Peterbilt Transport Truck System was reviewed. Larry Allen moved, Jennifer McCarty seconded, to approve the bid from Peterbilt of Wyoming in the amount of \$273,181.06. Motion carried unanimously.

Chairman Travis Becker updated the Commissioners on an access issue on Little Warm Springs Road. The owners of Three Spears Ranch had placed, or caused to be placed, an obstruction across the County's right-of-way for said Road, in the form of a rope tied across a cattle guard. A citizen in the area had taken a photo of the obstruction and then subsequently removed the rope and delivered it to Commissioner Becker as evidence. Chief Civil Deputy Jodi Darrough stated a third Cease and Desist letter will be served on Three Spears Ranch, which cites the violations involved in such action.

In another matter, Chief Civil Deputy Jodi Darrough reviewed the Stipulated Motion to Dismiss in the Mountain Construction, Inc. v. Fremont County Government suit. She stated the Order is expected to be signed this week dismissing the action with prejudice.

County Clerk Julie Freese stated the Joint Select Committee on Tribal Relations Legislative Committee will be held in Fort Washakie on August 19-20. At 1:30 p.m. on August 19th is an agenda topic "Tribal ID for Voting" of which she will participate. She stated there is draft legislation being proposed to put driver's license numbers on Eastern Shoshone and Northern Arapaho Tribal ID's, along with the last four numbers of a social security numbers. Commissioner Thomas stated government to government relations with the Intertribal Council and Commissioners has not happened and he is not aware of any of their concerns regarding this issue as a result.

Transportation Superintendent Billy Meeks was joined by HDR Engineer Kyle Lehto who presented several documents in relation to the Peterson Road Structure Replacement Project and Contractor CC&G. Larry

Allen moved, Jennifer McCarty seconded, to approve a Certificate of Substantial Completion effective May 9, 2019. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Certificate of Final Completion effective May 30, 2019. Motion carried unanimously. Lehto stated two Warranties were submitted, the traditional one year warranty on the project improvements including materials, equipment and workmanship and a three year warranty on project improvements including materials, equipment and workmanship related to the mailbox pads installed. Larry Allen moved, Jennifer McCarty seconded, to approve the one and three year Warranties. Motion carried unanimously. Change Order No. 1 was presented to adjust the estimated bid quantities to final installed quantities. The Original Contract Price was \$440,935.00 and the Change Order represents a decrease of \$53,521.75 for a total Contract Price of \$387,413.25. Larry Allen moved, Jennifer McCarty seconded, to approve Change Order No. 1. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve Contractor's Application for Payment of \$9,264.56 to close out the project. Motion carried unanimously. Chairman Becker thanked Lehto for his oversight of the project and stated he has received positive feedback. In closing, Lehto stated the Postal Service has decided not to remove the temporary mailboxes placed on 8 Mile Road as they may decide to use them permanently.

Steve Lee, Lee Excavation, joined Billy Meeks to speak for landowner John Falls who has property encompassing part of the Shoshone Lake Road. Mr. Falls has offered to purchase gravel and fuel in exchange for the County providing equipment and labor to improve the Road from Baldwin Creek Road up to the base of the mountain. The Commissioners were agreeable to further discussion; however, cited concerns including no winter maintenance on this Road, possible liability, future expectations and setting a precedence. Meeks stated the funding for the project is not in his budget for the fiscal year, if approved by the Board. County Planning Supervisor Steve Baumann was present in the audience and he stated that, due to the size of anticipated lots if sold in the future (over 35 acres), subdivision rules and regulations would not be required. Chairman Becker asked Meeks and Lee to develop actual costs and work with the County Attorney's Office regarding contractual agreements and liability issues and report back.

Bills Meeks gave a Transportation Department report. The hot mix schedule he relayed the previous meeting has changed due to heavy activity on Webbwood so the operation moved to the Pavillion area on Monday. He will send a schedule of roads to receive the hot mix and their scheduled times for the Commissioners' information. He is following up on the stockpile agreement for Dry Creek Road. He stated the eagle has left its nest so graveling can commence in the area. Magging was taking place in the Dubois area until Sunday when a gully washer occurred and East Fork and Fish Hatchery Roads had culverts washed out and the mag recently applied washed away. They are continuing work on other Dubois area roads, Trail Lake Road and Little Warm Springs Road.

Vehicle Maintenance Supervisor Brad Meredith opened bids received for oil products for both shops. Bids were opened from A & I Distributors and Bailey Enterprises. A & I Representative Ryan Grosulak and Bailey Enterprises representatives Mike Bailey and Dan Watson were present in the audience. Meredith had requested bids on Shell, Sinclair, Citgo and Puris products from the bidders for various types of oils. The Board took the bids under advisement to give Meredith time to prepare a spreadsheet of all the bids for comparison purposes and asked him to make a recommendation to them at their August 13th meeting.

Brad Meredith stated interviews had taken place for a Lander Mechanic and he recommended hiring Leroy Rossi for the position, at a beginning salary of \$47,000. Larry Allen moved, Clarence Thomas seconded, to approve the recommendation. Motion carried unanimously.

Brad Meredith began the discussion regarding County logos. He presented a spreadsheet totaling 40 vehicles at an estimated cost of \$15/vehicle for a total cost of \$600 to replace the logos on County vehicles. He distributed a photo of one of the current county logos affixed to a Planning Department vehicle that is in immediate need of replacement. He stated several departments have their own logos (Roads, Vehicle Maintenance, Building Maintenance) and recommended these not be changed. County Clerk Julie Freese read the current Policy as follows "all County owned vehicles shall be clearly marked with a standard, permanent county logo as adopted by the County Commissioners (a minimum size of 12" x 12" with the outline of Fremont County in an appropriate color, with the wording Fremont County Government, or if requested by the Department, the exact Department name after Fremont County such as Sheriff, Assessor, Health Nurse, etc.). It further reads "the only vehicles that are exempt from this policy are those vehicles that are under cover. No vehicle shall be delivered to an Elected Official or department until it is fully and properly equipped and has a permanent county logo attached. As of January 8, 2013, all current logos on vehicles are grandfathered in until the vehicle is replaced." If this is not adhered to, the Policy would need

County Commissioners Meeting
August 6, 2019

to be changed. Meredith presented several options for a new county logo and discussion was held on how to proceed (contest to develop new logo, design it the same as the new website design logo, etc.). Commissioner Michael Jones stated consistency should be adhered to and Meredith was asked to continue working on the project and come up with a process to move forward.

A Public Notice was advertised requesting comment on Fremont County's submission of a grant application for Abandoned Mine Land Grant funding for a public facilities project that will provide a Fremont County Detention Facility security retrofit. Comments were due by July 31st. Building Maintenance Supervisor JR Oakley was present in the audience. It was affirmed that no comments had been received, for or against the project. The Public Notice is a requirement of the grant application process.

Fremont County Extension Educators Alex Malcolm and Chance Marshall and Administrative Assistant Kim Collins were present for Collins to announce her retirement August 30th, after 33 years of service to Fremont County Extension. They requested permission to move Secretary Rachel Fisk into the Administrative Assistant position and advertise for the Secretarial position to be located in the Riverton office. Fisk has been working in the Extension Office for three years and has a Master's Degree in Accounting and for these reasons, they recommended she receive the current salary that Collins is making. The salary that will be advertised for the Secretarial vacancy is \$31,500. Larry Allen moved, Clarence Thomas seconded, to promote Rachel Fisk to the Office Manager position at a salary of \$44,935, effective August 30, 2019, and advertise for the Secretary vacancy. Motion carried unanimously. In closing, Malcolm stated Collins has been an invaluable resource and will be missed and the Commissioners likewise stated their appreciation to Collins.

Fremont County Museums Director Scott Goetz presented an annual report for 2018-2019. Included was information on Programs, Acquisitions/Accessions, Maintenance, Self-Generated Revenue and Marketing information for all three Museums. Visitation at the Museums totaled 1875 for Dubois, 4782 for Lander and 520 for Riverton, for a total combined visitor number of 7177. Exhibit installations at each Museum was also detailed. In other business, Scott Goetz reported on an impending part-time vacancy at the Pioneer Museum. Jennifer McCarty moved, Michael Jones seconded, to authorize refilling the part-time vacancy. Motion carried unanimously.

Commissioner meeting reports were given.

Commissioner Clarence Thomas stated the Extension personnel had informed him last week of Kim Collins' retirement date. He stated Representative Clifford approached him regarding the tribal ID discussion and he felt the matter is being dealt with. County Clerk Julie Freese stated that following the last election, the Election Office was heavily criticized regarding not being able to use tribal ID's instead of driver's license. Freese reiterated that the first form of identification is a driver's license, per Federal and State law. She herself did the voter registration drives on the Wind River Indian Reservation and said nobody was rejected from registering. Every state has to have a Memorandum of Understanding with Vital Records, Department of Criminal Investigation and WYDOT, which is why using a driver's license is the first document required. If you don't own a driver's license, a voter must give the last four digits of their social security number and then they may use that another photo ID such as a tribal ID to prove who they are. The upcoming suggestion for new legislation is to add driver's license numbers (if any) and the last four digits of their social security number to tribal ID's so that tribal members may just produce their Tribal ID when voting (as long as the driver's license number is on their tribal ID). As this would only pertain to Eastern Shoshone and Northern Arapaho Tribes in Wyoming, there was concern that this would not include any other tribal ID's that were not of the two local tribes. Representative Andrea Clifford strongly urged those attending the meeting to work on changes to the Federal Law which would affect the 500 plus tribes across the United States. Freese again stated the issue would be discussed at the upcoming Joint Select Committee on Tribal Relations Legislative Committee meeting scheduled at Fort Washakie on August 19, 2019.

Vice-Chairman Larry Allen and Commissioner Michael Jones attended a meeting regarding Title 25 transport issues with AMR and Chief Civil Deputy Jodi Darrough. AMR is willing to lease the County transport vehicle and work with staff to provide transports. Chairman Becker will schedule a meeting with County Attorney LeBrun and Deputy Stebner to continue discussion on transport issues for Title 25 patients. Commissioner Allen participated in judging at the Fremont County Fair and will attend a Fair Board monthly meeting later in the week.

County Commissioners Meeting
August 6, 2019

Commissioner Jennifer McCarty attended the Planning Commission monthly meeting. She attended the Fremont County Association of Governments monthly meeting and suggested those members attend an upcoming Commission meeting to discuss several issues (Census, 1% tax and new tax, etc.).

Commissioner Michael Jones reviewed the report received at the last Fremont County Solid Waste Disposal District meeting titled "District's Operational Layout and Future Considerations" that covers site specific descriptions of the services offered, site life details, pending and probable changes that need to be considered, and future construction needs. He suggested they come to a September Commission meeting to review the report in depth with the Commissioners. He attended the Library Board meeting. He reiterated the immediate need for Board Training.

Chairman Travis Becker continues discussion with the Dubois Mayor regarding right-of-way issues on Horse Creek Road, along with the right-of-way issue on Little Warm Springs Road. The Wyoming Court Security Commission will meet at the Fremont County Justice Center on August 14th for their August meeting and to tour the facility. All Commissioners are invited to attend.

County Clerk Julie Freese is working on implementing the new time card system. She has been experiencing some issues with County credit cards and will look into the School Association card option again.

Discussion was held on upcoming Department Head evaluations and the process the Commissioners would like to use. The issue was taken under advisement.

There being no further business, Larry Allen moved, Clarence Thomas seconded, to adjourn the meeting at 11:40 a.m. and reconvene for a Regular Meeting on August 13, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD