

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
JULY 9, 2019

### **FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Deputy Clerk Margy Irvine was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held July 2, 2019, as amended. Chairman Becker abstained due to his absence at said meeting. Motion carried.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Chairman Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
Ace Hardware Lander	Search & Rescue	Materials/Supplies	\$350.34
Albright, Harold	Planning	Reimburse Expenses	\$67.20
AlSCO Inc	Segregated	Laundry	\$259.32
API Systems Integrators	County Buildings Detention	Services	\$2,303.00
Aranow, Elizabeth	Search & Rescue	Reimburse Expenses	\$546.15
Bailey Enterprises, Inc	Inventory	Fuel	\$17,385.85
Bank of the West	Segregated	Credit Card Charges	\$37,193.63
Bloedorn Lumber Lander	County Buildings	Materials/Supplies	\$181.85
Blue Knight Security LLC	Detention Center	Inmate Transport	\$843.42
Bowdel Steven P.	Detention Center	Medical Services	\$1,437.50
Capital Business Systems Inc	Segregated	Contracts	\$749.00
Cardio Partners, Inc	Public Health Emergency Prep	AEDs	\$7,375.00
Carroll Septic Service	County Buildings	Services	\$105.00
Clair, Kelli	Detention Center	Contract Services	\$1,687.50
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$3,667.00
Dubois Search & Rescue	Search & Rescue	Reimburse Expenses	\$687.99
Fett, Joyce	Search & Rescue	Reimburse Expenses	\$77.33
Fremont County Fair	Health Promotion	Wellness Reimbursement	\$600.00
Fremont County Fire	Health Promotion	Wellness Reimbursement	\$900.00
Fremont County Library System	Health Promotion	Wellness Reimbursement	\$900.00
Fremont County Solid Waste	County Buildings	Dump Fees	\$25.00
Fremont County Weed & Pest	Health Promotion	Wellness Reimbursement	\$1,290.00
Fremont Motors Lander	Vehicle Maintenance	Parts/Supplies	\$183.19
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$386.00
Glassow, Jan	Search & Rescue	Reimburse Expenses	\$27.88
Grainger	County Buildings Detention	Materials/Supplies	\$123.12
Kairos Communications /County 10	Segregated	Advertising	\$1,525.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$995.03
Lander Valley Physicians Practice	Detention Center	Inmate Medical	\$828.00
Lander, City of	Segregated	Water & Sewer	\$3,405.45
Leonard, Anthony G.	Detention Center	Inmate Medical Services	\$1,320.00
Matthew Bender & Co., Inc	County Attorney	WY Statutes	\$1,021.24
McKay, Katherine G.	District Court	Court Appointment	\$540.00
Meredith, Brad	Vehicle Maintenance	Reimburse Expenses	\$142.80
Miller, Margaret	District Court	GAL Office Rent	\$150.00
Moore, Christy L.	Detention Center	Inmate Uniform Repairs	\$271.75
Mountain Dental PC	Detention Center	Inmate Medical	\$470.00
Mountain West Towing LLC	Abandoned Vehicles	Vehicle Towing	\$89.00
Mr D's Food Center Inc	Search & Rescue	Supplies	\$749.93
Nelson Engineering	Horse Creek Road Reconstruction	Surveying Services	\$3,248.65
Norco Inc	County Buildings	Supplies	\$4,326.12
Office Shop Inc., The	Detention Center	Service Agreement	\$85.95
One Stop Market	Search & Rescue	Supplies	\$889.14
Palace Pharmacy	Detention Center	Inmate Rx's	\$19,499.70

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Post, Raymond	Planning	Car Wash	\$11.51
Premier Vehicle Install., Inc.	Capital Asset Acquisitions	Vehicle Set Up	\$11,861.33
Print Shop, The	County Sheriff	Printed Office	\$437.00
Pro Repair Plus	Abandoned Vehicles	Vehicle Towing	\$400.00
Relx, Inc.	County Attorney	Research Subscription	\$595.00
Riverton Search & Rescue	Search & Rescue	Reimburse Expenses	\$588.50
Riverton, City of	Economic Development	Airport Allocation	\$215,000.00
Rocky Mountain Power	Segregated	Utilities	\$11,142.64
Sagewest Health Care	Detention Center	Inmate Medical	\$32,836.41
Schoneberger, Valerie	District Court	GAL Office Rent	\$150.00
Segregated	Health Promotion	Wellness Reimbursement	\$3,300.00
Shirts & More, Inc	County Buildings Detention	Decal/Window Covering	\$1,200.00
Shoshoni, Town of	Transportation	Water/Sewer	\$54.00
Snider, Yvonne	Sheriff Victim Services	Reimburse Expenses	\$384.00
Sweetwater County Sheriff	Detention Center	Inmate Housing/Medical	\$16,990.60
Sysco Montana, Inc	Detention Center	Inmate Supplies	\$3,946.33
Trehearne, Randy	Detention Center	Reimburse Expenses	\$30.00
Tweed's Wholesale, Co	Segregated	Supplies/Inmate Board	\$1,544.59
Verizon Wireless	Segregated	Cellphone Services	\$309.06
WCS Telecom	Segregated	Phone Services	\$552.65
Wind River Radiology PC	Detention Center	Inmate Medical	\$439.00
Wind River Unity Council	Prevention Program	National Unity Conference	\$3,375.00
Wyoming Machinery Co	Segregated	Parts/Services	\$24,641.58
Wyoming Waste Systems	Segregated	Waste Removal	\$2,748.20

The following items in the Signature File were reviewed: 1) Sympathy card; and 2) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a Settlement Agreement and Mutual Release with Mountain Construction, Inc. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a License for New Construction of Utility Crossing or Encroachment submitted by Spectrum Pacific West LLC for Mortimore Lane. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Western Surety Company Official Bond and Oath for Rebecca Ruth Darnell, Commissioner for the Jeffrey City Water & Sewer District. Motion carried unanimously.

There were no action items in the Priority Mail.

The Public Comment period was held with nobody present.

Chief Civil Deputy Jodi Darrough briefed the Commission on an amendment being made to the Big Cottonwood Ditch Agreement which should be ready for signature at the following meeting.

Commissioner meeting reports were given:

Commissioner Clarence Thomas asked that Public Health Nurse Supervisor Kathleen Laidlaw and Emergency Preparedness Coordinator Traci Foutz attend the following meeting to provide a budget update as related to requested expenditures.

Vice-Chairman Larry Allen had met with Fremont County Fire District Fuels Coordinator Ron Wempen, for a preview of the 2019 Fremont County Community Wildfire Protection Plan which will be presented to the Commissioners later in their meeting. He commended the District's efforts on updating the Plan for Fremont County.

Commissioner Mike Jones asked for clarification on the Riverton Airport Subsidy voucher that was approved earlier in the meeting. Vice-Chairman Allen, liaison on that board, reviewed the cash flow requirements required for the Airport.

Chairman Travis Becker has been working with the Dubois Mayor and gave an update on the easements for Horse Creek Road as related to two landowners in that area. The water project on the Road is taking place in preparation of actual road work by the County next year. He received a call from the WYDOT Director in response to the Commissioner's letter regarding cash flow concerns for the Wind River Transportation Authority. He felt the discussion produced a better understanding of both parties.

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W.S. § 18-3-515 "Preparation and publication of annual statements" was reviewed as related to the County Commissioners duty to request a statement of the receipts and expenditures of the county during the preceding 12 months setting forth the source and amount of all receipts and the purpose and the amount of all expenditures to be prepared upon reconciliation of all accounts by the county treasurer and county clerk, no later than September 30<sup>th</sup>. Larry Allen moved, Jennifer McCarty seconded, to request said statement by the county treasurer and county clerk by the deadline of September 30, 2019. Motion carried unanimously.

The annual review of the Fremont County Benefits Handbook section 1.T. Death Benefit was held. Beneficiaries of full-time employees are entitled to receive a total sum of \$10,000 and those of part-time employees receive \$5,000. Larry Allen moved, Clarence Thomas seconded, to approve the Death Benefit for FY 2019-2020 with funding through the Health Benefit fund. Motion carried unanimously.

Building Maintenance Supervisor J.R. Oakley reviewed the State of Wyoming Department of Environmental Quality, Abandoned Mine Land Division, Abandoned Mine Land Public Facilities Grant Program application for the Fremont County Detention Facility Security Upgrade in the amount of \$1,500,000.00. Present in the audience was Detention Building Maintenance Custodian Shawn Dennis and Financial Assistant Joe Felix. Fremont County will provide a match of \$400,000.00 from the Capital Revolving Fund. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2019-12 "Authorizing submission of an Abandoned Mile Lands Public Facility Grant Application on behalf of the Governing Body for the Fremont County Detention Facility Security Retrofit". Motion carried unanimously. Oakley and Felix will provide a final review of the grant application and the required Public Notice regarding the grant application will begin July 14, 2019 and comments will be accepted through July 31, 2019. Chairman Becker, who assisted in writing the grant, also expressed appreciation to Oakley and Felix for their enormous amount of work which was required to compile the grant application.

County Coroner Mark Stratmoen provided a monthly update. He was not aware that body bags would cost 20% more than anticipated in the budget, resulting in an additional \$600 to the cost of their usual order of 150 bags. This is the largest single item planned for the operating supplies budget line item and will start out FY 2019-20 by making that line item a negative number. He was happy to report the 4.5 year Wind River Life Center cemetery project has been completed. He thanked Vice-Chairman Allen for his perseverance and donating materials and equipment as well as Transportation Superintendent Billy Meeks and Administrative Secretary Jill Johnson for their assistance in building the fence.

Coroner Stratmoen proceeded to present a mid-year summary (January 1, 2019 through July 1, 2019) as follows: There have been 169 recorded deaths, of which 76 (44.9%) were Coroner cases (69 cases in 2018). So far for this time period, the total number of cases "non-natural" in manner (accident, homicide, suicide, undetermined) is 42% of the total coroner cases (a substantial increase from 25% in 2018). Of those: accidental deaths is 22 (10 more than 2018); suicide deaths is 5 (1 more than 2018); homicide deaths total 5 (4 more than 2018). Motor-vehicle/Traffic Deaths have totaled 8 (5 more than 2018). Five deaths were drug and/or alcohol related, one is pending toxicology; two of the eight were pedestrian deaths; one motorcycle death. Drugs and Alcohol related deaths account for 31% of Coroner cases and 66% of the non-natural deaths. Drugs and/or alcohol were involved in all five homicide (100%), four of the five suicides (75%) and 55% of the accidental deaths. Alcohol remains the number one drug in related deaths (16); Cannabis is number two (5); Methamphetamines are number three (3) and Opioids has dropped down to 0 for this time frame.

County Planner Steve Baumann presented a plat of Speyer Ranch Subdivision Lot 3, Re-Subdivision. The Subdivision is located approximately 4.6 miles south of Lander on the east side of Highway 789. The Subdivision was created in 1978 and Lot 3 sold in 1993. In 2001, Lot 3 landowners sold their daughter a metes and bounds described two acre of Lot 3, thereby splitting the lot without a replat. Both parcels of land are now for sale and there is a desire to move one of the parcel lines to ensure setbacks for buildings are in place. To facilitate the sale, and to follow Fremont County Subdivision Regulations, the former Lot 3 will now be formally divided into Lots 3A and 3B. Protective covenants were put in place in 1978. A comment letter was received from Enterprise Ditch Company, the legal entity representing the Enterprise Ditch, a lateral of which flows through the lot. They noted that the owners of the two new lots 3A and 3B will share the cost for one share in the Ditch Company. The Fremont County Planning Commission approved the Plat on a unanimous vote. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Speyer Ranch Subdivision Lot 3, Re-Subdivision. Motion carried unanimously.

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Steve Baumann reviewed the process used to solicit bids for the Fremont County Fuel Bid. A mass e-mail was sent to the WYDOT list of 24 Wyoming fuel vendors, requesting bids for purchase and delivery of fuel at the four Fremont County controlled distribution sites and two Fremont County Solid Waste Disposal District facilities. These requests were to include delivery to all facilities and individual markup costs associated with each delivery considering June 19<sup>th</sup> as the cost basis date. These requests also required a separate cost associated with markups for "winter blend" fuels. Bids were due July 1<sup>st</sup> by 11:00 a.m. and two bids received from Bailey Enterprises of Riverton and HOMAX Oil Sales of Casper. At that time, it was determined that only the Bailey Enterprises bid provided all the information necessary to qualify under the terms of the bid. Under the terms of the bid documents, Bailey's price for delivered unleaded fuel will increase by \$0.05 per gallon while the price for diesel will decrease \$0.01 per gallon, and assuming fuel usage similar to the last 12 months, covering all facilities contained in the bid, the new contract will cost an additional \$4,100 per year. Jennifer McCarty moved, Clarence Thomas seconded, to accept the bid submitted by Bailey Enterprises of Riverton for a one year contract with a one year renewal option. Motion carried unanimously. The final contract will be forthcoming.

Transportation Superintendent Billy Meeks was joined by James Gores, James Gores and Associates, who provided an update on the Moneta-Lysite Road Shoulder Improvement Project. They, along with Vice-Chairman Larry Allen, met with R.S. Bennett Construction Company Superintendent, the general contractor, on site yesterday to discuss concerns (scheduling, fencing, culverts, etc.). The contractor will provide a schedule detailing when and where they will be working on the road to better coordinate with other stakeholders in the area. Gores stated the paleontological resource monitoring and cultural resource monitoring will be completed this week and noted that nothing of concern has been found to date. Gores stated that they are following BLM Rules as related to the study requirements. In closing, it was noted that an operator turned over a scraper, there were no injuries to the operator; however, leads to safety concerns.

Dawn Willhelm, Inberg-Miller Engineers, joined the meeting to give an update on Dry Creek Road. Chairman Becker gave an overview of the AML Road project to reconstruct Dry Creek Road from the intersection of State Highway 136 easterly for approximately 4.4 miles to the intersection of the AML Road, then shift the alignment to ALM Road for approximately 1.5 miles, then cut across new terrain for approximately 1.7 miles to intersect the existing alignment near the County line. The project is being funded by Abandoned Mine Land (AML) and the Wyoming Business Council, with the County providing project oversight and will take over maintenance after completion. Willhelm informed the Board that earthwork and culvert work has taken place from Mile Marker 148 to the end of the project at the Natrona County line. Oftedal Construction, Inc. Superintendent has stated they will start hauling crushed base out of Pathfinder Pit. Work cannot proceed from mile marker 106-148 due to a Golden Eagle within the one mile buffer until August 1<sup>st</sup> or until birds vacate nest. BLM issued an exemption so construction could continue within one mile of one active Ferruginous Hawk nest and they concluded that topography is providing adequate protection from disturbances to the Ferruginous Hawk located 0.75 miles of the Road. There may be a shortfall of aggregate at Pathfinder, a final determination needs to be made and then the contractor will hire the material to be hauled from Rattlesnake Quarry to Pathfinder. Chairman Becker expressed concern that the County was promised extra material as per their agreement, in order to maintain the road properly after its completion as there are no other sources in the area. Willhelm expects work to be completed by end of month except for restricted areas and seeding. Water availability was discussed and they are still able to pump out of Lucky Mac 14. Meeks stated he just received the BLM ROW this morning and he will work with the landowner in the area as well to move the project forward. Meeks stated the contractual work for Philp Sheep Co. was completed last week by improving 2000 feet of the "Puddle Springs Road", which was part of earlier negotiations for Right-of-Way and Temporary Construction Easements on their property.

Debra Martin was present to interview for a vacancy on the Fremont County Historic Preservation Commission. Kevin Stewart had earlier been interviewed for the Fremont County Museum Board and was not selected; however, expressed interest in being considered for the Preservation Commission vacancy as well. One 3-year term exists and another anticipated vacancy is expected later in the year. Later in the meeting, Jennifer McCarty moved, Mike Jones seconded, to appoint Debra Martin to a three year term on the Fremont County Historic Preservation Commission. Motion carried unanimously.

Fremont County Fire Protection District Fuels Coordinator/Division Chief Ron Wempen and Fremont County Fire Warden Craig Haslam were present to review the 2019 Community Wildfire Protection Plan. The document is an update to the 2014 Plan which was developed to provide for wildfire protection

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planning for 34 at-risk communities in Fremont County. Funding for the 2019 update has come in the form of a grant through the National Fire Plan and was awarded to Fremont County and administered by the Wyoming State Forestry Division. A portion was used to contract Technical Forestry Services to develop the update. The 2019 plan also addresses the 34 at-risk communities, prioritize these communities on the basis of fire risk, and make recommendations for reducing the impacts of catastrophic fire threatening these communities. Federal and State funding sources consider an approved Plan when appropriating money for fuels reduction and other wildfire preparedness projects. The document will help coordinate activities across jurisdictions and ownerships through the Plan process before an emergency occurs in order to reduce the chance of loss of life, and damages to infrastructure, homes, and natural resources. The Plan further addresses a need for the restoration of fire-adapted ecosystems, and improved forest and rangeland health. A digital version of the Plan is available at the Wyoming State Forestry Fuels Mitigation web page. Various maps included in the Plan were reviewed for Fremont County: 1) Vegetation Condition Class; 2) Example Burn Probability Predictions; 3) Rate of Speed; 4) Heat Predictions; 5) Predicted Flame Lengths; 6) Crown Fire Activity; and 7) Composite Fire Risk Ratings. Of the 34 at-risk communities, specifically discussed was the Beaver Creek Area, a grouping of subdivisions south of Lander, on the west side of U.S. Highway 28, on South Pass. Subdivisions in this area adjoin Forest Service property on their immediate west boundary. Some residences are permanent homes with numerous seasonal homes scattered throughout. Hazard rating for this community is high and recommendations are listed in the Plan for each at-risk community. The At-Risk Community Analysis Process was detailed in a tier structure. Following review of the updated 2019 Plan, Larry Allen moved, Clarence Thomas seconded, to approve the Declaration of Agreement and Concurrence as a member of the local, state and federal partners involved in the development of the Fremont County 2019 Community Wildfire Protection Plan Update. Motion carried unanimously. Vice-Chairman Allen thanked Wempen and Haslam for their extensive work on the Plan.

There being no further business, Larry Allen moved, Clarence Thomas seconded, to adjourn the meeting at 11:55 a.m. and reconvene for a Regular Meeting on July 23, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD