

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JULY 2, 2019

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Chairman Travis Becker was absent for personal reasons. Fremont County Clerk Julie A. Freese was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held June 25, 2019, as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment, with the exception of a voucher to TSI in the amount of \$17,917.58 for a purchase from the Public Health Department. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$1,061.18
American Family & Life Insurance	Segregated	Insurance	\$8,819.35
American Heritage Life Insurance	Segregated	Insurance	\$20.70
Bank of the West Acct Analysis	Investment Pool	Bank Charges	\$917.01
Bill Jones Plumbing & Heating	Segregated	Supplies/Services	\$324.64
Blue Cross Blue Shield of WY	Co Admin	Health Ins Claims	\$657,225.27
Caselle, Inc	Segregated	Annual Support	\$29,104.00
CenturyLink	Agriculture Department	Telephone	\$353.52
Child Support Services/ORS	Payroll	Child Support	\$564.00
Circuit Court of the Ninth District	Payroll	Garnishment	\$634.72
Classic Helicopter Group LLC	Search & Rescue	Helicopter Search	\$2,590.00
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$2,268.00
Colonial Life & Accident Insurance	Segregated	Insurance	\$165.22
Dubois Honda ATV	Search & Rescue	Parts/Service	\$486.23
Dubois Search & Rescue	Segregated	Reimburse Expenses	\$440.80
Dubois Telephone Exchange	Segregated	Telephone	\$601.78
Election Systems & Software, Inc	County Elections	Service Agreement	\$29,661.00
Floyd's Truck Center WY/Jack's Truck	Vehicle Maintenance	Parts	\$318.26
Foutz, Traci L	Public Health Emergency Prep	Reimburse Expenses	\$496.40
Fremont County Treasurer	Co Admin	Health Insurance	\$326,084.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$198,511.10
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$41,818.91
Fremont Motor Riverton Inc	Vehicle Maintenance	Parts/Repairs	\$552.91
Gee, Brian	Search & Rescue	Reimburse Expenses	\$45.34
Gerard, Jonathan M.	District Court	Court Representation	\$6,150.00
Good Place, The	Search & Rescue	Maps	\$72.00
Grainger	County Buildings Detention	Materials/Supplies	\$57.96
Great West Trust	Segregated	Wyoming Benefits	\$8,025.00
Inberg Miller Engineers	Dry Creek Road Improvement	Engineering Services	\$14,291.89
Kenah, Daniel	Search & Rescue	Reimburse Expenses	\$56.07
Kisling, Lisa	Public Defender	Office Rent	\$450.00
Laidlaw, Kathleen	Health Nurse	Reimburse Expenses	\$286.20
Lazzari, Bailey	Public Defender	Public Defender Rent	\$450.00
Lee, William C.	Search & Rescue	Reimburse Expenses	\$27.30
Local Government Liability Pool	Support Services	Insurance Coverage	\$86,229.00
Lopez, Darlene	Attorney Victim Services	Reimburse Expenses	\$52.50
Matthew Bender & Co., Inc	County Treasurer	Books/Supplies	\$400.71
NCPERS Group Life Insurance	Segregated	Insurance	\$880.00
Neopost USA Inc	County Sheriff	Postage Machine Meter	\$178.32
New York Life Insurance	Segregated	Insurance	\$233.54
Norco Inc	Transportation	Supplies	\$49.60
Northern Arapaho Child Support	Payroll	Child Support	\$598.78

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Office Shop Inc, The	Segregated	Service Agreement	\$675.70
Peterbilt of Wyoming	Vehicle Maintenance	Parts	\$153.93
Post and Associates	Detention Center	Medical Exams	\$2,000.00
Premier Vehicle Install, Inc.	Detention Center	Parts	\$207.29
Proforce Law Enforcement	County Sheriff	Ammunition/Supplies	\$3,664.85
R T Communications	Dispatch Center	Telephone Services	\$538.81
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,000.00
Reed's Moghaun Office Supply	Agriculture Department	Office Supplies	\$64.39
Riverton Circuit Court	Segregated	Garnishments	\$322.78
Riverton, City of	County Buildings	Water/Sewer	\$1,120.28
Sagewest Health Care	Detention Center	Inmate Medical	\$1,680.09
Secretary of State	County Clerk	Notary Fee	\$30.00
Skaggs Companies, Inc	County Sheriff	Uniforms/Supplies	\$6,103.00
Stanbury & Strike P.C.	District Court	Court Appointment	\$45.00
State Disbursement Unit	Payroll	Child Support	\$1,119.00
State of Wyoming, Public Defenders Off	Public Defender	Public Defender Rent	\$1,650.00
Stevens, Cynthia B. MD	CAST	Clinical Supervision	\$150.00
Stewart, Jeanna	Maternal Child Health	Reimburse Expenses	\$18.67
Stroupe Pest Control Inc	County Buildings	Pest Control	\$115.00
Sysco Montana Inc	Detention Center	Inmate Supplies	\$3,016.53
Terrance R. Martin PC	District Court	Court Appointed Representation	\$1,346.25
Total Net Salaries	Segregated	Salaries	\$634,979.32
Traveling Computers	Computer Services	Supplies/Services	\$1,284.97
Tweed's Wholesale Co	Detention Center	Inmate Board	\$1,597.90
Tyler Technologies Inc	Segregated	Software Support	\$61,834.60
Valley Lumber & Supply Co Inc	County Buildings Detention	Materials/Supplies	\$28.34
Vericor, LLC	Public Health Emergency Prep	Refrigerator	\$2,636.00
W C C A	County Commission	WCCA Dues	\$24,243.00
W.A.R.M. Property Ins Pool	Support Services	Insurance Coverage	\$109,621.19
Western Printing, Inc	Detention Center	Shipping Services	\$24.75
Whiting Law, P.C.	District Court	Professional Services	\$2,407.50
Wild West Powersports	County Sheriff	Equipment	\$1,109.98
Wind River Gear, Inc.	Search & Rescue	Expenses	\$269.95
WY SDU	Payroll	Child Support	\$1,034.00
Wyo Child Support Enforcement	Segregated	Child Support	\$750.00
Wyo Dept of Workforce Services	Co Admin	Workers Comp	\$18,562.26
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$4,524.00
Wyoming Retirement System	Co Admin	Contributions	\$144,230.63
Wyoming State Forestry Division	Support Services	Emergency Fire Premium	\$16,539.65
Wyoming.com	Segregated	Internet Services	\$1,074.12

The following items in the Signature File were reviewed: 1) Tyler Industries contract (taken under advisement); 2) Sympathy card; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2019-11 "Appropriation Resolution". Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Agreement among Wyoming Department of Health, Public Health Division, Fremont County WIC program and Fremont County. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Public Health Division and Fremont County. Motion carried unanimously.

The following items in the Priority Mail were reviewed: Fremont County Bank of the West Credit Card Application for Carla Thomas. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Application with a credit limit of \$1,000. Motion carried unanimously.

Acting BLM Lander Field Manager Jason West was present for ongoing communication with the Commission. His indicated that his appointment has been extended for several months. The Moneta Divide Project hosted two public meetings, one in Riverton and one in Casper. Outside of the elected officials present, the majority of the public were in favor of the project.

District Court Administrative Secretary Annette Bregar updated the Commission on the need to purchase a new amplifier for the Auxiliary Courtroom. Building Maintenance Supervisor J.R. Oakley, present in the audience, reviewed three solutions: there may be a used amplifier available, one could be purchased or work towards a modified version of the scheduled upgrade in which the Wyoming Supreme Court is in the process of updating all Courtrooms in the State. The District Court received an upgrade last year and the

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Circuit Courtroom is next on the list, before the Auxiliary Courtroom. Oakley will keep the Board apprised of the status of the amplifier. In closing, Bregar reminded the Board of Judge Young's retirement reception later in the afternoon at the Museum of the American West Livery Stable. Judge Conder will be sworn in on July 8th and the robing ceremony scheduled for later in August.

Emergency Management Coordinator Kathi Metzler was presented a plaque in recognition of 30 years of service. Vice-Chairman Larry Allen made the presentation. Numerous family and co-workers were in attendance.

Vehicle Maintenance Supervisor Brad Meredith and Transportation Superintendent Billy Meeks provided updates on two motor graders. MG-106, stationed in Riverton, has a history of bad oil samples, and they recommended it be used as the trade in on a new machine, approved for purchase through the Capital Revolving Fund. Mike Jones moved, Jennifer McCarty seconded, to authorize the trade in of MG-106 with a value of \$42,017.68 towards a new purchase from Wyoming Machinery Company. Motion carried unanimously. MG-119, stationed in Lander, when last sampled, indicated high iron and metal in the differential. A Wyoming Machinery Company estimate totals \$23,703.30 to remove and install differential and parts only. These costs will be funded through the Capital Revolving Fund Emergency Repair Line item. Discussion on rental options with Wyoming Machinery Company was held. The Company's recommendation is to take a machine and run it until the new one arrives. Then they look at total hours of usage at the point of return and bill for whatever is the cheapest option based on how much it was used. Jennifer McCarty moved, Mike Jones seconded, to approve entering into a rental agreement with Wyoming Machinery Company for a motor grader for July, August and September. Motion carried unanimously. County Clerk Julie Freese and Financial Assistant Joe Felix will work on the appropriate line item to fund the rental cost (Capital Revolving Fund a possibility).

In another matter, Vice-Chairman Allen asked Transportation Superintendent Billy Meeks to request all the engineering firms working on Fremont County projects come to an upcoming meeting to provide updates.

Commissioner Clarence Thomas was absent from the remainder of the meeting.

Fremont County Library Director Janette McMahon requested authorization to hold a public hearing for Library Unanticipated Revenues. Jennifer McCarty moved, Mike Jones seconded, to authorize the Library Board's request to amend their FY 2019-20 budget. Motion carried unanimously.

Commissioner meeting reports were given:

Commissioner Jennifer McCarty stated the letter from the Commission to the Governor and WYDOT Director regarding WRTA funding was successful and funding has resumed.

Commissioner Mike Jones attended the Sinks Canyon State Park Master Plan meeting. Planning Department Supervisor Steve Baumann joined the meeting at this time and discussed HB 54 which will provide \$50,000 per County to either update or develop a Land Use Plan. The County is interested in updating their 2004 plan.

Vice-Chairman Larry Allen met with County Fire Warden Craig Haslam regarding the Wildfire Protection Plan. Fire season is upon us with an abundance of cheat grass. Several meetings have been scheduled next week with Sage West and AMR representatives. Discussion is still needed on a transportation vehicle for Title 25 patients.

There being no further business, Jennifer McCarty moved, Mike Jones seconded, to adjourn the meeting at 10:15 a.m. and reconvene for a Regular Meeting on July 9, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ LARRY ALLEN, VICE-CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD