

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
JUNE 4, 2019

### **FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held May 21, 2019. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Chairman Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
A. D. Martin Lumber Co	Transportation	Materials/Supplies	\$132.06
Ace Hardware Riverton	Transportation	Materials/Supplies	\$7.59
American Family & Life Ins.	Segregated	Insurance	\$9,068.30
American Heritage Life Ins	Segregated	Insurance	\$20.70
AmeriGas	County Buildings	Propane	\$404.41
B & B Enterprises LLC	Transportation	Signs/Supplies	\$58.40
Bailey Enterprises, Inc.	Inventory	Fuel	\$19,803.65
Bank of the West Acct Analysis	Investment Pool	Bank Charges	\$776.71
Bebout, Eli D.	Forest Reserve	Fire Prevention	\$1,000.00
Best Western Ramkota	County Sheriff	Lodging	\$498.00
Black Hills Energy	Segregated	Utility Service	\$4,496.42
Blue Cross Blue Shield of WY	Co Admin	Health Ins Claims	\$332,937.18
Central Wyoming College	County Sheriff	Training	\$159.00
CenturyLink	Agriculture Department	Telephone	\$353.52
Child Support Services/ORS	Payroll	Child Support	\$564.00
Circuit Court of the Ninth Dist	Payroll	Garnishment	\$548.65
CNA Surety	Segregated	Bonds	\$150.00
Colonial Life & Accident Ins	Segregated	Insurance	\$165.22
Communication Technologies Inc.	Dispatch Center	Maintenance/Repairs	\$412.00
Dubois Telephone Exchange	Segregated	Telephone	\$600.40
Eaton Sales & Service, LLC	Fuel Facility	Parts/Supplies	\$30.52
Food Services of America	Detention Center	Prisoner Board	\$8,236.61
Freese, Julie	County Clerk	Reimburse Expenses	\$107.50
Fremont County Treasurer	Co Admin	Health Insurance	\$330,621.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$191,214.53
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$42,830.43
Fremont Motor Riverton Inc.	Vehicle Maintenance	Parts/Supplies	\$292.50
Gee, Brian	Segregated	County Health Officer	\$1,400.00
Globalstar USA	Search & Rescue	Satellite Phone	\$183.42
Grainger	Segregated	Materials/Supplies	\$329.78
Great West Trust	Segregated	Wyoming Benefits	\$8,005.00
Inberg Miller Engineers	Dry Creek Road Improvement	Engineering Services	\$39,078.63
Intoximeters Inc.	Detention Center	Supplies	\$1,005.50
James Gores & Associates, P.C.	Moneta Lysite Road Shoulder	Engineering Services	\$8,190.47
Kisling, Lisa	Public Defender	Office Rent	\$450.00
Lazzari, Bailey	Public Defender	Office Rent	\$450.00
Media Works, Inc	Computer Services	Equipment/Supplies	\$24.99
Medical Air Services Assoc., Inc	Health Benefit Plan	Air Ambulance Memberships	\$27,918.00
Mr D's Food Center Inc	County Sheriff	Supplies	\$11.75
Natrona County Attorney	Health & Welfare	Title 25 Services	\$13,055.00
NCPERS Group Life Insurance	Segregated	Insurance	\$896.00
New York Life Insurance	Segregated	Insurance	\$233.54
Northern Arapaho Child Support	Payroll	Child Support	\$598.78
Northside Body Shop	County Sheriff	Vehicle Repair	\$2,214.62

County Commissioners Meeting  
June 4, 2019

Office Shop Inc, The	Segregated	Service Agreements	\$3,631.15
Oftedal Construction, Inc.	Dry Creek Road Improvement	Construction	\$618,172.46
Osage Industries, Inc	Vehicle Maintenance	Parts And Freight	\$27.49
Paws For Life	County Sheriff	Animal Boarding	\$105.00
Phillips, Adam E.	District Court	Court Representation	\$431.25
Print Shop, The	County Assessor	Supplies	\$426.00
Quill Corporation	Segregated	Office Supplies	\$233.11
R T Communications	Segregated	Telephone Services	\$537.43
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,500.00
Reed's Moghaun Office Supply	Segregated	Office Supplies	\$328.32
Remote Satellite Systems	Search & Rescue	Equipment	\$112.00
Riverton Circuit Court	Segregated	Garnishments	\$761.33
Riverton Physician Practices LLC	Segregated	Drug Testing	\$530.00
Riverton, City of	County Buildings	Water/Sewer	\$787.74
Sagewest Health Care	Detention Center	Inmate Medical	\$419.94
Segregated	Diabetes Program	Reimbursement	\$300.00
Sirchie Finger Print Lab	Detention Center	Supplies	\$55.71
State Disbursement Unit	Payroll	Child Support	\$1,119.00
State of Wyoming, Public Defenders Offc	Public Defender	Office Rent	\$1,650.00
Stevens, Cynthia B. MD	CAST	Clinical Supervision	\$150.00
Stroupe Pest Control Inc	County Buildings	Pest Control	\$125.00
Sweetwater Aire LLC	County Buildings Detention	Maintenance	\$468.02
Sysco Montana Inc	Detention Center	Inmate Supplies	\$5,652.36
Terrance R. Martin PC	Public Defender	Office Rent	\$450.00
Thompson, Kristen N.	CAST	Reimburse Expenses	\$26.20
Total Net Salaries	Segregated	Salaries	\$620,935.86
Transmetron Inc	Detention Center	Drug Test Kits	\$403.90
Traveling Computers	Computer Services	Supplies/Services	\$534.00
TW Vending, Inc	Detention Center	Inmate Supplies	\$48.95
Tweed's Wholesale Co	Segregated	Supplies/Inmate Board	\$3,083.89
Tyler Technologies Inc	County Clerk	Service Agreements	\$70.00
University of Wyoming	Agriculture Department	Contract Salary	\$7,543.07
Valley Lumber & Supply Co Inc	County Buildings Detention	Materials/Supplies	\$10.89
Verizon Wireless	Segregated	Cellphone Service	\$608.83
Whiting Law, P.C.	District Court	Professional Services	\$1,717.50
Wind River Transportation Authority	CAST	Bus Passes	\$29.00
Wind River Vet Service	County Sheriff	Dog Boarding	\$99.50
WY Public Health Laboratory	Segregated	Inmate Lab Fees/Supplies	\$132.00
WY SDU	Payroll	Child Support	\$1,034.00
Wyo Child Support Enforcement	Segregated	Child Support	\$750.00
Wyo Dept of Workforce Serv	Co Admin	Workers Comp	\$18,562.26
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$3,016.00
Wyoming Community Foundation	Youth Services	Training Event	\$400.00
Wyoming Div Of Victim Services	Sheriff Victim Services	Registration	\$125.00
Wyoming Reporting Service Inc	County Coroner	Court Reporting Service	\$1,290.93
Wyoming Retirement System	Co Admin	Contributions	\$142,877.30
Wyoming.com	Segregated	Internet Services	\$1,074.12

The following items in the Signature File were reviewed: 1) thank you letter to Carol Steidley for serving on Fremont County Library Board for two terms; and 2) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners as Governing Body for the Court Assisted Supervised Treatment of Fremont County. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway for Goran Berndtsson/The Longhorn Ranch LLC on Kingfisher Road and for Royal Enos for North Fork Road, Fort Washakie. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a letter to the Wyoming Business Council requesting an extension on the term of the funding for the Dry Creek Road Construction Project. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve an Annual Compensation Agreement with the University of Wyoming for an Extension Professional for the 4-H Youth Development Program. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Wyoming Water Association Summer Tour of Crook County invitation; and 2) Bureau of Land Management News Release regarding public meetings for Moneta Divide Oil and Gas Project.

The Public Comment period was held with nobody present.

Commissioner meeting reports were given:

Commissioner Jennifer McCarty attended the Fremont County Recreation Commission and Planning Commission monthly meetings. She attended the grand opening of the Washakie Gallery at the Pioneer Museum where J.K. Ralston paintings are on permanent display. Later in the meeting, she requested the Commission send a letter of concern to Governor Gordon and WYDOT Director Reiner on behalf of the Wind River Transportation Authority regarding transit reimbursements. She will draft a letter for signature at the next meeting.

Chairman Travis Becker stated the website developed for informational purposes while Fremont County was involved in the Wyoming Public Lands Initiative is due for renewal. At this time, all the information is available on the state website so he feels the Fremont County website was no longer needed. He has been very busy with road related issues most of last week.

Vehicle Maintenance Supervisor Brad Meredith and Financial Assistant Joe Felix reviewed the status of four ambulances as related to a unit suitable for a Dodge chassis remount. Meredith reviewed his earlier recommendation that MS-71 be transported to the Osage Industries in Lynn, Missouri when the other two remounted ambulances will be complete in August and ready to be returned. However, something may happen before August and he may change his recommendation on which ambulance to take. The Board asked him to make a final determination by July 23<sup>rd</sup>. MS-220 is currently at the Osage facility; however, this unit was slated for the remount but it was determined that would not be possible. Meredith stated that instead of returning the unit to Fremont County, and noting its major mechanical issues, it would not be usable in the fleet. He stated Osage has made an offer of \$5,000. Larry Allen moved, Mike Jones seconded, to approve the sale of MS-220 to Osage Industries for \$5,000. Motion carried unanimously. The Board asked for a final decision on July 23<sup>rd</sup> as to which ambulance will be sent to Osage Industries for a remount in August.

Fremont County Planning Supervisor Steve Baumann presented a plat for RBG Subdivision, a three lot simple subdivision located approximately three miles west of the Riverton Country Club on Grandview Lane #1. Developer Kathy Hooper was present in the audience. The parcel is part of the vacated portion of the original Grandview Estates Subdivision and that process only vacated the lots, roads and easements associated with the Plat and Protective Covenants placed on the original Grandview Estates were not vacated and remain in effort for the RBG Subdivision plat. Adjoining landowner Joyce Hazelwood requested clarification on the property lines as surveyed on the plat. Also present in the audience was adjoining landowner Kathleen Laidlaw. The proposed Subdivision is irrigated farmland with irrigation water supplied by LeClair Irrigation District and an irrigation plan is attached to the Plat in conformance with the Subdivision Regulations. Larry Allen moved, Jennifer McCarty seconded, to accept the recommendation of the Fremont County Planning Commission and approve the RBG Subdivision. Motion carried unanimously.

Interviews were held with Fremont County Recreation Commission incumbents Margaret Wells (At Large Seat) and Bobby Hague (Riverton Seat). Larry Allen moved, Jennifer McCarty seconded, to reappoint Margaret Wells and Bobby Hague to three-year terms. Motion carried unanimously.

Fremont County Recreation Commission Chairman Bobby Hague presented Sandy Martinez, Commission Executive Secretary, with a plaque in recognition of 46 years of service. Numerous family and Recreation Commission board members were present. Chairman Becker spoke on behalf of the Fremont County Commissioners by expressing appreciation to Sandy for her dedication over the years and wished her well in her retirement from the Recreation Commission. Discussion was held on archiving old files and Fremont County Clerk Julie Freese will work with Sandy.

Air Med Care Network Business Development representative Matt Carroll gave an overview of the Network which includes Guardian Flight. He proposed a discounted rate for County employees. Further discussion included payroll deductions and census plan opportunities. No action was taken.

Transportation Superintendent Billy Meeks and Administrative Secretary Jill Johnson were present for a Department update. The Moneta-Lysite Road Shoulder Improvement Project began Monday. The recent

moisture has caused extensive damage to County gravel roads and crews are working Friday and Saturdays to catch up. The FEMA Red Canyon Repair project will have a final walk through tomorrow. The Peterson Road bridge is completed and the advertising for notice of final completion has begun. Have received RFP's for engineering firms for the Willow Creek Road project and a selection committee will make their selection for the Commission's review. The Dry Creek Road Improvement Project is on hold due to weather. Two operators are attending a school in Gillette, culverts are being installed as needed. Discussion was held on culvert damage on North Fork Road and Chairman Becker stated the State Water Engineer's Office informed him that unless the County damaged a culvert while removing beaver dams, they were not liable for previous damage. It was noted that photos are available of the culvert in question prior to the County doing any culvert work. Both Meeks and Chief Civil Deputy Jodi Darrough were asked to visit with the attorney who is handling the culvert damage issue. Vice-Chairman Larry Allen stated there have been very few calls for sandbags thus far; however they are available at both the Lander and Riverton road department shops.

**Transportation budget re-review. Billy Meeks, Superintendent and Jill Johnson Administrative Assistant were present.** Billy is waiting on some small bids on Ruby Pit Reclaim. Dubois Contract has been moved from the Road Construction Fund back to the Transportation budget. They added \$10,000 for engineering services. Discussion on how to utilize engineering services was held. Billy stated it would be helpful to utilize this service for the setting up of and designing of RFPs and that it probably would be 1 engineer chosen through an RFP process. Concerns on utilizing another engineering firm when the bid process also utilizes an engineering firm were made from commissioners. Billy stated it would be more of a way to get an opinion to help the department decide what they need to put in an RFP. Discussions also were held on if 1 engineer was allowed to do this function that they may then be in a conflict of interest situation if they then wanted to bid on the project they helped building the RFP on. Commissioner Jones wondered if there could be some other options by utilizing or contracting with city engineers on these type of projects. Reminder that they would like to increase the Lander Foreman salary from \$48K to \$55K as he's been in the position for a year and doing well.

**One Percent budget:** The estimate of current year revenues and expenditures and next year's projected revenues and list of projects is over by \$560,000. Joe suggested that the hot mix of \$520,000 could be moved to the RCF which will balance this budget to the priority list of projects. More discussion revealed that the Union Pass project for \$500,000 would also not likely be done in this next fiscal year. Commissioners will decide on what to move to balance this budget. Billy also gave a list of roads that will need hot mix this year. Commissioners ask that he prioritize the list for their review.

**Road Construction Fund.** Cattle guards and culverts project was described by Joe as a new capital project in order to track this similar to the way the gravel project was done. This year the project for replacements of cattle guards and culverts is budgeted at \$200,000.

Alan Sinner interviewed for a vacancy on the Predatory Animal Board. Larry Allen moved, Clarence Thomas seconded, to appoint Alan Sinner to a 2 ½ year vacancy. Motion carried unanimously.

Rick Rau, Susan Gose and Rick Metzger interviewed for two vacancies on the Fremont County Library Board. Tiffanie Zimmer had applied; however, due to job duties was unable to attend her interview. Later in the meeting, Mike Jones moved, Clarence Thomas seconded, to re-appoint Rick Metzger and new applicant Susan Gose to three year terms on the Fremont County Library Board. Voting against the motion: Jennifer McCarty, who wanted to wait until Zimmer could interview. Motion carried.

Sheriff Ryan Lee, Communications Supervisor Carl Freeman, Undersheriff Mike Hutchison, Sheriff IT Supervisor Jesse Lyles and Motorola Solutions representative Kevin Parker were present to review two Lease Agreements for the Sheriff's Department radios and Spillman Equipment. Present in the audience were Treasurer Tom Majdic, Deputy Jim Anderson and Sheriff's Department Administrative Secretary Karla Davis. Larry Allen moved, Jennifer McCarty seconded, to approve Certified Lessee Resolution 2019-07 (Lease #24556). Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve Certified Lessee Resolution 2019-08 (Lease #24584). Motion carried unanimously. Discussion was held on the Agreements and a change was made to both for a loan date of July 1, 2019. Larry Allen moved, Jennifer McCarty seconded, to approve a Municipal Lease document (Equipment Lease Purchase Agreement #24584) from Motorola Solutions, Inc. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Municipal Lease document (Equipment Lease Purchase Agreement #24556). Motion carried unanimously. Exhibit A, Motorola Software License Agreement, was also signed.

Vice-Chairman Larry Allen informed Motorola representative Kevin Parker that other County entities are interested in a lease agreement as well (Ambulance, Emergency Management, Transportation). Mr. Parker stated the same price would be available to the other entities when they were ready to engage into such an agreement with Motorola Solutions, Inc. It was noted that firm numbers of radios would be forthcoming.

Larry Allen moved, Mike Jones seconded, to adjourn into Executive Session with Chief Civil Deputy for legal advice. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to authorize \$145 per patient psychological evaluations conducted by Fremont Counseling Service on an emergency basis. Motion carried unanimously

Compensation for Guardian ad litem were discussed. Based on research by the District Court Staff Attorney, an amount of \$150/month is agreeable to the two current GAL's. It was determined that the annual amount of \$3,600 would be added to the District Court budget for administration of the funds.

County Clerk Julie Freese presented Payroll Supervisor Jeanine (J.P.) Parrill with a service award plaque for 30 years of service to the Fremont County Clerk's Office where she has worked in various capacities (Titling and Recordings, Accounts Receivable and Payroll). Numerous family and co-workers were present for the presentation. The Commission thanked Parrill as well for her dedication and service.

A budget work session was held.

County Clerk Julie Freese discussed the changes to the overall budget picture since it was presented May 14, 2019. Assessed value has changed per County Assessor Tara Berg. The value being used is going to be \$689,000,000 rather than \$700,000,000.

Revenue projected had not included that the Treasurer had also suggested that \$300,000 could also be used from the Capital Revolving Fund as a means of balancing the budget. That along with \$300,000 from health insurance, the total of assistance could be \$600,000. The other area that may be available is the Cash Reserve. The commissioners have committed to re-paying the loan for the Fremont County Justice Center in \$200,000 annual payments. Last year, last minute revenues permitted the board to be able to pay \$528,699 which was \$328,699 above the normal and usual payment for 2018-19. All of these options after budgets are reviewed and cuts made would be the decision of the board as to where or if to use these revenue options to balance the budget.

Current budgets, being tight to begin with, are experiencing a pinch and there are more budgets that may go over or have less to return to the fund balance and Joe is monitoring those budgets for hearings in the month of June.

All departments that receive Capital Revolving items for FY2019-20 will see a change to their proposed budget based on those upcoming purchases which is an increase in the overall budget by about \$130,000. The County Clerk was successful in getting a new online timekeeping system, but that required an additional \$19,500 to her budget for support and maintenance.

Inventory was reduced due to the sale of culverts and cattle guards to the Road Construction Fund and that money was used to help balance the upcoming budget.

Julie explained what the SOC paperwork was that she had prepared. There were various categories of discussion which the SOC process could identify. 1) Some department heads had asked to reorganized their work structure and update salaries. 2) Some employees, based on their SOC chosen by their department head were below the 10% base for the State of Wyoming or the Northwest Region of Wyoming. The SOC document at this time is a tool to help get employees in a proper category and view the range of salaries and to address those that were below the base rate.

**Commissioners:** Discussion on adding \$500 to the WPLI line item was held. WPLI Chairman Doug Thompson had forwarded information that the bill is moving forward and there may be some minor travel to testify on the bill. It was decided not to add this to the WPLI line item and if there is travel, they would discuss it at the time and use their own travel line item for the costs. The contractual line for attorney help

(most generally the Board of Equalization actions) was increased to \$4,000 based on the number of protests on the docket for 2019.

**County Clerk:** As mentioned, the support and maintenance of the Online Timekeeping System (purchase approved through Capital Revolving) for \$19,500 was added to the budget. Julie had requested \$10,381 in increases for the Finance Department based on the savings from the Library dropping their Bookkeeping position. Commissioners approved the request and the amount will also be added to the budget.

**County Treasurer:** Deputy County Treasurer Jim Anderson was in the audience and asked for an additional \$2000 in the Printed Office line item. This is due to the State notifying the Treasurers that they are now to pay for the temporary permits which they use to get free of charge from the state. The change in how this procedure had changed had only happened since January 2019 and they felt their budget would need to be increased. This was approved and added. Treasurer Tom Majdic had outlined his plans to hire a part time, unbenefited position for the Riverton Office and if approved would add \$10,950 to the budget. The commissioners approved that request and the money was added into the budget. On the SOC sheet, Clerk Freese noted that 4 employees were under the base start and the commissioners asked the Clerk to meet with the Treasurer to see if he would like to make adjustments for the Commissioners' review.

**County Clerk/Elections:** No changes to this budget.

**County Assessor:** Request for reorganization of her staff after the retirement of one staffer in the fall of 2019. Commissioners asked the County Clerk to visit with the Assessor and ask for her reorganization plan for their review.

**County Coroner:** No changes to this budget.

**Clerk of District Court:** Clerk of District Court Kristi Green had requested the ability to add a position that was dropped several years ago. Her request was to allow her \$36,000 in hopes to find someone who had knowledge in the law for this position. This was approved not to exceed the \$36,000. With benefits, the budget was increased by \$61,397.

**County Attorney:** No changes to this budget.

**Sheriff Admin/Patrol:** The lease payment of \$60,000 will be removed. Revenue for the proceeds of the Motorola loan will be applied to their budget equipment line as the cost of the radio loan amount. Questions on their copier maintenance contracts was voiced by the Clerk. IT has their copiers in his new budget for next year and the Sheriff also has these included. The Clerk was asked to visit with the Sheriff on who is covering those costs and make the necessary changes.

**Search and Rescue:** No changes to this budget.

**Sheriff Detention:** The Motorola loan revenue and line items change for equipment will also be added to this budget. Copier maintenance is to be determined.

**Sheriff Dispatch:** The Motorola loan revenue and line items change for equipment will also be added to this budget. Copier maintenance is to be determined.

**District Court:** Add \$3,600 to the Rental line item for Guardian Et Litem office space reimbursement.

**Public Defender:** No changes were made to this budget.

**Transportation:** Dropped the \$10,000 for engineering services until they can justify why it is needed. A request to increase the Lander Foreman from \$48,000 to \$55,000 was discussed. It was decided that they would approve an increase to \$51,500. These amounts were adjusted to the budget. Also, there was a request for summer help, but no documentation on how much or how many hours so it was not addressed by the commission.

**One Percent Budget:** It was decided to drop the Union Pass project for this year to help balance the budget. A priority list of roads to receive hot mix was requested of the Superintendent.

**Road Construction Fund:** It was decided to reduce the Planner's budget by \$6250 for the WYDOT grant match on the Hillcrest Drive development plan and to include it in the Road Construction Fund.

**IT:** It is to be determined if the Sheriff or IT will handle the copier maintenance. Discussion on the Director's wage was held. It was determined that this employee's wage should be raised to \$77,000.

**Building Maintenance:** Their salary request was approved as presented. Discussion on the Manager was held and it was determined to increase the Manager to \$60,000. The priority list was cut to \$29,300 being his top 4? On his list.

**Building Maintenance Detention:** The Detention door project was discussed and it was determined that the hope is for multi-funding opportunities from AML, Capital Revolving Fund and the Detention Endowment. No money is in their CRF line at this time.

**Vehicle Maintenance:** Discussion was held on whether to pay employees not receiving the \$1200 last year in this next fiscal year. The decision was no as rules were set in place last year for those extra funds. Commissioner Allen asked the board to consider moving Brad Meredith into the Department Head position as he had been doing this job for a long time. The board agreed that Brad could be moved into the Department Head position and to pay him \$60,000 per year beginning in July.

**Planning:** As discussed in the Transportation budget, the \$6250 for the planning grant on the Hillcrest Dr. was moved to the Transportation budget from this budget. Steve had also asked for consideration to add \$3000 to pay Greenwood Mapping to include the Road layer that Steve had completed. This was also approved to add to this budget. Discussion on Steve's pay was held and it was decided to increase his pay to \$60,000 per year starting in July. In the SOC discussion, Marcel's position is below the base pay. It was decided to increase Marcel's pay to \$42,000.

**Public Health Nurse:** Kathy Laidlaw, Manager had asked to increase her part time secretary Shirley Hawk to \$12.00 per hour. The SOC report indicated she was in line for that increase and it was approved.

**Emergency Preparedness Grant:** Kathy Laidlaw had discussed that the state had increased Traci Foutz's duties and therefore wished to increase her hourly rate. It was approved to add that to the budget but to remind all involved that this is a grant and without grant funding, the position would likely go away.

**Maternal Child Grant:** Kathy Laidlaw had asked that she be allowed to increase her FTE from 1 to 1.63. This was approved and the same response about grant funded employment is based solely on getting those grant funds.

**Extension:** Alex Malcolm, Educator had asked for the return of their full time employee for the Riverton Office. After much discussion, the request was denied. NO other changes to the budget were made.

**Library, Museum, Fair Board Budgets:** No changes were made to those budgets.

**Note: All budget adjustments are tentative at this time. All final approvals will occur at the adoption of the budget June 25, 2019.**

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 5:15 p.m. and reconvene for a Regular Meeting on June 11, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD

