

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
MAY 21, 2019

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on May 14, 2019. Chairman Becker abstained due to his absence at said meeting. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to accept the bills for payment. Chairman Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
71 Construction	Red Canyon Road	Construction	\$15,731.50
Ace Hardware Lander	County Sheriff	Materials/Supplies	\$107.59
Ace Hardware Riverton	County Sheriff	Materials/Supplies	\$56.97
American Shooters Las Vegas, Inc.	Segregated	Ammunition	\$8,083.00
Bailey Enterprises, Inc.	Inventory	Fuel	\$20,266.75
Bank of the West	County Treasurer	Deposit Slips	\$57.65
C C & G, Inc.	Peterson Bridge	Construction	\$132,425.07
Carroll Septic Service	Transportation	Services	\$150.00
CenturyLink	Segregated	Telephone Services	\$4,194.85
Charter Communications	Detention Center	Internet Services	\$213.87
Cina & Cina Forensic Consulting	County Coroner	Autopsy	\$1,175.00
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$4,761.00
Comes, Patrick	Detention Center	Reimburse Expenses	\$19.00
Frazier, Karen E.	CAST	Reimburse Expenses	\$43.94
Fremont Broadcasting	Prevention Program	Advertising Radio	\$600.00
Fremont Electric Inc.	County Buildings	Parts/Supplies	\$388.73
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$1,314.00
Grainger	Segregated	Materials/Supplies	\$92.99
Groomsmith, Tauna	Prevention Program	Reimburse Expenses	\$585.16
Holder, Philip	County Sheriff	Reimburse Expenses	\$16.50
Huish, Vonda	Emergency Management	Reimburse Expenses	\$109.43
Laboratory Corporation of America	Detention Center	Inmate Medical	\$686.00
Laidlaw, Kathleen	Public Health	Reimburse Petty Cash	\$100.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$447.95
Mckay, Katherine G.	District Court	Court Appointment	\$157.50
Mid Amer Research Chemical	Segregated	Supplies	\$59.18
Midwest Motor Supply Co./Kimball	Vehicle Maintenance	Supplies/Repairs	\$21.52
Mountain Dental PC	Detention Center	Inmate Medical	\$932.00
National Business Systems Inc.	County Treasurer	Postcards	\$1,000.00
NMS Laboratories	County Coroner	Toxicology Services	\$1,474.00
Office Shop Inc., The	Computer Services	Service Agreement	\$116.31
One Stop Market	Search & Rescue	Supplies	\$73.50
Post, Raymond	County Sheriff	Car Wash	\$39.52
Premier Vehicle Install., Inc.	Capital Asset Acquisitions	Vehicle Set Up	\$23,663.77
Print Shop, The	Sheriff Victim Services	Supplies	\$105.51
R C Lock & Key	Segregated	Keys/Supplies/Services	\$107.43
Riverton Search & Rescue	Search & Rescue	Reimburse Expenses	\$600.00
Sagewest Health Care	Segregated	Inmate Medical	\$14,901.61
Secretary of State	Detention Center	Notary Fee	\$30.00
Shirts & More Inc.	County Buildings	Signs	\$60.00
Spoonhunter, Leslie	Fremont County WIC	Reimburse Expenses	\$58.00
State of Wyoming	Transportation	Water Permit	\$50.00
Traveling Computers	Computer Services	Supplies/Services	\$1,638.78
Union Telephone Company	Segregated	Cellphone Services	\$624.28
Utah Medical Insurance Assoc.	Detention Center	Medical Insurance	\$313.00
WCS Telecom	Segregated	Telephone Services	\$529.46

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Wilkerson, James A., IV, MD PC	County Coroner	Autopsy	\$1,175.00
Wind River Radiology PC	Detention Center	Inmate Medical	\$91.00
WY Dept of Health	Health Nurse	3rd Quarter Payroll	\$47,626.51
Wyoming Dept of Transportation	County Sheriff	Fuel	\$2,262.72
Wyoming Office Attorney General	24/7 Program	Program Fees	\$3,766.00

Jennifer McCarty moved, Larry Allen seconded, to accept a voucher from Natrona County Legal Department in the amount of \$13,055.00 and Wyoming Behavioral Institute in the amount of \$3,016.00 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Abatement Summary cover sheet; and 2) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to engage DeCoria, Maichel & Teague PS to perform the County's audit for fiscal year 2019. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners as Governing Body for the Juvenile Treatment Court of Fremont County from July 1, 2019 through June 30, 2020. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Barbara and Bob Townsend's letter relinquishing their Retail Liquor License for Miner's Delight Inn Bed & Breakfast and request for refund of prorated portion of license fee. Larry Allen moved, Jennifer McCarty seconded, to relinquish the retail liquor license for Miner's Delight Inn B & B and, per State Statute 12-4-105, deny a refund of their fee. Motion carried unanimously.

The Public Comment period was held.

Acting BLM Lander Field Manager Jason West introduced himself to those who did not know him and stated he is halfway through his four month stint. He gave updates on ongoing projects taking place. The initial environmental analysis of the Moneta Divide Oil and Gas Development Project has been released, identifying a range of alternatives for how the project may move forward. Public meeting have been scheduled. Planner Kristin Yannone will be retiring the end of May and there is also a vacancy for a Range Conservationist. The wild horse issue and adoption programs were discussed. The process for grazing permit renewals was discussed as well as land exchanges.

Fremont County Library Director Janette McMahan requested authorization to rehire a 40-hour Custodian/Maintenance person for the Lander facility. She stated there will be no budget impacts. Jennifer McCarty moved, Clarence Thomas seconded, to authorize rehire of the Custodian/Maintenance position for the Lander Library Branch. Motion carried unanimously. She stated the Library servers are being built under the new system and she will have a technical plan ready for presentation in the near future.

Vehicle Maintenance Supervisor Brad Meredith was joined by Financial Assistant Joe Felix to review the ambulance fleet. Three units were recently sent to Missouri to have the boxes retrofitted with cab and chassis; however, one of the boxes is not compatible. Meredith proceeded to review several options and the Board asked for a detailed report and related costs.

Chairman Becker adjourned the Board of Fremont County Commissioners and convened as the Fremont County Board of Equalization. Deputy Chief Civil Attorney Jodi Darrough and Assessor Tara Berg reviewed the procedures for property tax protest hearings and distributed copies of the Wyoming Administrative Rules, Chapter 7, Uniform County Board of Equalization Practice and Procedure Rules. The statutory timeline was reviewed. The Commissioners stated they would like Darrough to have the Bar Chairman send out an Expression of Interest to Fremont County Bar members with a rate of \$150/hour for the legal services necessary to preside over the individual hearings and write the final order. The Commissioners will review the Expressions of Interest at their June 4th meeting and set hearing dates at that time. Chairman Becker adjourned the Fremont County Board of Equalization and reconvened as the Board of Fremont County Commissioners.

Eagles Hope Transitions: Director Michelle Widmayer was present. They have not applied to Fremont County Government before and are requesting \$10,000. They are located at 720 W. Main in Riverton and serve as a transition home for clients who are transitioning following successful release from treatment facilities. They are a faith based, non-profit organization, providing the opportunity for Fremont County residents to create and build new lives in order to transition back into their families and communities. They provide a safe and sober living environment that allows all patrons to maintain dignity, respect and develop long term personal and financial stability. The program receives rental income in approximately

\$33,000 from their clients and they have received \$35,000 from the State of Wyoming CSBG program and the City of Riverton provided a credit of \$4,000 on their water and sewer bill and they also accept donations. Since July, 96 individuals have been served. They need extra money to help with renovations and they have no reserves at this time. Commissioner Thomas gave Michelle some information on other areas of assistance that might also benefit their program especially to help build their reserves and utilize some solar grid solutions. Commissioner McCarty asked how many clients she can hold and Michelle stated they are currently at capacity with 16 residents. Commissioner Jones asked if they had a board and who they are. Michelle stated that Amber Franks is the Chairman and Chris Kostreva Vice Chairman as well as other board members throughout the community. They do have grant writer experience in the director and help from the outside.

Building Maintenance Supervisor J.R. Oakley updated the Commission on his selection of a successful applicant for a Custodian. He had previously been authorized to refill a vacant position at the starting salary of \$30,000.

In other business, J.R. Oakley presented Bret Cozzens with a 25 year service award plaque, and stated Bret is retiring from Fremont County effective May 24, 2019. Numerous co-workers were present in the audience for the presentation. The Commissioners thanked Bret for his service and wished him well.

Wind River Visitor’s Council: Present was Board members Brian Fabel, Ryan Preston, Mike Anderson, Cy Lee, and McCormick Marketing owner, Paula McCormick and assistant Jennie Hutchinson. Their proposed budget for FY19-20 is \$710,090. This is a proposed increase of \$10,015 more than last year. This budget is based on money received for Lodging Tax revenues. Breakdown of expenses are: Accounting, CPA review and board operation \$18,145, TAD grant services \$177,522, WRVC Office Services contract \$20,000, International, National, Regional and State Marketing Program Marketing Agency contract \$473,100, Air Service Marketing \$20,500 and Budget Reserves \$823. There was much discussion on the TAD grant opinion of what they are to use it for. Reserves were discussed and the desire of the board to build up for cash flow. Commissioner Becker stated he can’t find in the statutes where it allows them to have a reserve. He encouraged them to look into the statutes and to utilize all monies received from vendors. Commissioner Thomas asked about reservation utilization of these monies. Paula McCormick explained that they do have many areas of the budget that are used on the reservation. Later in the meeting, Commissioner Thomas asked that the Board of the WRVC be invited back to an upcoming meeting to further discuss TAD grant guidelines and agreements with the Wind River Indian Reservation.

Washakie District Ranger Steve Schacht and Wind River District Ranger Jeff VonKienast provided an update on activities occurring on their various districts. Discussed were timber sales, engineering and recreation projects. Five year use reviews are taking place for outfitters and special uses are increasing (paddle boarding, fly fishing, etc.). Schacht stated weather conditions will not allow for the Loop Road to be open by Memorial Day this year.

A written update from Deputy Treasurer Jim Anderson was reviewed, regarding his analysis and projections for the Capital Revolving Fund. The Capital Fund Committee was earlier presented a prioritized list of potential purchases and projects for FY 2020 that totaled approximately \$2,494,000. His analysis stated that the full list could be authorized and the Fund could also provide a transfer of up to \$300,000 to the General Fund for budgeting purposes, if needed. The projects were listed in priority order as follows:

<u>Department</u>	<u>Authorized Amount</u>	<u>Description</u>
Buildings Dept.	\$400,000	Detention Door & Control Retrofit
Sheriff	\$48,500	2019 Ford F150 PU
Sheriff	\$48,500	2019 Ford F150 PU
Sheriff	\$48,500	2019 Ford F150 PU
Sheriff	\$48,500	2019 Ford F150 PU
Library	\$37,500	Lander Boilers (2)
Coroner	\$35,000	2019 Ford F150 PU
Transportation	\$316,000	12M3 Cat Motor Grader
Transportation	\$24,000	Henderson 12’ plow
Clerk	\$19,000	Online Timekeeping System
Vehicle Maintenance	\$42,412	2020 Chev 2500 PU
Transportation	\$85,000	Bob Cat Mini Excavator
Library	\$183,000	Riverton HVAC
Emergency	\$100,000	Any Emergency

Discussion was held on the Detention Door & Control Retrofit project would span two fiscal years and Anderson’s recommendation was to fund it at \$200,000 this FY 2020 and encumber \$200,000 next FY 2021. Larry Allen moved, Jennifer McCarty seconded, to approve all requests with the exception of

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\$400,000 for the Detention Door project and fund \$200,000 FY 2020 and \$200,000 FY 2021. Motion carried unanimously. In another matter, a prior fiscal year authorization of \$13,000 for an Online Timekeeping System was reviewed. Larry Allen moved, Jennifer McCarty seconded, to de-authorize \$13,000 from the Capital Revolving Fund for an Online Timekeeping System. Motion carried unanimously. County Clerk Julie Freese stated that in order for any of the purchases or projects to proceed, the Department must follow the process set up and work with Financial Assistant Joe Felix which will include any trade in values.

Commissioner meeting reports were given:

Commissioner Mike Jones attended the Solid Waste Disposal District board meeting and stated volunteer programs are being set up in both Jeffrey City and Atlantic City. Some renovation is occurring on the Lander District office. The Shoshone landfill closure will cost \$1.4 million and the District will apply for a State Lands and Investment Board grant next fiscal year. An outside consultant has been hired to look at closure costs. The Fremont County Library Board is moving towards the mobile trailer project and it is close to being fully funded. A mural has been painted in the Riverton Branch Library.

Commissioner Clarence Thomas encouraged fellow Commissioners to take a unified stand regarding the Wyoming Democratic Party's request to the Fremont County Attorney into possible violations of Wyoming Election Code. Clarence Thomas moved, Jennifer McCarty seconded, to write a statement in support of the Fremont County Clerk and staff who abide by state statutes and further state the County Commissioners will not stand by mistruths, heresay and slander against county officials and workers. Motion carried unanimously. It was determined to wait until after the Fremont County's Attorney has issued his findings into the alleged violations submitted by the Wyoming Democratic Party.

Chairman Travis Becker attended the Wyoming DEQ presentation in Riverton on the Aethon Energy Moneta Divide Gas Field project.

The eleven applications for the County Commissioners' Scholarships were reviewed and a weighted poll was taken. Larry Allen moved, Jennifer McCarty seconded, to select the three applicants as Lydia Hinkle (Dubois High School); Kami Bolte (Riverton High School) and Tiera Price (Wind River High School); and to select the first, second and third recipients as JayLea Large (Wind River High School), Perlene Keller (Riverton High School) and Rheannon Hawk (Dubois High School), respectively. Motion carried unanimously. The County Commissioners' Scholarship is in the amount of \$500 per semester and are in addition to the Hathaway merit scholarships. They are only valid at a Wyoming Community College or the University of Wyoming. The one renewal scholarship will be awarded later in June after spring grades are posted.

A Fremont County Government Accident Report for a 2019 Ford Van was reviewed. Three bids were reviewed as follows: Fremont Auto Collision Center - \$3,084.34; Rodney's Collision and Custom Center - \$4,517.30 and Northside Body Shop - \$7,094.93. Larry Allen moved, Jennifer McCarty seconded, to accept the low bid from Fremont Auto Collision Center in the amount of \$3,084.34 with funding from the Sheriff's Department. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to adjourn into Executive Session with Chief Civil Deputy Jodi Darrough regarding potential litigation. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 12:50 p.m. and reconvene for a Regular Meeting on June 4, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD