

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
MAY 7, 2019

### **FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present for the meeting. Vice-Chairman Larry Allen arrived later in the meeting.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on April 23, 2019. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
Ace Hardware Riverton	Segregated	Materials/Supplies	\$116.99
American Family & Life Insurance	Segregated	Insurance	\$9,068.30
American Heritage Life Insurance	Segregated	Insurance	\$20.70
AmeriGas Propane LP	County Buildings	Propane	\$667.63
B & B Enterprises LLC	Transportation	Signs/Supplies	\$46.40
B & T Fire Extinguishers Inc.	Segregated	Extinguisher Services	\$993.15
Bailey Enterprises, Inc.	Inventory	Fuel	\$21,248.56
Bank of the West	County Sheriff	Checks	\$60.12
Bank of the West Acct Analysis	Investment Pool	Bank Charges	\$770.06
Bill Jones Plumbing & Heating	County Buildings Detention	Repairs	\$165.00
Black Hills Energy	Segregated	Utility Service	\$6,293.54
Blue Cross Blue Shield of WY	Co Admin	Health Ins Claims	\$332,862.79
Bowdel Steven P.	Detention Center	Medical Services	\$2,562.50
CDW Government, Inc.	Segregated	Equipment/Supplies	\$313.16
CenturyLink	Segregated	Telephone Services	\$4,563.12
Charm Tex Inc.	Detention Center	Inmate Supplies	\$6,222.20
Charter Communications	Detention Center	Internet Services	\$213.87
Child Support Services/ORS	Payroll	Child Support	\$564.00
Circuit Court of the Ninth District	Payroll	Garnishment	\$566.45
Civil Air Patrol Magazine	County Sheriff	Advertising	\$195.00
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$11,013.00
Climatec Refrigeration Inc.	Public Health	Repairs	\$428.30
CNA Surety	County Clerk	Notary Fee	\$50.00
Colonial Life & Accident Insurance	Segregated	Insurance	\$165.22
Communication Technologies, Inc.	Capital Asset Acquisitions	Radio Install	\$803.82
Crane, Yvonne	Dispatch Center	Reimburse Expenses	\$171.40
Dubois Telephone Exchange	Segregated	Telephone Services	\$600.40
Emergency Power Systems LLC	County Buildings	Electrical Service	\$412.78
Federal Express Corp	County Sheriff	Shipping Fees	\$14.93
Food Services of America	Detention Center	Prisoner Board	\$6,810.55
Fremont County Treasurer	Co Admin	Health Insurance	\$330,510.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$191,636.96
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$42,661.43
Fremont Motor Riverton Inc.	Vehicle Maintenance	Parts/Supplies	\$1,301.60
Fremont Motors Lander	Capital Asset Acquisitions	Patrol Truck	\$34,206.16
Gee, Brian	Segregated	County Health Officer	\$1,400.00
Globalstar USA	Search & Rescue	Satellite Phone	\$183.42
Grainger	County Buildings	Materials/Supplies	\$259.76
Great West Trust	Segregated	Wyoming Benefits	\$7,865.00
Greenwood Mapping Inc.	County Assessor	Organizational Meeting	\$360.00
Inberg Miller Engineers	Dry Creek Road Improvement	Engineering Services	\$13,213.24
Jack's Truck & Equipment	Vehicle Maintenance	Parts	\$349.81
Jiffy Rental Center	Road Construction	Rent Equipment	\$339.50

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Kisling, Lisa	Public Defender	Office Rent	\$450.00
Laboratory Corporation of America	Detention Center	Inmate Medical	\$386.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$286.12
Lander Valley Physicians Practice	Detention Center	Inmate Medical	\$376.00
Lawson Products, Inc.	Vehicle Maintenance	Parts/Supplies	\$32.32
Lazzari, Bailey	Public Defender	Office Rent	\$450.00
Leonard, Anthony G.	Detention Center	Inmate Medical Services	\$1,260.00
Master's Touch LLC	County Assessor	Postage/Mailing Service	\$11,847.59
McKee Medical Center	County Coroner	Autopsy Fees	\$686.00
McKesson Medical Surgical Inc.	Public Health	Medical Supplies	\$1,773.79
MHL Systems	Transportation	Parts/Supplies	\$3,912.30
Natrona County Sheriff	Detention Center	Inmate Housing	\$1,950.00
NCPERS Group Life Insurance	Segregated	Insurance	\$896.00
	Horse Creek Road		
Nelson Engineering	Reconstruction	Surveying Services	\$3,884.00
New York Life Insurance	Segregated	Insurance	\$233.54
Noble Medical, Inc.	County Sheriff	Drug Testing Supplies	\$400.00
Norco, Inc.	Segregated	Supplies	\$4,226.68
Northern Arapaho Child Support	Payroll	Child Support	\$598.78
Office Shop Inc., The	Segregated	Service Agreement	\$296.46
Palace Pharmacy	Detention Center	Inmate Rx's	\$11,420.22
Paws for Life	County Sheriff	Animal Boarding	\$210.00
Premier Vehicle Installation, Inc.	Vehicle Maintenance	Parts/Service	\$18.12
Pro Repair Plus	County Sheriff	Vehicle Towing	\$170.00
Quill Corporation	Segregated	Office Supplies	\$424.10
R C Lock & Key	County Buildings	Keys/Supplies	\$15.20
R R Brink Locking Systems, Inc.	County Buildings Detention	Materials/Supplies	\$1,385.00
R T Communications	Segregated	Services	\$79,001.63
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,500.00
Reed's Moghaun Office Supply	County Sheriff	Office Supplies	\$1,102.81
Riverton Ranger, Inc.	Maternal Child Health	Advertising	\$129.00
Riverton, City of	County Buildings	Water/Sewer	\$934.68
Rocky Mountain Discount Sports	Search & Rescue	Supplies	\$17.90
Sagewest Health Care	Detention Center	Inmate Services	\$30,990.05
Secretary of State	County Clerk	Notary Filing Fee	\$30.00
Shankle, David	Transportation	Reimburse Expenses	\$129.44
Shirts & More, Inc.	Segregated	Signs	\$119.00
Skaggs Companies, Inc.	County Sheriff	Uniforms/Supplies	\$154.77
Specialized Pathology Consult	County Coroner	Autopsy Fee	\$1,175.00
State Disbursement Unit	Payroll	Child Support	\$1,119.00
State of WY, Public Defenders Office	Public Defender	Office Rent	\$1,650.00
Stevens, Cynthia B. MD	CAST	Clinical Supervision	\$150.00
Stroupe Pest Control Inc.	Segregated	Pest Control	\$415.00
Sysco Montana Inc.	Detention Center	Inmate Supplies	\$20,233.82
T Y Excavation Inc.	Transportation	Road Maintenance	\$8,825.00
Terrance R. Martin PC	Public Defender	Office Rent	\$450.00
Total Net Salaries	Segregated	Salaries	\$622,038.13
Traveling Computers	Computer Services	Supplies/Services	\$2,359.91
Truenorth Steel, Inc.	Road Material Inventory	Cattle Guards	\$17,053.46
Tweed's Wholesale Co	Segregated	Supplies/Inmate Board	\$9,112.53
Valley Lumber & Supply Co., Inc.	Segregated	Materials/Supplies	\$406.44
Verizon Wireless	Segregated	Cellphone Services	\$309.06
Western Printing, Inc.	Detention Center	Printed Supplies	\$676.90
Whiting Law, P.C.	District Court	Professional Services	\$1,507.50
Winchester, Clyde	Transportation	Reimburse Expenses	\$172.80
Wind River Radiology PC	Detention Center	Inmate Medical	\$1,449.00
Wind River Towing	Abandoned Vehicles	Vehicle Towing	\$80.00
WY Dept of Transportation	Vehicle Maintenance	Transfer Plates	\$4.00
WY SDU	Payroll	Child Support	\$1,034.00
WY State Lands & Investments	Spencer Homesites Debt Service	Annual Loan Payment	\$1,615.66
Wyo Child Support Enforcement	Segregated	Child Support	\$750.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$18,436.25
Wyoming Machinery Co	Vehicle Maintenance	Parts/Service	\$580.47
Wyoming Office Attorney General	24/7 Program	Fees Collected	\$4,528.00
Wyoming Retirement System	Co Admin	Contributions	\$144,037.16
Wyoming.com	Segregated	Internet Services	\$2,074.07

Zwetzig, Sasha

Attorney

Reimburse Expenses

\$136.00

Jennifer McCarty moved, Clarence Thomas seconded, to accept the voucher from Sage West Health Care in the amount of \$8,925.00 and Wyoming Behavioral Institute in the amount of \$6,032.00 for Title 25 patients. Motion carried unanimously. Chairman Becker acknowledged the report received from the County Attorney's Office indicating there is still an estimated \$228,257.00 outstanding bills for this fiscal year period.

Vice-Chairman Larry Allen arrived at this time.

The following items in the Signature File were reviewed: 1) Sympathy card; 2) Birthday Card; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve a Contract for Trucking Services between Fremont County and Independent Contractor (KY Enterprise LLC). Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Conflict of Interest Policy for Martha Petersdorf Hospital Trust. Motion carried unanimously. Mike Jones moved, Larry Allen seconded, to authorize \$8,065.04 in the Capital Revolving Fund for emergency tandem repairs to MG-116 and to accept the bid from Wyoming Machinery Company in the amount of \$8,065.04 for the repairs. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to authorize \$10,217.25 in the Capital Revolving Fund for emergency repairs of a snow blower fan replacement (RP-1031) and accept the bid from Teamco Inc for the replacement parts in the amount of \$10,217.25. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to submit the annual letter to Centers for Medicare & Medicaid Services regarding exemption of the Fremont County Benefit Plan from the Mental Health Parity requirement. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Wyoming Department of Transportation Closing Statement Acquisition for the Riverton Streets Highway 26/Main Street (Hill Street) in Riverton and acknowledge receipt of a payment of \$1,970.00 for right-of-way. Motion carried unanimously. A County Wide Consensus Block Grant Joint Resolution regarding grant money remaining in BFY 15/16 funding was approved for allocation by the Fremont County Association of Governments representatives during their last meeting: Pavillion Park Bathroom Rehabilitation (\$5,000); Dubois Town Hall Sidewalk Repair (\$3,757); Hudson Street Light Project (\$3,757); and Shoshoni Rifle Range (\$3,757). Mike Jones moved, Jennifer McCarty seconded, to ratify approval of the Joint Resolution, which had to be submitted to the State Lands and Investments Board on May 2, 2019. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Fremont County 4-H Golf Tournament donation request (individual Commissioners can participate on their own); and 2) Deputy County Attorney Darrough's memo regarding MASAA Claims and Transportation Procedures (Commissioner Allen and Clerk Freese will work with Darrough on the contract update). A Notice from Wells Fargo regarding the income from the Petersdorf Hospital Trust distribution for 2019 of \$17,000 according to the Order Granting Interpretive and Declaratory Relief dated December 7, 1985 was reviewed. Clarence Thomas moved, Jennifer McCarty seconded, to approve the 2019 distribution of \$17,000 as follows: \$8,500.00 (50%) to the REACH Foundation for further distribution to the Riverton Senior Citizens, Inc., Sepiternal Society, Inc., Fremont County Hospice and other such institutions or organizations providing medical services or benefits and comforts for older people not otherwise available in the Riverton area as determined by the REACH Foundation; \$6,120.00 (36%) to the Lander Senior Citizens Center; \$1,020.00 (6%) to the High Country Senior Citizens Center; and \$1,360.00 (8%) to the Shoshoni Senior Citizens Center. Motion carried unanimously.

There was nobody present for the Public Comment period.

Chief Civil Deputy Jodi Darrough updated the Board on the County's Memorandum of Understanding with the State of Wyoming for Guardians Ad Litem, and specifically referenced the clause regarding suitable office space. She reported that District Court Staff Attorney Rachel Fontaine is still compiling information from the Guardian Ad Litem's and further information will be forthcoming.

Transportation Superintendent Billy Meeks stated interviews were held for the Lander Truck Driver vacancy and a candidate has been selected. Jennifer McCarty moved, Clarence Thomas seconded, to approve filling the vacancy with the selected candidate at the beginning wage of \$33,472; pending completion of background check and drug and alcohol compliance testing. Motion carried unanimously.

Jim Gores, James Gores and Associates, introduced newly hired engineer Mark Harris who will be heavily involved in the Moneta-Lysite Road Shoulder Improvement Project. Gores presented the Commission with a complete copy of the Project Manual Plans and Specifications for the Moneta-Lysite Road Reconstruction. He stated the pre-construction conference is scheduled for May 9<sup>th</sup> in Riverton, and the contractor will mobilize next week and begin work on the 20<sup>th</sup> of May. He then presented Amendment No. 3 to Owner-Engineer Agreement totaling \$32,700.00 which is for additional services to act as intermediary for the purpose of meeting the Bureau of Land Management Stipulations regarding wildlife resources. They will, through their subconsultant TRC Companies, perform surveys to satisfy BLM stipulations associated with the Right-of-Way for the project. Larry Allen moved, Jennifer McCarty seconded, to approve the Amendment of Owner-Engineer Agreement No. 3. Motion carried unanimously. Gores expressed concern that the Lander BLM Field Manager has not rendered a final decision on whether fencing will be allowed on both sides of the road. Gores reviewed the Type E fence proposed, smooth bottom wire higher off the ground than standard to accommodate antelope migration, with barb wire on the top two strands. Gates would be installed in the fence for the convenience of the affected rancher and for maintenance purposes. Fencing the east side of the road would not solve the issue of cattle on the road. Chairman Becker immediately made a phone call to the Lander Field Manager who verbally stated a Decision would be rendered authorizing fencing on both sides of the road. Representative Liz Cheney's aide Lindy Linn was present in the audience and Chairman Becker asked her to relay to Representative Cheney the governmental hurdles the County has to comply with in order to get projects done, and specifically the additional \$120,000.00 required for this particular project to comply with BLM rules and regulations.

Commissioner meeting reports were given.

Commissioner Mike Jones attended the State Revenue Committee meeting last week. He attended the May 2<sup>nd</sup> groundbreaking for the Eastern Shoshone Business Park. He attended the Wyoming After School Alliance state summit on Juvenile Justice on April 25, 2019 at the Lander Community Center. He attended the monthly Fremont County Library Board meeting where long time employee Tom Norwood received recognition. The Library continues to work on their Strategic Plan and he stated the meeting rooms in all Library's have a very good occupancy rate. He participated in the Wind River Visitor's Council Google Search free training webinar.

Commissioner Jennifer McCarty attended the Fremont County Recreation Commission monthly meeting where they are primarily working on their budget and grant awards. She attended the monthly Fremont County Association of Governments meeting where there was discussion regarding the General Purpose Tax and uses of the 1% monies that were guaranteed by all entities to be used for infrastructure only.

Commissioner Clarence Thomas attended the groundbreaking for the Eastern Shoshone Business Park and attended the dinner last week in Hudson with WCCA Executive Director Jeremiah Rieman who was attending the State Revenue Committee meetings in Lander. Commissioner Thomas discussed salary concerns as related to recruitment efforts with Treatment Courts Director Melinda Cox who will be outlining these concerns during her budget hearings later in the meeting.

Vice-Chairman Larry Allen also attended the groundbreaking ceremony for the Eastern Shoshone Business Park and the dinner with Jeremiah Rieman. He continues working with County Coroner Mark Stratmoen on a plan, weather permitting, to begin construction of the fence around the cemetery at the Wyoming Life Resource Center.

Chairman Becker attended the groundbreaking ceremony and dinner with Jeremiah Rieman. He has been involved in discussions regarding Dry Creek Road water and gravel issues.

**Commissioners: Larry Allen, Vice-Chairman and Joe Felix.** Last year's budget was \$365,980. This year's request is \$362,479. Health insurance is adjusted due to a commissioner coming onto the health insurance mid-year. Retirement increases are included as the health insurance. However, a commissioner has opted out of the retirement which is shown as an adjustment. Another pool vehicle was moved from the Coroner to the Commissioners and that rental payment is included. Travel was increased due to the meetings the commissioners are currently attending.

**Ambulance: Larry Allen, Ambulance liaison and Joe Felix.** Last year's budget was \$244,231. This year's budget is \$245,500. The county received a SLIB grant of \$140,414 to fund half the cost of remounting three

ambulances. The grant will span FYE 2019 and FYE 2020. A total of 5 new ambulances will be in service in the current fiscal year. Otherwise the budget is static due to the ambulance service being leased out.

Larry Allen reviewed the status of the two new ambulances and the three remounts which should arrive soon. AMR is interested in purchasing one of the ambulances being retired from the fleet. Any of the ambulances 1995 or older do not qualify for a remount.

Chief Civil Deputy Jodi Darrough is still working on the contracts with AMR regarding the Vehicle Maintenance Agreement and Facilities Maintenance Agreements. She stated Sage West Hospital officials want to continue discussion on Title 25 issues and Chairman Becker stated he has not had an opportunity to discuss the issue with the Center of Hope administration.

County Clerk Julie Freese will be attended the County Clerk's spring meeting next week where cyber security will be on the agenda. This is a huge issue as related to the WyoReg system which is used for voter registration. Still waiting on how they will proceed with new voting machines in the state.

**Riverton Airport budget. Kyle Butterfield was present.** No funding was allocated last year for the operations of the Riverton Airport. This year's request is \$50,000. Due to decrease in funding and decrease in revenues generated from lease agreements, they anticipate a shortfall in their operations. The county had supported their operations from FY12 to FY16 at an average of \$95,000 per year. However, the request for a guaranteed revenue stream for the airport also became a request and the county had only funded the guaranteed revenue stream.

**Fremont Air Service Team. Riverton Public Works Director Kyle Butterfield was joined by Fremont Air Service Team (FAST) members Missy White and Ernie Over, at the invitation of the Commissioners, to discuss the budget request for FAST of \$215,000 and the Riverton Airport for \$50,000.** Present in the audience was Lander Mayor Monte Richardson. Fremont County along with the City of Riverton and City of Lander had been approached earlier in this fiscal year asking to provide additional funds to help with shortfalls which was approved as a mid-year allocation. The requested money in FYE20 will be used to support the Minimum Revenue Guarantee with Denver Air Connection for the first half of the fiscal year and the state selected airline for the second half of the fiscal year. The commissioners stated that any entity that had two requests they wished to know the prioritization which they stated was FAST #1 and Airport Operations as #2.

Fremont County Library Director Janette McMahon requested permission to refill two vacancies: 1) 32-hour Library Assistant II in Riverton; and 2) Branch Manager in Dubois. She stated there will be no additional budget impacts with either rehire. Mike Jones moved, Jennifer McCarty seconded, to approve refilling the Library Assistant II position in Riverton at a starting salary of \$13.25/hour and the Dubois Branch Manager at the starting salary of \$19.00/hour. Motion carried unanimously.

**Library: Director Janette McMahon was present.** Last year's budget was \$1,971,187. This year's request is \$1,795,320. Have requested 2 Capital Revolving requests for a Lander Boiler fix and updating the Riverton HVAC system. Asking for an addition of an LRO Officer for the Riverton Branch Office. The amount being \$5,500 (183 hours for a year). The issues seen in Riverton are not seen in the Lander and Dubois branches. Janette stated that they have to call law enforcement on many type of instances and thought an on sight LRO would reduce these problems. Have made several changes to decrease the budget impacts. Had discussion on the Amazon costs and the commissioner's desire to purchase locally. Janette stated the type of items purchased on Amazon are items that are not available locally. Joe Felix has been helping with collection assets to help identify them better. They did not hire another administrator or IT Director due to the County taking over the Financial services and IT services. Commissioner Becker what the backup plan was if the IT services from the county didn't work. Janette stated that they might have to add an IT tech position paid at a lower rate to take direction from county IT. They also discussed a contract with a local IT provider as well. They are also working on transitioning grants and tracking of expenditures and revenues to mirror the county process.

**ISS: Director Kevin Shultz was present.** Last year's budget was \$313,232. This year's request is \$403,675. Increases in expenditures are due to the addition of the Library support. ISS will absorb all phone and internet accounts into this budget rather in each department. Additional increases are in the replacement of UPS batteries in the FCCCH server room. There is an increase in service agreements for the new website completion. The higher than forecasted printing costs and the addition of Sheriff copiers to

the county plan is included. However, the sheriff budgets should see a decrease. He added another \$5,000 to the contractual services for TCI Inc. to help with the Library costs. The telephone system will change with hopes of decreasing the costs. Outbound calls are finally starting to show that calls from the county as a phone number or name. Discussion on methods to deliver internet ensued with focus on the best return for the investment the county chooses. Windows 10 upgrade will be required by March of 2020. Commissioner Thomas stated his desire to put emphasis on looking to technology changes and the planning of investing in the best technology coming up.

**Vehicle Maintenance. Brad Meredith was present.** Last year's budget was \$799,271. This year's request is \$821,386. Increases include retirement and health insurance as well as the aging fleet it will require more repair costs. One employee did not receive the \$1200 increase from last year and the cost is not included this year's budget. This is not included in the budgeted amount, but should be discussed during the budget process. The person in question was hired into the Vehicle Maintenance from the Transportation Department which was about a \$5,000 increase due to new duties. Employees who had not been in their position for more than 1 year were not included in the increase of \$1200. Rental payments went up a bit due to the replacement of hoists and new pickup. Brad would like to do more training for employees than in the past. Training in Casper is cheaper than bringing someone into Lander. Travel would need to be increased if they were allowed more training. They have also included additional shop supplies.

**Sheriff: Sheriff Ryan Lee, Undersheriff Mike Hutchison, Admin Assistant Karla Davis, Detention Sergeant Mosbrucker, Communications Sergeant Carl Freeman were present.** Sheriff Budget for last year was \$3,928,301. This year's request is \$3,933,468. The Sheriff stated that all budgets were looked at mostly for employee safety. Some administration positions were reorganized since Ryan was elected to the office. The contract on the radios is being looked at in a new manner. The new lease of radios will increase the budget by \$60,000. However, the Support Services Service Agreements line item will reduce. The Homeland Security Grant which funds their two SRO positions has expired and additional grant funding is unavailable. Wind River School District #6 will fund 75% of 1 full time SRO position and Dubois School District #2 who has also agreed to fund about 50% of a position. Sheriff Lee also showed the new uniforms which include ballistic vests with a suspender system to help keep up the many accessories they carry and get pressure off of the officer's back. The officer reported that in the short time he's tested it, he feels a great difference in weight distribution and safety with less bulk and more ability to move less restricted. The material is also more fire retardant. They hope to replace all uniforms over a 5 year time span. In moving to the new uniforms, Commissioner Thomas asked if the agency felt they were moving to the current technology of the law enforcement agencies. Ryan agreed.

**Detention:** Last year's budget was \$4,572,265. This year's request is \$4,671,350. The inmate revenue is at its highest in many years. This comes from federal and municipal housing fees. 100 mattresses were donated from the Wyoming Department of Corrections. Increases also include the health insurance and retirement increases. They wish to implement a home detention program to save on inmate costs. It would be something that would benefit the offender by being at home or on work release and remove the costs of holding them in detention. The cost of home detention would also be a part of the offender's cost based on their ability to pay. They are also looking at other new technologies for drug and alcohol testing that would augment this process to help save detention costs. Commissioner Thomas asked if the county has third party billing opportunities regarding inmate costs. Sheriff Lee stated they have filed insurance claims for inmates who need medical attention before the cost is fully funded by county. Commissioner Allen asked about the 24/7 program. Sheriff Lee stated it is still in effect but he was not prepared to discuss the solvency of that program as he is still working on the system.

**Dispatch:** Last year's budget was \$1,487,551. This year's budget is \$1,422,498. Revenue is received on phone lines both land and cellular at \$.75 per line. Internal fees from the Sheriff, Coroner and Emergency Management come into fund this Enterprise Fund. The external users are City of Lander, Shoshoni, AMR/EMS, County Fire, Dubois Fire and Jeffrey City Fire. Their lease agreement for the Spillman RMS computer server is scheduled to be replaced. Chairman Becker asked if it had to be a server or could be cloud based and could there be a savings. Sheriff Lee wanted to make sure the security wouldn't be a problem before moving to a cloud based system. Jesse Lyles is in charge of the upgrade and knows the issues. The console furniture is 19 years old and will be a priority in the next year. This furniture is used 24 hours a day, 7 days a week. Much of the reduction in this budget is that the depreciation of some equipment that has reached the end of their depreciation schedule. Instead of going with Comtech maintenance and pursuing a radio lease agreement, it would save \$81,000 across all three budgets (sheriff, detention, and communications) not to mention the Service Agreement in the 1690 account.

**Search and Rescue:** Last year's budget was \$33,841. This year's request is \$33,200. Discussion on training was brought up by Chairman Becker. He thought it was important to add an additional \$5,000 to make sure there was adequate training. The Sheriff will review that option and report back. Clerk Freese asked if the recently approved Legislative action on allowing Wyoming Retirement for Search and Rescue volunteers. Sheriff Lee stated that it wasn't available until July and there are a number of things that have to be in place that still needs to be done before it could even be considered by the commission. It is not included in this year.

**Court Assisted Supervised Treatment (CAST): Director, Melinda Cox was present.** Last year's budget was \$310,072. This year's request is \$327,514. Funding from the Wyoming Department of Health is \$229,188.03 and from Fremont County Government the amount is \$87,286. The amount from clients is about \$11,040. The increase of \$55,645.35 from the Wyoming Department of Health is due to the increase in client numbers. They will have to be CARF accredited again this year and \$7,500 is included in the budget to do that. The overall request for this budget has increased by \$17,442, the increase is covered by the CAST revenue increase and an overall decrease requested to the General Fund by approximately \$38,000. Having tried to replace an employee, she cannot find a person who will work for the salary proposed. Melinda passed out an employee salary sheet with recommended changes to pay employees what they are doing at this time and based on current standards. Computer updates as required by the IT Department are also included. Training required by CARF is also included as an addition.

**Juvenile Treatment Court.** Last year's budget is \$233,356. This year's request is \$272,882. Funding from the Wyoming Department of Health is \$202,510.27 and the County's funding is \$69,872. There is an increase of \$52,476.27 of revenue from the Wyoming Department of Health again, due to the number of clients served. The decrease from the county's funding is \$12,950. The CARF accreditation costs are also part of this budget. Built into this budget is an increase to Melinda's salary following her being in this position for a year. This would be an increase of \$7,000 per year. Computers are also included for replacement per the IT department. Clerk Freese asked about line items for machinery greater than \$1000, Office Furniture greater than \$1000 and vehicle maintenance is listed for a total of \$3,900. This is requested but has never been used. Commissioner Thomas stated that the state is paying most of the fees and therefore should keep it in the budget to save the Vehicle maintenance from paying for vehicle repairs for example. Training is also increased due to increased money from state, it's important to get employees trained. Fuel is budgeted less, but might need to be higher based on increases to the training and higher fuel costs. Commissioner Thomas stated that they also have a good chance of bringing in trainers to train rather than travel. Database upgrades to their computer system will also be needed (actually both CAST and JTC). It is also the hope to have some type of mobile servicing since many client meetings are not at the office. This would help them to do their reporting and maximize employee time. Fremont County is one of the only entities that has a centralized database collection system which is really important to have.

**Youth Services.** Last year's budget was \$375,386. This year's request is \$364,420. Revenue for this fund come from the Community Juvenile Service Board of \$70,178. City of Riverton provides \$20,000, City of Lander gives \$17,500 and \$12,000 comes from the Department of Family Services/WYO 10 Day Reporting Center per diem. Annual training to maintain certifications and treatment court obligations are important and they will look for online and free local training. Employees will be cross trained. Hiring of new staff will require introductory trainings in order to be compliant with basic employment certification and training requirements. The additional salary request for the Director is also in this budget and the second salary increase is included for another employee. Discussions on the office space in Riverton previously used by the County Clerk for Riverton Office services. The overall budget is down \$10,966 even with the proposed increases.

Commissioner Clarence Thomas was absent from the remainder of the meeting.

**Recreation Board: Board Chairman Bobby Hague, Treasurer Kristen Ressler and Board member Don Reynolds were present.** Last year's budget was \$220,000. This year's request is \$285,213. They have three annual areas of recreation they are in charge of providing upkeep for. Green Mountain Camp Ground, Youth Camp and the Heritage Trail. The requests for grants is included on an additional page. Some applicants have had to wait to get their projects done and have asked for an extension which means the budget will have to have some encumbrances to be able to carry it over to the next year's budget. Since the county provided some donated culverts and help with the work, they were able to save money from the current year that they would like to carry over to the next year's budget to finish projects.

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Building Maintenance Supervisor J.R. Oakley stated upkeep is required on the Veteran's Memorial in the Courthouse Courtyard. He estimated it will take about \$6,000 to get additional names added to the plaques and general maintenance. Chairman Becker volunteered to visit with the various groups that initiated the Memorial to get a plan to move forward with required funding, etc.

County Clerk Julie Freese stated she and Financial Assistant Joe Felix are working with the eight or so Department Heads and Elected Officials who asked for Standard Occupational Classification (SOC) changes for their departments. They will report back after they have had an opportunity to meet with all of them.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 4:30 p.m. and reconvene for a Regular Meeting on May 14, 2019. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD