

Final Budget

Shoshoni Lysite Cemetery District	
<small>Budget Hearing Information</small>	
PO Box 40	Location: Shoshoni Cemetery - 1401 W 7th St
Shoshoni, WY 82659	Date: 7/13/2020
307-876-2602	Time: 5:00 p.m.
Fremont County	Budget Prepared by: Carmen Milbury

S-A	BUDGET MESSAGE	<small>W.S. 16-4-104(d)</small>
<p>The Shoshoni-Lysite Cemetery District takes great pride in maintaining Lakeview Cemetery as a beautiful, final resting place. We have ongoing projects to replace old dying trees; to add trees where needed, to maintain the grass healthy and lush; and we do all this while being good stewards of the tax payers money.</p>		

S-B	RESERVE DESCRIPTION
The Shosoni-Lysite Cemetery District maintains an emergency reserve fund of \$50,000.00	

S-C		Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> YES
Names of Board Members	Date of End of Term	If Yes, enter
David Manchester	12/31/22	Address of office: 320 S. Federal Blvd
Doris Reinert	12/31/22	City, State, Zip: Riverton, WY 82501
Mindy McKee	12/31/20	Phone Number: 307-856-2637
Shirley Johnson	12/31/20	Hours Open: 8:00 a.m. - 4:00 p.m.
Hazel Schaefer	12/31/22	
Cheryl Hood	12/31/20	

Where are the minutes of your board meeting available for public review?
 The Office of DAPCPA Riverton, LLC, at 320 S. Federal Blvd., Riverton, WY 82501

How and where are the notices of meeting posted for the public?
 Newspaper Advertising - The Riverton Ranger

Where are the public meetings held?
 At the Lakeview Cemetery office - 1407 West 7th Street, Shoshoni, WY 82659

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$128,185	\$118,891	\$191,000	\$191,450
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	-\$12,000	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$119,218	\$161,265	\$191,000	\$191,450
S-5	Amount requested from County Commissioners	\$105,512	\$147,576	\$135,207	\$135,657
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$475	\$375	\$1,000	\$1,000
S-8	Tax levy (From the County Treasurer)	\$105,512	\$147,576	\$135,207	\$135,657
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$883	\$788	\$420	\$420
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$106,871	\$148,720	\$136,627	\$137,077
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EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$38,712	\$7,150	\$76,500	\$76,500
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$5,390	\$5,036	\$6,900	\$7,150
S-18	Operations	\$81,372	\$91,788	\$104,600	\$104,800
S-19	Indirect Costs	\$2,891	\$2,919	\$3,000	\$3,000
S-20R	Expenditures paid by Reserves	\$0	\$12,000	\$0	\$0
S-20	Total Expenditures	\$128,185	\$118,891	\$191,000	\$191,450

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$12,545	\$12,545	\$54,373	\$54,373

Summary of Reserve Funds		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$62,000	\$62,000	\$50,000	\$50,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$62,000	\$62,000	\$50,000	\$50,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$62,000	\$62,000	\$50,000	\$50,000
S-32	Less Total to be spent	\$0	\$12,000	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$62,000	\$60,000	\$50,000	\$50,000

End of Summary

David P. Manchester
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7-13-2020

DISTRICT ADDRESS: PO Box 40
Shoshoni, WY 82659

PREPARED BY: Cerman Milbury

DISTRICT PHONE: 307-876-2802

Final Budget

Shoshoni Lysite Cemetery District
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$105,512	\$147,576	\$135,207	\$135,657
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$475	\$375	\$1,000	\$1,000
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$475	\$375	\$1,000	\$1,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$282	\$96	\$120	\$120
R-5.2	Other: Specify Donations	\$401	\$672	\$300	\$300
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$683	\$768	\$420	\$420
R-5.5	Total Forecasted Revenue	\$1,158	\$1,143	\$1,420	\$1,420
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Shoshoni Lysite Cemetery District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$1,853	\$5,147	\$7,500	\$7,500
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Equipment	\$220	\$1,569	\$1,000	\$1,000
E-1.6	Road Paving	\$9,860		\$12,000	\$12,000
E-1.7	see additional details	\$26,779	\$435	\$56,000	\$56,000
E-1.8	TOTAL CAPITAL OUTLAY	\$38,712	\$7,150	\$76,500	\$76,500

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Bond	\$100	\$100	\$100	\$100
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$290	\$97	\$300	\$300
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal			\$1,000	\$1,000
E-4.2	Accounting/Auditing	\$1,800	\$1,651	\$2,000	\$2,000
E-4.3	Other (Specify)				
E-4.4	Newspaper Advertising	\$588	\$340	\$300	\$300
E-4.5	Internet/Phone		\$126	\$1,200	\$1,200
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$1,151	\$1,166	\$750	\$1,000
E-5.2	Office equipment, rent & repair			\$250	\$250
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Misc. Admin	\$1,461	\$1,556	\$1,000	\$1,000
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$5,390	\$5,036	\$6,900	\$7,150

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FYE 6/30/2021

OPERATIONS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4						
E-7.5						
E-7.6						
E-8	Travel					
E-8.1	Mileage		\$396	\$511	\$500	\$500
E-8.2	Other (Specify)					
E-8.3						
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Gas & Oil		\$389	\$67	\$200	\$200
E-9.2	Supplies		\$672	\$1,726	\$1,000	\$1,200
E-9.3	Maintenance & Repairs		\$780	\$682	\$2,000	\$2,000
E-9.4	Equipment Rental		\$2,225	\$200	\$500	\$500
E-9.5						
E-10	Program Services (List)					
E-10.1	Water		\$4,652	\$4,281	\$8,000	\$8,000
E-10.2	Electricity		\$2,836	\$3,578	\$4,000	\$4,000
E-10.3	Sanitation		\$312	\$237	\$300	\$300
E-10.4	Misc.		\$62		\$100	\$100
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	Caretaker		\$13,250	\$15,000	\$18,000	\$18,000
E-11.2	Lawn Maintenance		\$13,387	\$12,537	\$15,000	\$15,000
E-11.3	Gate Opening/Closing		\$3,900	\$4,200	\$4,500	\$4,500
E-11.4	Labor Hired/Dig Graves		\$10,630	\$9,166	\$9,000	\$9,000
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Tree Trimming		\$14,400	\$17,150	\$20,000	\$20,000
E-12.2	Tree Replacement		\$7,962	\$17,761	\$15,000	\$15,000
E-12.3	Marker Replacement		\$1,780	\$911	\$2,000	\$2,000
E-12.4	Fertilizer/Weed Control		\$3,739	\$3,781	\$4,500	\$4,500
E-12.5						
E-13	TOTAL OPERATIONS		\$81,372	\$91,786	\$104,600	\$104,800

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FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$2,691	\$2,919	\$3,000	\$3,000
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$2,691	\$2,919	\$3,000	\$3,000

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$12,545	\$12,545	\$54,373	\$54,373
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$62,000	\$62,000	\$50,000	\$50,000
C-1.6 Total Estimated Cash and Investments on Hand	\$74,545	\$74,545	\$104,373	\$104,373
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$62,000	\$50,000	\$50,000	\$50,000
C-2.3 Total Deductions (a+b)	\$62,000	\$50,000	\$50,000	\$50,000
C-2.4 Estimated Non-Restricted Funds Available	\$12,545	\$24,545	\$54,373	\$54,373

SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$62,000	\$62,000	\$50,000	\$50,000
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$62,000	\$62,000	\$50,000	\$50,000
C-4.6 Identify the amount and project to be spent				
C-4.7 a. Land Purchase		\$12,000		
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$12,000	\$0	\$0
C-4.12 Balance to be retained	\$62,000	\$50,000	\$50,000	\$50,000

BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$12,000	\$0	\$0

