

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT	
Budget Hearing Information	
404 S BROADWAY AVE	Location: 404 S BROADWAY AVE
RIVERTON, WY 82501	Date: 7/13/2020
307-856-8248	Time: 8:00 PM
Fremont County	Budget Prepared by: JEFF KEHL

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The Riverton Fire Protection District is requesting it's full 3 Mills for the fiscal year ending 6-30-2021. The District's Board has reduced the budget by 7 to 8 % in anticipation of reduced Mill Levy Property Taxes and Motor Vehicle Tax. The District will continue to add to it's Depreciation Reserve Account for purchase of New Fire Trucks, with any unspent or un-encumbered funds at the end of the fiscal year. The District is faced with a demand for modernization of the Communications system, however this will be a phased approach over the next several fiscal years.

**S-B RESERVE DESCRIPTION**

Since the District operates under a Modified Cash Basis system, all un earmarked funds at the end of the fiscal year are diverted to the Emergency & Depreciation Reserve Accounts. The District will continue to monitor spending levels to be able to respond to needs for the reserve accounts. The District is mindful of Truck replacements over the next three years, and will continue to strengthen the necessary reserve accounts.

**S-C**

Names of Board Members	Date of End of Term
DAVID BARTEL	6/30/24
RON LUCAS	6/30/24
JIMMIE CASSITY	6/30/22
STEVE WOODWARD	6/30/21
ROD EICKE	6/30/21

<p><b>If Yes, enter</b></p> <p>Address of office: 404 S BROADWAY AVE</p> <p>City, State, Zip: RIVERTON, WY 82501</p> <p>Phone Number: 307-856-8248</p> <p>Hours Open: 8AM TO 3PM, MONDAY THROUGH FRIDAY</p>	<p>Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> Yes</p>

Where are the minutes of your board meeting available for public review?  
 404 S BROADWAY AVE, RIVERTON, WY 82501 STATION 4

How and where are the notices of meeting posted for the public?  
 IN THE BYLAWS

Where are the public meetings held?  
 404 S BROADWAY AVE, RIVERTON, WY 82501 STATION 4

## FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$501,402	\$507,861	\$486,500	\$486,500
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$118,666	\$0	\$41,960
S-4	Total General Fund and Forecasted Revenues Available	\$897,722	\$925,494	\$751,514	\$793,474
S-5	Amount requested from County Commissioners	\$376,339	\$379,564	\$345,932	\$388,460
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$376,339	\$379,564	\$345,932	\$388,460
S-9	Government Support	\$147,914	\$154,235	\$140,568	\$140,000
S-10	Grants	\$3,219	\$29,454	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$17,136	\$9,127	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$544,608	\$572,380	\$486,500	\$528,460
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FY 7/1/20-6/30/21 RIVERTON FIRE PROTECTION DISTRICT

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$131,100	\$80,342	\$61,300	\$61,300
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$170,652	\$206,254	\$180,400	\$180,400
S-18	Operations	\$131,193	\$152,765	\$164,750	\$164,750
S-19	Indirect Costs	\$68,457	\$68,500	\$80,050	\$80,050
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$501,402	\$507,861	\$486,500	\$486,500

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$353,114	\$353,114	\$265,014	\$265,014

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$1,163,570	\$1,163,570	\$1,282,236	\$1,282,236
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$1,163,570	\$1,163,570	\$1,282,236	\$1,282,236
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$118,666	\$0	\$41,960
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$118,666	\$0	\$41,960
S-31	Subtotal	\$1,163,570	\$1,282,236	\$1,282,236	\$1,324,196
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$1,163,570	\$1,282,236	\$1,282,236	\$1,324,196

*End of Summary*

\_\_\_\_\_ Date adopted by Special District \_\_\_\_\_  
*Budget Officer / District Official (if not same as "Submitted by")*

**DISTRICT ADDRESS:** 404 S BROADWAY AVE  
 RIVERTON, WY 82501

**PREPARED BY:** JEFF KEHL

**DISTRICT PHONE:** 307-856-8248

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2021

NAME OF DISTRICT/BOARD \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>	\$376,339	\$379,564	\$345,932	\$388,460
R-1.2	Other County Support				

## FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$147,914	\$154,235	\$140,568	\$140,000
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$147,914	\$154,235	\$140,568	\$140,000
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$3,219	\$29,454		
R-4.4	<b>Total Grants</b>	\$3,219	\$29,454	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$7,350	\$8,666		
R-5.2	Other: Specify _____ Equip & Travel Reimb	\$9,786	\$461		
R-5.3	Other: Additional _____				
R-5.4	<b>Total Miscellaneous</b>	\$17,136	\$9,127	\$0	\$0
R-5.5	<b>Total Forecasted Revenue</b>	\$168,269	\$192,816	\$140,568	\$140,000
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify): _____				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

## CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property		\$38,347		
E-1.2	Vehicles				
E-1.3	Office Equipment	\$7,015	\$2,414	\$3,000	\$3,000
E-1.4	Other (Specify)				
E-1.5	<u>Apparatus-SCBA</u>	\$17,757	\$39,581	\$58,300	\$58,300
E-1.6	<u>Tanker Chassis</u>	\$106,328			
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$131,100	\$80,342	\$61,300	\$61,300

## ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$46,892	\$47,500	\$48,000	\$48,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>Janitor</u>	\$14,333	\$14,900	\$15,000	\$15,000
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$12,439	\$12,000	\$10,000	\$10,000
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Department Expense</u>	\$36,028	\$36,000	\$36,000	\$36,000
E-3.5	<u>Comm, Election, Fire Mar</u>	\$8,658	\$10,400	\$16,550	\$16,550
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$22,730	\$25,000	\$25,000	\$25,000
E-4.3	Other (Specify)				
E-4.4	<u>Groundskeeper</u>	\$8,726	\$10,000	\$8,500	\$8,500
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$4,145	\$4,200	\$5,000	\$5,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$10,513	\$10,600	\$10,000	\$10,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Health &amp; Safety, Fire Mea</u>	\$4,047	\$6,200	\$6,350	\$6,350
E-5.7	<u>RRT Supplies</u>	\$2,141	\$29,454		
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$170,652	\$206,254	\$180,400	\$180,400

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2021

## OPERATIONS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Fire & Truck Expense		\$30,947	\$42,000	\$48,250	\$48,250
E-8.4	Radios, Equip Maint.		\$12,061	\$20,265	\$14,000	\$14,000
E-8.5	_____					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Supplies		\$35,543	\$37,800	\$43,500	\$43,500
E-9.2	Fire Hall Supplies		\$2,741	\$4,300	\$5,000	\$5,000
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Utilities		\$35,512	\$39,900	\$47,000	\$47,000
E-12.2	General Repairs		\$13,180	\$8,500	\$7,000	\$7,000
E-12.3	RRT Training		\$1,209			
E-12.4	_____					
E-12.5	_____					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$131,193</b>	<b>\$152,765</b>	<b>\$164,750</b>	<b>\$164,750</b>

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2021

## INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment		\$31,111	\$32,700	\$38,000	\$38,000
E-14.4	Other (Specify)					
E-14.5	Surety Bond		\$100	\$100	\$100	\$100
E-14.6	<u>Fireman's Insurance</u>		\$7,179	\$7,500	\$7,500	\$7,500
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$4,684	\$4,700	\$7,300	\$7,300
E-15.2	Workers Compensation		\$16,217	\$16,300	\$18,500	\$18,500
E-15.3	Unemployment Taxes		\$121	\$200	\$400	\$400
E-15.4	Retirement		\$9,045	\$7,000	\$8,250	\$8,250
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$68,457</b>	<b>\$68,500</b>	<b>\$80,050</b>	<b>\$80,050</b>

## DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

## GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
<b>C-1 Balances at Beginning of Fiscal Year</b>				
C-1.1 General Fund Checking Account Balance	\$347,928	\$347,928	\$265,014	\$265,014
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds	\$5,186	\$5,186		
C-1.5 Reserves (From Below)	\$1,163,570	\$1,163,570	\$1,282,236	\$1,324,196
<b>C-1.6 Total Estimated Cash and Investments on Hand</b>	<b>\$1,516,684</b>	<b>\$1,516,684</b>	<b>\$1,547,250</b>	<b>\$1,589,210</b>
<b>C-2 General Fund Reductions:</b>				
C-2.1 a. Unpaid bills at FYE	\$35,773	\$12,073		
C-2.2 b. Reserves	\$1,163,570	\$1,282,236	\$1,282,236	\$1,324,196
C-2.3 <b>Total Deductions (a+b)</b>	<b>\$1,199,343</b>	<b>\$1,294,309</b>	<b>\$1,282,236</b>	<b>\$1,324,196</b>
<b>C-2.4 Estimated Non-Restricted Funds Available</b>	<b>\$317,341</b>	<b>\$222,375</b>	<b>\$265,014</b>	<b>\$265,014</b>

## SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$1,163,570	\$1,163,570	\$1,282,236	\$1,282,236
C-4.2 Date of Reserve Approval in Minutes: 6/11/07 & 4/1/05				
C-4.3 Amount to be added to the reserve		\$118,666		\$41,960
C-4.4 Date of Reserve Approval in Minutes: 11/9/2019				
C-4.5 SUB-TOTAL	\$1,163,570	\$1,282,236	\$1,282,236	\$1,324,196
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$1,163,570	\$1,282,236	\$1,282,236	\$1,324,196

## BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
<b>C-5.9 TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>