

# Final Budget

Lower Wind River Conservation District	
Budget Hearing Information	
508 North Broadway Avenue	Location: 508 North Broadway Avenue Riverton WY
Riverton WY 82501	Date: 7/8/2020
307-856-7524 EXT 3200	Time: 5:00 p.m.
Fremont County	Budget Prepared by: Board of Supervisors

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The Lower Wind River Conservation District has been receiving mill levy funding for three years. Due to the decline in our economy, the Board of Supervisors has reduced our mill levy request by 17.5% while still responsibly addressing natural resource concerns in our District. Budgeted funds for our Resource Conservation Cost-Share Program were decreased even though participation in that program is increasing. Cost-share is provided for Resource Enhancement, Well Water Testing and Soil Testing. We will continue to work with citizens in our District to address water quality impairments on Muddy Creek, Poison Creek and Ocean Lake. We have applied for two Water Quality Grants from the Wyoming Department of Agriculture and have budgeted for some updated monitoring equipment. We are working with other agencies on a watershed plan for the Boysen Reservoir and contributing tributaries. We plan to share an engineering position with the Popo Agie Conservation District, the Dubois Crowheart Conservation District and the Natural Resources Conservation Service. We will continue to work with permittees, landowners and land management agencies on Rangeland Health projects. We will continue to be the local voice for resource conservation actions taken by other agencies. We will continue selling trees and shrubs at nominal prices to encourage plantings of wind breaks. We plan to expand educational programs for youth and adults. We are updating our web site. We have two full-time employees.

**S-B RESERVE DESCRIPTION**

The Board of Supervisors decided not to add to our reserves this year primarily because interest rates are fluctuating so much. We do have an Operating Reserve (\$75,000) and an Emergency Reserve (\$103,603) to provide funds for one-time expenses such as natural disasters, floods, fires or other emergencies as identified by the Board of Supervisors.

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Nick Billoft	2022	<input checked="" type="checkbox"/> Yes
Richard Denke	2020	If Yes, enter Address of office: 508 North Broadway Avenue City, State, Zip: Riverton WY 82501 Phone Number: 307-856-7524 EXT 3200 Hours Open: 8:00 a.m.--4:30 p.m. normally
Rod Rivers	2020	
Ray Blumenshine	2022	
Ron Lucas	2022	

Where are the minutes of your board meeting available for public review?  
 508 North Broadway Avenue Riverton WY

How and where are the notices of meeting posted for the public?  
 In the office, on the radio, in the newspaper, on the web site, on social media

Where are the public meetings held?  
 508 North Broadway Avenue Riverton WY

## FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$328,947	\$276,767	\$377,228	\$386,228
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$3,603	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$822,575	\$743,862	\$848,500	\$853,300
S-5	Amount requested from County Commissioners	\$368,475	\$363,185	\$300,000	\$300,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$6,915	\$4,440	\$6,000	\$6,000
S-8	Tax levy (From the County Treasurer)	\$368,475	\$363,185	\$300,000	\$300,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$117,506	\$43,007	\$40,000	\$40,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$5,589	\$9,139	\$2,500	\$7,300
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	<b>\$498,484</b>	<b>\$419,771</b>	<b>\$348,500</b>	<b>\$353,300</b>

FY 7/1/20-6/30/21

Lower Wind River Conservation District

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$35,533	\$5,000	\$5,000	\$5,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$49,675	\$50,400	\$73,140	\$73,140
S-18	Operations	\$222,092	\$195,456	\$270,210	\$278,610
S-19	Indirect Costs	\$21,646	\$25,911	\$28,878	\$29,478
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	<b>\$328,947</b>	<b>\$276,767</b>	<b>\$377,228</b>	<b>\$386,228</b>

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	<b>\$324,091</b>	<b>\$324,091</b>	<b>\$500,000</b>	<b>\$500,000</b>
<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$175,000	\$178,603	\$178,603	\$178,603
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	<b>\$175,000</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$3,603	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	<b>\$3,603</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
S-31	<b>Subtotal</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>
S-32	<b>Less Total to be spent</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>

*End of Summary*

Nick Biltoft, Chairman  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/27/2020

DISTRICT ADDRESS: 508 North Broadway Avenue  
Riverton WY 82501

PREPARED BY: Board of Supervisors

DISTRICT PHONE: 307-856-7524 EXT 3200

# Final Budget

Lower Wind River Conservation District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

## PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>	\$368,475	\$363,185	\$300,000	\$300,000
R-1.2	Other County Support				

## FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$6,915	\$4,440	\$6,000	\$6,000
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$6,915	\$4,440	\$6,000	\$6,000
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants	\$103,120			
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$14,386	\$43,007	\$40,000	\$40,000
R-4.4	<b>Total Grants</b>	\$117,506	\$43,007	\$40,000	\$40,000
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$789	\$4,339	\$2,500	\$2,500
R-5.2	Other: Specify <u>NOLWA</u>	\$4,800	\$4,800		\$4,800
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$5,589	\$9,139	\$2,500	\$7,300
R-5.5	<b>Total Forecasted Revenue</b>	\$130,010	\$56,586	\$48,500	\$53,300
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

Lower Wind River Conservation District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles	\$32,634			
E-1.3	Office Equipment	\$2,899	\$5,000	\$5,000	\$5,000
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$35,533</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>

## ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$19,957	\$20,000	\$26,000	\$26,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$514	\$150	\$1,000	\$1,000
E-3.2	Mileage	\$911	\$1,200	\$2,000	\$2,000
E-3.3	Other (Specify)				
E-3.4	Election	\$416		\$500	\$500
E-3.5	Awards	\$340			
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal			\$3,000	\$3,000
E-4.2	Accounting/Auditing	\$4,000	\$4,000	\$5,000	\$5,000
E-4.3	Other (Specify)				
E-4.4	Web Site	\$299	\$948	\$2,500	\$2,500
E-4.5	Advertising	\$1,528	\$1,823	\$5,000	\$5,000
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$1,359	\$1,000	\$1,500	\$1,500
E-5.2	Office equipment, rent & repair		\$500	\$1,000	\$1,000
E-5.3	Education	\$1,217	\$1,500	\$2,000	\$2,000
E-5.4	Registrations	\$744	\$900	\$1,000	\$1,000
E-5.5	Other (Specify)				
E-5.6	Dues	\$16,187	\$16,237	\$20,000	\$20,000
E-5.7	Postage/Shipping	\$204	\$350	\$500	\$500
E-5.8	see additional details	\$2,000	\$1,793	\$2,140	\$2,140
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$49,675</b>	<b>\$50,400</b>	<b>\$73,140</b>	<b>\$73,140</b>

# Final Budget

Lower Wind River Conservation District

FYE 6/30/2021

## OPERATIONS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations		\$24,143	\$45,000	\$52,000	\$52,000
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage		\$525	\$231	\$1,000	\$1,000
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Monitoring Equipment/Su			\$8,000	\$4,000	\$12,000
E-9.2	Repair and Maintenance			\$70	\$100	\$500
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	Resource Conservation		\$48,229	\$75,000	\$100,610	\$100,610
E-10.2	Tree Program		\$7,068	\$6,232	\$6,000	\$6,000
E-10.3	EWP		\$100,720			
E-10.4	_____					
E-10.5	_____					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	Muddy Creek		\$19,985	\$20,800	\$20,000	\$20,000
E-11.2	Poison Creek					
E-11.3	Ocean Lake		\$11,187	\$4,918	\$20,000	\$20,000
E-11.4	Rangeland Health		\$8,783	\$10,000	\$20,000	\$20,000
E-11.5	see additional details			\$20,000	\$40,000	\$40,000
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Newsletter		\$1,452	\$4,308	\$6,000	\$6,000
E-12.2	Small Acreage Workshop			\$897	\$500	\$500
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$222,092</b>	<b>\$195,456</b>	<b>\$270,210</b>	<b>\$278,610</b>

# Final Budget

Lower Wind River Conservation District

FYE 6/30/2021

## INDIRECT COSTS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>				
E-14.1	Liability	\$606	\$786	\$1,000	\$1,000
E-14.2	Buildings and vehicles	\$739	\$748	\$750	\$750
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Bonds</u>	\$528	\$528	\$528	\$528
E-14.6					
E-14.7					
<b>E-15</b>	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes	\$3,983	\$6,000	\$6,000	\$6,000
E-15.2	Workers Compensation	\$1,079	\$1,415	\$2,000	\$2,000
E-15.3	Unemployment Taxes	\$79	\$272	\$300	\$300
E-15.4	Retirement		\$300	\$2,000	\$2,500
E-15.5	Health Insurance	\$13,561	\$14,662	\$15,000	\$15,000
E-15.6	Other (Specify)				
E-15.7	<u>Life and ADD</u>	\$83	\$83	\$150	\$150
E-15.8	<u>Dental</u>	\$988	\$980	\$1,000	\$1,100
E-15.9	see additional details		\$136	\$150	\$150
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>	<b>\$21,646</b>	<b>\$25,911</b>	<b>\$28,878</b>	<b>\$29,478</b>

## DEBT SERVICE BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Lower Wind River Conservation District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2021

## GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
<b>C-1 Balances at Beginning of Fiscal Year</b>				
C-1.1 General Fund Checking Account Balance	\$238,592	\$238,592	\$100,000	\$130,000
C-1.2 Savings and Investments Account Balance	\$85,498	\$85,498	\$400,000	\$370,000
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$178,603	\$178,603	\$178,603	\$178,603
<b>C-1.6 Total Estimated Cash and Investments on Hand</b>	<b>\$502,694</b>	<b>\$502,694</b>	<b>\$678,603</b>	<b>\$678,603</b>
<b>C-2 General Fund Reductions:</b>				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$178,603	\$178,603	\$178,603	\$178,603
C-2.3 <b>Total Deductions (a+b)</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>
<b>C-2.4 Estimated Non-Restricted Funds Available</b>	<b>\$324,091</b>	<b>\$324,091</b>	<b>\$500,000</b>	<b>\$500,000</b>

## SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i>				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i>				
<b>C-3.5 SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i>				
<b>C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>C-3.12 Balance to be retained</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$175,000	\$178,603	\$178,603	\$178,603
C-4.2 <i>Date of Reserve Approval in Minutes:</i> 2/13/2019				
C-4.3 Amount to be added to the reserve	\$3,603			
C-4.4 <i>Date of Reserve Approval in Minutes:</i> 1/8/2020				
<b>C-4.5 SUB-TOTAL</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i>				
<b>C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>C-4.12 Balance to be retained</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>	<b>\$178,603</b>

## BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i>				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i>				
<b>C-5.5 SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6 Identify the amount and project to be spent				
C-5.7 <i>Date of Reserve Approval in Minutes:</i>				
<b>C-5.8 Balance to be retained</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>C-5.9 TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

