

# Final Budget

Fremont County Fire Protection District	
Budget Hearing Information	
305 S. Smith Road	<b>Location:</b> 305 S. Smith Road
Riverton, Wyoming, 82501	<b>Date:</b> 7/14/2020
307-857-3030	<b>Time:</b> 7:00 P.M.
Fremont County	<b>Budget Prepared by:</b> Colleen Forbis

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

Fremont County Fire Protection District currently has 160 Volunteer Firemen, 9 Full Time paid staff, and hired 5 seasonal employees for this summer, maintains 18 buildings and 126 pieces of vehicles and fire protection equipment. The District covers 6,000 square miles of fire protection in Fremont County with 10,000 constituents, and maintains Grant Funding for the Wildland Fuels mitigation Grants (old Firewise Program). We assist the County Fire Warden with Fire Billing and Dispatches, and process the payroll and equipment invoices for all Fremont County Resources on Interagency Incidents and Dispatches. This is the third year that we have budgeted the income and expenses for Fire Dispatches and Wildland Fuels Mitigation. Because they are reimbursed expenses and we could not anticipate future fire season activity, we were not required to budget for them prior. This is the main reason for increases in our budget for the last 3 years. We had two employees join our insurance plan mid year, and have budgeted for them for 2020-21. Our workers compensation tripled last year, and we are anticipating it to remain high again this year. The District continues to work on long range plans. We have submitted a SLIB Grant in anticipation of starting on building a new, much needed firehall in Crowheart. We entered into a lease agreement to purchase new Fire trucks, that we will receive later this year. The District is replacing bunker gear and face protection to protect our firemen from hazards, illness and cancer. We wait to purchase these types of items until the end of the budget year, to avoid overspending. The Board of Commissioners continue to watch funding very carefully and exercise great care to make wise financial decisions. Fremont County Fire Protection District prides itself in providing the citizens of Rural Fremont County with the best possible equipment and well trained staff of Volunteer Fire Fighters who are ready to respond when called to do so. With the uncertain times ahead, due to the Covid-19 Pandemic, the District will be looking constantly for ways to save money while still moving forward.

**S-B RESERVE DESCRIPTION**

The District holds reserves of \$1,000,000 for Fire Wages/Major incidents and \$1,000,000 for Equipment and Capital Improvements. The District budgeted in fiscal year 2019-20 for the purchase of 5 new Fire Apparatus using \$550,000 of the reserve. In anticipation of receiving SLIB Grant money in the new fiscal year, the District will use \$450,000 of the reserve for the matching half, and hope to be able to replace the reserve over time.

**S-C**

Names of Board Members	Date of End of Term
Paul Downey	1/1/22
John Campbell	1/1/22
Ken Metzler	1/1/21

Does the district have regular office hours exceeding 20 hours per week?  Yes

**If Yes, enter**

Address of office: 305 S. Smith Road

City, State, Zip: Riverton, WY 82501

Phone Number: 307-857-3030

Hours Open: M-F 8am to 5pm

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$2,753,350	\$3,098,613	\$3,824,154	\$3,824,154
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	-\$550,000	-\$450,000	-\$450,000
S-4	Total General Fund and Forecasted Revenues Available	\$4,832,369	\$4,406,044	\$5,441,350	\$5,441,350
S-5	Amount requested from County Commissioners	\$1,243,337	\$1,300,000	\$1,699,545	\$1,699,545
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$1,243,337	\$1,300,000	\$1,699,545	\$1,699,545
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$120,676	\$200,000	\$700,000	\$700,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,137,447	\$575,135	\$1,145,000	\$1,145,000
S-13	Other Forecasted Revenue	\$10,000	\$10,000	\$10,000	\$10,000

S-14	Total Revenue	\$2,511,460	\$2,085,135	\$3,554,545	\$3,554,545
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FY 7/1/20-6/30/21

Fremont County Fire Protection District

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$351,697	\$497,415	\$409,154	\$409,154
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$510,791	\$497,167	\$588,000	\$588,000
S-18	Operations	\$1,323,611	\$1,062,031	\$1,760,000	\$1,760,000
S-19	Indirect Costs	\$567,251	\$492,000	\$617,000	\$617,000
S-20R	Expenditures paid by Reserves	\$0	\$550,000	\$450,000	\$450,000
S-20	Total Expenditures	\$2,753,350	\$3,098,613	\$3,824,154	\$3,824,154

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$2,320,909	\$2,320,909	\$1,886,805	\$1,886,805

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
S-25	b. Reserves	\$0	\$0	-\$550,000	-\$550,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$2,000,000	\$2,000,000	\$1,450,000	\$1,450,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	Subtotal	\$2,000,000	\$2,000,000	\$1,450,000	\$1,450,000
S-32	Less Total to be spent	\$0	\$550,000	\$450,000	\$450,000
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$2,000,000	\$1,450,000	\$1,000,000	\$1,000,000

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 305 S. Smith Road  
Riverton, Wyoming, 82501

PREPARED BY: Colleen Forbis

DISTRICT PHONE: 307-857-3030

# Final Budget

Fremont County Fire Protection District

FYE 6/30/2021

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>	\$1,243,337	\$1,300,000	\$1,699,545	\$1,699,545
R-1.2	Other County Support				

<b>FORECASTED REVENUE</b>
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		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies			\$500,000	\$500,000
R-4.3	Grants from State Agencies	\$120,676	\$200,000	\$200,000	\$200,000
R-4.4	<b>Total Grants</b>	\$120,676	\$200,000	\$700,000	\$700,000
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$35,634	\$24,000	\$30,000	\$30,000
R-5.2	Other: Specify _____ Contributions	\$6,200	\$0	\$0	
R-5.3	Other: See Additional _____	\$1,095,613	\$551,135	\$1,115,000	\$1,115,000
R-5.4	<b>Total Miscellaneous</b>	\$1,137,447	\$575,135	\$1,145,000	\$1,145,000
R-5.5	<b>Total Forecasted Revenue</b>	\$1,258,123	\$775,135	\$1,845,000	\$1,845,000
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Fire Warden Income</u>	\$10,000	\$10,000	\$10,000	\$10,000
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$10,000	\$10,000	\$10,000	\$10,000

# Final Budget

Fremont County Fire Protection District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	<b>Capital Outlay</b>				
E-1.1	Real Property	\$337,857			
E-1.2	Vehicles		\$476,827	\$257,551	\$257,551
E-1.3	Office Equipment		\$0	\$10,000	\$10,000
E-1.4	Other (Specify)				
E-1.5	<u>Interest on Debt</u>	\$13,840			
E-1.6	<u>Capital Asset Purchases</u>		\$20,588	\$126,603	\$126,603
E-1.7	see additional details			\$15,000	\$15,000
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$351,697</b>	<b>\$497,415</b>	<b>\$409,154</b>	<b>\$409,154</b>

## ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>HQ Salaries</u>	\$238,418	\$229,317	\$230,000	\$230,000
E-2.6					
E-2.7					
E-3	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Discretionary</u>	\$0	\$0	\$10,000	\$10,000
E-3.5					
E-3.6					
E-4	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$41,463	\$47,000	\$47,000	\$47,000
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$13,240	\$14,000	\$15,000	\$15,000
E-5.2	Office equipment, rent & repair	\$2,310			
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>advertising</u>	\$3,769	\$850	\$3,000	\$3,000
E-5.7	<u>Information Technology</u>	\$2,839	\$2,200	\$5,000	\$5,000
E-5.8	see additional details	\$208,752	\$203,800	\$278,000	\$278,000
E-6	<b>TOTAL ADMINISTRATION</b>	<b>\$510,791</b>	<b>\$497,167</b>	<b>\$588,000</b>	<b>\$588,000</b>

# Final Budget

Fremont County Fire Protection District

FYE 6/30/2021

## OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$188,120	\$210,000	\$227,000	\$227,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Volunteer Fire Wages	\$424,458	\$260,000	\$500,000	\$500,000
E-7.5	dispatch fees	\$52,533	\$65,000	\$70,000	\$70,000
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Fuel and Oil	\$69,047	\$50,000	\$70,000	\$70,000
E-9.2	Fire Equip. repair and rep	\$12,946	\$9,000	\$17,000	\$17,000
E-9.3	Equipment Rental	\$0	\$0	\$5,000	\$5,000
E-9.4	PPE replace and repair	\$13,162	\$16,000	\$125,000	\$125,000
E-9.5	see additional details		\$14,000	\$10,000	\$10,000
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Uniforms, badges and cle	\$6,424	\$6,000	\$25,000	\$25,000
E-10.2	Shop/Battalion expense	\$50,120	\$25,000	\$55,000	\$55,000
E-10.3	Training, Fire Prevention	\$30,929	\$20,100	\$109,000	\$109,000
E-10.4	Other firefighter expense				
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1					
E-11.2					
E-11.3					
E-11.4					
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	\$144,598	\$140,000	\$143,000	\$143,000
E-12.2	Building Maintenance	\$70,312	\$47,000	\$95,000	\$95,000
E-12.3	Truck, radio and equipme	\$148,911	\$113,000	\$100,000	\$100,000
E-12.4	Drill team	\$893	\$0	\$6,500	\$6,500
E-12.5	see additional details	\$111,158	\$86,931	\$202,500	\$202,500
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$1,323,611</b>	<b>\$1,062,031</b>	<b>\$1,760,000</b>	<b>\$1,760,000</b>

# Final Budget

Fremont County Fire Protection District

FYE 6/30/2021

## INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$30,072	\$32,000	\$40,000	\$40,000
E-14.2	Buildings and vehicles		\$41,858	\$43,000	\$50,000	\$50,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Volunteer Policies</u>		\$58,117	\$0	\$0	
E-14.6						
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$72,579	\$52,000	\$80,000	\$80,000
E-15.2	Workers Compensation		\$119,411	\$100,000	\$140,000	\$140,000
E-15.3	Unemployment Taxes		\$8,889	\$4,000	\$7,000	\$7,000
E-15.4	Retirement		\$69,214	\$78,000	\$80,000	\$80,000
E-15.5	Health Insurance		\$125,359	\$144,000	\$170,000	\$170,000
E-15.6	Other (Specify)					
E-15.7	<u>Volunteer Retirement</u>		\$25,635	\$23,000	\$30,000	\$30,000
E-15.8	<u>Volunteer W/C</u>		\$15,257	\$16,000	\$20,000	\$20,000
E-15.9	see additional details		\$860			
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$567,251</b>	<b>\$492,000</b>	<b>\$617,000</b>	<b>\$617,000</b>

## DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Fremont County Fire Protection District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2021 \_\_\_\_\_

## GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
<b>C-1 Balances at Beginning of Fiscal Year</b>				
C-1.1 General Fund Checking Account Balance	\$2,320,909	\$2,320,909	\$1,886,805	\$1,886,805
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$2,000,000	\$2,000,000	\$1,000,000	\$1,000,000
<b>C-1.6 Total Estimated Cash and Investments on Hand</b>	<b>\$4,320,909</b>	<b>\$4,320,909</b>	<b>\$2,886,805</b>	<b>\$2,886,805</b>
<b>C-2 General Fund Reductions:</b>				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$2,000,000	\$1,450,000	\$1,000,000	\$1,000,000
C-2.3 <b>Total Deductions (a+b)</b>	<b>\$2,000,000</b>	<b>\$1,450,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
<b>C-2.4 Estimated Non-Restricted Funds Available</b>	<b>\$2,320,909</b>	<b>\$2,870,909</b>	<b>\$1,886,805</b>	<b>\$1,886,805</b>

## SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
<b>C-3.5 SUB-TOTAL</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
<b>C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>C-3.12 Balance to be retained</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>

## RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	-\$550,000	-550,000
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
<b>C-4.5 SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$550,000</b>	<b>-\$550,000</b>
C-4.6 Identify the amount and project to be spent				
C-4.7 a. New Truck Lease 7/9/20		\$550,000		
C-4.8 b. New Crowheart firehall 5			\$450,000	\$450,000
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
<b>C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$550,000</b>	<b>\$450,000</b>	<b>\$450,000</b>
<b>C-4.12 Balance to be retained</b>	<b>\$0</b>	<b>-\$550,000</b>	<b>-\$1,000,000</b>	<b>-\$1,000,000</b>

## BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
<b>C-5.5 SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
<b>C-5.8 Balance to be retained</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>C-5.9 TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$550,000</b>	<b>\$450,000</b>	<b>\$450,000</b>

