

Final Budget

Fremont County Association of Governments	
Budget Hearing Information	
2554 Airport Drive	Location: 6419 US Highway 26, Dubois, Wyoming
Riverton, WY 82501	Date: June 25th , 2020
307-856-7118	Time: 1:30 p.m.
Fremont County	Budget Prepared by: Gary Michaud

S-A BUDGET MESSAGE W.S. 16-4-104(d)

It is important to start by explaining the Fremont County Association of Governments, which was formed as a joint powers board of 7 separate government entities in 1983. The purpose of the group was to work together to address local issues. Over the years FCAG has also taken on the additional responsibilities of overseeing the Wind River Transportation Authority and disbursement of Fremont County Community Service Block Grant Funds.

Due to the local government focus of FCAG, the financial actions taken by the board are very similar to local governments. An agenda is created for each monthly meeting, where monthly financial reports are presented and actions are approved by vote. An annual budget is presented and approved by the board every year.

Revenues Line Item Explanations:

FCAG operates through annual membership fees of various amounts, primarily based on population.. FCAG owns the WRTA bus garage and office and leases the building to the WRTA for \$17,171/year.

Other - FCAG receives reimbursement from the CSBG program for services Sales of Goods and Services: received by WRTA for bus services provided

Federal Grants: CSBG funds from state and given to sub-grantees in Fremont County. A percentage of these funds are provided to FCAG to administrate the grant. FTA 5311 grants are provided from WYDOT to the WRTA and are matched by bus service revenues. Both of these grants operate on the federal fiscal year.

Interest: accumulated in both WRTA and FCAG checkings, savings, and WYOSTAR accounts. The CSBG checking account is prohibited from accumulating interest.

Rental Revenue - the amount paid to FCAG from WRTA for facility rental

WRTA Reimburse from FCAG - This is the amount WRTA is reimbursed from FCAG for use of employees

Expenditures Line Item Explanations:

Administrator: The FCAG employs a part-time administrator to manage the day-to-day operations.

CSBG Coordinator: FCAG contracts with a person to coordinate the CSBG program

WRTA Manager - the wages for the WRTA manager

FCAG reimburse to WRTA - This is the amount FCAG reimburses FCAG for use of employees

Bus Fund - An amount put aside to help pay for buses

CSBG Coordination - the amount paid to the Fremont County CSBG Coordinator

Rent - The amount paid by CSBG office for rent (\$1200) plus the amount paid by the WRTA to FCAG for rent

S-B RESERVE DESCRIPTION

FCAG has the following cash and investments accounts:

Checking Accounts: Joint Powers checking and general checking

WYOSTAR: Joint Powers - for WRTA building reserve funds; and WYOSTAR: Capital Projects - for capital funds distributed to FCAG members.

S-C

Names of Board Members	Date of End of Term
Mayor Rich Gard, Chair	1/1/23
Mayor Monte Richardson, Vice-Chair	1/1/23
Mayor Mike Anderson, Treasurer	1/1/23
Chuck Snyder, Mayor Pro-tem	1/1/21
Mayor John Meyer	1/1/23
Mayor Joel Highsmith	1/1/23
Commissioner Jennifer McCarty	1/1/21

Does the district have regular office hours exceeding 20 hours per week?	<input checked="" type="checkbox"/> Yes
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If Yes, enter

Address of office:	2554 Airport Drive
City, State, Zip:	Riverton, Wyoming 82501
Phone Number:	307-856-7118
Hours Open:	8:00 a.m. - 5:00 p.m., Monday-Friday

Where are the minutes of your board meeting available for public review?

Minutes are located on-site at the office and available for review

How and where are the notices of meeting posted for the public?

Notices of the public meetings are emailed to bard members, local media and interested memers of the public

Where are the public meetings held?

Meetings are rotated to each member's community at public locations and open to the public

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,459,046	\$1,280,174	\$1,603,555	\$1,598,555
S-2	Total Principal to Pay on Debt	\$0	\$0	\$142,808	\$142,808
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,687,343	\$1,463,962	\$1,811,584	\$1,844,091
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$485,234	\$394,152	\$420,939	\$420,939
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$27,700	\$41,872	\$32,850	\$27,850
S-10	Grants	\$912,619	\$729,265	\$1,133,732	\$1,133,732
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,247	\$774	\$0	\$330
S-13	Other Forecasted Revenue	\$17,170	\$54,526	\$17,171	\$17,171

S-14	Total Revenue	\$1,443,970	\$1,220,589	\$1,604,692	\$1,600,022
FY 7/1/20-6/30/21		Fremont County Association of Governments			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$158,675	\$158,675
S-16	Interest and Fees On Debt	\$0	\$1,773	\$0	\$0
S-17	Administration	\$197,239	\$230,214	\$246,689	\$247,239
S-18	Operations	\$1,066,465	\$890,813	\$1,010,133	\$1,004,583
S-19	Indirect Costs	\$195,341	\$157,374	\$188,058	\$188,058
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,459,046	\$1,280,174	\$1,603,555	\$1,598,555

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$142,808	\$142,808

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$243,373	\$243,373	\$206,892	\$244,069
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 2554 Airport Drive
Riverton, WY 82501

PREPARED BY: Gary Michaud

DISTRICT PHONE: 307-856-7118

Final Budget

Fremont County Association of Governments

FYE 6/30/2021

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$5,000	\$5,000		
R-2.3	City (or Town) Aid	\$22,700	\$24,850	\$27,850	\$22,850
R-2.4	Other (Specify) <u>CSBG reimburs FCAG</u>		\$12,022	\$5,000	\$5,000
R-2.5	Total Government Support	\$27,700	\$41,872	\$32,850	\$27,850
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$485,234	\$394,152	\$420,939	\$420,939
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$485,234	\$394,152	\$420,939	\$420,939
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$912,619	\$729,265	\$990,924	\$990,924
R-4.3	Grants from State Agencies			\$142,808	\$142,808
R-4.4	Total Grants	\$912,619	\$729,265	\$1,133,732	\$1,133,732
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,247	\$774		\$330
R-5.2	Other: Specify _____				
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous	\$1,247	\$774	\$0	\$330
R-5.5	Total Forecasted Revenue	\$1,426,800	\$1,166,063	\$1,587,521	\$1,582,851
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	rental revenue _____	\$17,170	\$18,601	\$17,171	\$17,171
R-6.4	<u>WRTA reimburse from FCAG</u> _____		\$35,925		
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$17,170	\$54,526	\$17,171	\$17,171

Final Budget

Fremont County Association of Governments

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles			\$158,675	\$158,675
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$158,675	\$158,675

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$22,500	\$22,500	\$22,500	\$22,500
E-2.2	Secretary				
E-2.3	Clerical	\$2,500	\$2,500	\$2,500	\$2,500
E-2.4	Other (Specify)				
E-2.5	wrta manager	\$70,000	\$70,000	\$70,000	\$70,000
E-2.6	FCAG reimburse to WRT.		\$33,924	\$33,030	\$34,900
E-2.7					
E-3	Board Expenses				
E-3.1	Travel		\$1,463	\$1,500	\$1,500
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	bus fund			\$2,141	\$1,321
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$892	\$490	\$1,700	\$1,700
E-4.2	Accounting/Auditing	\$28,948	\$27,448	\$28,774	\$28,074
E-4.3	Other (Specify)				
E-4.4	csbg coordination	\$36,074	\$32,571	\$42,026	\$42,026
E-4.5	rent	\$18,771	\$20,932	\$18,371	\$18,371
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$10,476	\$9,917	\$11,350	\$11,550
E-5.2	Office equipment, rent & repair	\$161		\$0	
E-5.3	Education		\$163	\$0	
E-5.4	Registrations	\$200	\$2,733	\$1,522	\$1,522
E-5.5	Other (Specify)				
E-5.6	computer maintenance			\$3,000	\$3,000
E-5.7	advertising/legal	\$6,718	\$5,573	\$8,275	\$8,275
E-5.8					
E-6	TOTAL ADMINISTRATION	\$197,239	\$230,214	\$246,689	\$247,239

Final Budget

Fremont County Association of Governments

FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$8,452	\$7,035	\$8,000	\$8,000
E-14.2	Buildings and vehicles		\$12,582	\$11,105	\$12,500	\$12,500
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$35,040	\$30,640	\$33,718	\$33,718
E-15.2	Workers Compensation		\$26,204	\$17,125	\$25,215	\$25,215
E-15.3	Unemployment Taxes		\$6,344	\$5,436	\$6,105	\$6,105
E-15.4	Retirement		\$65,558	\$57,256	\$63,085	\$63,085
E-15.5	Health Insurance		\$32,786	\$21,611	\$31,549	\$31,549
E-15.6	Other (Specify)			\$0	\$0	
E-15.7	Medicare		\$8,195	\$7,166	\$7,886	\$7,886
E-15.8	miscellaneous		\$182			
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$195,341	\$157,374	\$188,058	\$188,058

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal		\$0	\$0	\$142,808	\$142,808
D-1.2	Interest		\$0	\$1,773	\$0	
D-1.3	Fees		\$0	\$0	\$0	
D-2	TOTAL DEBT SERVICE		\$0	\$1,773	\$142,808	\$142,808

Final Budget

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$197,380	\$197,380	\$160,349	\$197,526
C-1.2	Savings and Investments Account Balance	\$1,038	\$1,038	\$1,039	\$1,039
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds	\$44,954	\$44,954	\$45,504	\$45,504
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$243,373	\$243,373	\$206,892	\$244,069
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$243,373	\$243,373	\$206,892	\$244,069

SINKING & DEBT SERVICE FUNDS

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0