

Final Budget

Dubois Cemetery District 5	
Budget Hearing Information	
P.O. Box 1063	Location: Dubois Town Hall
Dubois, WY 82513	Date: 7/6/2020
307-455-3074	Time: 5:30 PM
Fremont County	Budget Prepared by: Margaret Wells, President

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Dubois Cemetery District 5 is 90 percent complete constructing our new Section 8. We still have the road base work through out the whole cemetery as well as our new Section 8. We are budgeting funds for the road base again this year. We are also budgeting funds to extend the water main to the South. We are requesting the same mill levy of 1.957 for the up coming budget year of 2020-2021.

S-B RESERVE DESCRIPTION

We have designated Reserve funds in the following: \$60,000.00 for acquisition, \$60,000.00 Depreciation Reserve, and \$60,000.00 Emergency Reserve Cash.

S-C

Names of Board Members	Date of End of Term
Steve Banks	12/31/20
Lynn Stewart	12/31/20
Hugh B (Boyd) Livingston	12/31/20
Margaret Wells	12/31/22
Rosemary Graff	12/31/22
Bruce John Thompson	12/31/22

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
 Fremont County Courthouse

How and where are the notices of meeting posted for the public?
 Dubois Frontier

Where are the public meetings held?
 Dubois Town Hall

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$97,109	\$100,762	\$172,900	\$172,900
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$216,847	\$221,512	\$220,558	\$220,558
S-5	Amount requested from County Commissioners	\$99,045	\$103,467	\$99,045	\$99,045
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$1,100	\$1,350	\$1,000	\$1,000
S-8	Tax levy (From the County Treasurer)	\$99,045	\$103,467	\$99,045	\$99,045
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,804	\$1,797	\$1,714	\$1,714
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$101,949	\$106,614	\$101,759	\$101,759
FY 7/1/20-6/30/21		Dubois Cemetery District 5			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$6,241	\$30,339	\$17,500	\$17,500
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$683	\$1,316	\$750	\$750
S-18	Operations	\$89,547	\$68,482	\$153,900	\$153,900
S-19	Indirect Costs	\$638	\$625	\$750	\$750
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$97,109	\$100,762	\$172,900	\$172,900

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$114,898	\$114,898	\$118,799	\$118,799

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$60,000	\$60,000	\$60,000	\$60,000
S-25	b. Reserves	\$60,000	\$60,000	\$60,000	\$60,000
S-26	c. Bond Funds	\$60,000	\$60,000	\$60,000	\$60,000
	Total Reserves (a+b+c)	\$180,000	\$180,000	\$180,000	\$180,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$180,000	\$180,000	\$180,000	\$180,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$180,000	\$180,000	\$180,000	\$180,000

End of Summary

Date adopted by Special District 7/6/2020

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: P.O. Box 1063
Dubois, WY 82513

PREPARED BY: Margaret Wells, President

DISTRICT PHONE: 307-455-3074

Final Budget

Dubois Cemetery District 5
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$99,045	\$103,467	\$99,045	\$99,045
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$1,100	\$1,350	\$1,000	\$1,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$1,100	\$1,350	\$1,000	\$1,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,790	\$1,782	\$1,700	\$1,700
R-5.2	Other: Specify capital credit	\$14	\$15	\$14	\$14
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$1,804	\$1,797	\$1,714	\$1,714
R-5.5	Total Forecasted Revenue	\$2,904	\$3,147	\$2,714	\$2,714
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Dubois Cemetery District 5

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles		\$6,200	\$0	
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>trees</u>		\$24,139	\$7,500	\$7,500
E-1.6	<u>wind fence</u>	\$6,241		\$10,000	\$10,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$6,241	\$30,339	\$17,500	\$17,500

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$325	\$350	\$375	\$375
E-4.3	Other (Specify)				
E-4.4	<u>election</u>	\$25		\$25	\$25
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$189	\$116	\$200	\$200
E-5.2	Office equipment, rent & repair		\$740		
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>advertising</u>	\$144	\$110	\$150	\$150
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$683	\$1,316	\$750	\$750

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Dubois Cemetery District 5

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$41,133	\$25,000	\$30,000	\$30,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Maintenance	\$1,750	\$5,881	\$2,500	\$2,500
E-9.2	fertilizer	\$1,029	\$1,124	\$1,200	\$1,200
E-9.3	electric	\$385	\$405	\$450	\$450
E-9.4	gravel	\$2,400			
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Town of Dubois	\$6,319	\$2,953	\$8,000	\$8,000
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	3" water line upgrade	\$36,531			
E-11.2	6" road base			\$66,000	\$66,000
E-11.3	new section 8 sprinklers		\$24,390		
E-11.4	extend water main South			\$20,000	\$20,000
E-11.5	see additional details		\$8,475	\$25,000	\$25,000
E-12	Other operations (Specify)				
E-12.1	grave markers			\$600	\$600
E-12.2	grave buy back			\$150	\$150
E-12.3	grave opening		\$150		
E-12.4	Flags		\$105		
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$89,547	\$68,482	\$153,900	\$153,900

Final Budget

Dubois Cemetery District 5
NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$540	\$540	\$373	\$373
C-1.2	Savings and Investments Account Balance	\$114,358	\$114,358	\$118,426	\$118,426
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$180,000	\$180,000	\$180,000	\$180,000
C-1.6	Total Estimated Cash and Investments on Hand	\$294,898	\$294,898	\$298,799	\$298,799
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$180,000	\$180,000	\$180,000	\$180,000
C-2.3	Total Deductions (a+b)	\$180,000	\$180,000	\$180,000	\$180,000
C-2.4	Estimated Non-Restricted Funds Available	\$114,898	\$114,898	\$118,799	\$118,799

SINKING & DEBT SERVICE FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$60,000	\$60,000	\$60,000	\$60,000
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$60,000	\$60,000	\$60,000	\$60,000
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$60,000	\$60,000	\$60,000	\$60,000

RESERVES

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$60,000	\$60,000	\$60,000	\$60,000
C-4.2	<i>Date of Reserve Approval in Minutes:</i> 7/6/2020				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$60,000	\$60,000	\$60,000	\$60,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$60,000	\$60,000	\$60,000	\$60,000

BOND FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)	\$60,000	\$60,000	\$60,000	\$60,000
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$60,000	\$60,000	\$60,000	\$60,000
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$60,000	\$60,000	\$60,000	\$60,000
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

