

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
DECEMBER 20, 2022

### OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Mike Jones (Zoom). Commissioner Clarence Thomas was absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Larry Allen seconded, to approve the Agenda as amended. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to approve the minutes of the December 13, 2022 meeting as presented. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to accept the bills as presented. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department - Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$3026.99; Airgas USA LLC-Transportation-Supplies -\$34.97; Amerigas-County Buildings-Utilities-\$1316.13; Anda Inc-Public Health-Vaccine Supplies-\$2932.36; B & B Enterprises LLC-Road Construction-Signs & Supplies-\$198.75; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$26336.56; Bill Jones Plumbing & Heating-Segregated-Services / Repairs-\$4694.00; Bobcat of the Big Horn Basin, Inc-Vehicle Maintenance-Supplies /Services-\$156.83; Carroll Septic Service-Transportation-Services-\$150.00; Centurylink-Computer Services-Telephone Services-\$662.52; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$179.61; Fremont Chevrolet GMC-Vehicle Maintenance-Parts/Repairs-\$710.42; Fremont County Fair-Capital Revolving Fund-Loan Disbursement-\$1990.00; Grainger-County Buildings Detention-Materials/Supplies -\$19.62; John Deere Financial-Transportation-Materials/Supplies -\$17.43; KONE Inc-County Buildings-Elevator Maintenance - \$1385.64; LeBeau, Wade-County Buildings-Courthouse Paint-\$450.00; Lopez, Darlene-County Elections-Election Judge-\$249.00; Maxon, Nathan-District Court-Court Appointment-\$281.25; Napa Auto Parts-Riverton-Segregated-Parts & Supplies -\$3152.61; Nelson, Colleen-County Buildings-Remodel Plans-\$20560.00; NMS Laboratories-County Coroner-Toxicology Services-\$147.00; Novo Benefits-Health Benefit Plan-Insurance Services-\$5253.00; Orkin LLC-County Buildings- Pest Service-\$485.00; Pacific Steel & Recycling-Vehicle Maintenance-Supplies-\$461.63; Palace Pharmacy-Detention Center-Inmate Rx's-\$1728.64; Pavillion, Town of-County Buildings-Water Utilities-\$112.50; Peterbilt of Wyoming-Vehicle Maintenance-Parts - \$159.80; Riverton Ranger, Inc-North Fork-Advertising-\$103.35; Rocky Mountain Power-County Buildings-Utilities-\$10507.30; Rodriguez, Jessica-Detention Center-Contract Services-\$2687.50; Sagewest Health Care-County Coroner-Lab Tests -\$243.79; Stotz Equipment-Vehicle Maintenance-Parts/Equipment/Supplies-\$349.10; T-Y Excavation Inc-Road Construction-Road Maintenance-\$13185.00; Union Telephone Company-Segregated-Cellphones-\$400.20; Wyoming Behavioral Institute-Health & Welfare-Title 25 -\$6786.00; Zoro Tools Inc-County Buildings Detention-Tools/Equipment/Supplies-\$65.25.

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; 2) thank you letter to Scott Ratliff for service on the MOVE Committee (Commissioner District #2); 3) Thank you letter to Michael Adams for service on the Fremont County Solid Waste Disposal District Board since December 27, 2010; 4) letter to WRITC regarding Shoshone Rose Casino alcohol event; and 5) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a Contract between Fremont County and JR Project Management LLC for services for the management of major capital improvements at county facilities. Following discussion, Larry Allen moved, Jennifer McCarty seconded, to withdraw the motion pending further discussion and revisit on January 3, 2023. Motion carried unanimously.

The following items in the Priority Mail was addressed: 1) potential dates to tour the CWC Ag Equine Facility.

County Attorney Patrick LeBrun requested authorization to refill an Attorney position, with a salary not to exceed \$72,750. The employee leaving was selected for a judgeship and was classified as an Attorney Level 3. Larry Allen moved, Jennifer McCarty seconded, to approve refilling the position at a salary not to exceed the Attorney Level 3 amount of \$72,750. Motion carried unanimously.

Transportation Department Superintendent Billy Meeks and DOWL Engineer Kasey Jones presented the final Application for Progress Payment to Contractor, Avail Valley Construction-WY LLC. The Country Acres Road Reconstruction project is 100% done and final payment amount of \$153,211.93 is due. Larry Allen moved, Jennifer McCarty seconded, to approve the final payment amount. Motion carried unanimously. The one-year warranty is July 1, 2023 and they will inspect the box culvert before water

is turned on in the spring and do an official walk-through by the warranty deadline. In a related matter, Jones presented Amendment No. 3 to Agreement with DOWL, LLC for professional services totaling \$2,700. He stated the amendment covers additional services provided due to the contractor exceeding their contract days for construction and final project closeout. Larry Allen moved, Jennifer McCarty seconded, to approve Amendment No. 3 in the amount of \$2,700. Motion carried unanimously.

Engineering Associates Engineer Lisa Mallon joined Billy Meeks to review the bid opening held the previous week for the Riverview Cutoff Widening and Overlay Project. One alternate was added for hot plant mix amounts and both bids listed as follows included the alternate amount: Alexander Excavation Inc. - \$1,502,988 and 71 Construction - \$2,067,759. Larry Allen moved, Jennifer McCarty seconded, to approve a Notice of Award for Alexander Excavation, Inc. for the Riverview Cutoff Widening and Overlay Project for an award amount not to exceed \$1,502,988. Motion carried unanimously. The project is slated to begin April 1, 2023 with substantial completion by July 15, 2023.

County Clerk Julie Freese and Deputy Margy Irvine reviewed a spreadsheet indicating 2022 Election costs and statistics.

Commission meeting reports and concerns were given:

Chairman Becker took the opportunity, as this was his last meeting, to review accomplishments that Fremont County Government has made over his 12-year tenure and specifically the last year.

Following adjournment of the meeting, a reception in Commissioner Becker's honor.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 9:50 a.m. and reconvene for a Regular Meeting at 10:00 a.m. on January 3, 2023, following the Swearing-In Ceremony for Elected Officials scheduled at 9:00 a.m. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD