

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
DECEMBER 20, 2022

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Mike Jones (Zoom). Commissioner Clarence Thomas was absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Larry Allen seconded, to approve the Agenda as amended. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to approve the minutes of the December 13, 2022 meeting as presented. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to accept the bills as presented. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$3,026.99
Airgas USA LLC	Transportation	Supplies	\$34.97
Amerigas	County Buildings	Utilities.	\$1,316.13
Anda Inc	Public Health	Vaccine Supplies	\$2,932.36
B & B Enterprises LLC	Road Construction	Signs & Supplies	\$198.75
Bailey Enterprises, Inc	Inventory	Bulk Fuel	\$26,336.56
Bill Jones Plumbing & Heating	Segregated	Services/Repairs	\$4,694.00
Bobcat of the Big Horn Basin, Inc	Vehicle Maintenance	Supplies Services	\$156.83
Carroll Septic Service	Transportation	Services	\$150.00
Centurylink	Computer Services	Telephone Services	\$662.52
Floyd's Truck Center WY	Vehicle Maintenance	Parts	\$179.61
Fremont Chevrolet GMC	Vehicle Maintenance	Parts/Repairs	\$710.42
Fremont County Fair	Capital Revolving Fund	Loan Disbursement	\$19,900.00
Grainger	County Buildings Detention	Materials/Supplies	\$19.62
John Deere Financial	Transportation	Materials/Supplies	\$17.43
KONE Inc	County Buildings	Elevator Maintenance	\$1,385.64
LeBeau, Wade	County Buildings	Courthouse Paint	\$450.00
Lopez, Darlene	County Elections	Election Judge	\$249.00
Maxon, Nathan	District Court	Court Appointment	\$281.25
Napa Auto Parts-Riverton	Segregated	Parts & Supplies	\$3,152.61
Nelson, Colleen	County Buildings	Remodel Plans	\$20,560.00
NMS Laboratories	County Coroner	Toxicology Services	\$147.00
Novo Benefits	Health Benefit Plan	Insurance Services	\$5,253.00
Orkin LLC	County Buildings	Pest Service	\$485.00
Pacific Steel & Recycling	Vehicle Maintenance	Supplies	\$461.63
Palace Pharmacy	Detention Center	Inmate Rx's	\$1,728.64
Pavillion, Town of	County Buildings	Water Utilities	\$112.50
Peterbilt of Wyoming	Vehicle Maintenance	Parts	\$159.80
Riverton Ranger, Inc	North Fork	Advertising	\$103.35
Rocky Mountain Power	County Buildings	Utilities	\$10,507.30
Rodriguez, Jessica	Detention Center	Contract Services	\$2,687.50
Sagewest Health Care	County Coroner	Lab Tests	\$243.79
Stotz Equipment	Vehicle Maintenance	Parts/Equipment/Supplies	\$349.10
T-Y Excavation, Inc	Road Construction	Road Maintenance	\$13,185.00
Union Telephone Company	Segregated	Cellphones	\$400.20
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$6,786.00
Zoro Tools, Inc	County Buildings Detention	Tools/Equipment/Supplies	\$65.25

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; 2) thank you letter to Scott Ratliff for service on the MOVE Committee (Commissioner District #2); 3) Thank you letter to Michael Adams for service on the Fremont County Solid Waste Disposal District Board since December 27, 2010; 4) letter to WRITC regarding Shoshone Rose Casino alcohol event; and 5) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a Contract between Fremont County and JR Project Management LLC for services for the management of major capital improvements at county facilities. Following discussion, Larry Allen moved, Jennifer McCarty seconded, to withdraw the motion pending further discussion and revisit on January 3, 2023. Motion carried unanimously.

The following items in the Priority Mail was addressed: 1) potential dates to tour the CWC Ag Equine Facility.

County Attorney Patrick LeBrun requested authorization to refill an Attorney position, with a salary not to exceed \$72,750. The employee leaving was selected for a judgeship and was classified as an Attorney Level 3. Larry Allen moved, Jennifer McCarty seconded, to approve refilling the position at a salary not to exceed the Attorney Level 3 amount of \$72,750. Motion carried unanimously.

Transportation Department Superintendent Billy Meeks and DOWL Engineer Kasey Jones presented the final Application for Progress Payment to Contractor, Avail Valley Construction-WY LLC. The Country Acres Road Reconstruction project is 100% done and final payment amount of \$153,211.93 is due. Larry Allen moved, Jennifer McCarty seconded, to approve the final payment amount. Motion carried unanimously. The one-year warranty is July 1, 2023 and they will inspect the box culvert before water is turned on in the spring and do an official walk-through by the warranty deadline. In a related matter, Jones presented Amendment No. 3 to Agreement with DOWL, LLC for professional services totaling \$2,700. He stated the amendment covers additional services provided due to the contractor exceeding their contract days for construction and final project closeout. Larry Allen moved, Jennifer McCarty seconded, to approve Amendment No. 3 in the amount of \$2,700. Motion carried unanimously.

Engineering Associates Engineer Lisa Mallon joined Billy Meeks to review the bid opening held the previous week for the Riverview Cutoff Widening and Overlay Project. One alternate was added for hot plant mix amounts and both bids listed as follows included the alternate amount: Alexander Excavation Inc. - \$1,502,988 and 71 Construction - \$2,067,759. Larry Allen moved, Jennifer McCarty seconded, to approve a Notice of Award for Alexander Excavation, Inc. for the Riverview Cutoff Widening and Overlay Project for an award amount not to exceed \$1,502,988. Motion carried unanimously. The project is slated to begin April 1, 2023 with substantial completion by July 15, 2023.

County Clerk Julie Freese and Deputy Margy Irvine reviewed a spreadsheet indicating 2022 Election costs and statistics as follows: Primary - \$49,041; General - \$52,883; Costs for both (election judge mileage and school; advertising, postage, etc.) - \$19,255 for a total specific cost of \$121,179. Yearly expenses, election year or not (salaries, travel, printed office, voting machine agreement, postage, fuel) - \$208,599 for a total 2022 election year costs of \$329,778. Voter statistics: 19,664 registered voters; 13,734 voter turnout (69.84%); election day votes - 9,411; early absentee - 1,720; absentee ballots - 2,603 (mailed in 1,563; drop box - 501 and walk-in - 524). Total judges (volunteers) - 120; Total judges (county employees) - 39.

Commission meeting reports and concerns were given:

Vice-Chairman Larry Allen has been working with Building Maintenance Supervisor J.R. Oakley and the Major property ag lessee regarding the electric waterer, with both the County and lessee sharing the cost of getting power to it to become operational. The lessee also requested permission to remove the existing corrals on the property and reconstruct pens more suitable for his needs.

Chairman Becker took the opportunity, as this was his last meeting, to review accomplishments that Fremont County Government has made the last year: 1) sold two County buildings to private owners and put back on the tax base; 2) worked through a lawsuit in Dubois with zero cost to the County; 3) settled final issues so the Wiggins Fork Bridge can be replaced on Horse Creek Road; 4) Horse Creek Road is ready to bid this spring; 5) lowered property taxes by 2 mills; 6) paved parking lots at the Fairgrounds and County buildings in Riverton. He stated he is proud that he has missed very few meetings during his 12-year tenure and listed other accomplishments during this time frame. A highlight was working with the Major family to acquire the property for \$200,000 (market value \$1.7 million) with the family's intent that the use be under County prevue to "use for the best interests of Fremont County". The Fremont County Justice Center was built with one half county funding and the other half state and has been paid off two years ago. The old Sheriff's Office was repurposed for other county offices (public health, coroner, emergency management). This building is also set up to be used as an emergency operations center when needed (made aware of the need during the COVID pandemic). He was proud that Fremont County did not bend to state mandates to require masks of employees and patrons (recommended but not required) during that time, with safety screens installed for the employees who worked at the counters. Department Head evaluations were instituted, along with the requirement each Department Head conducted the same on their employees annually. A Family Planning program was included in the Public Health department. Over the years worked on several emergency projects (Lava Mountain Fire, lots of

flooding issues). One-percent money approved for infrastructure is kept local, with all gravel hauling and crushing projects being let 100% to local haulers. Worked to develop Standard Occupational Classifications (SOC) for all employees and will be a work in progress for next year with the intent of keeping wages competitive and help with turnover. In closing, Chairman Becker had written a letter to all employees stating they are all “top notch, grade A quality, that every citizen of this county can and should be proud of. He will be eternally grateful to all for allowing him into their world, and hopefully made a positive influence for you. He is truly humbled and honored to have been able to work with them, and wished nothing but the best in their future.” Fellow Commissioners and County Clerk Freese offered words of appreciation for his service for the last 12 years.

Following adjournment of the meeting, a reception in Commissioner Becker’s honor.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 9:50 a.m. and reconvene for a Regular Meeting at 10:00 a.m. on January 3, 2023, following the Swearing-In Ceremony for Elected Officials scheduled at 9:00 a.m. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County’s website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD