

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
DECEMBER 6, 2022

**FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the Agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of November 22, 2022 as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills as presented. Motion carried unanimously. County Clerk Julie Freese stated she would do a recap of Election related costs for the Board's information at their December 20<sup>th</sup> meeting. Commissioner Jones expressed appreciation to her and her staff for all their work during the election process.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
AlSCO Inc	County Buildings	Laundry	\$243.44
American Family & Life Insurance	Segregated	Insurance	\$5,276.53
Anderson, Sandra L	County Elections	Election Judge	\$30.80
Apex Surveying, Inc	Lower North Fork	Project Engineer	\$20,439.32
Aponte, Joanie	County Elections	Election Judge	\$430.80
Ash, Linda W.	County Elections	Election Judge	\$1,084.00
Bailey Enterprises, Inc	Inventory	Bulk Fuel	\$33,206.75
Baker, Lynda C	County Elections	Election Judge	\$478.63
Ballinger, Jennet L.	County Elections	Election Judge	\$222.40
Ballou, Janet Marie	County Elections	Election Judge	\$54.00
Ballou, Jeffery L	County Elections	Election Judge	\$54.00
Bang, Patricia J.	County Elections	Election Judge	\$451.20
Bang, Perry	County Elections	Election Judge	\$358.40
Barr, Virginia A.	County Elections	Election Judge	\$234.12
Barta, Michelle C	County Elections	Election Judge	\$48.20
Baumann, Steve	County Elections	Election Judge	\$25.52
Baxter, Kathryn A	County Elections	Election Judge	\$47.04
Bebout, Linda L.	County Elections	Election Judge	\$791.60
Beck, Jared R	County Elections	Election Judge	\$25.00
Beckwith, Larry E.	County Elections	Election Judge	\$48.20
Bell-Milby, Susan A.	County Elections	Election Judge	\$59.80
Black Hills Energy	County Buildings	Utility Service	\$8,347.39
Bletner, Susannah R	County Elections	Election Judge	\$200.00
Blue Cross Blue Shield of WY	Co Admin	Health Ins Claims	\$417,548.51
Boesch, Geraldine	County Elections	Election Judge	\$47.04
Borders, Karla J.	County Elections	Election Judge	\$136.42
Bower, Roger K	County Elections	Election Judge	\$118.38
Brazil, Megan	Sheriff Victim Services	Expense Reimbursement	\$278.00
Brock, Kristine	Search & Rescue	Assignment	\$777.32
Brodrick, Marlene E	County Elections	Election Judge	\$25.00
Bromley, Craig L	County Elections	Election Judge	\$81.00
Burleson, William J.	County Elections	Election Judge	\$33.12
Bush, Renee M	County Elections	Election Judge	\$25.00
California State Disbursement	Payroll	Child Support	\$603.75
Calvert, Hattie	County Elections	Election Judge	\$5.80
Chidsey, Carol	County Elections	Election Judge	\$81.00
Christensen, Bradley J	County Elections	Election Judge	\$49.36
Clifford, Tina M	County Elections	Election Judge	\$25.00
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$2,522.00
Cole, Maureen	County Elections	Election Judge	\$50.00
Cole, Forrest J	County Elections	Election Judge	\$182.12
Colonial Life & Accident Insurance	Segregated	Insurance	\$699.07
Comesrunningbuck, Nicole PC	County Elections	Election Judge	\$739.00
Cone, Lucy A	County Elections	Election Judge	\$52.90
Cowboy Chemical Inc	Detention Center	Inmate Supply	\$579.35
Cox, Melinda K	County Elections	Election Judge	\$12.76

Crain, Michael	County Elections	Election Judge	\$25.00
Crane, Steven P	County Elections	Election Judge	\$64.44
Cullers, Candi	County Elections	Election Judge	\$69.08
Cunningham, James W.	County Elections	Election Judge	\$48.20
Cunningham, Theresa L	County Elections	Election Judge	\$48.20
Dahl, Pamela J	County Elections	Election Judge	\$416.94
Davis, Brenda S	County Elections	Election Judge	\$138.68
Davis, Georgia M.	County Elections	Election Judge	\$1,123.30
Davis, James E	County Elections	Election Judge	\$714.20
Delay, Lea M.	County Elections	Election Judge	\$25.00
Dick, Wayne C	County Elections	Election Judge	\$47.04
Dooley, Theil	County Attorney	Reimburse Expenses	\$15.00
Dowl LLC	Bridge Project	Road Construction	\$262.50
Duenas, Breana	County Elections	Election Judge	\$50.00
Election Center, The	County Elections	Membership Renewal	\$495.00
Election Systems & Software, Inc	County Elections	Voting Machines Supplies	\$9,227.10
Empower Trust	Segregated	Wyoming Benefits	\$6,140.00
Eustice, Nancy D	County Elections	Election Judge	\$57.48
Fahey, Penny	Health Promotion	Wellness Contract	\$2,500.00
Fidler, Edessa	County Elections	Election Judge	\$27.32
Fifield, Teresa L.	County Elections	Election Judge	\$25.00
Flohr, Mary Ellis	County Elections	Election Judge	\$686.60
Floyd's Truck Center WY	Vehicle Maintenance	Parts	\$58.58
Fremont County Home Inspection	County Buildings	Inspection Service	\$2,025.00
Fremont County School Dist #25	Youth Services	Meals	\$618.75
Fremont County Treasurer	Co Admin	Health Insurance	\$375,173.00
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$35,460.32
Frontier Ambulance LLC	Fremont County Ambulance	Subsidy	\$119,627.00
Fuechsel, Karen S	County Elections	Election Judge	\$111.48
Gans, John N	County Elections	Election Judge	\$410.38
Gardner, John S.	County Elections	Election Judge	\$166.62
German, Lynda Z.	County Elections	Election Judge	\$67.92
Glassburn, Jennifer M.	Public Defender	Court Transcripts	\$342.00
Goff, Sage	County Elections	Election Judge	\$36.60
Graff, Rosemary P	County Elections	Election Judge	\$100.40
Griewahn, Cynthia	County Elections	Election Judge	\$29.00
Gunsch, Irene	County Elections	Election Judge	\$64.44
Hafner, Terry M	County Elections	Election Judge	\$47.04
Hahn, Janelle L	County Elections	Election Judge	\$25.00
Hall, Timothy R.	County Elections	Election Judge	\$25.00
Harmelink, John	County Elections	Election Assist	\$14.76
Harper, Carol A.	County Elections	Election Judge	\$564.00
Hasco Industrial Supply	Transportation	Materials/Supplies	\$300.56
Healthsmart Benefit Solutions	Segregated	Insurance	\$704.00
Hedderman, Kevin C	County Elections	Election Judge	\$35.44
Hill, Julie A	County Elections	Election Judge	\$48.20
Hinds, Paula E.	County Elections	Election Judge	\$232.12
Holder, Philip	County Elections	Election Assist	\$98.00
Homelvig, Mary A	County Elections	Election Judge	\$56.32
Honsaker, Mary	County Elections	Election Judge	\$109.68
Horton, Leena M	County Elections	Election Judge	\$57.48
Houser, Michelle J	County Elections	Election Judge	\$749.98
Hudson, Celina M.	County Elections	Election Judge	\$557.00
Int'l Academies of Emergency Dispatch	Dispatch Center	Training	\$50.75
Jamerman, Joy A	County Elections	Election Judge	\$303.43
Jeffrey City Water Sewer District	1% Gravel Projects	Water for Crooks Gap	\$2,152.50
Johnson, Jill	County Elections	Election Judge	\$11.60
Johnson, Edie	County Elections	Election Judge	\$58.87
Jones, Mary Ann	County Elections	Election Judge	\$27.90
Jones, Cheryl A.	County Elections	Election Judge	\$49.36
Jones, Thomas W.	County Elections	Election Judge	\$27.90
Judd, Jill K.	County Elections	Election Judge	\$106.20
Kasper, John F	County Elections	Election Judge	\$75.46
Kasper, Nadine F	County Elections	Election Judge	\$75.46
Keiser, Janet E. Mullins	County Elections	Election Judge	\$25.00
Keiser, Patricia L.	County Elections	Election Judge	\$168.90
Kellner, Ruth K.	County Elections	Election Judge	\$733.00
Kenyon, Rebecca L	County Elections	Election Judge	\$79.00
Keralis, Frank J	County Elections	Election Judge	\$48.20
Kessler, Douglas E	Planning	Expense Reimbursement	\$29.50
Kessler, Sallye J	County Elections	Election Judge	\$118.44
Kisling, Lisa	Public Defender	Rent	\$600.00
Kopriva, Patricia A.	County Elections	Election Judge	\$25.00

Kostreva, Patricia C	County Elections	Election Judge	\$55.16
Kuchler, Melody A	County Elections	Election Judge	\$25.00
Ladner, Willard R. Jr	County Elections	Election Judge	\$67.92
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$669.80
Larsen, Debra L.	County Elections	Election Judge	\$626.82
Larsen, John L	County Elections	Election Judge	\$41.82
Larsen, Rebecca L.	County Elections	Election Judge	\$84.62
Lavoie, Marilyn J	County Elections	Election Judge	\$48.20
Lee, William C.	County Elections	Election Judge	\$25.00
Long, Jennifer A	County Elections	Election Judge	\$33.12
Lopez, Darlene	County Elections	Election Judge	\$5.80
Lynch, Carol A	County Elections	Election Judge	\$50.52
Malcolm, Donna K.	County Elections	Election Judge	\$550.00
Malcolm, William A	County Elections	Election Judge	\$550.00
Marple, Anita	County Elections	Election Judge	\$25.00
Mason, Nancy J.	County Elections	Election Judge	\$646.80
Mayes, Amy K	County Elections	Election Judge	\$25.00
McOmie, Lisa	County Elections	Election Judge	\$62.70
McWain, Sara	County Elections	Election Judge	\$63.92
Medow, Aubrey	Planning	Expense Reimbursement	\$75.00
Meyer, Timothy R	County Elections	Election Judge	\$67.92
Mid-Amer Research Chemical	Vehicle Maintenance	Supplies	\$5,206.10
Miller, Margaret	District Court	GAL Office Rent	\$300.00
Moravek, Cynthia K	County Elections	Election Judge	\$108.00
Moravek, Gail J	County Elections	Election Judge	\$208.92
Moscicki, Anna T S	County Elections	Election Judge	\$1,360.68
Motorola Solutions Inc	Capital Asset Acquisitions	Copper Mountain Antenna	\$19,480.00
Murray, Cassie	County Elections	Election Judge	\$36.60
Nations, Yesenia	County Elections	Election Judge	\$50.00
Natrona County Circuit Court	Payroll	Garnishment	\$206.21
Ness, Margaret A	County Elections	Election Judge	\$165.00
New York Life Insurance	Segregated	Insurance	\$133.11
Nichols, Amy	County Elections	Election Judge	\$25.00
Nimmo, Paige	County Elections	Election Judge	\$25.00
Nolan, Melody	County Elections	Election Judge	\$675.20
Norco Inc	Segregated	Supplies	\$3,950.56
Oakleaf, Barbara J.	County Elections	Election Judge	\$25.00
O'Brien, Cheryl	County Elections	Election Judge	\$25.00
Packer, Rebecca F.	County Elections	Election Judge	\$83.90
Parrill, Jeanine	County Elections	Election Judge	\$109.74
Payroll Taxes	Co Admin	Withholding/FICA	\$206,820.10
Peart, Margaret	County Elections	Election Judge	\$309.40
Pedersen, Beverly K	County Elections	Election Judge	\$50.52
Penn, Margaret C	County Elections	Election Judge	\$36.60
Perez, Dianne M	County Elections	Election Judge	\$25.00
Peters, Susan J.	County Elections	Election Judge	\$50.52
Pitt, Orley C	County Elections	Election Judge	\$25.00
Plainsman Printing & Supply	County Clerk	Plat Cabinet	\$6,147.00
Post, Raymond	County Sheriff	Car Wash	\$51.00
Premier Vehicle Install Inc	County Sheriff	Vehicle Certification	\$125.00
Quill Corporation	County Attorney	Office Supplies	\$200.61
R T Communications	Dispatch Center	Telephone	\$444.11
Rector, Mary Elizabeth	County Elections	Election Judge	\$390.30
Reed's Moghaun Office Supply	County Attorney	Supplies	\$3.59
Rejda, Ellen R	County Elections	Election Judge	\$48.20
Remote Satellite Systems	Search & Rescue	S & R Equipment	\$59.00
Richardson, Elizabeth A	County Elections	Election Judge	\$123.00
Richardson, Kenneth P	County Elections	Election Judge	\$123.00
Riggs, Ella	County Elections	Election Judge	\$95.24
Riverton Ranger, Inc	Segregated	Advertising	\$1,631.00
Riverton, City of	County Buildings	Water/Sewer	\$754.02
Rogers, Peny L.	County Elections	Election Judge	\$872.00
Rose, Maia	County Elections	Election Judge	\$475.28
Rummel, Jonathan	County Elections	Election Judge	\$25.00
Sagewest Health Care	Segregated	Lab Tests /Inmate Medical	\$9,453.63
Schilling, Stephanie	County Elections	Election Judge	\$25.00
Selley, Mary B	County Elections	Election Judge	\$305.00
Shoup, Mary Sue	County Elections	Election Judge	\$47.04
Skinner, Amy	County Elections	Election Judge	\$23.20
Smith Psychological Services	Dispatch Center	Psychological Services	\$400.00
Smith, Carol L	County Elections	Election Judge	\$396.50
Smith, Kristi	County Elections	Election Judge	\$39.50
Smith, Lucyelle J	County Elections	Election Judge	\$568.08

Smith, Mariah	Prevention Program	Administrative Assistance	\$1,110.38
Smith, Stephen P	County Elections	Election Judge	\$36.60
Soule, Sierra	Public Defender	Office Rent	\$600.00
Springer, Peter	County Elections	Election School	\$25.00
Stanbury, Rose M	County Elections	Election Judge	\$48.20
State Disbursement Unit	Payroll	Child Support	\$480.25
State of Wyoming	Public Defender	Office Rent	\$1,650.00
Stillman, Gailee R.	County Elections	Election Judge	\$31.96
Stoudt, Sally A.	County Elections	Election Judge	\$65.60
Stricklan, Chad	County Elections	Election Judge	\$25.00
Swistowicz, Beverly G	County Elections	Election Judge	\$397.60
Swistowicz, Katherine J	County Elections	Election Judge	\$62.76
Tendore, Rory K	County Elections	Election Judge	\$25.00
Terrance R. Martin PC	Public Defender	Office Rent	\$600.00
Teton Pathology PC	Detention Center	Inmate Medical	\$284.00
Thompson, Douglas L	County Elections	Election Judge	\$36.60
Total Net Salaries	Segregated	Salaries	\$665,093.68
Townsend, Barbara L	County Elections	Election Judge	\$140.48
Traveling Computers	Computer Services	Supplies, Services	\$676.00
Trehearne, Darby	County Elections	Election Assist	\$34.22
Vann, Katherine S.	County Elections	Election Judge	\$42.40
Wagon, Wilma	County Elections	Election Judge	\$61.54
Weber, Pearline	County Elections	Election Judge	\$92.28
Wells, Dixie M	County Elections	Election Judge	\$212.40
Western Printing, Inc	Segregated	Printed Supplies	\$707.24
White, Alanita	County Elections	Election Judge	\$1.51
White, Lynda R	County Elections	Election Judge	\$54.00
Wild West Powersports	Forest Reserve	Equipment	\$25,853.00
Williams, Vicky A	County Elections	Election Judge	\$48.20
Wilson, Bethany S	County Elections	Election Judge	\$25.00
Wilson, Jennifer S	County Elections	Election Judge	\$50.00
Wind River Unity Council	Prevention Program	Project Venture	\$6,125.00
Wood, John F.	County Elections	Election Judge	\$109.62
WY Dept of Employment	Segregated	Unemployment Claims	\$0.00
WY Dept of Transportation	Vehicle Maintenance	Transfer County Plates	\$4.00
WY Law Enforcement Academy	Segregated	Training	\$1,350.00
WY SDU	Payroll	Child Support	\$1,480.00
Wyo Child Support Enforcement	Segregated	Child Support	\$1,531.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$28,468.45
Wyoming Dept of Transportation	Segregated	Fuel	\$3,125.29
Wyoming Office Attorney General	24/7 Program	Sobriety Program Fees	\$4,768.00
Wyoming Retirement System	Co Admin	Contributions	\$154,279.63
Wyonet Inc.	Computer Services	Telephone Service	\$5,272.30
Yates, Annette	County Elections	Election Judge	\$256.00
Yellow Boy, Jennifer	County Elections	Election Judge	\$3.94
Yennie, Gerald A	County Elections	Election Judge	\$54.00
Young, Deborah L	County Elections	Election Judge	\$739.50

Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Fremont Counseling Service in the amount of \$3,900 for October Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Thank you letter to Jon Mays for service on the MOVE Committee; 2) Thank you letter to Amanda Slack for serving a five-year term on the Fremont County Fair Board; 3) Notice of 6-Month Extension of MOVE Award to Wyoming Wood Products; 4) Notice to MOVE applicants reminding them of their one-year reporting requirement; and 5) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Public Health Division and Fremont County to ensure Fremont County's appointed County Health Officer provides additional support to the Public Health Nursing Office in relation to public health preparedness and response. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to authorize \$63,035 for Wind River Environmental Solutions to provide services for the carpet asbestos abatement project with ARPA funding. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Agreement between Fremont County Government and Wind River Environmental Solutions, not to exceed \$63,035, for the carpet abatement project. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to authorize \$83,000 for Rocky Mountain Applicators, Inc. to provide the roof over the old jail gym with ARPA funding. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Agreement between Fremont County Government and Rocky Mountain Applicators, Inc., not to exceed \$79,670, for the Courthouse carpet abatement project. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded,

to approve a Fremont County Bank of the West Credit Card Application for Milan Vinich in the amount of \$2,500. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) WCCA Legislative Conference and New Commissioner Workshop scheduled for January 18-20, 2023. Commissioners Larry Allen and Mike Jones and incoming Commissioner Ron Fabrizius will attend; 2) Department of Audit notice to Fremont County that one Fremont County Special District has not filed their annual report. County Clerk Julie Freese has been in contact with the entity and notified the Commission that they feel they have met their filing requirement and she will get confirmation from the Department of Audit.

The Public Comment period was held with nobody present.

Building Maintenance Supervisor J.R. Oakley updated the Board on the Courthouse hallway carpeting project and stated it may be necessary to close several offices for one to two days to allow for the project to occur. The Board stated that Oakley make advance notice to any affected Department and if necessary to close, to have those Department Heads work with their Commission liaison on other avenues to conduct work (at home, using another office, etc.). Oakley closed by stating he will be everything possible to prevent any office interruption but wanted a plan in place if it was necessary.

Library Director Anita Marple informed the Board that the Riverton Branch Library full-time maintenance employee has resigned. She requested authorization to rehire the essential position at the same status of 40 hours per week with benefits, with a wage between \$13.25 for Level I and a maximum of \$15.00 for Level III, all within the budget. Jennifer McCarty moved, Larry Allen seconded, to authorize rehiring a 40-hour, benefitted maintenance position for the Riverton Branch Library at the suggested wage. Motion carried unanimously.

Planning Director Steve Baumann presented a corrective plat of the Nordwick Subdivision. The plat was approved by the County Commission on August 26, 2022; however, following recording, an error in the legal description was found. Jennifer McCarty moved, Clarence Thomas seconded, to approve a Corrective Plat for Nordwick Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Steve Baumann continued discussion on the draft Fremont County Wind and Solar Energy Facility Siting Regulations. He did review them with local energy companies and suggested the 45-day comment period begin. Mike Jones moved, Jennifer McCarty seconded, to immediately begin the 45-day comment period with a Public Hearing to be set for January 24, 2023 to review any comments. Motion carried unanimously. County Assessor Tara Berg asked that the Commission follow legislation that may want to change the way that independent power producers are valued and stressed that the County keep the valuation local.

A work session was held to review ARPA and LATC funding. Present was County Clerk Julie Freese and County Treasurer Jim Anderson and the Commissioners proceeded to discuss the 29 applications received to date. Following discussion, the following plan was put into place: 1) Anyone who has not yet sent in an application for a project/equipment, etc. needs to be submitted no later than January 13, 2023 by 5:00 p.m.; on applications already received, Julie will be reviewing to see if quotes or more information is needed; all applications will be under ARPA and the Commission will determine which funding pool it will go into, basically large infrastructure will be funded by LATC, but prices are still required to determine how much money is being requested.

County Commission meeting reports were given.

Commissioner Jennifer McCarty stated the Historic Preservation Commission Chair has requested one member be removed for cause (non-attendance of meetings). She stated she herself has reached out to the member and not received any response. Jennifer McCarty moved, Mike Jones seconded, to remove Pavlos Papadopoulos be removed from the Fremont County Historic Preservation Commission for cause. Motion carried unanimously. A letter stating the reason for removal will be sent to him.

Commissioner Clarence Thomas asked that the Wind River Inter-Tribal Council be contacted to schedule a meeting in the new year with the Commission. He and Commissioner Jones met with Coroner Ivie to begin the process of looking for a suitable building for a Coroner's Office in Lander.

Commissioner Mike Jones stated properties in the Lander area are being considered for the Coroner's Office and they are getting a better idea of unique needs for the Office. The need to have the Office in Lander is due to the Mass Casualty storage unit located at the Wyoming Life Resource Center. Another possible location of a building at WLRC could possibly serve as a holding facility for Title 25 patients.

Vice-Chairman Larry Allen met with a representative from Frontier Ambulance and gave a status report on the installation of Mobile Data Terminals in ambulances. New software will be required so that the Dispatch Center can assist with "best route" technology and monitor their location and offer guide information.

Interim Treatment Court and Youth Services Director Cassie Murray provided an update. The Department is getting ready for the CARF Accreditation review, which happens every three years, and will take place January 9-10, 2023 virtually. A team has been assembled to represent the Department. The Therapist position, posted in September, remains open. She stated that to attract attention, an increase in pay is necessary. An applicant has been chosen for the Certified Addiction Position Assistant (CAPA) for the adult treatment groups. Clarence Thomas moved, Larry Allen seconded, approve hiring the applicant, pending background, at the budgeted salary of \$46,000. Motion carried unanimously. Murray stated she is qualified to do the therapy piece of the program. The Youth Services Day Reporting Center is full and they expect to start a wait list. Even though the Lander School District began their own program, there are enough kids from other areas to fill the slots. They are seeing some younger kids (12-13 years) but the majority are older (15-18 years). Liaison Commissioner Clarence Thomas stated that Murray was approved as Interim Director earlier in the fall and he would like to move forward with placing her in the permanent Director position. He has met with her regularly and feels she is well qualified to handle the position. Clarence Thomas moved, Larry Allen seconded, to place Cassie Murray and Director of Treatment Courts and Youth Services at a salary to be determined. Motion carried unanimously. Commissioner Thomas will make the salary recommendation at the next meeting.

County Clerk Julie Freese reviewed restructure of their Financial team, due to the resignation of the Financial Specialist. The current structure will be changed to a Finance Coordinator (coordinate the work of Department and facilitate cross training. Main job Payroll/Benefits but take on other Financial Specialist duties until they are allocated out). A Finance Assistant will also cross train all jobs (eventually), be backup Coordinator and main job still Accounts Payable and take on some duties of Financial Specialist; Finance Associate – starting level on doing the financial work of the department. Will be trained on accounts payable and some financial duties with more experience. Budgets will be handled by her. Some Financial Specialist duties will receive assistance from the Treasurer (Capital Projects) for the time being. Chief Deputy Irvine will be helpful as well in both payroll and accounts payable as needed. The targeted outcome is one year to have cross training completed. The Finance Associate's duties should increase as this person meets the criteria to take them on. All restructure, including salary adjustments, will be under budget if approved by the Commission. The Financial Associate is an internal transfer; leaving two Title/UCC/Land positions in the Clerk's main office (one to cover the internal transfer and other position vacated this month) at a starting wage of \$33,000. Larry Allen moved, Jennifer McCarty seconded, to approve the County Clerk's structural change as presented and to authorize refilling the two title/UCC/land positions at a salary of \$33,000. Motion carried unanimously.

County Clerk Julie Freese reminded the Board they would like to schedule a Retreat in January. Several dates were discussed and the agenda would begin with Elected Officials meeting in the morning and then Department Heads and Off Line Board Managers joining them in the afternoon. Tentative topics are Policies, SOC's. She will see if a meeting room is available for January 16 or 23 and select the date based on room availability.

Applicants applying for the Making Opportunity for a Viable Economy (MOVE) .5 percent economic development funds through Fremont County for this quarter were present. The MOVE Committee met on November 19<sup>th</sup> and sent their recommendations for review. Chairman Becker, and liaison to the MOVE Committee, stated the first course of action was to address the Committee's recommendation to change the ½ Cent Economic Development Program Objectives to amend the clause under Project Funding stating: Applications will be reviewed quarterly to Applications may be reviewed quarterly. Mike Jones moved, Jennifer McCarty seconded, to approve changing the wording as recommended. Motion carried unanimously.

Move applicants were interviewed as follows:

Central Wyoming College “Developing Food Economy Resiliency through Strengthening Regional Food Enterprises and Markets”. Community Food System Specialist Melissa Hemken was present and stated the \$68,685 request is to purchase a pick-up truck to haul a combo refrigeration/freezer trailer for home grown produce. The MOVE Committee had recommended full funding. Clarence Thomas moved, Larry Allen seconded, to award the applicant their requested amount of \$68,685. Voting against the motion: Jennifer McCarty. Motion carried.

Eagle Bronze, Inc. “building addition for a grant request of \$155,000. Present were Monte Paddleford and Ed Hooper, Operations Manager. The MOVE Committee had recommended \$30,000. Mike Jones moved, Larry Allen seconded, to award the project \$75,000. Voting against the motion: Clarence Thomas and Travis Becker. Motion carried. Commissioner Thomas felt that additional funding should be awarded (\$100,000).

Wind River Start Up Challenge “Challenge Awards” for a grant request of \$55,000. Present was Program Co-Organizers Kyle Trumble and Crista Valentino (Zoom). The MOVE Committee had requested a corrected application changing the Applicant from Central Wyoming College to Wind River Development Fund, which was done. Discussion was held that in order to be eligible for the funding, the applicant must be an enrolled member of either the Eastern Shoshone or Northern Arapaho Tribe, and Chairman Becker felt this was discriminatory and would not support the use of the taxpayer’s money that way. He applauded the program but did not like limiting it to an ethnic group. Commissioner Thomas expressed frustration that the Tribes were only supporting the project at 25% which he felt was unacceptable. Larry Allen moved, Clarence Thomas seconded, to approve \$55,000 for the project. Voting against the motion: Travis Becker, Mike Jones and Jennifer McCarty. Motion failed. Mike Jones moved, Clarence Thomas seconded, to approve \$25,000 funding for the project. Voting against the motion: Travis Becker and Jennifer McCarty. Motion carried. Commissioner Thomas stated he supported funding to set an example and felt the project would benefit the whole county.

Chairman Becker noted two other applications had been submitted; however, were not discussed for the following reasons: Riverton Youth Soccer Association had requested their application be forwarded to the following quarter and The Lander LLC had received one award already and the second application would have to wait for one year before they could re-apply per MOVE rules.

Transportation Superintendent Billy Meeks informed the Board of a January retirement for the Riverton Foreman. He stated the salary range would be between \$50,000 and \$55,000 depending on experience. Larry Allen moved Jennifer McCarty seconded, to authorize refilling the position and begin advertising in-house at the recommended salary range. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to adjourn into Executive Session with Transportation Superintendent Billy Meeks for Personnel (annual evaluation). Motion carried unanimously. While in Executive Session, the Emergency Management Assistant position was discussed. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 1:05 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on December 13, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County’s website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD