

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
NOVEMBER 15, 2022

### FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved. Jennifer McCarty seconded, to approve the Agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to approve the minutes of November 1, 2022 as presented. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills as presented. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
71 Construction	County Buildings	Paving Project	\$26,685.00
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$377.40
Ace Hardware-Lander	Segregated	Materials/Supplies	\$292.41
Alexander Excavation	1% Gravel Projects	Contract Services	\$34,147.50
AlSCO Inc	County Buildings	Laundry	\$243.44
Amer Academy of Forensic Sciences	County Coroner	Certification Dues	\$165.00
Amerigas	County Buildings	Utilities	\$313.76
Anda Inc	Public Health	Vaccine	\$9,274.57
Anderson, Sandra L	County Elections	Election Judge	\$97.50
Aponte, Joanie	County Elections	Election Judge	\$195.00
Ash, Linda W.	County Elections	Election Judge	\$195.00
B & B Enterprises LLC	Road Construction	Signs & Supplies	\$1,195.00
Bailey Enterprises, Inc	Segregated	Fuel	\$34,904.50
Baker, Lynda C	County Elections	Election Judge	\$195.00
Ballinger, Jennet L.	County Elections	Election Judge	\$220.00
Ballou, Janet Marie	County Elections	Election Judge	\$195.00
Ballou, Jeffery L	County Elections	Election Judge	\$195.00
Bank of the West	Segregated	Charges/ Services	\$72,849.72
Bank of the West Acct Analysis	Investment Pool	Analyzed Charges	\$365.26
Barr, Virginia A.	County Elections	Election Judge	\$195.00
Barta, Michelle C	County Elections	Election Judge	\$195.00
Baxter, Kathryn A	County Elections	Election Judge	\$195.00
Bebout, Linda L.	County Elections	Election Judge	\$195.00
Beckwith, Larry E.	County Elections	Election Judge	\$97.50
Bennett, Ginger V.R.	County Elections	Canvass Board	\$21.00
Big Horn Water	Youth Services	Water Bottles	\$49.83
Bill Jones Plumbing & Heating	County Buildings	Services/Repairs	\$96.47
Bletner, Susannah R	County Elections	Election Judge	\$195.00
Bloedorn Lumber-Lander	Segregated	Materials Supplies	\$1,035.38
Boesch, Geraldine	County Elections	Election Judge	\$195.00
Borders, Karla J.	County Elections	Election Judge	\$220.00
Bower, Roger K	County Elections	Election Judge	\$195.00
Brodrick, Marlene E	County Elections	Election Judge	\$195.00
Bull's Service & Towing LLC	Search & Rescue	Vehicle Fuel	\$283.71
Bush, Renee M	County Elections	Election Judge	\$97.50
Carroll Septic Service	Transportation	Services	\$150.00
Centurylink	Computer Services	Telephone Service	\$666.11
Charter Communications	Computer Services	Internet Service	\$129.98
Christensen, Bradley J	County Elections	Election Judge	\$195.00
Clifford, Tina M	County Elections	Election Judge	\$195.00
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$8,050.00
CNA Surety	Segregated	Surety Bond	\$400.00

Cole, Maureen	County Elections	Expenses Reimburse	\$222.74
Cole, Forrest J	County Elections	Election Judge	\$195.00
Collins, Kim	County Elections	Election Judge	\$97.50
Communication Technologies Inc	Support Services	Maintenance Repairs	\$2,961.87
Cone, Lucy A	County Elections	Election Judge	\$220.00
Crane, Steven P	County Elections	Election Judge	\$195.00
Cunningham, James W.	County Elections	Election Judge	\$195.00
Cunningham, Theresa L	County Elections	Election Judge	\$195.00
Dahl, Pamela J	County Elections	Election Judge	\$97.50
Danyne Cooper Counseling, LLC	CAST	Contractual Services	\$1,750.00
Davis, Brenda S	County Elections	Election Judge	\$195.00
Davis, Georgia M.	County Elections	Election Judge	\$195.00
Davis, James E	County Elections	Election Judge	\$195.00
Double S Trucking Inc	1% Gravel Projects	Contract Services	\$19,792.50
Dowl LLC	Segregated	Road Projects	\$29,530.10
Dubois Frontier, The	County Elections	Advertising	\$305.94
Dyer, Benjamin L	County Elections	Election Judge	\$195.00
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$439.70
Eaton Sales & Service, LLC	Fuel Facility	Parts & Supplies	\$2,496.67
Eustice, Nancy D	County Elections	Election Judge	\$195.00
Fifield, Teresa L.	County Elections	Election Judge	\$97.50
Flohr, Mary Ellis	County Elections	Election Judge	\$195.00
Fremont Chevrolet GMC	Vehicle Maintenance	Parts/Repairs	\$415.80
Fremont County Assoc. Of Govt.	Special Tax	Economic Development	\$78,007.41
Fremont County Fair	Loan Distribution	CRF Loan Distribution	\$27,000.00
Fremont County Solid Waste	County Buildings	Dump Fees	\$15.00
Fremont Motor Riverton Inc	Vehicle Maintenance	Parts/Supplies	\$167.70
Fremont Motors - Lander	Vehicle Maintenance	Parts/Supplies	\$163.93
Fuechsel, Karen S	County Elections	Election Judge	\$195.00
Geotec Industrial Supply	County Buildings	Paving Project	\$3,700.00
German, Lynda Z.	County Elections	Election Judge	\$195.00
Glassburn, Jennifer M.	County Attorney	Court Transcripts	\$80.00
Globalstar USA	Search & Rescue	Satellite Phone	\$271.98
Grainger	Segregated	Materials/ Supplies	\$244.89
Greenwood Mapping Inc	County Assessor	Map &Web-Support	\$5,700.00
Griewahn, Cynthia	County Elections	Election Judge	\$195.00
Hafner, Terry M	County Elections	Election Judge	\$195.00
Haslam, Kenneth	Vehicle Maintenance	Reimbursement	\$193.04
Hedderman, Kevin C	County Elections	Election Judge	\$195.00
Hehr, Ryan B	Prevention Program	Admin Assistance	\$108.75
High Plains Power, Inc	County Buildings	Utility Services	\$1,241.12
Hinds, Paula E.	County Elections	Election Judge	\$220.00
Homelvig, Mary A	County Elections	Election Judge	\$195.00
Honsaker, Mary	County Elections	Election Judge	\$195.00
Hornet Trucking Inc	1% Gravel Projects	Contract Services	\$16,530.00
Houser, Michelle J	County Elections	Election Judge	\$195.00
Hub International Mtn States Ltd	Clerk of District Court	Surety Bond	\$100.00
Hudson, Celina M.	County Elections	Election Judge	\$195.00
Hulme, Linda M.	County Elections	Election Judge	\$97.50
Inn At Lander	Search & Rescue	Lodging	\$2,888.00
Jamerman, Joy A	County Elections	Election Judge	\$195.00
Jerry Bornhoft Construction Inc	1% Gravel Projects	Contract Services	\$13,485.00
John Deere Financial	Segregated	Materials/Supplies	\$133.96
Jones Trucking Inc	1% Gravel Projects	Contract Services	\$8,772.50
Jones, Mary Ann	County Elections	Election Judge	\$195.00
Jones, Cheryl A	County Elections	Election Judge	\$195.00
Jones, Thomas W.	County Elections	Election Judge	\$195.00
Judicial Dialog Systems	County Attorney	Maintenance & Support	\$10,159.27
Kairos Broadcasting LLC	Segregated	Advertising	\$2,130.00
Kasper, John F	County Elections	Election Judge	\$195.00
Kasper, Nadine F	County Elections	Election Judge	\$195.00
Kellner, Ruth K.	County Elections	Election Judge	\$195.00
Kenyon, Rebecca L	County Elections	Election Judge	\$220.00

Kopriva, Patricia A.	County Elections	Election Judge	\$195.00
Kostreva, Patricia C	County Elections	Election Judge	\$195.00
Ladner, Willard R. Jr	County Elections	Election Judge	\$195.00
Lander Valley Auto Parts	Vehicle Maintenance	Parts/ Supplies	\$974.06
Lander, City of	County Buildings	Water & Sewer	\$2,556.64
Larsen, Debra L.	County Elections	Election Judge	\$220.00
Larsen, John L	County Elections	Election Judge	\$195.00
Larsen, Rebecca L.	County Elections	Election Judge	\$195.00
Lavoie, Marilyn J	County Elections	Election Judge	\$195.00
LeBeau, Wade	County Buildings	Courthouse Paint	\$11,300.00
Long, Jennifer A	County Elections	Election Judge	\$195.00
Lynch, Carol A	County Elections	Election Judge	\$195.00
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$1,497.80
Malcolm, Donna K.	County Elections	Election Judge	\$97.50
Malcolm, William A	County Elections	Election Judge	\$97.50
Mark's Auto Sales & Towing	Abandoned Vehicles	Vehicle Towing	\$273.00
Mason, Nancy J.	County Elections	Election Judge	\$195.00
Master's Touch LLC	County Treasurer	Mailing Service	\$1,092.98
Maxon, Nathan	District Court	Court Appointment	\$300.00
Mayes, Amy K	County Elections	Election Judge	\$195.00
Midwest Connect	Support Services	Postage Machine	\$566.00
Moravek, Cynthia K	County Elections	Election Judge	\$220.00
Moravek, Gail J	County Elections	Election Judge	\$220.00
Moscicki, Anna T S	County Elections	Election Judge	\$220.00
Mountain Dental PC	Detention Center	Inmate Medical	\$1,860.00
Mr D's Food Center Inc	Search & Rescue	Supplies	\$2,292.93
Napa Auto Parts-Riverton	Vehicle Maintenance	Parts & Supplies	\$4,411.50
Nichols, Amy	County Elections	Election Judge	\$195.00
NMS Laboratories	County Coroner	Toxicology Services	\$1,247.00
Nolan, Melody	County Elections	Election Judge	\$220.00
Non Typical Services & Logistics LLC	1% Gravel Projects	Contract Services	\$8,264.50
Norco Inc	Segregated	Supplies	\$5,125.69
Northwest Power Systems Inc	County Buildings Detention	Supplies / Materials	\$350.30
O'Brien, Cheryl	County Elections	Election Judge	\$195.00
Office Shop Inc, The	Computer Services	Maintenance / Repair	\$9,271.43
Office Shop Inc, The	Computer Services	Printer Lease	\$155.00
One Stop Market	Search & Rescue	Vehicle Fuel	\$533.17
Orkin LLC	County Buildings	Pest Control Service	\$485.00
Packer, Rebecca F.	County Elections	Election Judge	\$195.00
Palace Pharmacy	Detention Center	Inmate Rx's	\$2,932.40
Pavillion, Town of	County Buildings	Water Utilities	\$112.50
Peart, Margaret	County Elections	Election Judge	\$195.00
Pedersen, Beverly K	County Elections	Election Judge	\$195.00
Perfect Power Electric Inc	County Buildings	Parts & Services	\$27.47
Peterbilt of Wyoming	Vehicle Maintenance	Parts	\$481.98
Petersen, Darrell	Transportation	Reimbursement	\$274.95
Pitt, Orley C	County Elections	Election Judge	\$195.00
Postmaster	Fuel Facility	Reimburse Postage Due	\$3.94
Print Shop, The	Segregated	Printed Office	\$547.00
Quadient Inc	County Sheriff	Postage Machine	\$171.17
Quill Corporation	County Attorney	Office Supplies	\$155.45
Rector, Mary Elizabeth	County Elections	Election Judge	\$97.50
Reed, David K.	1% Gravel Projects	Contract Services	\$17,907.50
Reed's Moghaun Office Supply	County Elections	Office Supplies	\$18.32
RELX, Inc.	County Attorney	Research Subscription	\$694.00
Richardson, Elizabeth A	County Elections	Election Judge	\$195.00
Richardson, Kenneth P	County Elections	Election Judge	\$195.00
Riverton, City of	Special Tax	Economic Development	\$156,014.82
Rocky Mountain Automatic Doors	County Buildings	Repair / Materials	\$3,350.00
Rocky Mountain Boilers Inc	County Buildings	Boilers Service	\$3,123.50
Rocky Mountain Power	Segregated	Utilities	\$11,370.02
Rogers, Peny L.	County Elections	Election Judge	\$195.00
Rose, Barbara C	County Elections	Election Judge	\$97.50

Sagewest Health Care	Detention Center	Inmate Medical	\$3,182.30
Schilling, Stephanie	County Elections	Election Judge	\$195.00
Schumacher Law Firm, P.C.	District Court	Court Appointment	\$775.50
Selley, Mary B	County Elections	Election Judge	\$195.00
Shirts & More Inc	Vehicle Maintenance	Vehicle Decals	\$90.00
Shortgrass Hospitality LLC	County Assessor	Lodging	\$980.00
Shoshoni, Town of	County Buildings	Water/Sewer	\$70.00
Skinner, Amy	County Elections	Election Judge	\$195.00
Smith, Carol L	County Elections	Election Judge	\$195.00
Smith, Lucyelle J	County Elections	Election Judge	\$195.00
Smith, Stephen P	County Elections	Election Judge	\$195.00
Soule, Sierra	District Court	Court Appointed	\$457.50
Stanbury, Rose M	County Elections	Election Judge	\$195.00
Stillman, Gailee R.	County Elections	Election Judge	\$195.00
Sweetwater Aire LLC	County Buildings Detention	Repair / Maintenance	\$428.34
Swistowicz, Beverly G	County Elections	Election Judge	\$220.00
Swistowicz, Katherine J	County Elections	Election Judge	\$220.00
Sylvestri Customization	Prevention Program	Website Maintenance	\$6,800.00
Tendore, Rory K	County Elections	Election Judge	\$195.00
Townsend, Barbara L	County Elections	Election Judge	\$195.00
Traveling Computers	Computer Services	Supplies, Services	\$756.50
T-Y Excavation Inc	Road Construction	Road Maintenance	\$2,625.00
Vann, Katherine S.	County Elections	Election Judge	\$195.00
Verizon Wireless	Segregated	Cellphone Service	\$1,295.18
WACERS	Transportation	Membership Dues	\$75.00
Wagon, Wilma	County Elections	Election Judge	\$195.00
Weller, Karl R	County Elections	Election Judge	\$195.00
Wells, Dixie M	County Elections	Election Judge	\$195.00
Western Printing, Inc	County Sheriff	Printed Supplies	\$34.00
White, Lynda R	County Elections	Election Judge	\$195.00
Whiting Law, P.C.	District Court	Professional Services	\$480.00
Wilson, Bethany S	County Elections	Election Judge	\$195.00
Wilson, Jennifer S	County Elections	Election Judge	\$195.00
Wilson, Kevin L. RN	Detention Center	Medical Services	\$1,550.00
Windmill, LLC	Transportation	Crushed Fines	\$12,150.81
Wood, John F.	County Elections	Election Judge	\$220.00
WY Public Health Laboratory	Segregated	Testing /Supplies	\$270.00
WY State Lands & Investments	Transportation	Lease	\$17.00
Wyoming Machinery Co	Vehicle Maintenance	Parts	\$5,593.74
Wyoming Office Attorney General	Clerk of District Court	Background Check	\$156.00
Wyoming State Bar	County Attorney	Annual Licenses	\$2,372.50
Wyoming Waste Systems	County Buildings	Trash Removal	\$2,890.67
Wyoming.com	County Elections	Internet Service	\$91.00
Yates, Annette	County Elections	Election Judge	\$195.00
Yellow Boy, Jennifer	County Elections	Election Judge	\$195.00
Yennie, Gerald A	County Elections	Election Judge	\$195.00
Young, Deborah L	County Elections	Election Judge	\$195.00
Youngchief, Jesse	County Attorney	Reimbursement	\$58.00

Clarence Thomas moved, Larry Allen seconded, to accept the vouchers for Title 25 patients from Fremont Counseling Service in the amount of \$1,800 (September patients); Wyoming Behavioral Institute for two patients in the amount of \$4,524.00 and Cloud Peak Counseling Center for three patients in the amount of \$1,300. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Sympathy Card; and 2) Record of Proceedings. Jennifer McCarty moved, Clarence Thomas seconded, to approve an Approach/Access Permit for Ed Frink on Baldwin Creek Road and Mark Rainwater on West Pavillion Road. Motion carried unanimously. Jennifer McCarty moved, Larry Allen seconded, to approve a Bore, Cut, Parallel Public Utilities Right-of-Way Easement Application for Jeffrey Kimber on Western Avenue. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve a BCBS ASO Group Plan Change document to replace Copay Max pharmacy program with Flex Access. Motion carried unanimously. Jennifer McCarty moved, Larry Allen seconded, to approve a Business Associates Agreement with HCMS Group LLC dba Workpartners for data warehousing, data analytics and clinical

prevention services. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to approve a Confidentiality Agreement with HCMS Group LLC dba Workpartners. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) City of Lander Notice of Public Hearing for Dillon Vista Subdivision Block 1 Lot 11 Replat. 2) Regional Nutrition Supervisor request that the WIC Tech for Lander and Riverton has been approved in July by the State for a new pay rate of \$19.64 to be in line with other WIC Technicians across the state due to his experience. The Board noted this is a pass through cost for the County as the program is fully funded by the State. Larry Allen moved, Mike Jones seconded, to approve the new pay rate as approved by the State to be made retroactive to July 2022. Motion carried unanimously. 3) Larry Allen moved, Jennifer McCarty seconded, to approve the Memorandum of Understanding between Fremont County Commissioners and the United States Department of the Interior, Bureau of Land Management by and through the Wyoming BLM State Director regarding Plan Amendments for the Management of Greater Sage-Grouse and appointing Mike Jones as Fremont County's primary representative and Larry Allen as second representative. Motion carried unanimously. Chairman Becker stressed that in the future the County should apply for Coordination status instead of Cooperating Agency Status with BLM to insure the County's representation at the table. 4) 2023 WCCA Legislative Conference and New Commissioner Workshop draft Program of Events. 5) Annual report for the MOVE grant for Bow Spider/RAD Innovations.

The Public Comment period was held.

Extension Educator Chance Marshall informed the Board that the new 4-H Educator, Jan Matosky, will begin on November 21<sup>st</sup> and he will bring her to their next meeting for introduction. He will follow up with the State on the salary agreement between UW Extension and Fremont County. The Board asked Attorney LeBrun to make sure reimbursement rates coincide with the county rates.

Sheriff Ryan Lee apologized for missing the October meeting due to scheduling conflicts. He presented a monthly report as follows: Detention: Bookings for October totaled 203 (99 from Riverton Police Department; 76 from Fremont County Sheriff's Office; 26 from Lander Police Department; 1 each from Wyoming Highway Patrol and Shoshoni Police Department). Total bookings for September and October combined were 407. Current inmate population as of November 14<sup>th</sup> is 148 in-house and 152 in custody (95 males; 54 females, 2 juveniles; and 2 at State Hospital). Sentencing demographics are 52 sentenced (31 males and 21 females). There are 104 inmates pre-adjudicated. Vacancies are one Cook (1 in background check); four Deputy Sheriffs (three in background); two Nurses (one in background) and one Civilian Controller (one in background). No budget considerations at this time. Emergency Dispatch Center: Six positions open (two in background); temporary part-time employees total 5. No budget considerations at this time. Dispatch Contracts have been reviewed by the County Attorney and the final draft being disseminated to end users. Conventional radio systems (older analog system) update was provided earlier to the Commission. They are seldom used and have always experienced issues as they all sit on various mountain tops around the county and get pummeled by high winds, ice, etc. Parts have been on order for some time to fix the issues detailed in the report, the sites are used as back up only as the WyoLink digital system is the primary system in use. Patrol/Enforcement: Staffing is full at this time, there have been 6375 calls for service this calendar year and no budget considerations at this time. Search and Rescue: Mission count 22 this fiscal year (one fatality) compared to 15 this time last year. The Blue Ridge search totaled \$7800 in mission costs. No budget considerations at this time. In other business, Sheriff Lee informed the Board that the Sheriff's Department IT employee has resigned; however, will operate on an as-needed contractual basis until a permanent replacement is found.

In another issue, Commissioner Thomas asked Sheriff Lee to work with DCI and BIA Chief of Police Blackburn to develop a hard core task force to become pro-active against drug dealers and curb the amount of Fentanyl coming into Fremont County and the Wind River Indian Reservation. Sheriff Lee stated this is indeed a joint effort and will move forward with various agencies to form a task force. He stated they are pro-active on the street level; however, major organizations prove difficult in investigating as most originate from out of state.

County Coroner Erin Ivie presented the 3<sup>rd</sup> quarter summary. All totals listed below are for the first ¾ of 2022: Totals are 257 recorded deaths (43% Coroner cases – 113), compared to 2021, the number of cases have decreased by 11 (124 in 2021 and 113 in 2022). The total of "non-natural" in manner is 31% of the total Coroner cases (42% in 2021). Of those, Accidental deaths total 24 (14 less than 2021); Suicide is 5 (6 less in 2021); Homicide is 3 (1 more than 2021). Motor-vehicle/Traffic deaths: total 11 (5 less

than 2021). Of these, 8 were drug and/or alcohol related; one pedestrian death; two ATV deaths (nine fatalities involved vehicles equipped with safety restraints but none were in use). Of the accidental deaths, 11 were motor-vehicle related, 2 were falls, 3 were directly related to drug/alcohol toxicity, 2 fire deaths, 1 asphyxia, 1 hypothermia, 1 animal bites, and 2 traumatic injuries from remote vehicular accidents. One case is pending toxicology/autopsy. Drugs and alcohol: related deaths account for 29% of all Coroner cases (30% in 2021); and 57% of the non-natural deaths (73% in 2021). Drugs and/or alcohol were involved in all homicides (100%), 2 of the 5 suicides (40%); and 13 of the 24 accidental deaths (54%). Total cases (natural and non-natural) most common drug related: Alcohol (24); Methamphetamine (11); Cannabis (4); Fentanyl (1) and Opiates, non-Fentanyl (1).

Coroner Ivie stated there is a proposal through Natrona County and the Joint Labor, Health and Social Services Interim Committee to place two or three forensic pathologists in the State. The proposed positions would be initially funded through the Department of Health with counties billed for autopsies to reimburse the initial out-of-pocket expense and future funding. Placement and suitable facilities were discussed as well as credentials, costs and usage (coroner participation and caseload) at the Coroner's Association meeting held earlier this fall. The proposal is in its infancy stage but is gaining ground with a second meeting occurring in October. She stated that preliminary work and plans were distributed earlier for a new Fremont County Coroner's Office including a forensic facility. She has been working with Building Maintenance Supervisor Oakley to determine if there were any buildings available for the project, and stated another issue will exist regarding moving the 10-person cooler at the Riverton County Shop depending on where a suitable office location is found. A better financial picture is needed for this project to keep it moving forward. Clarence Thomas moved, Jennifer McCarty seconded, to form a committee consisting of Commissioners Clarence Thomas and Mike Jones, Coroner Erin Ivie, Sheriff Ryan Lee and Building Maintenance Supervisor Oakley to begin a feasibility study for a new Coroner Office. Motion carried unanimously.

Coroner Ivie had requested authorization the previous week, immediately following her appointment to County Coroner, to promote Deputy Tony Simmers to Chief Deputy and Administrative Assistant and she had distributed the Position Description for review. She also had requested at the same time to begin advertising to fill Simmers' position of Coroner Deputy/Operation Officer. Larry Allen moved, Mike Jones seconded, to ratify approval of the promotion and advertising the existing vacancy as requested. Motion carried unanimously.

County Assessor Tara Berg had previously reviewed the Abatement Summary the Commission reviewed the prior meeting, specifically the value change for Wind River Energy Commission for a reduction to the county market value of \$614,474 and \$668,878 for equipment located at the well sites. That Commission has assumed ownership of Merrit Energy oil and gas field at Circle Ridge and have requested exempt status. She had been requested to calculate the actual tax dollar the reduction would various districts (county, fire, solid waste, CWC, and school districts) and she and Deputy Mike Klaassen presented maps of the areas as well as spreadsheets from 2017 through 2022 for comparison purposes. County Clerk Julie Freese and Berg present training to special districts and they noted it is important for the individual districts to be made aware of changes to their funding based on tax changes that take place once their budget is set.

Commission meeting reports were given.

Commissioner Mike Jones attended the monthly Fremont County Solid Waste Disposal District board meeting and noted they are having issues with supply chain issues and continue work on their communication plan to keep the Commissioners updated.

Kyle Anderson was present to interview for the Fremont County Health Officer position. Interim Fremont County Nurse Manager Christy Kraus was present via Zoom. Anderson introduced herself and stated she is currently working as a Nurse Practitioner at Community Health of Central Wyoming (Riverton). She has been an RN since 1994 and Nurse Practitioner since 2018. The Job Description had been amended to include Nurse Practitioners as qualified individuals per state statute. Following the interview, Mike Jones moved, Larry Allen seconded, to appoint Kyle Anderson as the Fremont County Health Officer. Motion carried unanimously.

County Planner Supervisor Steve Baumann presented Stagner Subdivision, a four lot simple subdivision located approximately 3.5 miles east of Kinnear on Highway 26 and adjacent to the Lakeview Gun Club. The Subdivision breaks out 44.65 acres from the existing 235.96-acre parcel. This subdivision was

approved on July 22, 2021. The larger acreage abuts ceded Reservation lands; however, the 44.65 acres does not. An e-mail was received from the Northern Arapaho Business Council after the Planning Commission approved the Subdivision and he sent a follow up memo to the Business Council informing them they could make comments when the Commissioners reviewed the proposed subdivision, but no further correspondence was received. The subdivision improvements were not completed within the one-year timeframe and the Planning Commission voted to recommend a six-month extension for completion on September 22, 2022. On October 26, 2022, the Planning Department visited the subdivision and found everything to be in conformance with regulations. Jennifer McCarty moved, Larry Allen seconded, to approve the Stagner Subdivision as recommended by the Fremont County Planning Commission on July 22, 2021. Motion carried unanimously.

The Rosewood Hills Subdivision Lots 3 and 4 Replat was reviewed. The Subdivision is located approximately 1.5 miles northwest of Lander off Highway 789. The Replat is being done to move the lot line of Lot 4 to include the area of Lot 3 located north of the Cottonwood Ditch. Jennifer McCarty moved, Mike Jones seconded, to approve the Replat as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Steve Baumann presented the Vacation of Lots 1 & 2 of the Vasco Addition to the City of Riverton. This was an annexation done to facilitate a state grant for the purpose of building a drill rig rehabilitation facility on the site. The project was never completed and in late 2019 the area was de-annexed from the City. Lots 1 and 2 were never developed and together, exist as 20 acres of irrigated land. The current owner wishes to vacate the two lots and combine them with the intent of re-developing in the future. Jennifer McCarty moved, Larry Allen seconded, to approve the Vacation as approved by the Fremont County Planning Commission. Motion carried unanimously. In a related item, Steve Baumann noted that the petition for the vacation of an unnamed, unconstructed publicly dedicated road, utility and drainage easement in the Vasco Subdivision is unnecessary as the road is a dedicated private road.

Steve Baumann reviewed the Wind and Solar Energy Facility Siting Regulations, which is a revised draft of the Regulations first presented in June. It incorporates the concerns expressed by the Commissioners as well as additional information brought forward by the Fremont County Planning Commission. The Planning Commission recommended the revised draft be discussed with the County Commissioners. Chairman Becker expressed concern over a particular clause "Historical, Cultural and Archaeological Resources" as infringing on private property rights. The inclusion of priority statements of Fremont County's Natural Resource Management Plan was discussed. Further discussion will occur and upon agreement by the Board to proceed at a later date, a public comment period will be set prior to adoption of the regulations.

County Treasurer Jim Anderson provided an update on the annual audit, noting the contract person hired specifically to assist with it has had medical issues and they are currently behind schedule at this time. He feels they are 50% there, and expects to be ready for field week the first week in December and have it completed by the December 31<sup>st</sup> deadline. County Clerk Julie Freese noted she has also had a lengthy absence of the Financial Specialist position due to emergency family leave, a position that assists with the audit and noted her two employees in bookkeeping and payroll have stepped up to take on additional work to provide assistance for the audit. He is in the process of refilling the Deputy position, recently vacated.

County Attorney Patrick LeBrun and County Clerk Julie Freese reviewed IRS guidelines that require an agency to either provide payment for, or require forfeiture of, an employee's unused compensatory time off. Some departments have their own policy on using/accruing the time and some let employees decide if they want comp time off or payment of time, budget permitting. However, the IRS guidelines state all accrued comp time to be used or paid or forfeit by December 31<sup>st</sup> of each calendar year and not be carried over to the next calendar year. Mike Jones moved, Jennifer McCarty seconded, to require any employee with comp time to use it or get paid for it prior to the end of the calendar year. Voting against the motion: Clarence Thomas. Motion carried. Department Heads and Elected Officials will be encouraged to work with employees to take accrued time off, and if payoff is necessary, to make sure they have an adequate budget to cover the cost.

Holidays for 2023 were discussed. County Clerk Julie Freese reminded the Board that Senator Case had sponsored a bill regarding legal holidays and that the Commission would review the statutes and their holiday schedule. The Commission determined they would not allow Good Friday as a holiday as banks are open that day. The day after Thanksgiving is normally a holiday, and they left that one intact, as

business is very light or non-existent that day. Jennifer McCarty moved, Larry Allen seconded, to approve Resolution No. 2022-24 "Adopting Legal Holiday Closures and Other Closures for 2023". Motion carried unanimously. Holidays for 2023 are as follows: New Year's Day – January 1 (observed January 2); President's Day – February 20; Memorial Day – May 29; Independence Day – July 4; Labor Day – September 4; Veterans Day – November 11 (Observed November 10); Thanksgiving Day and Friday following - November 23-24; Christmas – December 25. Columbus Day – October 9, was again approved to have the Courthouse closed to the public for an in-house training and cleaning day.

The Commission meeting schedule for 2023 was reviewed, based on the current year's schedule. Larry Allen moved, Jennifer McCarty seconded, to approve the 2023 Commission meeting schedule. Motion carried unanimously.

Commissioner Mike Jones and Chairman Larry Allen have been working on Fremont County's application for EMS Regionalization. The goal of the pilot program is to add availability of ground ambulance service to reduce the amount of medical flights in Fremont County. The plan would be to add two ambulances to the county fleet, and add staffing (4) for 24-7 availability for non-emergent transfers to trauma centers. The grant states that preference will be given to those entities willing to put in matching funds and Fremont County's portion would be \$500,000 for the two vehicles with a request of \$1.4 million from the State for a period of two years to study the pilot program. Since it takes two years to get a new ambulance, our current schedule would be to order vehicles in January and run the pilot program in 2025 and 2026 which is still compliant with the program guidelines. Clarence Thomas moved, Jennifer McCarty seconded, to approve a match funding of \$500,000 for the pilot program match with funding through the Local Assistance and Tribal Consistency Fund allocation. Motion carried unanimously.

Commissioner meeting reports continued.

Commissioner Clarence Thomas presented a sample Workplace Violence Resolution at the Elected Officials/Department Heads meeting. The group in attendance were in agreement that the Policy Committee look into drafting a document for Fremont County. He will also be attending a meeting with the Christmas Committee to encourage them to do a full blown party this year.

County Clerk Julie Freese will reach out to the legislators to see what dates would work for them to meet with the Commission prior to the legislative session. She is also working on updating the ARPA grant requests for round two and new submissions for the Local Assistance and Tribal Consistency Funding and hopes to have the projects ready for review the first part of December.

Chairman Travis Becker stated that due to time constraints, the Executive Session with Steve Baumann (evaluation) would be postponed until the following meeting. The self-evaluation for Brad Meredith will be updated via e-mail this week and the final ready for the following meeting. He is meeting with the MOVE committee the following day to hear from this quarter's applicants and expects the committee to make their recommendation for funding by the end of the month so that the Commission can make a final decision in December.

There being no further business, Larry Allen moved, Clarence Thomas seconded, to adjourn the Regular meeting at 12:45 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on November 22, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN

FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD