

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
NOVEMBER 1, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on October 18, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$2859.50; Ace Hardware-Riverton-Vehicle Maintenance-Materials/Supplies -\$4.93; Airgas USA LLC-Vehicle Maintenance-Supplies -\$29.43; Albright, Harold-Planning-Reimbursement-\$84.00; American Board of Medicolegal-County Coroner-Dues-\$100.00; American Family & Life Ins.-Segregated-Insurance-\$5423.59; Artery Construction Inc-1% Gravel Projects-Contract Services-\$3480.00; Bailey Enterprises, Inc-Search & Rescue-Vehicle Fuel-\$289.45; Bath, Rick J.-Vehicle Maintenance-Expense Reimbursement -\$150.00; Big Brothers Big Sisters Of NW WY-TANF Grant-TANF CPI Grant -\$3621.03; Black Hills Energy-County Buildings-Utility Service-\$3653.38; Blue Cross Blue Shield Of WY-Co Admin-Health Ins Claims-\$425358.09; Bowdel Steven P.-Detention Center-Medical Services-\$1812.50; Boys & Girls Clubs of Central Wyo-TANF Grant-TANF CPI Grant-\$3958.00; California State Disbursement-Payroll-Child Support-\$603.75; Campbell County Sheriff's Office-Detention Center-Inmate Housing-\$1650.00; Capital Business Sys. Inc-Covid 19 Grant-Supplies & Service -\$64.89; Circuit Court-Payroll-Garnishment-\$344.04; Civil Air Patrol Magazine-County Sheriff-Advertising-\$205.00; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$1019.00; Colonial Life & Accident Insurance-Segregated-Insurance-\$807.55; County Clerks Assoc. Of WY-County Clerk-Dues-\$200.00; Cowboy Chemical Inc-Detention Center-Laundry & Kitchen Supply-\$589.60; Creative Energies LLC-County Buildings-Solar System-\$89029.00; Crescent Sales-County Coroner-Supplies-\$172.65; Davis & Cannon LLP-County Attorney-Property Tax Appeal-\$6076.25; Double S Trucking Inc-1% Gravel Projects-Contract Services -\$11890.00; Dubois Frontier, The-Support Services-Advertising -\$17.80; Dubois Telephone Exchange-County Sheriff-Telephone Service-\$721.30; Empower Trust-Segregated-Wyoming Benefits-\$6825.00; Fahey, Penny-Health Promotion-Wellness Program -\$2500.00; Federal Express Corp-County Sheriff-Shipping Fees-\$16.65; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$231.98; Fremont Chevrolet GMC-Capital Asset Acquisitions-Vehicles-\$85284.00; Fremont County Solid Waste-County Buildings-Dump Fees-\$14.00; Fremont County Treasurer-Co Admin-Health Insurance-\$349422.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$35984.32; Frontier Ambulance LLC-Detention Center-Inmate Medical Transport-\$3604.24; Gee, Brian-Detention Center-Contract Supervisor-\$5580.00; Geotec Industrial Supply-Road Construction-Materials -\$5783.11; Grainger-County Buildings-Materials/Supplies -\$117.60; Gruber Technical Inc-County Sheriff-Computer Equipment -\$5479.03; Healthsmart Benefit Solutions-Segregated-Insurance-\$768.00; Illinois Office Supply-County Elections-Supplies-\$8742.09; Irvine, Margy-County Elections-Reimbursement-\$21.60; Jace Water Service Inc-1% Gravel Projects-Contract Services-\$10005.00; KC Trucking LLC-1% Gravel Projects-Contract Services-\$9678.75; Kessler, Douglas E-Planning- Reimbursement-\$29.50; Kisling, Lisa-District Court-Office Rent & Services-\$1902.24; Kohler Trucking Inc-1% Gravel Projects-Contract Services-\$4495.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$1519.80; Lander Valley Physicians Practice-Detention Center-Inmate Medical-\$616.00; Mark's Auto Sales & Towing-Abandoned Vehicles-Vehicle Towing-\$175.00; Maxon, Nathan-District Court-Court Appointment-\$618.75; Miller, Margaret-District Court- Office Rent-\$300.00; Mr D's Food Center Inc-Detention Center-Supplies -\$742.66; Napa Auto Parts Of Dubois-Transportation-Parts / Supplies-\$27.98; National Food Group Inc-Detention Center-Inmate Board-\$9424.82; New York Life Insurance-Segregated-Insurance-\$133.11; Non Typical Services & Logistics LLC-1% Gravel Projects-Contract Services-\$20916.25; Novo Benefits-Health Benefit Plan-Insurance Services -\$5253.00; Office Shop Inc, The-Segregated-Repair/Service -\$161.07; Olson's Auto Body & Towing-Emergency Management-Repair -\$1761.70; One Stop Market-Search & Rescue-Supplies-\$103.00; Payroll Taxes-Co Admin-Withholding/FICA-\$205240.13; Peterbilt of Wyoming-Vehicle Maintenance-Parts-\$240.28; Plainsman Printing & Supply-Clerk of District Court-Office Supplies-\$501.35; Print Shop, The-Health Benefit Plan-Supplies-\$58.00; R T Communications-Dispatch Center-Telephone Service-\$444.11; Reed's Moghaun Office Supply-Detention Center-Office Supplies-\$275.51; Remote Satellite Systems-Search & Rescue- Equipment -\$59.00; Riverton Physician Practices LLC-Detention Center-Inmate Medical-\$135.00; Riverton Ranger, Inc-County Elections-Advertisement-\$510.00; Riverton, City Of-County Buildings-Water/Sewer-\$856.16; Rodriguez, Jessica-Detention Center-Contract Services-\$4062.50; Sagewest Health Care-Detention Center-Inmate Medical-\$7859.61; Skaggs Companies Inc-Detention Center-Uniforms/Supplies-\$901.70; Smith Psychological Services-Detention Center-Psychological Services -\$400.00; Soule, Sierra-Public Defender-Office Rent -\$600.00; State Disbursement Unit-Payroll-Child Support-\$480.25; State of Wyoming-Public Defender-Office Rent -\$1650.00; Terrance R. Martin PC-Public Defender-Office Rent-\$600.00; Total Net Salaries-Segregated-Salaries-\$666953.94; Tower, Kimber-Planning-Expense Reimbursement-\$63.00; Traveling Computers-Segregated-Computer Service / Supply-\$20046.40; Truenorth Steel Inc-Road Material Inventory-Materials-\$34565.00; WAMCAT-County Clerk-Caselle Training -\$100.00; Western Printing, Inc-Search & Rescue-Printed Supplies-\$12.80; Wind River Oilfield Service Inc-1% Gravel Projects-Contract Services-\$18342.50; Wind River Ranch Supply LLC-Transportation-Operation Supplies -

\$126.91; Wind River Towing-Abandoned Vehicles- Vehicle Towing-\$600.00; Windmill, LLC-Transportation-Crushed Fines - \$18543.00; WY Assoc of Co Ag Agents-Agriculture Department- Dues-\$100.00; WY Dept of Employment-Segregated-Unemployment Claims-\$0; WY Dept of Health-Public Health-Background Check -\$49.00; WY SDU-Payroll-Child Support-\$1480.00; Wyo Child Support Enforcement-Segregated-Child Support-\$1531.00; Wyo Dept of Workforce Serv-Co Admin-Workers Comp-\$28405.45; Wyoming Retirement System-Co Admin-Contributions-\$159848.16; Wyonet Inc.-Computer Services-Telephone Service-\$5308.60.

The following items in the Signature File were reviewed: 1) Abatement Summary (will discuss later in the meeting with Assessor Tara Berg); 2) Milan Vinich acceptance letter as Emergency Management Coordinator; and 3) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to ratify approval of Resolution No. 2022-22 "Vacation of an Unnamed Unconstructed Publicly Dedicated Road, Utility and Drainage Easement in the Vasco Subdivision." Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve Resolution No. 2022-23 "A Resolution Declaring that the Spencer Home Sites Water and Sewer District Be Dissolved." Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Anita Morneau for a credit limit in the amount of \$1,500. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Notice from Wells Fargo regarding the 2022 allocation for the Martha Petersdorf Hospital Trust of \$20,000. Jennifer McCarty moved, Clarence Thomas seconded, to approve the distribution as follows: \$10,000 (50%) to the REACH Foundation for further distribution to the Riverton Senior Citizens, Inc., Sepiternal Society, Inc., Fremont County Hospice and other such institutions or organizations providing medical services or benefits and comforts for older people not otherwise available in the Riverton area as determined by the REACH Foundation; \$7,200 (36%) to the Lander Senior Citizens Center; \$12,200 (6%) to the High Country Senior Citizens Center; and \$1,600 (8%) to the Shoshoni Senior Citizens Center. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Conflict of Interest Policy for the Martha Petersdorf Hospital Trust. Motion carried unanimously. 2) BLM letter stating they are preparing an Environmental Impact Statement to analyze and disclose the potential effects of amending management plans for Greater sage-grouse and sagebrush habitats on public lands and their invitation to invite the Fremont County Commissioners to participate as a cooperating agency. County Attorney Patrick LeBrun will review the MOU and report back with any suggested changes.

The Public Comment period was held.

Building Maintenance Supervisor J.R. Oakley presented his notice of intention to retire on January 16, 2023. The Commission thanked him for his service and stated he had put us on track for all county assets and he has kept on top of maintenance and been very forward thinking. Advertising will begin so that he can train the selected replacement.

In other business, J.R. Oakley updated the Board on an issue that was discovered while preparing the parking lot for paving the lots for the two County buildings on 818 South Federal Blvd, in Riverton. A Riverton Valley Irrigation District irrigation line was located on the southwest corner and had been compromised at some time in the past. Representatives from the City of Riverton, County Attorney LeBrun, Commissioners Becker and Allen and Oakley met on-site to discuss the situation but no agreement was made on who was responsible for the repairs. As it would not be in the best interest to pave over the compromised pipe, have it fail in the future, and have to tear up the area, the decision was made by the County to repair the pipe immediately as time is of the essence to get the lot paved. Attorney LeBrun will work on determining the appropriate party to pay for the repairs at an estimated cost of \$30,000. The paving project is phase two of the ARPA funded paving project for the Fairgrounds and County Buildings on South Federal. Larry Allen moved, Mike Jones seconded, to approve an additional allocation to the project of \$30,000 to repair the irrigation pipe. Motion carried unanimously. A Change Order from 71 Construction was presented in the amount of \$64,201.12 for the County buildings parking lot for additional material not just to the edge of the concrete but to the curb line. Larry Allen moved, Jennifer McCarty seconded, to approve the additional expenditure not to exceed \$65,000. Motion carried unanimously. Oakley will work with County Clerk Julie Freese to make any adjustments to the ARPA allocation for the paving projects.

As required by W.S. § 22-18-111, the Commissioners notified the Fremont County Republican Party there was a vacancy in the office of Coroner, due to the passing of Larry DeGraw. The Republican Party held a central committee meeting and interviewed interested applicants, and submitted three names of Coroner candidates for the Commission to interview as Rand Ames, Erin Ivie and Kim Lambert. They were all present and interviewed separately by the Commissioners, who thanked the Republican Party for

sending such qualified applicants for them to interview, and further noted the interim appointment will be through January 3, 2023. Mike Jones moved, Jennifer McCarty seconded, to appoint Erin Ivie as interim Coroner for Fremont County. Commissioner Thomas confirmed that Ivie has all certifications and credentials needed in place. Motion carried unanimously. Chairman Becker encouraged the other two applicants to let Ivie know if they wish to be considered to work in the Coroner's Office. District Court Judge Conder was present to swear in Erin Evie as County Coroner and a short reception followed.

County Assessor Tara Berg reviewed the Abatement Summary the Commission referenced earlier in the meeting, specifically the value change for Wind River Energy Commission for a reduction to the county market value of \$614,474 and \$668,878 for equipment located at the well sites. The Commission assumed ownership of Merrit Energy oil and gas field at Circle Ridge. Her office has not received any notification of the purchase in order for her to make the correct assessment on this property; however, they did send a letter to the Treasurer's Office requesting sales tax forgiveness. She is not sure if there are lease agreements, etc. and noted \$31 million is what the production value on one field was for 2018. Commissioner Thomas asked that he and Berg attempt to meet with representatives from the Wind River Energy Commission and report to the Commission at the next meeting of November 15th. Berg was also asked to calculate the actual tax dollar affects these figures would have on various tax districts (school districts, fire, etc.).

County Attorney Patrick LeBrun updated the Board on turnover in his office and noted he is making some changes in terms of structure, particularly in the civil work area. He will no longer have a Chief Civil Deputy position but will divide up the work load for each client among the other lawyers in the office. Todd Shaker, who had earlier turned in his resignation, has agreed to stay on and will be moved from the SOC Attorney 1 to Attorney 2 classification and he has hired a 32-hour week attorney with over 10 years of experience in civil work at an Attorney 3 level within the SOC structure at a salary of \$70,000. He will begin December 1st. LeBrun is tracking all requests made to the former Chief Civil Deputy and will divide them up amongst the attorneys on staff. Mike Jones moved, Jennifer McCarty seconded, that due to a structural reorganization change within the County Attorney's Office, to authorize filling a 32-hour/week attorney position at a salary of \$70,000 at an Attorney 3 SOC level and a SOC Change from Attorney 1 to Attorney 2 at a salary of \$66,500. Voting against the motion: Larry Allen. Motion carried. He further requested authorization to refill an Assistant Victim Witness Coordinator position due to a retirement. Clarence Thomas moved, Jennifer McCarty seconded, to authorize refilling the position with the salary of \$34,600. Motion carried unanimously. LeBrun noted all the changes made are budget neutral.

County Attorney Patrick LeBrun was joined by Executive Health Insurance Committee member Margy Irvine to discuss pending MASA claims.

Larry Allen moved, Clarence Thomas seconded, to adjourn into Executive Session with IT Supervisor Kevin Shultz for personnel for his annual evaluation. Motion carried unanimously. Following that session, the Board reviewed a Department Head self-evaluation. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 11:35 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on November 15, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD