

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
OCTOBER 20, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas (via speaker phone) and Michael Jones. Fremont County Clerk Julie A. Freese was present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on October 13, 2020. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor Name; Department; Description; Amount: 71 Construction-1% Infrastructure Projects-Materials -\$16693.21; A & I Distributors-Vehicle Maintenance- Oil/Fluids-\$890.00; Ace Hardware-Lander-Segregated-Materials/Supplies -\$358.46; Ace Hardware-Riverton-County Buildings-Materials/Supplies-\$30.28; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$11127.48; Bailey Enterprises, Inc-Segregated-Vehicle Fuel-\$393.72; Biddle Consulting Group-Dispatch Center- Software -\$699.00; Bill Jones Plumbing & Heating-County Buildings -Supplies-\$290.41; Bloedorn Lumber-Lander-Segregated-Materials, Supplies -\$255.83; Carroll Septic Service-Transportation-Services -\$150.00; Centurylink-Computer Services-Telephone Service-\$1987.53; Coast To Coast Solutions-County Sheriff-Printer Supplies-\$886.43; Cowboy Chemical Inc-Detention Center-Inmate Laundry & Kitchen-\$609.70; Dealers Electrical Supply-County Buildings-Supplies-\$1653.47; Eagle Uniform & Supply Co-Vehicle Maintenance- Laundry-\$78.52; Englert, David-Search & Rescue-Reimburse Expenses-\$78.00; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$263.93; Fremont Chevrolet GMC-Vehicle Maintenance-Parts-\$73.00; Fremont County Solid Waste-County Buildings-Dump Fees -\$60.20; Grainger-County Buildings-Materials/Supplies -\$168.90; Kairos Communications -Transportation-County 10 Advertising-\$250.00; Kleen Pipe LLC-County Buildings-Plumbing Clean Out-\$517.50; Law Enforcement Targets Inc-Segregated-Targets & Freight-\$403.19; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies -\$466.83; Lyles, Jesse-County Sheriff-Mileage Reimbursement-\$120.60; Master's Touch LLC-County Treasurer- Postage & Printing -\$325.56; Midwest Connect-County Sheriff-Postage Machine Supplies -\$295.00; Mr. D's Food Center Inc-Segregated-Supplies -\$451.20; Murdoch's Ranch & Home Supply-County Sheriff-Supplies / Equipment -\$72.97; Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies-\$2425.54; Natrona County Sheriff-Detention Center-Inmate Housing-\$17550.00; Norco Inc-Segregated-Supplies-\$38.35; Normont Equipment Company-Segregated-Parts & Supplies -\$3117.09; One Stop Market-Search & Rescue-Supplies-\$76.41; Pacific Steel & Recycling-Vehicle Maintenance-Materials-\$655.00; Palace Pharmacy-Detention Center-Inmate Rx's-\$10537.29; Pavillion, Town of-County Buildings-Water Utilities-\$112.50; Quill Corporation-Segregated- Office Supplies-\$625.73; R C Lock & Key-County Buildings-Keys, Supplies & Services-\$1012.50; Reed's Moghaun Office Supply-Segregated-Office Supplies-\$33.77; Remote Satellite Systems-Search & Rescue-Equipment -\$56.00; Riverton Physician Practices LLC-Transportation-Drug Testing-\$404.00; Rocky Mountain Boilers Inc-County Buildings-Boilers Start Up-\$4000.00; Rocky Mountain Information-County Sheriff-Membership -\$200.00; RS Bennett Construction Co., Inc.-Transportation- Road Construction-\$122245.60; Sherwin Williams Paint Co-County Buildings-Paint/Supplies-\$676.24; Sweetwater Aire LLC-County Buildings-Supplies/Parts/Repair-\$759.18; Sysco Montana Inc-Detention Center-Inmate Supplies-\$3556.47; Traveling Computers-Computer Services-Supplies, Services-\$6938.32; Union Telephone Company-Segregated-Cellphones-\$289.26; US Foods Inc-Detention Center-Inmate Board-\$3776.49; USPS- Hasler-County Sheriff-Postage-\$1000.00; Wind River Vet Service-County Sheriff- Dog Boarding-\$240.00; WY State Lands & Investments-Transportation-Wiggins Fork Lease-\$17.00; Wyonet Inc.-Computer Services-Telephone Service-\$3160.18.

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; 2) CyberSecurity Awareness Training employee certificates; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve the BlueCross BlueShield Benefit Booklet Amendment, Schedule of Benefits, regarding Open Enrollment dates. Motion carried unanimously. Mike Jones moved, Larry Allen seconded, to approve the BlueCross BlueShield Summary Plan Document. Motion carried unanimously. Mike Jones moved, Larry Allen seconded, to approve an Application/Permit to Construct Access Driveway for Jared Foutz on Tweed Lane. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway for Roger West for Boulder Loop Road. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway for David Sanders for Country Gardens Lane. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to verify receipt of the preceding 12 months of expenditures for Fremont County Government. Motion carried unanimously. The Fremont County Sales Tax for Economic Development Memorandum of Understanding is on hold pending an Attorney General's opinion.

The following items in the Priority Mail were reviewed: 1) cover letter to State Lands and Investments requesting CARES funding reimbursements in the amount of \$100,616.16; and 2) Department of Audit letter listing reporting entities in Fremont County that have not filed the required annual report (Julie Freese is following up on updated list).

The Public Comment period was held. Bob Joslin read a written statement of concern regarding the infestation of Leafy Spurge in Fremont County and offered several suggestions. The Board thanked him for his comments and will forward them to the Weed and Pest Control District Supervisor.

County Assessor Tara Berg updated the Board on the status of the employee earlier shared with the County Clerk's Office, who has now returned full time to her office as of mid-September. She requested authorization to move her from the \$32,000 annual salary that was shared between the two departments to \$33,000, which is the budgeted amount for the full time position, and consistent with the other employees in the office. She has not replaced a part-time position, and has one employee on extended medical leave, so the increase will not impact her budget. Berg further noted the staff is extremely busy, having relisted 4,000 files this year. Larry Allen moved, Jennifer McCarty seconded, to adjust the full time employee from \$32,000 to \$33,000, the budgeted amount for the position. Motion carried unanimously.

County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander presented a preliminary budget hearing, consisting of several donations to Search and Rescue totaling \$27,000. The information will be advertised for a public hearing to be set during the Commissioners' November 10th meeting. The Commissioners expressed appreciation to both donors and will send a letter to that affect.

In other business, Julie Freese reviewed recent discussion regarding the Detention Center's interest in purchasing food services and some medical services with the County credit card. The credit card company requires monthly purchase of at least \$20,000 or a service charge is implemented, and these large monthly expenditures would help meet that criteria. As a result, the credit limit requested is \$50,000, and this will be used instead of other smaller limited card line cards in Detention. Mike Jones moved, Larry Allen seconded, to approve a credit limit for the Detention Supervisor of \$50,000. Motion carried unanimously.

IT Supervisor Kevin Shultz continued discussion on the recent survey sent to departments inquiring into their interest in teleconferencing equipment. The Commissioners felt there was adequate interest in the tool, with conferencing capabilities for meetings, thereby reducing travel costs. It could provide safety measures and better services to Fremont County. Each department will now be polled to see how many they would like per department with a firm number by Friday so that Shultz can place an order. As this is CARES funding, the equipment must be received by the end of December.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with Treatment Courts Director Melinda Cox regarding personnel. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

Transportation Superintendent Billy Meeks was joined by DOWL Engineer Kasey Jones who presented the Willow Creek Road Shoulder Repair project Certificate of Substantial Completion. Transportation Department Administrative Secretary Jill Johnson was present in the audience. Jones stated a walk through was done last week and stated the project went very smoothly, there were some weather related issues and hot plant delays beyond their control. Larry Allen moved, Jennifer McCarty seconded, to approve the Certificate of Substantial Completion. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve starting of the 41 day advertising period prior to final payment. Motion carried unanimously

Billy Meeks and Kasey Jones reviewed the status of several cattle guards on the Moneta-Lost Cabin Road. Meeks stated they do not meet WYDOT specs and expressed concern. Jones will send a letter to the contractor requiring correct installation, and if not repaired to WYDOT specs, the County will do it and deduct the amount from the final payout. They further stated it was appropriate to begin the 41 day advertising period prior to final payout. Larry Allen moved, Mike Jones seconded, to approve starting the process. Motion carried unanimously. It was clarified that the one year warranty will not begin on any corrective work until the actual date of completion.

Commissioner meeting reports were given:

307 Horse Racing LLC member Randy Greer was joined by TM Quarter Horses owner Steve Wocicki to discuss plans to offer horse racing simulcasting at 1409 West Main Street in Riverton (the former Spur Restaurant). The Wyoming pari-mutual commission may issue a permit, not to exceed three years to any Wyoming county, city, county fair board or corporation which has been approved by the board of county commissioners (W.S. § 11-25-105(a)). Greer stated his company will join the other two companies currently operating in Wyoming. A licensed operation must host 16 live races over the course of a year to qualify for a permit, which he did this year in Gillette. He is now ready for the next step of requesting County Commissioner approval. Mike Jones moved, Larry Allen seconded, to approve Resolution No. 2020-22 approving 307 Horse Racing LLC to conduct pari-mutuel wagering on live horse racing, historic horse racing, simulcast events and rodeo events within Fremont County, Wyoming, contingent upon City of Riverton's concurrence. Voting against the motion: Clarence Thomas. Motion carried.

Mike Jones moved, Jennifer McCarty seconded, to adjourn into Executive Session regarding personnel. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 11:00 a.m. and reconvene for a Regular Meeting on November 10, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website at www.fremontcountywy.gov.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD