

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
OCTOBER 18, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Michael Jones. Vice-Chairman Larry Allen was absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on October 11, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: 307 Shredding LLC DBA-Covid 19 Grant-Shredding Services-\$75.00; A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$608.78; Ace Hardware-Lander Detention Center-Materials/Supplies -\$36.99; Alldata-Vehicle Maintenance-Subscription-\$1500.00; Anda Inc-Public Health-Vaccine-\$8153.60; Anderson, Robert P-District Court-Jury Duty-\$57.00; B & B Enterprises LLC-Planning-Signs & Supplies-\$313.40; B & T Fire Extinguishers Inc-County Buildings-Extinguisher Services-\$361.50; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$31841.22; Barry, Amanda S-District Court-Jury Duty-\$180.00; Bascue, Charlotte F-District Court-Jury Duty-\$56.00; Bass, Jimmie C-District Court-Jury Duty-\$168.00; Borre, Kiley S-District Court-Jury Duty-\$66.00; Burden, Dan-County Buildings-Security Service-\$9907.00; Centurylink-Computer Services-Telephone Service-\$670.95; Charter Communications-Computer Services-Internet Service-\$229.98; CLIA Laboratory Program-Detention Center-Services-\$180.00; Cole Lumber & Construction Co Inc-1% Gravel Projects-Gravel / Services-\$89782.43; Cowboy Chemical Inc-Detention Center-Laundry & Kitchen Supply-\$1467.50; Crowder, Debra J-District Court-Jury Duty-\$168.00; Danyne Cooper Counseling, LLC-Cast-Contractual Services-\$750.00; Dewitt, John F-District Court-Jury Duty-\$234.00; Dewitt, Kasiah L-District Court-Jury Duty-\$30.00; Fairfield Tree And Lawn-County Buildings-Tree Service-\$1000.00; Fauth, Molly C-District Court-Jury Duty-\$30.00; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$96.36; Fremont County Predatory-Health & Welfare-Allocation-\$5000.00; Fremont County School Dist #25-Youth Services-Meals-\$312.75; Fremont County Solid Waste-County Buildings-Dump Fees-\$5.00; Fremont Motor Riverton Inc-Vehicle Maintenance-Parts/Supplies-\$1319.71; Gee, Brian-Detention Center-Contract Supervisor-\$5580.00; Ginnetti, Maria-Detention Center-Expense Reimbursement-\$52.00; Goff, Thomas-Vehicle Maintenance-Expense Reimbursement-\$160.00; Great Divide Towing & Recovery-Abandoned Vehicles-Vehicle Towing-\$150.00; Guinard, Sarah E-District Court-Jury Duty-\$55.00; Hachtel, Jennie E-District Court-Jury Duty-\$90.00; Harris, Michael J-District Court-Jury Duty-\$36.00; Hill, Michael C-District Court-Jury Duty-\$70.00; Howell, Eva M-District Court-Jury Duty-\$168.00; Hutchison, Stephanie Ann-District Court-Jury Duty-\$60.00; Hutson, Jeff-Detention Center-Expense Reimbursement-\$47.40; Ibach, Patrick G-District Court-Jury Duty-\$58.00; Jace Water Service Inc-1% Gravel Projects-Contract Services-\$3987.50; Juarez, Rocio-District Court-Jury Duty-\$53.00; KC Trucking Llc-1% Gravel Projects-Contract Services-\$7177.50; Kelly, Brandy L-District Court-Jury Duty-\$54.00; Kelly, Jodie L-District Court-Jury Duty-\$56.00; Kinneman, Susan M-District Court-Jury Duty-\$59.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$2907.00; Lander Valley Auto Parts-Vehicle Maintenance-Parts/ Supplies -\$80.03; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies-\$740.79; Link, Garrett M-District Court-Jury Duty-\$30.00; Lobdell, Brittney R-District Court-Jury Duty-\$30.00; Marino, Christina-Detention Center-Uniform Repairs-\$123.64; Marsico, Brittney R-District Court-Jury Duty-\$56.00; Mason, Scott N-District Court-Jury Duty-\$55.00; McDonald, Mark W-District Court-Jury Duty-\$68.00; Memering, Jordan C-District Court-Jury Duty-\$58.00; Moffat, Rebecca A-District Court-Jury Duty-\$30.00; Mountain Dental PC-Detention Center-Inmate Medical-\$3325.00; Nartec Inc-County Sheriff-Drug Test Kits-\$715.40; Newman, Michael B-District Court-Jury Duty-\$30.00; Norco Inc-Transportation-Supplies / Materials-\$547.66; Northwest Power Systems Inc-County Buildings-Supplies / Materials-\$304.34; Nunnink, Deborah L-District Court-Jury Duty-\$30.00; Office Shop Inc, The-Computer Services-Plat Printer -\$155.00; Orkin LLC-County Buildings-Pest Control Service-\$260.00; Overhead Door Inc-County Buildings-Service / Supplies -\$441.65; Pavillion, Town Of-County Buildings-Water Utilities-\$174.09; Pfenninger, Sierra L.-District Court-Jury Duty-\$168.00; Philpott, Addie R-District Court-Jury Duty-\$90.00; Post, Raymond-County Buildings-Car Wash -\$69.69; Quadient Inc-County Sheriff-Postage Machine -\$82.01; Quill Corporation-County Attorney-Office Supplies-\$231.18; Reed's Moghaun Office Supply-Clerk Of District Court-Office Supplies-\$117.23; Remote Satellite Systems-Search & Rescue-S & R Equipment-\$59.00; Riverton Physician Practices LLC-County Sheriff-Drug Testing-\$549.00; Riverton Ranger, Inc-Support Services-Advertising-\$2251.16; Roman, Brigette M-District Court-Jury Duty-\$180.00; Rotroff, Zachary C-District Court-Jury Duty-\$65.00; Sagewest Health Care-Detention Center-Inmate Medical-\$33222.57; Sauer, Sabrina L-District Court-Jury Duty-\$168.00; Secretary Of State-Detention Center-Notary Fee -\$60.00; Skaggs Companies Inc-County Sheriff-Uniforms/Supplies-\$1546.85; Smith Psychological Services-Detention Center-Psychological Services -\$800.00; Stover, Wirthe P-District Court-Jury Duty-\$213.00; Terrance R. Martin PC-Segregated-Contractual Services-\$4931.25; Traveling Computers-Computer Services-Computer Supplies, Services-\$1428.98; Troxel, Claudia M.-District Court-Jury Duty-\$90.00; T-Y Excavation Inc-Road Construction-Road Maintenance-\$6840.00; Union Telephone Company-Segregated-Cellphones-\$400.20; Verizon Wireless-Computer Services-Internet Service-\$181.38; Wilhelm, Ryan-Detention Center-Expense Reimbursement-\$141.09; Williams, Debra L-District Court-Jury Duty-\$168.00; WY Dept Of Health-Health Nurse-1st Qtr Payroll -\$24806.38; WY Law Enforcement Academy-Detention Center-Training -\$3236.50; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$476.00; Wyoming Behavioral Institute-Health &

Welfare-Title 25-\$754.00; Wyoming Dept Of Transportation-County Sheriff-Wydot Fuel-\$3332.41; Wyoming.Com-County Elections-Internet Service-\$91.00.

The following items in the Signature File were reviewed: 1) Sympathy card; 2) certificates for those attending the Columbus Day training; and 3) Record of Proceedings. Mike Jones moved, Clarence Thomas seconded, to approve a Wyoming Association of Risk Management Final Proof of Loss for a Tractor and Trailer totaling \$34,951.80 (which is less deductible and auction proceeds). Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve Contract Documents for Fremont County 2022 Striping Project with S&L Industrial. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) comments submitted by Steve Palmer noting objections with striping the entire section of Wind River Canyon; and 2) 2023 State Transportation Improvement Program Plan.

Meeting reports and concerns were given:

Chairman Becker wanted to make the public aware of the recent passing of Coroner Larry DeGraw and offered the condolences of the Commission to his family. It is now difficult but incumbent upon the Commission to move forward with making an appointment to fill the vacancy through the next elected term of office which will expire in January. Mike Jones moved, Clarence Thomas seconded, to declare a vacancy in the office of the Coroner due to the death of the prior Coroner and begin the statutory process to fill the vacancy. Motion carried unanimously. Chairman Becker referenced a letter that will be sent out this date, per W.S. 22-18-111(a)(ii), stating a vacancy has been declared so that the chair of the party will call a meeting of the county central committee to be held not later than fifteen days after receiving notice of the vacancy. At the meeting the central committee shall select and transmit to the Commission the names of three persons qualified to fill the vacancy. Within five days after receiving these three names, the Commissioners shall fill the vacancy by appointment of one of the three to hold the office. The letter will also ask if the central committee could meet before the 15-day timeline and be able to inform the Commission of the three names of persons qualified to fill the vacancy for interviewing by the Commission at their November 1st meeting as they will not be meeting the following Tuesday, November 8th, which is General Election Day.

Chief Civil Deputy Attorney Jodi Darrough, representing County Attorney Patrick LeBrun, notified the Commission of the recent resignation of the Deputy Civil Attorney. She asked for authorization to refill the position at the salary of \$61,200. Mike Jones moved, Jennifer McCarty seconded, to approve refilling the position. Motion carried unanimously.

Transportation Superintendent Billy Meeks was joined by HDR Engineer Kyle Lehto to discuss the Crooks Gap Cattle Guard Project. Administrative Assistant Jill Johnson was present in the audience.

Billy Meeks updated the Board on the sloughing away of concrete barriers on Union Pass Road.

In other business, Billy Meeks discussed issues his department is experiencing in hiring and retaining employees.

Acting Treatment Court Director Cassie Murray was joined by Hattie Calvert, Assistant Director for Juvenile Justice Services. Stacy Strasser was not available, but will remain as the Coordinator for Treatment Courts.

The County Health Officer vacancy was discussed and updated information reviewed regarding the qualifications. The position is open to any resident of Fremont County and will remain open until filled.

Tom Johnson, Apex Surveying, and Clifford Henderson, presented a Petition to Vacate a Publicly Dedicated Road, an Un-Named, Unconstructed Road accessing Lot 2, Vasco Addition, Fremont County. Planning Department Supervisor Steve Baumann and Chief Civil Deputy Jodi Darrough were present. The Petition was signed by five electors residing in Fremont County, Wyoming and residing within twenty-five (25) miles of the subject road accessing Lot 2, Vasco Addition, and asking that the road crossing Lot 1 and Lot 2, Vasco Addition, be vacated. Mike Jones moved, Clarence Thomas seconded, to accept the Petition and begin the statutory process to advertise the intent to vacate and notify all persons having an interest in land proposing to be vacated. Motion carried unanimously. Darrough will draft the Resolution required as well. Mike Jones moved, Jennifer McCarty seconded, to appoint Steve Baumann as the viewer. Motion carried unanimously. Objections and claims for damages must be filed on or before November

21, 2022 at noon, with a hearing set the following day to review any objections or claims. The Board noted the petitioner will be responsible for associated costs (advertising, viewer's report, etc.).

Frontier Ambulance Director of Operations Diane Lane presented a third quarter report (July, August, September).

Clarence Thomas moved, Mike Jones seconded, to adjourn into Executive Session with Building Maintenance Supervisor J.R. Oakley regarding personnel. Motion carried unanimously. Following the session with Oakley, the Board remained in Executive Session for review of a Department Head Self-Evaluation. Jennifer McCarty moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously.

County Clerk Julie Freese stated that Ginger Bennett had requested the number of employees hired and terminated/resigned since January 2012. Payroll had informed Freese that for that time frame, 327 employees were hired and 170 (52%) have resigned/retired/terminated.

There being no further business, Jennifer McCarty moved, Clarence Thomas seconded, to adjourn the Regular meeting at 11:45 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on November 1, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD