

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
OCTOBER 18, 2022

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Michael Jones. Vice-Chairman Larry Allen was absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on October 11, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
307 Shredding LLC DBA	Covid 19 Grant	Shredding Services	\$75.00
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$608.78
Ace Hardware-Lander	Detention Center	Materials/Supplies	\$36.99
Alldata	Vehicle Maintenance	Subscription	\$1,500.00
Anda Inc	Public Health	Vaccine	\$8,153.60
Anderson, Robert P	District Court	Jury Duty	\$57.00
B & B Enterprises, LLC	Planning	Signs & Supplies	\$313.40
B & T Fire Extinguishers, Inc	County Buildings	Extinguisher Services	\$361.50
Bailey Enterprises, Inc	Inventory	Bulk Fuel	\$31,841.22
Barry, Amanda S.	District Court	Jury Duty	\$180.00
Bascue, Charlotte F	District Court	Jury Duty	\$56.00
Bass, Jimmie C	District Court	Jury Duty	\$168.00
Borre, Kiley S	District Court	Jury Duty	\$66.00
Burden, Dan	County Buildings	Security Service	\$9,907.00
Centurylink	Computer Services	Telephone Service	\$670.95
Charter Communications	Computer Services	Internet Service	\$229.98
CLIA Laboratory Program	Detention Center	Services	\$180.00
Cole Lumber & Construction Co Inc	1% Gravel Projects	Gravel / Services	\$89,782.43
Cowboy Chemical Inc	Detention Center	Laundry & Kitchen Supply	\$1,467.50
Crowder, Debra J	District Court	Jury Duty	\$168.00
Danyne Cooper Counseling, LLC	Cast	Contractual Services	\$750.00
Dewitt, John F	District Court	Jury Duty	\$234.00
Dewitt, Kasiah L	District Court	Jury Duty	\$30.00
Fairfield Tree and Lawn	County Buildings	Tree Service	\$1,000.00
Fauth, Molly C	District Court	Jury Duty	\$30.00
Floyd's Truck Center WY	Vehicle Maintenance	Parts	\$96.36
Fremont County Predatory Board	Health & Welfare	Allocation	\$5,000.00
Fremont County School District #25	Youth Services	Meals	\$312.75
Fremont County Solid Waste	County Buildings	Dump Fees	\$5.00
Fremont Motor Riverton Inc	Vehicle Maintenance	Parts/Supplies	\$1,319.71
Gee, Brian	Detention Center	Contract Supervisor	\$5,580.00
Ginnetti, Maria	Detention Center	Expense Reimbursement	\$52.00
Goff, Thomas	Vehicle Maintenance	Expense Reimbursement	\$160.00
Great Divide Towing & Recovery	Abandoned Vehicles	Vehicle Towing	\$150.00
Guinard, Sarah E	District Court	Jury Duty	\$55.00
Hachtel, Jennie E	District Court	Jury Duty	\$90.00
Harris, Michael J	District Court	Jury Duty	\$36.00
Hill, Michael C	District Court	Jury Duty	\$70.00
Howell, Eva M	District Court	Jury Duty	\$168.00
Hutchison, Stephanie Ann	District Court	Jury Duty	\$60.00
Hutson, Jeff	Detention Center	Expense Reimbursement	\$47.40
Ibach, Patrick G	District Court	Jury Duty	\$58.00
Jace Water Service Inc	1% Gravel Projects	Contract Services	\$3,987.50
Juarez, Rocio	District Court	Jury Duty	\$53.00
KC Trucking LLC	1% Gravel Projects	Contract Services	\$7,177.50
Kelly, Brandy L	District Court	Jury Duty	\$54.00
Kelly, Jodie L	District Court	Jury Duty	\$56.00
Kinneman, Susan M	District Court	Jury Duty	\$59.00

Lander Medical Clinic PC	Detention Center	Inmate Medical	\$2,907.00
Lander Valley Auto Parts	Vehicle Maintenance	Parts/ Supplies	\$80.03
Lawson Products, Inc	Vehicle Maintenance	Parts & Supplies	\$740.79
Link, Garrett M	District Court	Jury Duty	\$30.00
Lobdell, Brittney R	District Court	Jury Duty	\$30.00
Marino, Christina	Detention Center	Uniform Repairs	\$123.64
Marsico, Brittney R	District Court	Jury Duty	\$56.00
Mason, Scott N	District Court	Jury Duty	\$55.00
McDonald, Mark W	District Court	Jury Duty	\$68.00
Memering, Jordan C	District Court	Jury Duty	\$58.00
Moffat, Rebecca A	District Court	Jury Duty	\$30.00
Mountain Dental PC	Detention Center	Inmate Medical	\$3,325.00
Nartec Inc	County Sheriff	Drug Test Kits	\$715.40
Newman, Michael B	District Court	Jury Duty	\$30.00
Norco Inc	Transportation	Supplies / Materials	\$547.66
Northwest Power Systems Inc	County Buildings	Supplies / Materials	\$304.34
Nunnink, Deborah L	District Court	Jury Duty	\$30.00
Office Shop Inc, The	Computer Services	Plat Printer	\$155.00
Orkin LLC	County Buildings	Pest Control Service	\$260.00
Overhead Door Inc	County Buildings	Service / Supplies	\$441.65
Pavillion, Town of	County Buildings	Water Utilities	\$174.09
Pfenninger, Sierra L.	District Court	Jury Duty	\$168.00
Philpott, Addie R	District Court	Jury Duty	\$90.00
Post, Raymond	County Buildings	Car Wash	\$69.69
Quadient Inc	County Sheriff	Postage Machine	\$82.01
Quill Corporation	County Attorney	Office Supplies	\$231.18
Reed's Moghaun Office Supply	Clerk Of District Court	Office Supplies	\$117.23
Remote Satellite Systems	Search & Rescue	S & R Equipment	\$59.00
Riverton Physician Practices LLC	County Sheriff	Drug Testing	\$549.00
Riverton Ranger, Inc	Support Services	Advertising	\$2,251.16
Roman, Brigitte M	District Court	Jury Duty	\$180.00
Rotroff, Zachary C	District Court	Jury Duty	\$65.00
Sagewest Health Care	Detention Center	Inmate Medical	\$33,222.57
Sauer, Sabrina L	District Court	Jury Duty	\$168.00
Secretary of State	Detention Center	Notary Fee	\$60.00
Skaggs Companies Inc	County Sheriff	Uniforms/Supplies	\$1,546.85
Smith Psychological Services	Detention Center	Psychological Services	\$800.00
Stover, Wirthe P	District Court	Jury Duty	\$213.00
Terrance R. Martin PC	Segregated	Contractual Services	\$4,931.25
Traveling Computers	Computer Services	Computer Supplies, Services	\$1,428.98
Troxel, Claudia M.	District Court	Jury Duty	\$90.00
T-Y Excavation Inc	Road Construction	Road Maintenance	\$6,840.00
Union Telephone Company	Segregated	Cellphones	\$400.20
Verizon Wireless	Computer Services	Internet Service	\$181.38
Wilhelm, Ryan	Detention Center	Expense Reimbursement	\$141.09
Williams, Debra L	District Court	Jury Duty	\$168.00
WY Dept of Health	Health Nurse	1st Qtr Payroll	\$24,806.38
WY Law Enforcement Academy	Detention Center	Training	\$3,236.50
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$476.00
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$754.00
Wyoming Dept of Transportation	County Sheriff	Wydots Fuel	\$3,332.41
Wyoming.com	County Elections	Internet Service	\$91.00

The following items in the Signature File were reviewed: 1) Sympathy card; 2) certificates for those attending the Columbus Day training; and 3) Record of Proceedings. Mike Jones moved, Clarence Thomas seconded, to approve a Wyoming Association of Risk Management Final Proof of Loss for a Tractor and Trailer totaling \$34,951.80 (which is less deductible and auction proceeds). Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve Contract Documents for Fremont County 2022 Striping Project with S&L Industrial. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) comments submitted by Steve Palmer noting objections with striping the entire section of Wind River Canyon; and 2) 2023 State Transportation Improvement Program Plan.

Meeting reports and concerns were given:

Commissioner Mike Jones gave a shout out to the work Vice-Chairman Allen has been doing as a member of the State EMS Task Force and referenced the EMS Listening Sessions report to the Governor's Healthcare Task Force of which Commissioner Allen had distributed at a previous meeting. He attended

the Fremont County Solid Waste Disposal District board meeting the previous day. They continue to work on compiling information in preparation of communicating their plan to the Commission. The Superintendent wanted to remind the County that there is a large amount of rock and concrete material at the Lander landfill if there is ever a need for it and also an excavation project at the Dubois landfill that will provide a lot of fill dirt to area residents.

Commissioner Clarence Thomas referenced a Workplace Violence Policy Statement that is posted in the Tribal departments stating "we should always treat every employee and client professionally, equitably and with dignity and respect". He felt something similar should be posted in county buildings. Chairman Becker asked him to come up with some suggestions and present it at the next Elected Official/Department Heads meeting in November.

Chairman Becker wanted to make the public aware of the recent passing of Coroner Larry DeGraw and offered the condolences of the Commission to his family. It is now difficult but incumbent upon the Commission to move forward with making an appointment to fill the vacancy through the next elected term of office which will expire in January. Mike Jones moved, Clarence Thomas seconded, to declare a vacancy in the office of the Coroner due to the death of the prior Coroner and begin the statutory process to fill the vacancy. Motion carried unanimously. Chairman Becker referenced a letter that will be sent out this date, per W.S. 22-18-111(a)(ii), stating a vacancy has been declared so that the chair of the party will call a meeting of the county central committee to be held not later than fifteen days after receiving notice of the vacancy. At the meeting the central committee shall select and transmit to the Commission the names of three persons qualified to fill the vacancy. Within five days after receiving these three names, the Commissioners shall fill the vacancy by appointment of one of the three to hold the office. The letter will also ask if the central committee could meet before the 15-day timeline and be able to inform the Commission of the three names of persons qualified to fill the vacancy for interviewing by the Commission at their November 1st meeting as they will not be meeting the following Tuesday, November 8th, which is General Election Day.

Chief Civil Deputy Attorney Jodi Darrough, representing County Attorney Patrick LeBrun, notified the Commission of the recent resignation of the Deputy Civil Attorney. She asked for authorization to refill the position at the salary of \$61,200. Mike Jones moved, Jennifer McCarty seconded, to approve refilling the position. Motion carried unanimously.

Transportation Superintendent Billy Meeks was joined by HDR Engineer Kyle Lehto to discuss the Crooks Gap Cattle Guard Project. Administrative Assistant Jill Johnson was present in the audience. The men notified the Board that the current cattle guards are industrial strength and they have discovered buried concrete that will also need to be removed. Meeks stated the budget is \$150,000 and he foresees a possible overage of \$100,000 as a result. Discussion was held regarding new mining that may start up and whether or not the same types of cattle guards should be put in instead of the regular ones already purchased for the project. Lehto did not think there was a need for a heavier cattle guard and Meeks was asked to report back with a firm figure of the additional work required to remove the cattle guards.

Billy Meeks updated the Board on the sloughing away of concrete barriers on Union Pass Road. Heavy erosion has caused the issue and he is working with the landowner on the mountain side of the road to acquire property to be able to move the road over. The current right-of-way on this road is 40 feet.

In other business, Billy Meeks discussed issues his department is experiencing in hiring and retaining employees. He asked that the Standard Occupational Classifications be reviewed again and distributed a spreadsheet of what other counties are paying their staff. He noted that some counties are paying all of the employee's retirement premiums as added incentive and there was some discussion on higher wages if they opted out of the health insurance plan. County Clerk Julie Freese reminded the Board that the SOC process done last year (based on the northwest region) was not an end all and that they all knew further work would be needed and she suggested the entire county SOC's be reviewed and not just individual departments. She suggested a retreat be scheduled in January to see where to go from here.

Commissioner Jones informed Meeks of the availability of large rocks and concrete available at the Lander landfill and asked him to contact the Solid Waste superintendent for more information and to keep it on his radar.

Chief Civil Deputy Attorney Jodi Darrough stated the survey on Wiggins Fork Road has been ordered and Chairman Becker noted that both this Road and Horse Creek Road should now be ready to bid for construction next spring.

Acting Treatment Court Director Cassie Murray was joined by Hattie Calvert, Assistant Director for Juvenile Justice Services. Stacy Strasser was not available, but will remain as the Coordinator for Treatment Courts. Murray noted they have posted the vacant position for a therapist; however, there are no applicants to date, and she would not expect to fill it this year. They are looking at contracting with other agencies and stated there is a nationwide shortage for mental health providers. Another issue for potential applicants is compounded with the lack of local housing opportunities. Murray will provide monthly updates to the Board.

The County Health Officer vacancy was discussed and updated information reviewed regarding the qualifications. The Acting Public Health Manager had submitted Statute 35-5-306 which, in addition to a degree of doctor of medicine, the applicant can now be an advanced practice registered nurse or a physician assistant. The Letter of Interest will be updated to include these two new designations and re-advertised. The position is open to any resident of Fremont County and will remain open until filled.

Tom Johnson, Apex Surveying, and Clifford Henderson, presented a Petition to Vacate a Publicly Dedicated Road, an Un-Named, Unconstructed Road accessing Lot 2, Vasco Addition, Fremont County. Planning Department Supervisor Steve Baumann and Chief Civil Deputy Jodi Darrough were present. The Petition was signed by five electors residing in Fremont County, Wyoming and residing within twenty-five (25) miles of the subject road accessing Lot 2, Vasco Addition, and asking that the road crossing Lot 1 and Lot 2, Vasco Addition, be vacated. Mike Jones moved, Clarence Thomas seconded, to accept the Petition and begin the statutory process to advertise the intent to vacate and notify all persons having an interest in land proposing to be vacated. Motion carried unanimously. Darrough will draft the Resolution required as well. Mike Jones moved, Jennifer McCarty seconded, to appoint Steve Baumann as the viewer. Motion carried unanimously. Objections and claims for damages must be filed on or before November 21, 2022 at noon, with a hearing set the following day to review any objections or claims. The Board noted the petitioner will be responsible for associated costs (advertising, viewer's report, etc.).

Frontier Ambulance Director of Operations Diane Lane presented a third quarter report (July, August, September). The new format now includes transports from all municipalities and larger areas (Boulder Flats, Sand Draw, etc.). The Commission thanked her as this is the information they had been requesting in order to negotiate with the municipalities and Tribes for monetary assistance in funding the service. The statistics indicating cancelled/refused vs. transports was discussed as very informative, with at least 1/3 to 1/2 of the calls being in the cancelled/refused category, which results in no money being received for the call. Interfacility transports for this period are 28.5% vs. 911 transports at 71.5%. Fractile compliance times average 80.22% and Lane noted it has been harder to meet the compliance time due to county wide construction occurring over the summer. Staffing is down 25% and she noted Priority had bumped up the wage scale last July by offering sign on bonuses and are now offering a \$15,000 sign on bonus for paramedics and the offer of housing for one year. Classes are in the works for training and they are working with several colleges for recruits, and the Commission was informed via Ernie Over (Zoom) that CWC is in the development phase and going through the College Commission and Traci Foutz (Zoom) also commented that the Central Wyoming Healthcare Coalition can also assist with bringing in training opportunities. Commissioner Thomas and Vice-Chairman Allen will be attending the EMS Communities Partners Coalition this Friday formed specifically to discuss with Indian Health Service and ambulance personnel to discuss services on the Wind River Indian Reservation. The last meeting contained discussion on a location to park a rig on the parking lot at the Indian Health Service in Fort Washakie during busy office hours. At this time, IHS has only paid about 10% of eligible patient claims and Lane stated they are negotiating a higher rate of pay for these services. Lane stated the Automatic Vehicle Locator (AVL) has been installed in her command unit and seems to be working very well. She has worked with Steve Baumann on using the County fuel sites but Dubois will still require the use of fuel cards for that area. In closing, Lane noted that negotiations with BCBS have proved futile as they cannot agree on a fair and reasonable contract price (BCBS is currently 44% lower than the Frontier contract rate). She will provide a Rate Increase proposal at a future meeting for review. Commissioner Jones thanked Lane for the comprehensive report and especially the new report listing transports per community.

Clarence Thomas moved, Mike Jones seconded, to adjourn into Executive Session with Building Maintenance Supervisor J.R. Oakley regarding personnel. Motion carried unanimously. Following the

session with Oakley, the Board remained in Executive Session for review of a Department Head Self-Evaluation. Jennifer McCarty moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously.

County Clerk Julie Freese stated that Ginger Bennett had requested the number of employees hired and terminated/resigned since January 2012. Payroll had informed Freese that for that time frame, 327 employees were hired and 170 (52%) have resigned/retired/terminated.

There being no further business, Jennifer McCarty moved, Clarence Thomas seconded, to adjourn the Regular meeting at 11:45 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on November 1, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD