

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
OCTOBER 13, 2020

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas (via speaker phone) and Michael Jones. Vice-Chairman Larry Allen was absent. Fremont County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on October 6, 2020. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$593.00
Alldata	Vehicle Maintenance	Subscription	\$1,500.00
AlSCO Inc	County Buildings	Laundry	\$273.64
Automotive Equipment	Vehicle Maintenance	Tire Balancer	\$382.50
Bailey Enterprises, Inc	Inventory	Bulk Fuel	\$9,533.88
Bank of the West	Segregated	Credit Card Purchases	\$27,234.98
Big Brothers Big Sisters of NW WY	TANF Grant	Disbursement	\$2,908.15
Bowdel, Steven P.	Detention Center	Medical Services	\$2,375.00
Boyle Electric, Inc	County Buildings	Services	\$367.57
Burden, Dan	Operation Safeguard	Services Upgrade	\$765.00
Charter Communications	Computer Services	Internet Services	\$114.98
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$5,515.00
Clinical Colleagues Inc	Detention Center	Inmate Medical	\$1,375.00
Communication Technologies Inc	Support Services	Maintenance Agreement, Repairs	\$2,961.87
Division of Criminal Investigation	Segregated	Background Check	\$78.00
Edwards Communications	Segregated	Radio Advertising Early Voting	\$1,668.00
Election Systems& Software, Inc	County Elections	Voting Machine Supplies	\$1,969.75
Fremont Broadcasting	Operation Safeguard	Advertising Radio	\$160.00
Fremont Motor Riverton, Inc	Vehicle Maintenance	Parts/Supplies	\$426.11
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$3,963.00
Globalstar USA	Search & Rescue	Satellite Phone	\$189.58
Greenwood Mapping, Inc	County Elections	Sample Ballot	\$450.00
HDR Engineering, Inc	Harris Bridge Replacement	Engineering	\$5,992.61
Illinois Office Supply	Segregated	Ballots And Services	\$5,974.52
John Deere Financial	Vehicle Maintenance	Materials/Supplies	\$439.99
Kairos Communications	Prevention Program	Advertising	\$1,250.00
KTUG 105.1	Operation Safeguard	Advertising	\$80.00
Lander Journal	District Court	Subscription Renewal	\$40.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$161.50
Lander, City of	County Buildings	Water & Sewer	\$2,489.58
Leonard, Anthony G.	Detention Center	Inmate Medical Services	\$1,062.50
Lowham Surgery &	Detention Center	Inmate Medical	\$1,950.00
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$205.20
McKay, Katherine G.	District Court	Court Appointment	\$1,170.00
Medical Imaging Association of Idaho	Detention Center	Inmate Medical	\$317.00
Mid-Amer Research Chemical	County Buildings	Supplies	\$1,682.24
Midwest Connect	Support Services	Postage Machine	\$50.00
Mr D's Food Center Inc	Operation Safeguard	Supplies	\$9.92
Normont Equipment Company	Vehicle Maintenance	Parts & Supplies	\$603.20
Office Shop Inc, The	Agriculture Department	Copy Repair/Service	\$55.66
Office Shop Inc, The	Computer Services	Copier Lease Payment	\$1,376.00
Quadient Inc	Segregated	Neoship	\$81.32
Quill Corporation	Segregated	Office Supplies	\$244.42
Reed's Moghaun Office Supply	County Elections	Office Supplies	\$48.01
Relx, Inc.	County Attorney	Research Subscriptions	\$625.00
Riverton Ranger, Inc	Segregated	Advertising	\$1,762.40
Rocky Mountain Power	Segregated	Utilities	\$13,259.79
Sagewest Health Care	Detention Center	Inmate Medical	\$61,073.94
Shirts & More Inc	Planning	Signs Rural Addresses	\$94.00
Shoshoni, Town of	County Buildings	Water/Sewer	\$56.00
Six Robblees' Inc	Vehicle Maintenance	Parts	\$192.38

County Commissioner Minutes
 October 13, 2020

Snider, Yvonne	Sheriff Victim Services	Reim. Mileage &/or Expenses	\$211.06
Stroupe Pest Control Inc	County Buildings	Pest Control	\$200.00
Verizon Wireless	Segregated	Telephone Services	\$327.31
Wyoming Machinery Co	Vehicle Maintenance	Parts	\$4,627.02
Wyoming Oral & Maxillofacial Surgery PC	Detention Center	Inmate Medical	\$485.00
Wyoming Waste Systems	County Buildings	Trash Removal	\$2,766.02
Wyoming.com	County Sheriff	Internet Services	\$999.95

Transportation Department Administrative Secretary Jill Johnson provided additional information on the Moneta-Lysite Road Shoulder Widening Project, as requested the previous meeting. Contractor R.S. Bennett Construction Company's Change Order No. 9 was presented in the amount of \$27,611.65. The Change Order serves as a reconciliation change order to address under/over runs for various bid items (fence, seeding, pipe and pipe collars). Jennifer McCarty moved, Mike Jones seconded, to approve Change Order No. 9. Motion carried unanimously. A voucher to R.S. Bennett was reviewed for services, with some retainage being held by the County. Jennifer McCarty moved, Mike Jones seconded, to approve a manual warrant to R.S. Bennett Construction Company in the amount of \$122,245.60. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) thank you letters to Eileen Oakley and Gerald Yennie for submitting their names as placeholders for the County Treasurer position; and 2) Record of proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve a Final Proof of Loss for damages to a Sheriff's Department pickup totaling \$6,348.04, less Wyoming Association of Risk Management \$5,000 deductible, for a total reimbursement of \$1,348.04. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to ratify approval of a State of Wyoming State Loan and Investment Board Reimbursement Agreement for CARES Act funding of \$4,557,028. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Public Health Division and Fremont County to develop public health emergency preparedness and response capability through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Public Health Division and Fremont County to ensure the appointed County Health Officer provides additional support to Public Health in relation to public health preparedness and response. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Amendment One to the Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Fremont County, to set forth terms and conditions by which Public Health will pay the County Health Officer for outbreak response activities. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the Fremont County Sales Tax for Economic Development Memorandum of Understanding, pending review by the Fremont County Attorney's Office. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Wyoming County Commissioners Association Winter Meeting scheduled for December 3-4, 2020 in Buffalo; and 2) Department of Audit list of reporting entities in Fremont County that have not filed their annual report. County Clerk Julie Freese will follow up and report back the following meeting.

County Coroner Mark Stratmoen presented a 3rd Quarter Summary (as of 10/1/2020): There have been 285 recorded deaths, of those 40% were Coroner cases (113) compared to 2019 (118). The total of cases "non-natural" in manner is 42% of the total Coroner cases, compared to 2019 (39%). Of those, the number of accidental deaths is 31 (the same for 2019); Suicide is 14 (four more than 2019); the number of deaths by homicide is three (three less than 2019). There have been 11 vehicular deaths (the same as 2019). Six of these deaths were drug and/or alcohol related (three are pending toxicology results); one motorcycle death; one ATV death; seven of nine in equipped vehicles were not wearing safety restraints where they were available. Of the accidental deaths, 11 were motor-vehicle related, nine were falls, four were direct drug/alcohol toxicity, three drowning, two hypothermia, and one each asphyxia and exsanguination. Drugs and alcohol related deaths account for 34% of Coroner cases (29% in 2019) and 46% of the non-natural deaths (65% in 2019). Drugs and/or alcohol were involved in two of the three homicides (67%), six of the 14 suicides (43%) and 14 of the 31 accidental deaths (45%). All three of these are down in percentage from 2019. Total cases (natural and non-natural) most common drug related: Alcohol -26; Methamphetamine - 6; Opiates - 5; Cannabis - 4. At this time last year, there were no opiate related deaths, so that resurgence is a concern. Other department information noted is that the budget is 2% under at this time as they continue to flex and adjust schedules to avoid overtime. This also includes the extra materials and supplies needed to get the local autopsies operational. Dr. Frost has performed three local autopsies in the morgue. The Commissioners recommended he contact either Public Health or Emergency Management in the event he needs additional PPE's or testing materials as they have an inventory on hand.

County Planning Supervisor Steve Baumann was joined by Planning Commission representatives JR Oakley and Harold Albright and Apex Surveyor Gary Hatle, to continue a discussion regarding Simple Subdivision plat recording procedures. Currently, the Regulations require installation of infrastructure, including minimal road construction, corner monumentation and signage, and in the subdivision being discussed today, the installation of a certified bridge, prior to plat approval by the County Commissioners. Hatle stated that in this case, a landowner is expected to make a significant dollar investment, with the possibility that the final plat could be rejected by the County Commissioners. He further made several suggestions that the Regulations be revised to alleviate this situation. Baumann noted his concern with the suggested changes and setting up a special process to ensure a Plat is not recorded until all the conditions are met would be creating a precedent outside the general conditions set in the Regulations and would require an additional step and process to provide further complications. He felt that if there continues to be a desire on the part of the subdivider to have certainty prior to spending money on infrastructure, the Department and Commissioners could use the process outlined within the Regular Subdivision Regulations requiring a Subdivider Development Agreement requiring a cost estimate, contract for required installation of infrastructure along with either a Bond, letter of credit or other security instrument. He noted this requirement is not included in the Simple Subdivision Regulations, so if this is the avenue the Commission takes, the Regulations should be revised to reflect this option. Hatle and Albright noted the landowner is interested in seeking investors to help build the bridge and some sort of assurance from the Commissioners earlier in the process would be beneficial to his efforts. Chief Civil Deputy Attorney Jodi Darrough cautioned the Commissioners to impose the Regular Subdivision language to the Simple Subdivision language without a formal rule change as to not impose a burden on a landowner. As there was no motion forthcoming from the Commission, Chairman Becker stated the current process will remain the same as related to Simple Subdivision plat recording procedures, but noted a rule change may be suggested to them by the Planning Commission at some time in the future.

Fremont County Wellness Program Coordinator Penny Fahey gave an update by indicating she is busy working on Premium Reduction Forms for both employees and spouses. Due to COVID this year, she changed the sign up from spring to fall, so she does not have final program numbers at this time. She will present final numbers at her December report regarding participation rates, etc. She is currently promoting the Blood Pressure Awareness Challenge.

Treasurer Jim Anderson recognized Debra Richardson for 20 years of service in the Treasurer's office. Family and co-workers were present in the audience for the recognition.

Wind River Inter-Tribal Council Department of Transportation Director Howard Brown was joined by Project Manager Travis Brockie and Planner Winslow Friday to discuss ownership/inventory status of the County Roads on the Wind River Indian Reservation. Present in the audience was Fremont County Transportation Superintendent Billy Meeks, Hines General Store owner Dave Hines and Tribal Water Engineer Brandon Reynolds. Brown reviewed the Resolution authorized by the Wind River Inter-Tribal Council to accept and approve the acceptance of Trout Creek Road, Ethete Road, South Fork Road and North Fork Road from Fremont County Road Inventory and to add it to the National Tribal Transportation Facility Inventory. It was estimated the total length of these four roads would total 30 miles. He further stated the main purpose is to provide better access and the Tribes have the funding to improve and maintain them. Among the improvements, they would like to see road widening, fence repairs and patching. Brockie stated that once these roads are in their inventory, there would be full public access, as afforded all travelers just like it is current use under the County inventory. Brown stated there is federal funding for bridges as well; however, the roads need to be in the Tribal inventory to qualify for funding. Chairman Thomas thanked the men for continuing the discussion that began years ago, and agreed it is tribal responsibility to take over ownership of roads within the Wind River Indian Reservation and that government to government cooperation is important. Meeks stated the County has over 960 County roads to maintain and Chairman Becker stated the County does what it can with available funding and agreed some of the roads have just been "band aided" as a result. If the Commission agrees to move forward with the transfer procedure, Chief Civil Deputy Attorney Jodi Darrough stated she would need descriptions of the roads to that the traveling public knows what roads are being considered for transfer. She further stated the Commission can either begin the process by their own Resolution or the Tribes could present a petition. She will provide the written process that will need to be followed pursuant to state statute, noting there will be a 45 day comment period once the process begins. In the immediate future, the Tribe is planning on striping these roads for safety issues and they asked for approval to provide snow plow assistance on these roads if the need arises before a formal agreement is final. Dave Hines spoke in support of the proposal and stated he has received good feedback from area residents within his. Brandon Reynolds also spoke in support of the proposal. Chairman Becker expressed a concern that the 17 Mile Road project

was completed in 2013, and the County subsequently transferred ownership to the tribes; however, the BIA still has not formally accepted the road.

Billy Meeks updated the Board on a Riverton Operator vacancy and requested permission to begin advertising. Mike Jones moved, Jennifer McCarty seconded, to authorize replacement of the position at an annual salary of \$39,000. Motion carried unanimously.

Commissioner meeting reports were given:

Commissioner Thomas apologized for not being at the meeting in person, but stated his COVID diagnosis is still in place as he will be quarantined until the 19th. He is feeling fine but expressed some concern on how his family had been treated, which he termed "COVID discrimination". He felt there was both physical and mental confusion with the process currently in place.

Commissioner Jennifer McCarty attended the Fremont County Weed and Pest Control District Board meeting and stated they are preparing for their audit and awaiting the outcome of their surplus item auction.

Commissioner Mike Jones stated the Library Board is working on a list of items that would qualify for CARES funding, but he felt there is still a concern on the criteria required. He is concerned about the time it will take to get the generator delivered for the move of the Public Health Office to their new location on North Federal, specifically the need to have it here by the December 31st deadline for CARES funding reimbursement. He is working on a cooperative agreement with the hospital and Lander Medical Clinic regarding a County Health Officer position.

Chairman Travis Becker stated they are in contact with the hospital to get real numbers on COVID patients, both in house and those transferred to another facility.

IT Supervisor Kevin Shultz reviewed a TCI quote of \$2,918.97 for a teleconferencing tool. This availability would be useful to maintain COVID separation and could also help reduce costs (travel, etc.). The system has a 65" smart TV, high-end camera that can pan, tilt or zoom and be programmed to hot spots to capture five or six speakers as they talk, or can capture an entire group; computer that has quick links to the popular conferencing products such as Zoom, GoToMeeting, Teams, etc.; speakers and microphone. The unit could be moved around on the rolling mobile cart that is part of the package. Chairman Becker asked that the Elected Officials and Department Heads be surveyed to see if they would have use for such a tool and the Commission can review the comments and interest at the next meeting.

Building Maintenance Supervisor J.R. Oakley provided follow up information to his report the previous week regarding updated safety equipment for the Court Security deputies. Sheriff Ryan Lee had asked for time to review the proposal and subsequently submitted a letter in support of the need for a Thermaport which would allow deputies to remain at a safe distance while checking temperatures (\$53,139.00 each) and an Orion X-Ray unit (\$2,700 each) which would provide a touchless search of all property, while completing safety screenings into the Courthouse and Fremont County Justice Center. Mike Jones moved, Clarence Thomas seconded, to authorize purchase of up to three units each to be funded by CARES grant funding. Motion carried unanimously. The equipment can be purchased and delivered by the December 31st deadline for the CARES funding.

Mike Jones moved, Jennifer McCarty seconded, to adjourn into Executive Session with Building Maintenance Supervisor J.R. Oakley regarding personnel. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 11:45 a.m. and reconvene for a Regular Meeting on October 20, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website at www.fremontcountywy.gov.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:/s/ JULIE A. FREESE
FREMONT COUNTY CLERK AND CLERK OF THE BOARD