

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
OCTOBER 11, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Michael Jones. Vice-Chairman Larry Allen was absent. County Clerk Julie A. Freese was present.

Mike Jones moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on October 4, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$112.99; Ace Hardware-Lander-Segregated-Materials/Supplies -\$478.37; Ace Hardware-Riverton-County Buildings-Materials/Supplies -\$35.61; Airgas USA LLC-Vehicle Maintenance-Supplies-\$500.00; Also Inc-County Buildings-Laundry -\$335.54; ANDA Inc-Public Health-Vaccine Supplies-\$1509.19; Apex Surveying, Inc-North Fork Reconstruction-Engineering-\$16229.20; Bank of the West-Segregated-Materials Supplies-\$55540.41; Bank of the West Acct Analysis-Investment Pool-Interest-\$102.19; Big Horn Tire Inc-Vehicle Maintenance-Vehicle Tires-\$14540.76; Big Horn Water-Youth Services-Water Bottles-\$65.22; Bloedorn Lumber-Lander-County Buildings-Materials Supplies -\$2084.07; Bowdel, Steven P.-Detention Center-Medical Services-\$2625.00; Burden, Dan-County Buildings-Security Service-\$475.00; Charter Communications-Computer Services-Internet Service-\$129.98; Clarke, Susan A-Detention Center- Medical Services-\$3787.50; CNA Surety-County Treasurer-Bond Renewal-\$125.00; Communication Technologies Inc-Segregated-Maintenance, Repairs-\$2988.87; Conder, Juli-Public Health-Expense Reimbursement-\$390.62; Desert Mountain Corporation-Road Construction-Road Material-\$33067.11; DOWL LLC-Road Construction-Road Reconstruction-\$45523.35; Dubois Frontier, The-Segregated-Advertising-\$125.20; Edwards Communications-Prevention Program- Radio Advertising-\$575.00; Fremont Counseling-Lander-Health & Welfare-Title 25-\$3750.00; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies -\$1930.55; Frontier Ambulance LLC-Fremont County Ambulance-Ambulance Subsidy-\$119627.00; Gantenbein, Connie-Public Health-Reimburse Expenses-\$384.02; Globalstar USA-Search & Rescue-Satellite Phone Service-\$275.59; Hasco Industrial Supply-Vehicle Maintenance-Materials/Supplies -\$138.46; Hehr, Ryan B-Prevention Program-Admin Assist Contract-\$112.50; High Plains Power, Inc-County Buildings-Utility Services-\$1125.34; Honnen Equipment-Vehicle Maintenance-Parts/Supplies -\$87.56; Inberg-Miller Engineers-Road Construction-Striping Project-\$831.79; Jace Water Service Inc-1% Gravel Projects-Contract Services-\$8990.00; Kairos Broadcasting LLC-Segregated-Advertising -\$1850.00; LeBeau, Wade-County Buildings-Courthouse Paint -\$11300.00; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$902.20; Master's Touch LLC-County Treasurer-Billing Service-\$9539.23; Miller & Fasse P.C.-District Court-Court Appointment-\$937.50; Mr D's Food Center Inc-District Court- Supplies-\$101.19; Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies-\$2646.53; NMS Laboratories-County Coroner-Toxicology Services -\$1361.00; Northwest Power Systems Inc-County Buildings-Inspection Services-\$943.25; Oler, Sherry-District Court-Expense Reimbursement-\$133.57; Orkin LLC-County Buildings-Pest Control Service-\$450.00; Palace Pharmacy-Detention Center-Inmate Rx's-\$6786.31; Peterbilt of Wyoming-Vehicle Maintenance-Parts -\$212.43; Quill Corporation-Fremont County WIC-Office Supplies-\$269.63; R C Lock & Key-County Buildings-Keys, Supplies & Services-\$3.10; Reed's Moghaun Office Supply-County Elections-Office Supplies-\$271.99; RELX, Inc.-County Attorney-Research Subscription-\$694.00; Riverton Ranger, Inc-Segregated-Advertising-\$13417.61; Rocky Mountain Logistics Inc-1% Gravel Projects-Contract Services -\$7250.00; Rocky Mountain Power-County Buildings-Utility Services-\$1486.85; Rodriguez, Jessica-Detention Center-Contract Services-\$5062.50; Shoshoni, Town of-County Buildings-Water/Sewer-\$70.00; Smith, Mariah-Prevention Program-Administrative Assistance-\$975.38; Soule, Sierra-District Court-Court Appointment-\$157.50; Specialized Pathology Consult-County Coroner-Autopsy Fee-\$3750.00; State of Wyoming - ETS-County Clerk-Digital Archives Storage -\$3.33; Verizon Wireless-Segregated-Phone Service-\$1121.41; Western Printing, Inc-Segregated-Printed Supplies-\$1328.75; Wilson, Kevin L. RN-Detention Center-Medical Services-\$1350.00; Wyoming Machinery Co-Vehicle Maintenance-Parts & Service-\$589.62; Wyoming Office Attorney General-24/7 Program-Sobriety Program Fees-\$5550.00; Wyoming Waste Systems-County Buildings-Trash Removal -\$2877.70.

Clarence Thomas moved, Jennifer McCarty seconded, to approve a voucher from Wyoming Behavioral Institute in the amount of \$754.00 for one Title 25 patient. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Appreciation card for Melinda Cox; 2) Abatement Summary cover page; and 3) Record of Proceedings.

The following item was reviewed in the Priority Mail: 1) WCCA Winter Meeting in Douglas on December 12-13, 2022 (Commissioner Jones will be attending).

There was nobody present for the Public Comment period.

Library Manager Anita Marple updated the Board on a recent resignation at the Riverton Library for a part-time Youth Services Library Assistant II position. She recommended rehiring this position with a reduction from 30 hours/week to 28/hours week and adding those 2 hours to the part-time Lead Librarian position at the Dubois Library, resulting in this position being a 32 hours/week position. Jennifer McCarty moved, Clarence Thomas seconded, to authorize rehire of the part-time, benefitted Library Assistant II Youth Services position at the Riverton Library at 28 hours/week with a base salary not to exceed \$19,729 and approve adding 2 hours/week to the part-time, benefitted Dubois Lead Librarian position making it a 32 hour/week position at a base salary of \$27,572. Motion carried unanimously.

Commissioner Clarence Thomas reviewed outgoing Treatment Court Director Melinda Cox's recommendation to appoint Cassie Murray, current Clinical Supervisor, as the Interim Director. She stated this appointment would be in the programs' best interest. She had then recommended Hattie Calvert to remain as the Assistant Director for Juvenile Justice Services and Stacy Strasser as the Coordinator for Treatment Courts. The three individuals will be invited to the next meeting to review their plans for the programs going forward. Clarence Thomas moved, Mike Jones seconded, to appoint Cassie Murray as Interim Director of the Justice Treatment Courts. Motion carried unanimously.

Museum Director Scott Goetz updated the Board on a resignation from the Dubois Museum Collection Manager at a salary of \$31,200 and from the Maintenance Lead position at a salary of \$26,000. Jennifer McCarty moved, Mike Jones seconded, to approve refilling both positions. Motion carried unanimously.

In other business, Scott Goetz provided an update to the Board.

Chairman Becker asked for an update on the Indigent Care write off allowed to SageWest property taxes.

Commission meeting reports and concerns were given.

County Clerk Julie Freese and Treasurer Jim Anderson joined the Commissioners for a work session regarding the Local Assistance and Tribal Consistency Fund allocation to Fremont County totaling \$12 million that will be distributed in two equal payments of \$6 million for FYs 2022 and 2023 to "eligible revenue sharing counties" under the American Rescue Plan Act (ARPA). Another work session will be scheduled in November.

Planning Department Supervisor Steve Baumann presented proposed amendment to the current Regular and Simple Subdivision Regulations. The Commissioners made several changes to the draft and Baumann will implement them into the proposed amended document and make available in the near future for final review before he requests commencing the required comment period and public hearing on the amendments.

In other business, Steve Baumann discussed concerns regarding how big of a diameter gravel surface a cul-de-sac should be in order to accommodate a fire engine. Baumann stated he would amend Table I to reflect a change from 25' to 45' radius for a cul-de-sac and in the interim before the public comment and public hearing is held on the amendments, to strongly encourage any developer to adhere to the new dimensions.

Chairman Becker relayed his discussion with the chair of the Hot Springs County Commission who was interested in discussing with his Board those of Fremont County's to make the Wind River Canyon non-passing the entire length through the canyon.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session for personnel. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Jennifer McCarty moved, Clarence Thomas seconded, to adjourn the Regular meeting at 11:30 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on October 18, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD