

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
OCTOBER 4, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on September 20, 2022 and Special Meeting held on September 26, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$358.71; Agri Drain Corporation-County Buildings-Supplies-\$110.52; Albright, Harold-Planning-Reimbursement-\$84.00; American Family & Life Ins.-Segregated-Insurance-\$5476.24; Amerigas-County Buildings-Propane-\$616.11; Avail Valley Construction WY LLC-Road Project-Road Reconstruction -\$114975.56; B & T Fire Extinguishers, Inc-County Buildings-Extinguisher Services -\$306.00; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$34850.13; Beddoes, Heather-County Elections-Reimbursement-\$68.93; Bill Jones Plumbing & Heating-County Buildings-Supplies / Parts-\$17.08; Black Hills Energy-County Buildings-Utility Service-\$2374.17; Bloedorn Lumber-Lander-County Buildings-Supplies-\$431.92; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$234381.24; California State Disbursement-Payroll-Child Support-\$50.00; Calvert, Hattie-Youth Services-Reimbursement-\$36.57; Campbell County Sheriff's Office-Detention Center-Inmate Housing-\$2325.00; Casper Orthopaedic Assoc PC-Detention Center-Inmate Medical-\$293.68; Circuit Court-Payroll-Garnishment-\$137.83; Colonial Life & Accident Insurance-Segregated-Insurance-\$807.55; Comes, Patrick-County Elections-Reimbursement-\$92.74; Crosseyed Custom Rifles LLC-Capital Asset Acquisitions-Custom Rifles-\$20247.00; Danyne Cooper Counseling, LLC-Cast-Contractual Services-\$1500.00; Davis & Cannon LLP-County Attorney-Property Tax Appeal-\$33195.91; Drug Testing Services LLC-Segregated-Drug Testing Service-\$190.00; Dubois Telephone Exchange-Segregated-Telephone Service-\$721.30; E-470 Public Highway Authority-Youth Services-Toll Charges-\$29.65; Edwards Communications-Prevention Program-Radio Advertising-\$584.00; Empower Trust-Segregated-Wyoming Benefits-\$6825.00; Fahey, Penny-Health Promotion-Wellness Services -\$2500.00; Federal Express Corp-County Attorney-Shipping -\$75.58; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$1025.47; Fremont Counseling-Lander-Health & Welfare-Title 25-\$5100.00; Fremont County Suicide Prevention-Prevention Program-Flyer Publication -\$75.00; Fremont County Treasurer-Co Admin-Health Insurance-\$352002.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$37048.32; Fremont County Treasurer-County Commission-Property Tax-\$4577.64; Fremont Motors - Lander-Planning-Parts/Supplies-\$663.20; Gebes, Jeannie-Public Defender-Services-\$1959.75; Gilgen, Dani-County Elections-Reimbursement-\$96.66; Grainger-County Buildings-Materials/Supplies -\$472.21; Groomsmith, Tauna-Prevention Program-Reimbursement-\$144.80; Healthsmart Benefit Solutions-Segregated-Insurance-\$784.00; High Country Senior Citizens-Health & Welfare-Allocation -\$10000.00; Holder, Philip-County Elections-Reimbursement-\$102.29; Johnson, Edie-County Elections-Reimbursement-\$58.87; Kessler, Douglas E-Planning-Reimbursement-\$59.00; Kisling, Lisa-Segregated-Professional Services-\$684.78; KONE Inc-County Buildings-Elevator Maintenance-\$1385.64; Lander, City Of-County Buildings-Water & Sewer-\$4008.88; Media Works, Inc-County Assessor-Supplies -\$28.99; Medow, Aubrey-Planning-Reimbursement-\$37.50; Miller, Margaret-District Court- Office Rent-\$300.00; Miller, Michael-County Elections-Reimbursement-\$87.90; Mountain Drivetrain-Vehicle Maintenance-Supplies/Equipment-\$873.44; Netwrix Corporation-Computer Services-Subscription-\$3656.25; New York Life Insurance-Segregated-Insurance-\$133.11; NMS Laboratories-County Coroner-Services-\$2569.00; Norco Inc-Segregated-Supplies-\$6628.45; Novo Benefits-Health Benefit Plan-Insurance Services-\$5253.00; Office Shop Inc, The-Agriculture Department-Copy Service / Repair-\$21.01; Osage Industries, Inc-Vehicle Maintenance- Parts-\$463.13; Payroll Taxes-Co Admin-Withholding/FICA-\$214482.07; Quadient Leasing USA Inc-County Attorney-Postage Meter Lease-\$266.52; Quill Corporation-County Attorney- Office Supplies-\$128.35; R R Brink Locking Systems Inc-County Buildings Detention-Materials/Supplies -\$940.00; R T Communications-Segregated-Telephone Service-\$444.11; Reed's Moghaun Office Supply-County Elections-Office Supplies-\$31.70; Riverton, City of-County Buildings-Water/Sewer-\$888.30; Rocky Mountain Power-Segregated-Utilities-\$11250.83; Sagewest Health Care-Detention Center-Inmate Medical-\$20534.43; Schoneberger, Valerie-District Court- Representation-\$232.50; Schumacher Law Firm, P.C.-County Commission-BOE Tax Protest Hearings-\$15575.57; Smith Psychological Services-Detention Center-Psychological Services -\$800.00; Soule, Sierra-Public Defender-Office Rent -\$600.00; State Disbursement Unit-Payroll-Child Support-\$480.25; State of Wyoming-Public Defender-Office Rent-\$1650.00; Terrance R. Martin PC-Public Defender-Office Rent-\$600.00; Total Net Salaries-Segregated-Salaries-\$688804.11; Traveling Computers-Segregated-Computer Supplies, Services-\$27009.93; Utah Medical Insurance Assoc.-Detention Center-Medical Insurance-\$5910.00; Watkins, Frank B PC-District Court-Court Appointment-\$432.00; Weber, Pearline-County Elections-Reimbursement-\$92.69; Whiting Law, P.C.-District Court-Professional Services-\$840.00; WY Dept of Employment-Segregated-Unemployment Claims-\$0; WY SDU-Payroll-Child Support-\$1480.00; Wyo Child Support Enforcement-Segregated-Child Support-\$1531.00; Wyo Dept of Workforce Service-Co Admin-Workers Comp-\$29167.44; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$4524.00; Wyoming Dept of Transportation-Segregated-Fuel-\$3420.24; Wyoming Family Sonography LLC-Detention Center-Inmate Medical-\$450.00;

Wyoming Retirement System-Co Admin-Contributions-\$165768.71; Wyonet Inc.-Computer Services-Telephone Service-\$5272.30.

Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Fremont Counseling Service in the amount of \$3,750.00 for August Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Mike Jones moved, Larry Allen seconded, to approve an Agreement between Fremont County Government and Gales Carpet One Floor & Home in the amount of \$72,889.44 for carpeting of the Courthouse hallways and lobby areas with ARPA funding. Chairman Travis Becker abstained. Motion carried. Mike Jones moved, Jennifer McCarty seconded, to approve an Agreement between Fremont County Government and Fine Line Painting and Construction in the amount of \$22,600.00 for painting of the Courthouse hallways and lobby areas with ARPA funding. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card application for Rewa Gaudern in the amount of \$2,500.00 and Ashli Woods in the amount of \$1,500.00. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to acknowledge receipt by September 30, 2022 of the Fiscal Year ending 6/30/2022 Statement of Expenditures from the Fremont County Clerk and the Statement of Gross Revenues from the Fremont County Treasurer. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a bid from Axon Enterprise, Inc. in the amount of \$88,200 for tasers for the Sheriff's Department with ARPA funding. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to ratify approval of the Notice of Award with S & L Industrial, Inc. for the Fremont County 2022 Striping Project for a contract amount of \$238,867.20. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to Proclaim the week of October 2-8, 2022 at National 4-H Week. Motion carried unanimously.

The following items in the Priority Mail were reviewed: Larry Allen moved, Jennifer McCarty seconded, to regretfully accept the resignation from Melinda Cox as the Executive Director of the Fremont County Treatment Courts and Juvenile Justice Services. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to ratify removal of the Fremont County Fire Ban, effective September 26, 2022. Motion carried unanimously. The Extension Office had sought approval for three volunteers to take six youth to the Fremont County Horse Judging team to represent Wyoming 4-H program at the All American Quarter Horse Congress in Columbus, Ohio. They will be driving to Denver and leaving the county vehicle there while they fly out to the competition. Larry Allen moved, Mike Jones seconded, to approve three 4-H volunteers to drive a county vehicle, upon providing necessary documents in order to be covered under the County's insurance coverage. Motion carried unanimously. The Apple Valley Tree and Lawn Care final report of their MOVE funding was acknowledged.

The Public Comment period was held with nobody present.

County Assessor Tara Berg requested authorization to refill a Field Appraiser position at the annual salary of \$33,000. Mike Jones moved, Clarence Thomas seconded, to approve refilling the position. Motion carried unanimously.

Transportation Department Administrative Assistant Jill Johnson informed the Board of a vacancy for a Road Maintenance I (\$37,500) or Road Maintenance 2 (\$41,000) vacant position. Larry Allen moved, Jennifer McCarty seconded, to approve refilling either position depending on experience. Motion carried unanimously.

Commissioner Allen stated a bid opening was held the previous week for the crushing for Lost Wells and Lost Cabin Pits totaling 50,000 cubic yards. Larry Allen moved, Mike Jones seconded, to accept the bid submitted by 2M Construction, Inc. in the amount of \$375,000.00. Motion carried unanimously.

A Public Hearing was held at 9:45 a.m., as advertised, regarding a Retail Liquor License Transfer of Ownership from Greg Rochlitz d/b/a Lou's Midvale Store to Midvale Station LLC d/b/a Midvale Station. Elaine Whittenberger was present as owner of the LLC. There were no comments either for or against the transfer. Mike Jones moved, Jennifer McCarty seconded, to approve the Transfer of Ownership as presented. Motion carried unanimously. Receipt of the \$100.00 transfer fee was acknowledged.

Information Systems Supervisor Kevin Shultz presented a draft Lease Agreement with the City of Riverton for the construction, use and maintenance of the Griffey Hill Communications Tower. Several

changes were suggested. A revised Lease was presented later in the day. Mike Jones moved, Clarence Thomas seconded, to approve the Lease as amended. Motion carried unanimously.

In other business, Kevin Shultz reviewed the ARPA approved project for a Lynx Alert System in the amount of \$15,000; however, the final bid is for a total amount of \$18,250 which includes one-time set up charges. Larry Allen moved, Jennifer McCarty seconded, to approve the Lynx Alert System purchase for an amount not to exceed \$18,500. Motion carried unanimously. Shultz noted the system will then cost an annual fee of \$3,250 which will be part of his future budgets.

Planning Department Supervisor Steve Baumann presented a plat for Lost Wells Butte for the purpose of taking the current three lots and reducing them to two lots, as currently defined by fences. Jennifer McCarty moved, Mike Jones seconded, to approve the Replat for Lost Wells Butte Filing No. 1 Lots 37D, 37E and 37F Replat, as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Steve Baumann presented a Corrected Plat Vacation Recordation Statement for Lander Ranchettes West, Tract 2 Replat which was signed by Chairman Becker.

The Commission had been scheduled to meet with the Wind River Intertribal Council later in the day; however, the meeting had been postponed until January. In preparation of that meeting, Steve Baumann had planned to give them an update on the ownership status of 17 Mile Road.

Erin Shirley was present to interview for a vacancy on the Fremont County Historic Preservation Commission. At this time, two partial terms are vacant, both expiring June 30, 2023. Following her interview, Jennifer McCarty moved, Clarence Thomas seconded, to appoint Erin Shirley to a vacancy on the Commission. Motion carried unanimously.

Commissioner meeting reports were given.

Chief Civil Deputy Attorney Jodi Darrough and Executive Health Insurance Committee members Margy Irvine and Jim Anderson were present to continue discussion on the MASA contract.

The vacant County Health Officer position was discussed. A Zoom interview had taken place the previous meeting with an out of state physician. Chairman Becker noted that at one time in the past, the CHO operated from out of state, even prior to Zoom capability. Clarence Thomas moved, Jennifer McCarty seconded, that in the best interest of the county to resume advertising for an in-county physician. Voting against the motion: Travis Becker. Motion carried. Interim Nurse Manager Christi Kraus was present via Zoom and was asked to inform the applicant of this decision.

The Major property agricultural lease was discussed as related to concerns of weeds, ditches not cleaned, non-irrigation, etc.

Interviews were held with Fair Board applicants Nikki Horton and Maralyne Middour and Fremont County Solid Waste Disposal District Board applicants Kyle Larson, Terry Cantrell and Patricia Kostreva. Gary Weisz had interviewed in July and was not re-interviewed. Later in the meeting, Larry Allen moved, Mike Jones seconded, to appoint Maralyne Middour to fill a vacant term on the Fremont County Fair Board with term expiration December 31, 2023. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to appoint Kyle Larson to fill an unexpired term on the Solid Waste Disposal District Board with term expiration of December 31, 2023. Voting against the motion: Larry Allen and Jennifer McCarty. Motion carried.

Melinda Cox, Executive Director of the Fremont County Treatment Courts and Juvenile Justice Services, was present for an Exit Interview, prior to her pending resignation on October 11, 2022.

Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2022-21 "Appointment of a Special Prosecutor" through an agreement with Sweetwater County Attorney's Office. Motion carried unanimously.

Chairman Becker adjourned as the Fremont County Commission and convened as the Fremont County Board of Equalization. The Contango Resources (Docket No. 2022-01 and Docket No. 2022-02) County Board of Equalization Decision and Order was reviewed in which the Board affirmed the Assessor's 2022

valuation of Contango's property in both dockets because Contango did not present evidence sufficient to overcome the presumption in favor of the Assessor's valuation. Mike Jones moved, Larry Allen seconded, to ratify approval of the Decision and Order. Motion carried unanimously. Chairman Becker adjourned as the Board of Equalization and reconvened as the Board of Fremont County Commissioners.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session for personnel. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to offer the Fremont County Emergency Management Coordinator position to Milan Vinich. Motion carried unanimously.

Information had just been received regarding the Local Assistance and Tribal Consistency Fund which is a general revenue enhancement program that provides additional assistance to eligible revenue sharing counties and eligible tribal governments. The LATC funding predominantly goes to Payment in Lieu of Taxes (PILT) counties, which Fremont County is, and can use the funds the same as general revenues collected from local taxes. The Board agreed to begin meeting on the eligible funds and potential projects by scheduling it on their next agenda. The county can apply for and receive funds immediately and the first tranche will be paid within several days of application and the second tranche in calendar year 2023. The funds will remain available to eligible counties until expended. Mike Jones moved, Larry Allen seconded to authorize County Clerk Julie Freese to apply for the funds. Motion carried unanimously.

There being no further business, Larry Allen moved, Mike Jones seconded, to adjourn the Regular meeting at 12:15 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on October 11, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD