

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
SEPTEMBER 13, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on September 6, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Chairman Becker abstained from voting on The Print Shop voucher. Motion carried.

Bills are listed in the following format: Vendor – Department – Description – Amount: 71 Construction-Road Material Inventory-Materials -\$97960.20; Ace Hardware-Lander-Vehicle Maintenance-Materials/Supplies -\$133.94; AlSCO Inc-County Buildings-Laundry -\$274.68; Anda Inc-Public Health-Vaccine-\$4320.60; Bailey Enterprises, Inc-Search & Rescue-Vehicle Fuel-\$24.00; Bank of the West-Segregated-Materials / Supplies-\$74640.56; Biddle Consulting Group-Dispatch Center-Maintenance. -\$699.00; Big Horn Water-Youth Services-Water Bottles-\$53.72; Campbell County Sheriff's Office-Detention Center-Inmate Housing-\$300.00; Charter Communications-Computer Services-Internet Service-\$359.96; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$3081.00; Communication Technologies Inc-Segregated-Services-\$61002.87; Cowboy Chemical Inc-Detention Center-Laundry & Kitchen Supply-\$779.45; Danyne Cooper Counseling, LLC-Cast-Contractual Services-\$1750.00; Drug Testing Services LLC-Segregated- Service-\$190.00; Dubois Frontier, The-County Elections-Advertising-\$305.94; Dubois Telephone Exchange-Dispatch Center-Tower Lease -\$560.00; Election Systems & Software, Inc-County Elections-Supplies-\$643.05; Federal Express Corp-County Sheriff-Shipping -\$29.44; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$204.10; Fremont County Weed & Pest-Road Construction-Weed Spraying -\$9909.09; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies -\$154.18; Frontier Ambulance LLC-Fremont County Ambulance- Subsidy-\$119627.00; Globalstar USA-Search & Rescue-Satellite Phone Service-\$264.23; Hehr, Ryan B-Prevention Program-Admin Assist Contract-\$150.00; Hess, Shawn-County Buildings-Service / Repairs-\$1799.56; High Plains Power, Inc-County Buildings- Utility Services-\$1189.50; Kairos Broadcasting LLC-Segregated-Advertising -\$1800.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$18.70; Lander Valley Auto Parts-Vehicle Maintenance-Parts/ Supplies -\$119.97; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies -\$1251.88; Marino, Christina-Detention Center-Uniform Repairs-\$115.50; Mark's Auto Sales & Towing-Abandoned Vehicles-Vehicle Towing-\$769.00; Master's Touch LLC-County Treasurer-Prepaid Postage -\$11700.00; Maus, Tray J-Youth Services-Expense Reimbursement-\$57.23; McKee Law Office, PC-Wiggins Fork Bridge - Mediation -\$500.00; Media Works, Inc-County Sheriff-Supplies -\$89.97; Mr D's Food Center Inc-Detention Center-Supplies -\$20.99; National Food Group Inc-Detention Center-Inmate Board-\$9747.38; Natrona County Sheriff-Detention Center-Inmate Housing-\$14625.00; Norco Inc-County Buildings-Supplies -\$3543.26; Office Shop Inc, The-Computer Services-Printer Lease-\$155.00; Orkin LLC-County Buildings-Service-\$225.00; Palace Pharmacy-Detention Center-Inmate Rx's-\$5920.47; Peterbilt of Wyoming-Vehicle Maintenance-Parts -\$188.57; Post, Raymond-Planning-Car Wash -\$10.14; Print Shop, The-County Sheriff-Printed Office-\$158.00; Quadiant Inc-County Sheriff-Postage Machine Lease-\$82.01; RELX, Inc.-County Attorney-Research Subscription-\$694.00; Rocky Mountain Power-County Buildings-Utilities-\$1557.14; Sagewest Health Care-Detention Center-Inmate Medical-\$6343.72; Shoshoni, Town of-County Buildings-Water/Sewer-\$70.00; Skaggs Companies Inc-County Sheriff-Uniforms/Supplies-\$388.85; Smith Psychological Services-Dispatch Center-Services -\$400.00; Smith, Mariah-Prevention Program-Administrative Assistance-\$1680.75; Soule, Sierra-District Court-Court Appointment-\$82.50; Summit Fire & Security LLC-Detention Center-Service & Supplies-\$364.00; Traveling Computers-Computer Services-Computer Supplies, Services-\$1067.88; T-Y Excavation Inc-Road Construction-Road Maintenance-\$5442.50; USPS- Hasler-County Sheriff-Postage-\$1000.00; Verizon Wireless-Segregated-Cellphone Service-\$1317.79; W A C O-County Treasurer- Conference -\$250.00; WY Brand Industries-Detention Center-Inmate Uniforms & Supplies-\$1770.00; WY Dept of Health-Public Health Grant-Funding Return-\$20448.58; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$360.00; Wyoming Dept of Transportation-Segregated-Fuel -\$5597.63; Wyoming Machinery Co-Vehicle Maintenance-Parts -\$141.76; Wyoming Office Attorney General-24/7 Program-Program Fees -\$6260.00; Wyoming Waste Systems-County Buildings-Trash Removal-\$2875.08; Wyoming.com-County Elections-Internet Service-\$91.00.

Larry Allen moved, Mike Jones seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$1,508.00 for two Title 25 patients. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to accept a voucher from Cloud Peak Counseling Service in the amount of \$1,625.00 for one Title 25 patient.

The following items in the Signature File were reviewed: 1) Adjustment to Assessment Summary cover page; 2) Abatement Summary cover page; and 3) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Proclamation in support of Childhood Cancer Awareness Week

on October 23-29, 2022. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Local Government Annual Report Summary for South Lander Industrial Park reporting them as dissolved. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Wyoming Department of Family Services FFATA Certification in conjunction with the TANF grant procedures. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Summary Plan Description cover page for BlueCross BlueShield of Wyoming Restated January 1, 2022. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve a Summary Plan Description cover page for BlueCross Blue Shield of Wyoming Restated July 1, 2022. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Administrative Services Agreement with BlueCross Blue Shield of Wyoming for FY 2022-2023. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Service Agreement with the City of Riverton and Juvenile Justice Services of Fremont County aka Youth Services for FY 2022-2023. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) letter to Major property agricultural lessee (follow up discussion to be held on September 20, 2022).

The Public Comment period was held with nobody present.

County Clerk Julie Freese provided an update on the recent Primary Election. Chief Deputy Margy Irvine and IT Supervisor Kevin Shultz were present in the audience.

Transportation Superintendent Billy Meeks and IT Supervisor Kevin Shultz were present to discuss the paving project taking place at the Fremont County Fairgrounds and adjoining county parking lots. Meeks presented a 71 Construction proposal in the amount of \$10,430.00 for the furnishing and installation of a catch basin with grate and associated work to backfill. This was discussed as a new development at the last meeting and the Board had asked Meeks to see if he could find ways to reduce the original bid for the work of \$14,000.00. Larry Allen moved, Mike Jones seconded, to approve the Budget Proposal from 71 Construction in the amount of \$10,430.00. Motion carried unanimously.

In a related matter, Kevin Shultz felt the paving project was also a good opportunity to provide improved infrastructure in that area and recommended installing 3" conduit from the Fremont Center to Heritage Hall and then on to the South Federal and North Federal Complex office buildings. Another improvement would be to move the antennas on the South Federal building to the Fairgrounds building to ensure better line of sight to Griffey Hill, which is questionable at times at its current location. Meeks has submitted a permit request to the City of Riverton to cross through Fairgrounds Road from the Fairgrounds to the office complexes with the fiber optic cable. He feels the most cost effective is to cut the road, install the line, and then reinstall the road and sidewalk areas disturbed. Discussion was held that the South complex building is used as an Incident Command Center in emergency situations and increased capability will be an asset to all areas involved. The Board asked for firm numbers for the project. Mike Jones moved, Jennifer McCarty seconded, to approve the fiber optic installation and related costs with funding through ARPA funds. Motion carried unanimously.

Billy Meeks informed the board that additional signage has been ordered for the Lyons Valley Road, stating it is not a bypass road. He also has been working with the Dubois contractor, Leseberg Construction, who has worked on removing sediment and debris from a pond causing leakage over Little Warm Springs Creek Road. Work will need to be done on the dyke once water recedes. In the meantime, Meeks will advertise in the Dubois Frontier and on County 10 that for safety reasons, the Road at the intersection of Little Warm Springs Creek Road will be closed to traffic, other than traffic to local residences.

Sheriff Ryan Lee presented a monthly report.

Sheriff Lee stated the Dispatch Committee met and the County Attorney's Office is reviewing contractual documents with all Dispatch users at this time.

Coroner Larry DeGraw and Deputy Erin Ivie were present for a monthly report.

In other business, Coroner DeGraw and Deputy Ivie stated the autopsy facility in Lander is outdated and in need of upgrades. Building Supervisor JR Oakley was present in the audience.

Executive Health Insurance Committee members Margy Irvin and Jim Anderson returned to the meeting to discuss the expired contract with MASA.

Popo Agie Conservation District Supervisor Kelsey Beck and Popo Agie Estates Homeowners Association spokesperson Bill Lee returned to the meeting to again ask the County to co-sponsor an Emergency Watershed Protection program with the District to protect Deer Valley Road, with project costs covered 75% by NRCS and 25% by the Homeowners Association, with no monetary request from the County. Mike Jones moved, Clarence Thomas seconded, to approve co-sponsoring the Emergency Watershed Protection Program to protect Deer Valley Road pending completion of an H & H Study. Motion carried unanimously.

Building Maintenance Supervisor JR Oakley reported on the monthly meeting held the previous day with Elected Officials and Department Heads to discuss topics for an in-house training on Columbus Day. In the past, the Commission had allowed the Courthouse to be closed to the public for training and cleaning. As many offices have new employees, he stated those in attendance at the meeting were agreeable to being closed again. The Courthouse Security Committee will meet in the near future and firm up the actual training to be held, as very good discussion and ideas were presented (CPR, AED, etc.). The Courts do have a trial scheduled and will remain open. Several Elected Officials who had not participated in the training the prior year provided their reasoning, specifically the closure day to the public allowed them some departmental trainings and an opportunity to catch up. Other county offices in Riverton will be invited to participate in the training opportunity. Mike Jones moved, Jennifer McCarty seconded, to close the Courthouse to the public on October 10, 2022 (Columbus Day) for an in-house training and cleaning day. Motion carried unanimously. All other county offices will be business as usual, and any employee taking the day off will be required to use a vacation day.

Treatment Court Director Melinda Cox had received authorization to rehire for the Day Reporting Center, Direct Services Provider/Case Manager position.

Mike Jones moved, Clarence Thomas seconded, to adjourn into Executive Session with Treasurer Jim Anderson regarding personnel. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

The Commissioners asked Treasurer Jim Anderson, as a member of the Executive Health Insurance Committee, for feedback on the vacant Wellness/Safety Coordinator position.

Commissioner meeting reports were given:

The Commission discussed an Amended Scheduling Order in the Contango Resources Board of Equalization tax protest hearing. The September 2, 2022 deadline for filing of proposed findings of fact and conclusions of law was extended until September 23, 2022 due to the fact the transcript of the hearing will not be available until September 19, 2022. As a result, Hearing Office Schumacher has asked the Board to consider a special meeting to deliberate and vote on their decision. The Commissioners do not meet the last Tuesday of the month, which is also the annual WACO meeting in Gillette. Due to scheduling conflicts with the Commissioners, they determined that a better day to meet would be on Monday, September 26, 2022 at 9:00 a.m. to deliberate the Contango case.

There being no further business, Larry Allen moved, Clarence Thomas seconded, to adjourn the Regular meeting at 12:10 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on September 20, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD